

**GLM Youth and Children Services Limited**

Trustees report and financial statements

for the period ended 31 December 2009



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**GLM Youth and Children Services Limited**  
**(A company limited by guarantee)**

**Contents**

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	Page
<b>Reference and administrative details of the charity, its trustees and advisers</b>	<b>1</b>
<b>Trustees' report</b>	<b>2 - 5</b>
<b>Independent auditors' report</b>	<b>6 - 7</b>
<b>Statement of financial activities</b>	<b>8</b>
<b>Balance sheet</b>	<b>9</b>
<b>Notes to the financial statements</b>	<b>10 - 14</b>

**GLM Youth and Children Services Limited**  
**(A company limited by guarantee)**

**Reference and administrative details of the company, its trustees and advisers**  
**for the period ended 31 December 2009**

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<b>Trustees</b>	M Saeed (appointed 19 May 2009) A A Mahmood (appointed 19 May 2009) M A Hanif (appointed 19 May 2009) S Akram (appointed 19 May 2009)
<b>Company registered number</b>	06910548
<b>Registered office</b>	40 Broadway Avenue Bordesley Green Birmingham West Midlands B9 5FD
<b>Company secretary</b>	A Qayyum
<b>Auditors</b>	Dains LLP Third Floor Fort Dunlop Fort Parkway Birmingham B24 9FD

**GLM Youth and Children Services Limited**  
**(A company limited by guarantee)**

**Trustees' report**  
**for the period ended 31 December 2009**

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The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of GLM Youth and Children Services Limited (the company) for the period ended 31 December 2009. The Trustees confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

**Structure, governance and management**

**a. Constitution**

GLM Youth and Children Services Limited ("the charity") is a company limited by guarantee constituted under a Memorandum of Association and was incorporated on 19 May 2009. The charitable company commenced its activities on the same day and is currently in the process of being registered with the Charity Commission for England and Wales.

**b. Method of appointment or election of Trustees**

The Trustees when complete consist of a minimum of 3 and a maximum of 4 individuals, including any co-opted trustees (or such other numbers as the Trustees may determine from time to time). Trustees shall be nominated by Green Lane Masjid and Community Centre, the parent charitable company registered under company number 06552666 and charity number 1125833, and may remain in office for so long as Green Lane Masjid and Community Centre shall determine. Green Lane Masjid and Community Centre may also remove a Trustee, provided that such person shall have the right to make a representation prior to the confirmation of any decision to remove him/her from office.

**c. Policies adopted for the induction and training of Trustees**

New trustees undergo a briefing on their legal obligations under charity law, the content of the Memorandum and Articles of Association, the management and decision making processes, the business plan and recent financial performance of the charity. New trustees also meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

**d. Organisational structure and decision making**

The overall management and control of the charity is the responsibility of the trustees who give their time freely and receive no remuneration or other benefits for carrying out their role.

The trustees meet frequently throughout the year to make strategic and operational decisions.

**e Risk management**

The trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

## Objectives and Activities

### a. Policies and objectives

#### Our objectives and aims

The objectives of the charity as set out in its Memorandum of Association are

1 To act as a resource for young people up to the age of 25 living in Birmingham and its surrounding districts by providing advice and assistance and organising programmes of physical, educational and other activities as a means of

(a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals,

(b) advancing education,

(c) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons

2 Provide such support services to parents of such children as are considered necessary in the absolute discretion of the Trustees from time to time to better enable them to develop their children and their parental skills

#### Public benefit

The trustees frequently review the activities of the charity to ensure they continue to reflect the objectives and aims of the charity and provide an overall benefit to the public. In carrying out this review the trustees have considered the Charity Commission's general guidance on public benefit.

## Achievements and performance

### a. Review of activities

#### How our activities deliver public benefit

GLM Youth and Children Services Limited engaged in a number of activities to achieve its objectives and aims, the trustees believe that the activities summarised below provide a benefit to the public.

#### Boys Youth Activities

The charity held regular football sessions with an average of 35 children attending. After the football, an 8 week cricket coaching course was organised and delivered by qualified ECB coaches. Subsequent to the cricket coaching, the charity has been running weekly Thai Boxing classes. These classes were so popular that kids often braved through rain and snow in order to attend.

#### Girls Youth Activities

A number of activities for young girls were held which included arts & crafts and other activities. These activities weren't as frequent as the trustees would have liked and as such we expect to put in place a dedicated team of volunteers to organise more frequent activities for young girls in the future.

#### Mother & Toddler Group

A weekly mother and toddler group has been running which provides a safe and fun environment for children to play and for mothers to meet other mothers and share their experiences.

## **Financial review**

### **a Reserves policy**

The charity's policy is to maintain a sufficient level of reserves to meet short term obligations and operational needs

### **b. Principal funding**

The charity's main sources of income were through voluntary donations. The charity also made nominal charges for some of the activities undertaken, although consideration was made for those who were not able to afford the small fees and in such cases entry was allowed to those individuals without any fee so as not to restrict the overall benefit of that activity.

## **Plans for the future**

### **a. Future developments**

The charity expects to improve its activities over the next year especially the girls activities by putting in place a dedicated team of volunteers.

## **Members' liability**

The Members of the company guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

## **Statement of Trustees' responsibilities**

The Trustees (who are also directors of GLM Youth and Children Services Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company and charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgments and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information

**GLM Youth and Children Services Limited**  
**(A company limited by guarantee)**

**Trustees' report (continued)**  
**for the period ended 31 December 2009**

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included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

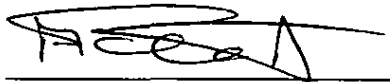
**Provision of information to auditors**

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's auditors in connection with preparing their report and to establish that the charitable company's auditors are aware of that information.

**Auditors**

Dains LLP were appointed as the company's auditors during the period and have indicated their willingness to continue in office. The designated trustees will propose a motion re-appointing the auditors at a meeting of the trustees.

This report was approved by the Trustees on 28 September 2010 and signed on their behalf, by



**M Saeed**  
Trustee



**A A Mahmood**  
Trustee

**GLM Youth and Children Services Limited**  
**(A company limited by guarantee)**

**Independent auditors' report to the members of GLM Youth and Children Services Limited**

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We have audited the financial statements of GLM Youth and Children Services Limited for the period ended 31 December 2009 which comprise the statement of financial activities, the balance sheet, and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charitable company's members, as a body, in accordance with Section 43 of the Charities Act 1993 and regulations made under section 44 of that Act. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

**Respective responsibilities of Trustees and auditors**

The Trustees' (who are also the directors of the company for the purposes of company law) responsibilities for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), and for being satisfied that the financial statements give a true and fair view, are set out in the Statement of Trustees' responsibilities.

The Trustees have elected for the financial statements to be audited in accordance with the Charities Act 1993 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 43 of the Charities Act 1993 and report to you in accordance with regulations made under section 44 of that Act. Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are prepared in accordance with the Companies Act 2006. We also report to you if, in our opinion, the information given in the Trustees' report is not consistent with those financial statements, the company has not kept adequate accounting records, if the company's financial statements are not in agreement with the accounting records and returns, or if we have not received all the information and explanations we require for our audit.

We read the Trustees' report and consider the implications for our report if we become aware of any apparent misstatements within it.

**Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the Trustees in the preparation of the financial statements and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.



**GLM Youth and Children Services Limited**  
**(A company limited by guarantee)**

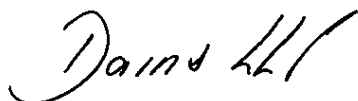
**Independent auditors' report to the members of GLM Youth and Children Services Limited**

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**Opinion**

In our opinion the financial statements

- give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31 December 2009 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended, and
- have been prepared in accordance with the Companies Act 2006



**Dains LLP**

Statutory Auditor  
Chartered Accountants

Fort Dunlop, Birmingham

28 September 2010

**GLM Youth and Children Services Limited**  
**(A company limited by guarantee)**

**Statement of financial activities**  
**(incorporating income and expenditure account)**  
**for the period ended 31 December 2009**

	Note	Unrestricted funds 2009 £
<b>Incoming resources</b>		
Incoming resources from generated funds		
Voluntary income	2	3,522
Incoming resources from charitable activities	3	1,614
<b>Total incoming resources</b>		<b>5,136</b>
<b>Resources expended</b>		
Charitable activities	8	942
Governance costs	4	1,150
<b>Total resources expended</b>	7	<b>2,092</b>
<b>Movement in total funds for the year - Net income for the year</b>		<b>3,044</b>
Total funds at 19 May 2009		-
<b>Total funds at 31 December 2009</b>		<b>3,044</b>

All activities relate to continuing operations

The Statement of Financial Activities includes all gains and losses recognised in the period

The notes on pages 10 to 14 form part of these financial statements

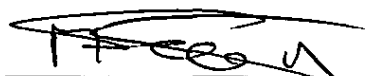
**GLM Youth and Children Services Limited****(A company limited by guarantee)****Registered number: 06910548****Balance sheet****as at 31 December 2009**

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	Note	£	2009 £
<b>Fixed assets</b>			
Tangible fixed assets	10		348
<b>Current assets</b>			
Debtors	11		2,696
<b>Total assets less current liabilities</b>			<u>3,044</u>
<b>Charity Funds</b>			
Unrestricted funds	12		<u>3,044</u>
			<u>3,044</u>

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the period in question in accordance with section 476 of the Act. However, an audit is required in accordance with section 43 of the Charities Act 1993. The Trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 December 2009 and of its profit for the period then ended in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Act relating to the financial statements so far as applicable to the company.

The financial statements were approved by the Trustees on 28 September 2010 and signed on their behalf, by



**M Saeed**  
Trustee



**A A Mahmood**  
Trustee

The notes on pages 10 to 14 form part of these financial statements

**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards and the Companies Act 2006.

**1.2 Company status**

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1.3 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

**1.4 Incoming resources**

All incoming resources are included in the Statement of financial activities when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

**1.5 Resources expended**

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

**1.6 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures, fittings and equipment - 15% reducing balance

**GLM Youth and Children Services Limited**  
**(A company limited by guarantee)**  
**Notes to the financial statements**  
**for the period ended 31 December 2009**

**2. Voluntary income**

	Unrestricted funds 2009 £
Donations	3,522
	<u>          </u>

**3. Incoming resources from charitable activities**

	Unrestricted funds 2009 £
Youth and children	1,614
	<u>          </u>

**4. Governance costs**

	Unrestricted funds 2009 £
Legal and professional	1,150
	<u>          </u>

**5. Direct costs**

	Youth and children £	Total 2009 £	Total 2009 £
Direct costs	468	468	-
	<u>          </u>	<u>          </u>	<u>          </u>

**6. Support costs**

	Youth and children £	Total 2009 £	Total 2009 £
Bank charges	6	6	-
Printing and stationery	50	50	-
Insurances	350	350	-
Sundry expenses	5	5	-
Depreciation	63	63	-
	<u>          </u>	<u>          </u>	<u>          </u>
	474	474	-
	<u>          </u>	<u>          </u>	<u>          </u>

**GLM Youth and Children Services Limited**  
**(A company limited by guarantee)**  
**Notes to the financial statements**  
**for the period ended 31 December 2009**

**7. Analysis of resources expended by expenditure type**

	<b>Depreciation 2009 £</b>	<b>Other costs 2009 £</b>	<b>Total 2009 £</b>
Youth and children	63	879	942
Governance	-	1,150	1,150
	<u>63</u>	<u>2,029</u>	<u>2,092</u>

**8. Analysis of resources expended by activities**

	<b>Activities undertaken directly 2009 £</b>	<b>Support costs 2009 £</b>	<b>Total 2009 £</b>
Youth and children	468	474	942

**9. Net income**

This is stated after charging

	<b>2009 £</b>
Depreciation of tangible fixed assets - owned by the charity	<u>63</u>

During the period, no Trustees received any remuneration  
During the period, no Trustees received any benefits in kind  
During the period, no Trustees received any reimbursement of expenses

The cost of the auditors' remuneration is borne by the parent charity

GLM Youth and Children Services Limited  
(A company limited by guarantee)  
Notes to the financial statements  
for the period ended 31 December 2009

**10 Tangible fixed assets**

	Furniture, fittings and equipment £
<b>Cost</b>	
At 19 May 2009	-
Additions	411
	<u>411</u>
At 31 December 2009	<u>411</u>
<b>Depreciation</b>	
At 19 May 2009	-
Charge for the period	63
	<u>63</u>
At 31 December 2009	<u>63</u>
<b>Net book value</b>	
At 31 December 2009	<u><u>348</u></u>

**11 Debtors**

	2009 £
Amounts owed by group undertakings	<u><u>2,696</u></u>

**12 Statement of funds**

	Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
<b>Unrestricted funds</b>				
General funds	-	5,136	(2,092)	3,044

**Summary of funds**

	Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
General funds	-	5,136	(2,092)	3,044

**13. Related party transactions**

The company has taken advantage of the exemption conferred by Financial Reporting Standard 8, "Related party disclosures" not to disclose transactions with members of the group headed by Green Lane Masjid and Community Centre, on the grounds that 100% of the voting rights in the company are controlled within that group and the company is included in the consolidated financial statements

**14. Ultimate parent undertaking and controlling party**

The largest and smallest group in which the results of the company are consolidated is that headed by Green Lane Masjid and Community Centre, a registered charity, incorporated in England and Wales

The consolidated financial statements of this group are available to the public and may be obtained from the registrar at Companies House, Crown Way, Maindy, Cardiff, CF14 3UZ