

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
28TH FEBRUARY 2006**

JAMAICA 2000

(A Company Limited by Guarantee)

CHARITY REGISTRATION NUMBER 1087138

COMPANY REGISTRATION NUMBER 03922008

Independent Examiners Ltd
Revelation Centre
Spur Road
Chichester
West Sussex
PO19 8PR

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JAMAICA 2000
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LEGAL AND ADMINISTRATIVE INFORMATION

WORKING NAME	Jamaica 2K
CHARITY NUMBER	1087138
COMPANY REGISTRATION NUMBER	03922008
START OF FINANCIAL YEAR	1st March 2005
END OF FINANCIAL YEAR	28th February 2006
DATE OF INCORPORATION	9th February 2000
DIRECTORS AT FEBRUARY 2006	Stephen Brooks Liz Millman Velma Bennett Zetto (Osburgh) Widney Jacqueline Morais

GOVERNING DOCUMENT

Memorandum and Articles of Association incorporated on 9th February 2000 as amended by Special Resolution dated 4th November 2000

OBJECTS

To advance the education of the public in Jamaica and in the United Kingdom by the provision of computers and other information technology equipment and associated teaching and training.

REGISTERED ADDRESS	Unit 1 Imex Centre Wolverhampton WV2 4AN
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BANKERS	National Westminster Bank Plc Bilston Branch 65 Church Street West Midlands WV14 0BF
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ACCOUNTANTS	Independent Examiners Ltd Revelation Centre Spur Road Chichester West Sussex PO19 8PR
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REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 28TH FEBRUARY 2006

Jamaica 2K: Chairman's Report 05 – 06

2005 saw us continuing to celebrate with our "5 years on" calendar and newsletter reminding us of the first 5 years of activity since getting going in April 1999 when we launched Jamaica 2000 during UK's Adult Learner's Week.

During the past year close links have been maintained between Jamaica and the UK through our Co-ordinators, Melvah Blake in Jamaica and Liz Millman based in the UK. Working with City College Birmingham has been a strength this year. As well as her role of Director of Faculty: Skills for Life, Liz Millman is now also the Co-ordinator of the College's Caribbean links and is setting up a Focus Group for supporting educational activities in Jamaica. A small group from City College Birmingham were able to attend the Independence School's Conference held in Montego Bay in April 05 working with Freda Jones and Blossom Rose our Ministry of Education, Youth and Culture. Contacts were maintained with colleagues from the Jamaican groups of the University of the First Age and with Dr Cheryl Shelly Robinson, lead on Caribbean Children's Literature also supported the visit and Melvah Blake gave her full commitment to the UK delegation during the week.

Freda Jones and Blossom Rose from the Ministry of Education, Youth and Culture keep in close touch with Melvah and together they arranged for Liz and a colleague from City College Birmingham and Jackie Ranger from University of the First Age to support the Independent Schools Annual Conference.

Melvah has worked with a number of colleagues across the island, looking at ways that we can support community based learning opportunities. In her role as Director of Human Resources at the Post and Telecommunications Department, she has been active in setting up training centres for postal workers and the wider communities. The shipment of computers sent by City College Birmingham and a school in Birmingham eventually reached Jamaica in November went into the care of the Post and Telecommunications Department who paid the necessary importation fees. Melvah and her team got them checked out and sorted to get training centres set up with the PTD around the island. The computers we sent over have been key to this development. The first centre is due to be formally opened in March 06. Then the PTD will "donate" some of the PCs for community use. We will then review what to do next relating to computers based on these developments, as we have had so many false starts on this.

Melvah has also kept in touch with the International School of Jamaica in Port Maria. She and Liz were able to visit in April to see the progress being made there. Jamaica 2K was able to find some funds for chairs.

Melvah is also in contact with JAMAL, soon to be re-launched as the Jamaican Foundation for Lifelong Learning. Jamaica 2K is working with City College to provide Skills for Life and other resources for them.

In the UK Liz has worked with a group of teachers from the Association of Jamaican Teachers in the UK to set up, promote and run the first course in Jamaican Language and Culture. In March 05 an Open Evening was held for a new course "Jamaican Language and Culture" developed by the Jamaica 2K Training Team and the Association of Jamaican Teachers in the UK, hosted by City College Birmingham.

The event attracted a great deal of interest and was attended by over 50 people. 30 people signed up for the first programme and the course was very well received. The publicity was extensive. The course was featured in the Jamaican Sunday Gleaner and in the Birmingham Mail. Channel 5 were interested in filming and we had an enquiry from California and from others overseas for a distance learning course. One student travelled from Sheffield to take part in the course.

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REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 28TH FEBRUARY 2006

Professor Hubert Devonish at the Jamaican Language Unit at University of the West Indies is supporting these developments in the UK and Dr Pauline Christie has prepared the training pack to support awareness and understanding of Jamaican.

The original development team of Ann Morgan, Natalie Fagan, Trudy Hamilton and Daphne Edwards delivered this first course as a team. This group are experienced Jamaican teachers, part of the Association of Jamaican Teachers in the UK, and they also worked with Jamaica 2K on the ACKEE Project for community learning. They have dedicated many hours of time to this project, to develop the course and resources. Heather Reid joined the development team as a "facilitator" for the course and undertook the promotion. The team are highly skilled and passionate about this issue. Liz Millman continues to support the development of the project and maintains the links with City College, the UWI and a range of other contacts in the UK and Jamaica.

The course became recognised internationally as innovative and of real interest and value.

The past few years have seen a growing awareness about, and recognition of, the languages of the Caribbean. In Jamaica, the University of the West Indies has established the Jamaican Language Unit at the request of the Jamaican Government. This was the result of the representations made to the Joint Select Committee of the Parliament of Jamaica on the draft Charter of Rights (Constitutional Amendment Bill) on the need to include within the charter freedom from discrimination on the grounds of language, see www.mona.uwi.edu/dllp/jlu.

In the UK, thanks to the work of Jamaica 2K with support from colleagues at the University of the West Indies, Jamaican has been recognised as a language and listed by the Chartered Institute of Linguists and Jamaican speakers can undertake the Diploma in Public Service Interpreting. The Awarding Body Consortium (ABC Awards) have also recognised Jamaican and now lists Jamaican for their Practical Languages awards from Entry 2 to Level 3. These are QCA approved and funded by the LSC. City College Birmingham is keen to support this.

Jamaica 2K has now developed training materials and resources with support from the Jamaican Language Unit and the Association of Jamaican Teachers in the UK. These will support better understanding about Jamaican eg the ways it can be written, the grammatical structure, vocabulary etc. A series of conferences, seminars, training sessions and courses for teachers has now been planned for 2006 by the Jamaica 2K Conference and Training Team.

Approaches for support through "Skills for Life" for Caribbean languages speakers has also been developed by the Jamaica 2K Training Team as "English for Speakers of Caribbean Languages (ESOCL)" based on a combination of the Adult Literacy and the ESOL Core Curriculum documents. See the latest NRDC Research Report on "Linking literacy and numeracy programmes in developing countries and the UK".

The Jamaican Cultural Association is interested in working with City College Birmingham to pilot these courses in 2006 and Jamaica 2K has worked with the Project Planning Team and other partners to set up the Caribbean Centre for Education and Training in Lozells.

Jamaica 2K held a very successful evening event with City College at the new Caribbean Centre for Education and Training with Col. Wallace Stirling from the Moore Town Maroons who spoke about his work.

Recognition for our work:

- ✓ The Caribbean Languages project was short listed for the Birmingham Lifelong Learning Awards in July 2005.

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REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 28TH FEBRUARY 2006

Recognition for our work (Continued):

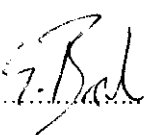
- ✓ The work of Jamaica 2K and our partners won the CILT Award for Community Languages in 2005, presented by their patron Sir Trevor McDonald.
- ✓ Jamaica 2K has created awards for "Honorary Ambassadors for the Jamaican Language" and the first of these was received by Oliver Samuels in December when he was leading the show "Sting" at the Birmingham Rep. He was delighted and pledges to help to support our work.
- ✓ The Jamaica 2K Training Team has been nominated as a Group of Outstanding Adult Learners" for the NIACE Adult Learners' Week awards and also for the NIACE Open Doors for Communities Award.
- ✓ Jamaica 2K received the Staffordshire Positive Images Excellence Award for "Special Recognition" as an organisation that is considered to have contributed over the years to help promote and motivate black people in the local community to aim for greater achievement.
- ✓ Liz Millman received a "'Jamaican' of Distinction" Award - recognised as a "Friend of Jamaica" from The Jamaican High Commissioner H.E. Ms Gail Mathurin.
- ✓ Liz also received a "Woman of Purpose" Award from Jewels in the Kingdom for "Drive, Ambition and Overcoming the Odds"

Statement of Director's responsibilities:

Company law requires the directors to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the company and of the profit or loss of the company during that period. In preparing those financial statements the directors are required to:

- (i) select suitable accounting policies and then apply them consistently,
- (ii) make judgements and estimates that are reasonable and prudent,
- (iii) prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. In preparing this report the directors have taken advantage of special exemption applicable to small companies conferred by part ii of schedule 8 of the Companies Act 1985.

Signed on behalf of the Board of Directors.  Stephen Brooks
Chairman Jamaica 2K

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REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 28TH FEBRUARY 2006

Treasurer's Report 2005 – 2006

We have been successful in gaining Lottery funding this year to support the development work on Jamaica Language and Culture. It is good to work with other organisations and individuals and benefit from use of accommodation etc. but last year the balance went too far that way and we have had to rely too heavily on voluntary and financial support

This is an opportunity to thank the following organisations and individuals for their personal support during the past year:

- ❖ Windrush ETC (for office accommodation)
- ❖ Learning Logistics (for a range of support)
- ❖ City College Birmingham (for accommodation and support to run the first Jamaican Language and Culture course)

Julie Saunders – acting Treasurer

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STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 28TH FEBRUARY 2006

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2006/05 £	TOTAL 2005/04 £
INCOMING RESOURCES					
Donations, Legacies and Similar Incoming Resources	3a	5,300	0	5,300	5,000
Incoming Resources from Operating Activities	3b	121	0	121	3,242
Investment Income	3c	11	0	11	36
Other Income	3d	772	0	772	0
TOTAL INCOMING RESOURCES		6,204	0	6,204	8,278
RESOURCES EXPENDED					
Costs of Activities in Furtherance of Charity Objects	4a	6,029	0	6,029	4,584
Resources Expended on Managing and Administering the Charity	4b	1,013	0	1,013	3,279
TOTAL RESOURCES USED		7,042	0	7,042	7,863
NET INCOMING/(OUTGOING) RESOURCES		-838	0	-838	415
Total Funds Brought Forward		-472	1,315	843	428
TOTAL FUNDS CARRIED FORWARD		-1,310	1,315	5	843

Movements on all reserves and all recognised gains and losses are shown above. All of the charity's operations are classed as continuing.

The notes on pages 10 to 14 form part of these financial statements.

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BALANCE SHEET
AS AT 28TH FEBRUARY 2006

		£	28-Feb-06 £	£	28-Feb-05 £
	Notes				
Fixed Assets					
Tangible assets	2		112		150
Current Assets					
Cash at bank and in hand	7	676		1,104	
		676		1,104	
Creditors: amounts falling due within one year	8	783		411	
NET CURRENT ASSETS			-107		693
NET ASSETS			<u>5</u>		<u>843</u>
CAPITAL AND RESERVES					
General Funds			-1,310		-472
Restricted Funds	5		1,315		1,315
			<u>5</u>		<u>843</u>

The Directors have:

- a) taken advantage of the Companies Act 1985 in not having these Accounts audited under Section 249A(1) (Total Exemption).
- b) confirmed that no notice has been deposited under Section 249B(2) of the Companies Act 1985.
- c) acknowledged their responsibilities for ensuring that the Company keeps accounting records which comply with Section 221 of the Companies Act 1985.
- d) acknowledged their responsibilities for preparing Accounts which give a true and fair view of the Company as at the end of the year and of its surplus or deficit for the financial year in accordance with the requirements of the Companies Act 1985, so far applicable to the Company.
- e) taken advantage of the exemptions conferred by part III of schedule 8 of the Companies Act 1985 on the basis that the Company, in their opinion, qualifies as a small company.

Approved by the Board of Directors on 15th DECEMBER 2006 and,

Signed on behalf of the Board of Directors G. B. [Signature]

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28TH FEBRUARY 2006

1. ACCOUNTING POLICIES

The accounts have been prepared in accordance with applicable accounting standards and follow the recommendations in Statement of Recommended Practice : Accounting for Charities (SORP) issued in October 2000.

Voluntary income is received by way of donations and gifts. It is shown in full in the Statement of Financial Activities, when received. Gifts in kind are valued at their estimated value to the charity and are included under the appropriate headings.

Intangible income is valued and included in income to the extent that it represents goods or services where another party is bearing the financial cost and the benefit is quantifiable. Where it is difficult or not possible to quantify the benefit, or where there is no financial cost borne by another party (eg, volunteers), the accounts do not include the intangible income.

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are received.

Restricted funds are to be used for specified purposes as required by the donor. Expenditure which meets these criteria is allocated to the relevant fund. Income derived from these funds is retained within the funds concerned. Designated funds are unrestricted funds which the trustees have designated to be used for a specific purpose. Where these funds yield investment income, this is available for general purposes. Unrestricted funds are funds which are not designated or restricted.

There has been no change to the accounting policies (Valuation rules and methods of accounting) since last year.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a reducing balance basis over their estimated useful lives. The rates applied per annum are as follows:

I.T. Equipment	25%
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2. TANGIBLE FIXED ASSETS

		2006/05		
		£	£	£
EQUIPMENT		Unrestricted	Restricted	Total
Cost	01-Mar-05	267	0	267
Additions		0	0	0
Cost at	28-Feb-06	267	0	267
Depreciation	28-Feb-06	117	0	117
Charge		38	0	38
Depreciation at	28-Feb-06	155	0	155
Net Book Value	28-Feb-06	112	0	112
Net Book Value	28-Feb-05	150	0	150

The annual commitments under non-cancelling operating leases, capital commitments, Contingent Liabilities are as follows:

28th February 2006 : None
28th February 2005 : None

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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 28TH FEBRUARY 2006

3. INCOMING RESOURCES	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2006/05 £	TOTAL 2005/04 £
a) Donations, Legacies and Similar Incoming Resources					
Grants	6	5,300		5,300	5,000
		5,300	0	5,300	5,000
b) Incoming Resources from Operating Activities					
Conference Income		121		121	3,222
Book Sales				0	20
		121	0	121	3,242
c) Investment Income					
Interest		11		11	36
		11	0	11	36
d) Other Income					
Miscellaneous		772		772	0
		772	0	772	0

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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 28TH FEBRUARY 2006

4. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL 2006/05 £	TOTAL 2005/04 £
a) Costs of Activities in Furtherance of Charity Objects				
Computer Collection and Storage Costs			0	2,149
Conference Expenses	1,295		1,295	969
Hospitality			0	334
Trainer/Teacher/Facilitator Costs	1,000		1,000	0
Training	3,190		3,190	0
Travel Expenses	340		340	0
Video & Literature Costs			0	838
Website Costs	204		204	294
	6,029	0	6,029	4,584

**b) Resources expended on Managing
and Administering the Charity**

Bank Charges	192		192	0
Companies House			0	100
Consultancy Fees			0	1,553
Depreciation	38		38	50
Independent Examiners Fee	452		452	411
Insurance	331		331	331
Office Costs			0	789
Professional Fees			0	45
	1,013	0	1,013	3,279

5. RESTRICTED FUNDS

	Balance 01-Mar-05 £	Income £	Expenditure £	Balance 28-Feb-06 £
Awards for All	1,315	0	0	1,315
	1,315	0	0	1,315

Restricted funds are wholly represented by cash reserves held by the Charity.

Currently the Restricted Funds are being used to support the day to day running of the charity, work is on going to resolve the situation.

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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 28TH FEBRUARY 2006

6. GRANTS

	2006/05 £	2005/04 £
Black Country Learning & Skill Council	0	5,000
AFA England	5,000	0
CILT	300	0
	<u>5,300</u>	<u>5,000</u>

7. CASH AT BANK AND IN HAND

	28-Feb-06 £	28-Feb-05 £
Natwest Current Account	676	1,104
	<u>676</u>	<u>1,104</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	28-Feb-06 £	28-Feb-05 £
Independent Examiners Fee	452	411
Insurance	331	0
	<u>783</u>	<u>411</u>

10. RECONCILIATION OF MOVEMENT ON CAPITAL AND RESERVES

The Company is Limited by Guarantee and is a Charity registered with the Charity Commission number 1087138 and does not have a share capital. The company has no income that is subject to corporation tax.

	2006/05 £	2005/04 £
Profit / Deficit for the financial year	-838	415
Other Recognised Gains	<u>0</u>	<u>0</u>
	<u>-838</u>	<u>415</u>
Balance Brought Forward	843	428
Closing Funds at 28th February 2005	<u>5</u>	<u>843</u>

11. PAYMENTS TO DIRECTORS

No payments were made to directors or any persons connected with them during this financial period. No material transaction took place between the charity and a director or any person connected with them.

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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 28TH FEBRUARY 2006

12. RISK ASSESSMENT

The directors actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The directors have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

13. RESERVES POLICY

The directors have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The directors aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The directors will endeavour not to set aside funds unnecessarily.

14. EXAMINERS QUALIFIED STATEMENT

This set of accounts has been prepared using records provided by the charity, reconciling where possible to the bank statements.

The financial records of the charity have not been adequately maintained, leading to issues in reconciling to the NatWest current account . It is therefore not possible to be sure of the accuracy of the transactions shown.

Recommendations have been made to the trustees of the charity, which they are reviewing.