# JOHN RUSSELL INSURANCE SERVICES LIMITED ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2005



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### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2005

The directors present their report and financial statements for the year ended 31 March 2005.

#### Principal activities and review of the business

The principal activity of the company in the year under review was that of insurance brokers.

The results for the year and the financial position at the year end were considered satisfactory by the directors who expect continued growth in the foreseeable future. The recent growth has been achieved by the acquisition of clients from other brokers.

#### Results and dividends

The results for the year are set out on page 4.

#### **Directors**

The following directors have held office since 1 April 2004:

P Derrington

K Hill	(Appointed 1 May 2004)
T Derrington	(Appointed 1 May 2004)
B Whitfield	(Appointed 1 May 2004)

#### **Directors' interests**

The directors' interests in the shares of the company were as stated below:

	Ordinary shares of £ 1 each		
	31 March 2005	1 April 2004	
P Derrington	51	51	
KHill	8	-	
T Derrington	~	-	
B Whitfield	8	-	

#### **Taxation status**

The company was a close company within the provisions of the Income and Corporation Taxes Act 1988 and this position has not changed since the end of the financial year.

#### **Auditors**

In accordance with section 385 of the Companies Act 1985, a resolution proposing that Trevor Jones & Co be reappointed as auditors of the company will be put to the Annual General Meeting.

# DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2005

#### Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- -select suitable accounting policies and then apply them consistently;
- -make judgements and estimates that are reasonable and prudent;
- -prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf the board

# INDEPENDENT AUDITORS' REPORT TO JOHN RUSSELL INSURANCE SERVICES LIMITED UNDER SECTION 247B OF THE COMPANIES ACT 1985

We have examined the abbreviated accounts set out on pages 4 to 15, together with the financial statements of the company for the year ended 31 March 2005 prepared under section 226 of the Companies Act 1985.

This report is made solely to the company's members, as a body, in accordance with Section 247B of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated accounts in accordance with section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Act to the Registrar of Companies and whether the accounts to be delivered are properly prepared in accordance with that provision and to report our opinion to you.

#### Basis of audit opinion

We have carried out the procedures we considered necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the financial statements.

#### Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Companies Act 1985, and the abbreviated accounts on pages 4 to 15 are properly prepared in accordance with that provision.

Trevor Jones & Cø

Chartered Accountants

Registered Auditor

Hayward House 535 Coventry Road

Birmingham B10 0LL

# ABBREVIATED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2005

	Notes	2005 £	2004 £
Gross profit		675,469	513,251
Administrative expenses		(612,324)	(450,092)
Operating profit	2	63,145	63,159
Other interest receivable and similar income Interest payable and similar charges	3	10,707 (5,260)	6,600 (3,020)
Profit on ordinary activities before taxation		68,592	66,739
Tax on profit on ordinary activities	4	(19,912)	(17,762)
Profit on ordinary activities after taxation		48,680	48,977
Dividends	5	(40,735)	(30,000)
Retained profit for the year	14	7,945	18,977

# ABBREVIATED BALANCE SHEET AS AT 31 MARCH 2005

		20	05	200	14
	Notes	£	£	£	£
Fixed assets					
Intangible assets	6		313,125		170,875
Tangible assets	7		95,150		55,789
Investments	8		1		1
			408,276		226,665
Current assets					
Debtors	9	182,168		211,924	
Cash at bank and in hand		432,704		331,789	
		614,872		543,713	
Creditors: amounts falling due within					
one year	10	(762,949)		(556,833)	
Net current liabilities			(148,077)		(13,120)
Total assets less current liabilities			260,199		213,545
Creditors: amounts falling due after					
more than one year	11		(61,927)		(23,219)
			198,272		190,326
			<del></del>		
Capital and reserves					
Called up share capital	13		100		100
Profit and loss account	14		198,172		190,226
Shareholders' funds - equity interests	15		198,272		190,326

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to medium-sized companies.

The financial statements were approved by the Board on 21/7/05

P Derringto Director

# CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2005

2005 £	£	200 £	4 £
<del>-</del>	379,903	~	218,960
Returns on investments and servicing of			
finance Interest received 10,707		6,600	
Interest paid (5,260)		(3,020)	
Net cash inflow for returns on investments		-	
and servicing of finance	5,447		3,580
Taxation	(17,850)		(20,440)
Capital expenditure			
Payments to acquire intangible assets (215,000)		(30,000)	
Payments to acquire tangible assets (58,250)		(27,673)	
Receipts from sales of tangible assets 26,863		-	
Net cash outflow for capital expenditure (2	246,387)		(57,673)
Equity dividends paid	(40,735)		(50,000)
Net cash inflow before management of liquid			<del></del>
resources and financing	80,378		94,427
Financing			
New long term bank loan 1,628		30,954	
Other new long term loans 52,333		874	
Repayment of long term bank loan (11,145)		(5,573)	
Repayment of other long term loans (9,468)		(22,500)	
Capital element of hire purchase contracts (12,811)		(8,929)	
Net cash inflow/(outflow) from financing	20,537	<u> </u>	(5,174)
Increase in cash in the year	100,915		89,253

# NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2005

2004	2005	erating	ash inflow from op	Reconciliation of operating profit to net activities	1
4	£				
63,159	63,145			Operating profit	
18,597	30,292			Depreciation of tangible assets	
23,500	72,750			Amortisation of intangible assets	
-	6,637			Loss on disposal of tangible assets	
33,062	29,756			Decrease in debtors	
80,642	177,323			Increase in creditors within one year	
218,960	379,903			Net cash inflow from operating activitie	
March 200	Other non- 31 cash changes	Cash flow	1 April 2004	Analysis of net funds	2
1	£	£	£		
				Net cash:	
432,704		100,915	331,789	Cash at bank and in hand	
				Debt:	
(40,928	44,902	(76,992)	(8,838)	Finance leases	
(26,251	-	(16,619)	(9,632)	Debts falling due within one year	
(33,362	-	(16,730)	(16,632)	Debts falling due after one year	
(100,541	44,902	(110,341)	(35,102)		
332,163	44,902	(9,426)	296,687	Net funds	
000	2005		and to make the day	Decree West and send send send sends	•
200	2005 £		ient in net tungs	Reconciliation of net cash flow to move	3
89,253	100,915			Increase in cash in the year	
5,175	(110,341)	e financing	se in debt and leas	Cash (inflow)/outflow from (increase)/decr	
94,428	(9,426)		5	Change in net debt resulting from cash flo	
	44,902			New finance lease	
94,42	35,476			Movement in net funds in the year	
202,25	296,687			Opening net funds	
296,687	332,163			Closing net funds	
				=	

# NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2005

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

#### 1.2 Turnover

Turnover represents the commision received in relation to insurance services rendered during the year.

#### 1.3 Goodwill

Goodwill is the difference between the amount paid on the acquisition of a business and the aggregate fair value of its separate net assets. Goodwill is amortised through the profit and loss account over the directors estimate of its estimated economic life.

#### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment 33% reducing balance
Office furniture and fittings 15% reducing balance
Motor vehicles 25% reducing balance

#### 1.5 Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

#### 1.6 Investments

Fixed asset investments are stated at cost less provision for diminution in value.

#### 1.7 Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the year in accordance with FRS 17.

#### 1.8 Deferred taxation

Deferred taxation is provided at appropriate rates on all timing differences using the liability method only to the extent that, in the opinion of the directors, there is a reasonable probability that a liability or asset will crystallise in the foreseeable future.

2	Operating profit	2005	2004
		£	£
	Operating profit is stated after charging:	70.750	00.500
	Amortisation of intangible assets	72,750	23,500
	Depreciation of tangible assets	30,292	18,597
	Loss on disposal of tangible assets	6,637	-
	Operating lease rentals	35,939	21,902
	Auditors' remuneration	5,195	-
	and after crediting:		
3	Interest payable	2005	2004
		£	£
	On bank loans and overdrafts	3,961	954
	On other loans wholly repayable within 5 years	-	874
	Hire purchase interest	1,299	1,192
		5,260	3,020
4	Taxation	2005	2004
		£	£
	Domestic current year tax		
	U.K. corporation tax	20,084	18,200
	Adjustment for prior years	(172)	(438)
	Current tax charge	19,912	17,762
	Factors affecting the tax charge for the year	22.522	00.700
	Profit on ordinary activities before taxation	68,592 	66,739
	Profit on ordinary activities before taxation multiplied by standard rate of UK		
	corporation tax of 19.00% (2004: 19.00%)	13,032	12,680
	Effects of:		<del></del>
	Depreciation add back	12,669	7,998
	Capital allowances	(6,277)	(3,143)
	Other tax adjustments	488	227
		6,880	5,082

5	Dividends	2005 £	2004 £
	Ordinary interim paid	40,735	30,000
6	Intangible fixed assets		Goodwill £
	Cost		_
	At 1 April 2004		230,000
	Additions		215,000
	At 31 March 2005		445,000
	Amortisation		
	At 1 April 2004		59,125
	Charge for the year		72,750
	At 31 March 2005		131,875
	Net book value		
	At 31 March 2005		313,125
	At 31 March 2004		170,875

Tangible fixed assets	Plant and machinery	Office furniture and fittings	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 April 2004	33,633	10,456	60,091	104,180
Additions	10,549	4,820	87,784	103,153
Disposals		<u>-</u>	(50,967) —————	(50,967)
At 31 March 2005	44,182	15,276	96,908	156,366
Depreciation		<u>-</u>		
At 1 April 2004	22,678	5,965	19,748	48,391
On disposals	-	-	(17,467)	(17,467)
Charge for the year	5,062	1,573	23,657	30,292
At 31 March 2005	27,740	7,538	25,938	61,216
Net book value	<del></del>			
At 31 March 2005	16,442	7,738	70,970	95,150
At 31 March 2004	10,955	4,491	40,343	55,789
Included above are assets held under finance	leases or hire purc	hase contracts	as follows:	
				Motor vehicles £
Net book values				
At 31 March 2005				55,704 
At 31 March 2004				23,750
Depreciation charge for the year				
31 March 2005				18,568

# NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2005

8	Fixed asset investments		
		i	Listed nvestments £
	Cost At 1 April 2004 8 at 21 March 2005		
	At 1 April 2004 & at 31 March 2005		1 ———
		N	flarket value £
	At 31 March 2005		818
	At 31 March 2004		1
9	Debtors	2005	2004
		£	£
	Trade debtors	181,812	210,610
	Prepayments and accrued income	356	1,314
		182,168	211,924

Creditors: amounts falling due within one year	2005	2004
	£	£
Bank loans and overdrafts	26,251	9,632
Net obligations under hire purchase contracts	12,363	2,251
Trade creditors	523,063	467,881
Corporation tax	20,084	18,022
Other taxes and social security costs	8,095	6,228
Directors' current accounts	30,301	10,736
Other creditors	115,833	-
Accruals and deferred income	26,959	42,083
	762,949	556,833

Secured creditors amount to £38,614 (2004 - £11,883).

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11	Creditors: amounts falling due after more than one year	2005 £	2004 £
	Bank loans	5,523	15,749
	Other loans	27,839	883
	Net obligations under hire purchase contracts	28,565	6,587
		61,927	23,219
	Analysis of loans	50.040	00.004
	Wholly repayable within five years	59,613 ————	26,264
		59,613	26,264
	Included in current liabilities	(26,251)	(9,632)
		33,362	16,632
	Loan maturity analysis In more than one year but not more than two years In more than two years but not more than five years Net obligations under hire purchase contracts	33,362 ———	16,632 -
	Included in liabilities falling due within one year	(12,363)	(2,251)
		(12,363)	(2,251)
	Secured creditors amount to £22,336 (2003 - £8,875).		
12	Pension costs		
	Defined contribution		
		2005 £	2004 £
	Contributions payable by the company for the year	8,320	7,160

# NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2005

13	Share capital	2005 £	2004 £
	Authorised 20,000 Ordinary shares of £1 each	20,000	20,000
	Allotted, called up and fully paid 100 Ordinary shares of £1 each	100	100
14	Statement of movements on profit and loss account		Profit and loss account £
	Balance at 1 April 2004 Retained profit for the year Balance at 31 March 2005		190,227 7,945 ————————————————————————————————————
15	Reconciliation of movements in shareholders' funds	2005 £	2004 £
	Profit for the financial year Dividends	48,680 (40,735)	48,977 (30,000)
	Net addition to shareholders' funds Opening shareholders' funds	7,945 190,326	18,977 171,349
	Closing shareholders' funds	198,272	190,326

#### 16 Financial commitments

At 31 March 2005 the company had annual commitments under non-cancellable operating leases as follows:

Expiry date:

#### 17 Capital commitments

At the year end an agreement had been agreed for the purchase of client files from another broker.

# NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2005

18	Directors' emoluments	2005 £	2004 £
	Emoluments for qualifying services  Company pension contributions to money purchase schemes	26,340 4,100	18,112 3,000
		30,440	21,112

The number of directors for whom retirement benefits are accruing under money purchase pension schemes amounted to 2 (2004-1).

#### 19 Transactions with directors

Included in creditors is an amount due to directors of £30,301 (2004 -310,736).

#### 20 Employees

#### **Number of employees**

The average monthly number of employees (including directors) during the year was:

year was:		
	2005	2004
	Number	Number
	19	11
	=====	
Employment costs		
	£	£
Wages and salaries	275,329	239,550
Social security costs	32,418	24,124
Other pension costs	8,320	7,160
	316,067	270,834
	<del></del> _	