Report of the Trustees and
Unaudited Financial Statements For The Year Ended 31 March 2012

for
Globalyell Limited

THURSDAY

SCT

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#### Report of the Trustees

for the Year Ended 31 March 2012

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered Company number

SC215929 (Scotland)

#### Registered Charity number

SC031129

#### Registered office

Unit 4

Sellafirth Business Park

Sellafirth

Yell

Shetland

ZE2 9DG

#### **Trustees**

Mrs E K Garrick

A Harrison

Mrs M Morris

Ms F C Ross

P Thompson

Dr L Walpole

Ms K Coull

- resigned 2.11.11

- appointed 23.4.11

#### **Company Secretary**

A Ross

#### Independent Examiner

Martin R Watt FCCA

Bon Accord Accountancy Ltd

Nordhus

North Ness

Lerwick

Shetland

ZE1 0LL

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

The charity's principal activity is to promote the appreciation, science and understanding of music. In pursuance of this objective, the company undertakes performance and educational activities.

Report of the Trustees for the Year Ended 31 March 2012

#### FINANCIAL REVIEW

#### Reserves policy

The charity operates two main funds:

- General unrestricted funds are available to be used without restriction towards furtherance of the charity's principal objectives;
- Restricted funds are those received for specific purposes.

#### ON BEHALF OF THE BOARD:

Ms F.C.Ross - Trustee

MRS. MICHELLE MORRIS - TRUSTEE

Ir. Hans

14 December 2012

## <u>Independent Examiner's Report to the Trustees of Globalyell Limited</u>

I report on the accounts for the year ended 31 March 2012 set out on pages four to ten.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

#### Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
  - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Martin R Watt FCCA

Bon Accord Accountancy Ltd

Nordhus

North Ness

Lerwick

Shetland

ZE1 OLL

14 December 2012

#### Statement of Financial Activities for the Year Ended 31 March 2012

N	Unrestricted funds fotes £	Restricted funds £	Endowment funds	31.3.12 Total funds £	31.3.11 Total funds £
INCOMING RESOURCES Incoming resources from generated funds	-				
Voluntary income	16,538	26,909	-	43,447	49,309
Activities for generating funds 2	3,984	1,643	<u>-</u>	5,627	6,850
Other incoming resources	3,021		<u>-</u>	3,021	
Total incoming resources	23,543	28,552	•	52,095	56,719
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs	148	516	_	664	915
Charitable activities	140	310	-	004	713
Direct charitable activities	23,936	24,783	-	48,719	42,331
Governance costs	2,405	176	-	2,581	2,612
Total resources expended	26,489	25,475	-	51,964	45,858
			·	<del></del>	
NET DECOMPOSITIONS					
INCOMING/(OUTGOING) RESOURCES before transfers	(2,946)	3,077	-	131	10,861
Gross transfers between funds 9	2,341	(2,341)			
Net incoming/(outgoing) resources	(605)	736	-	131	10,861
RECONCILIATION OF FUNDS					
Total funds brought forward	13,417	17,544	716	31,677	20,816
TOTAL FUNDS CARRIED FORWARD	12,812	18,280	716	31,808	31,677

#### Balance Sheet At 31 March 2012

		Unrestricted funds	Restricted funds	Endowment funds	31.3.12 Total funds	31.3.11 Total funds
	Notes	£	£	£	£	£
FIXED ASSETS Tangible assets	6	24,920	-	-	24,920	28,515
CURRENT ASSETS						
Stocks		<b>79</b> 9	_	_	799	-
Debtors	7	1,812	-	-	1,812	5,675
Cash at bank and in hand		79	18,278	716	19,073	17,215
		2,690	18,278	716	21,684	22,890
CREDITORS Amounts falling due within one						
year	8	(14,796)	-	-	(14,796)	(19,728)
				<del></del>		
NET CURRENT ASSETS/(LIABILITIES)		(12,106)	18,278	716	6,888	3,162
TOTAL ASSETS LESS						
CURRENT LIABILITIES		12,814	18,278	716	31,808	31,677
		<del></del>				
NET ASSETS		12,814	18,278	716	31,808	31,677
FUNDS	9					
Unrestricted funds	,				12,814	13,417
Restricted funds					18,278	17,544
Endowment funds					716	716
TOTAL FUNDS					31,808	31,677

#### Balance Sheet - continued At 31 March 2012

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2012.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2012 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 14 December 2012 and were signed on its behalf by:

A Harrison -Trustee

Notes to the Financial Statements for the Year Ended 31 March 2012

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc

- at variable rates on reducing balance

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. ACTIVITIES FOR GENERATING FUNDS

	31.3.12	31.3.11
	£	£
Workshops & fundraising	5,366	6,523
Grant amortisation	261	327
	5,627	6,850
	====	

#### 3. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.3.12	31.3.11
	£	£
Depreciation - owned assets	3,595	4,297
	<del></del>	

## Notes to the Financial Statements - continued for the Year Ended 31 March 2012

#### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2012 nor for the year ended 31 March 2011.

		31.3.12	31.3.11
	Tenatoost aveanas	2,055	L 1 122
	Trustees' expenses	<u> </u>	1,133
5.	STAFF COSTS		
		31.3.12	31.3.11
		£	£
	Wages and salaries	17,202	21,500
	Social security costs	924	1,573
	·		
		18,126	23,073
			====

#### 6. TANGIBLE FIXED ASSETS

	machinery etc
COST	£
At 1 April 2011 and 31 March 2012	51,520
•	<del></del> _
DEPRECIATION	
At 1 April 2011	23,005
Charge for year	3,595
	<del></del>
At 31 March 2012	26,600
NET BOOK VALUE	
At 31 March 2012	24,920
	<del></del>
At 31 March 2011	28,515

Plant and

#### 7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.12 £	31.3.11 £
Trade debtors	1,812	221
Other debtors	, -	5,454
	<del></del>	
	1,812	5,675
	<del></del>	

## Notes to the Financial Statements - continued for the Year Ended 31 March 2012

#### 8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

				31.3.12	31.3.11
				£	£
	Trade creditors			2,724	2,042
	Taxation and social security			410	-
	Other creditors			11,662	17,686
				<del>- · · · · · · · · · · · · · · · · · · ·</del>	
				14,796	19,728
					===
9.	MOVEMENT IN FUNDS				
			Net movement	Transfers	
		At 1.4.11	in funds	between funds	At 31.3.12
		£	£	£	£
	Unrestricted funds				
	General fund	13,417	(2,944)	2,341	12,814
	Restricted funds				
	Accidental traveller's fund	3,216	(1,716)	-	1,500
	Island song fund	716	(161)	(555)	-
	Sing Saturday fund	2,032	(792)	(1,240)	-
	Textiles residency fund	11,580	3,872	(1,129)	14,323
	Care Centre Sessions		701	•	701
	Weavers in school	-	1,754	-	1,754
	Peolpe making waves	-	(583)	583	-,
	roope maning wares				
		17,544	3,075	(2,341)	18,278
		17,571	3,075	(2,5 )	10,270
	Endowment funds				
	Highland Arts Capital Fund	716	_	_	716
	g	7.10			
	TOTAL FUNDS	31,677	131	-	31,808
		====			
	Net movement in funds, included in the ab	ove are as follows:			
	•				
			Incoming	Resources	Movement in
			resources	expended	funds
			£	£	£
	Unrestricted funds				
	General fund		23,543	(26,487)	(2,944)
			,	, , ,	, , ,
	Restricted funds				
	Accidental traveller's fund		-	(1,716)	(1,716)
	Island song fund		4,185	(4,346)	(161)
	Sing Saturday fund		1,981	(2,773)	(792)
	Textiles residency fund		14,858	(10,986)	3,872
	Care Centre Sessions		2,421	(1,720)	701
	Weavers in school		3,127	(1,373)	1,754
	Weaver Development		500	(500)	2,134
	Peolpe making waves		1,480	(2,063)	(583)
	1 corpe making waves			(2,003)	<del></del>
			28,552	(25,477)	3,075
			20,552	(23,711)	5,075
	TOTAL FUNDS		52,095	(51,964)	131
	I O I ALL FUNDO		=====	(51,504)	===

Notes to the Financial Statements - continued for the Year Ended 31 March 2012

9. MOVEMENT IN FUNDS - continued

Support costs

# Globalyell Limited <u>Detailed Statement of Financial Activities</u> for the Year Ended 31 March 2012

	31.3.12 £	31.3.11 £
INCOMING RESOURCES		
Voluntary income		
Donations	4,162	3,936
Grants	39,285	45,373
	43,447	49,309
	70,777	17,507
Activities for generating funds		
Workshops & fundraising	5,366	6,523
Grant amortisation	<u> 261</u>	327
	5,627	6,850
	5,027	0,050
Other incoming resources		
Other income	3,021	560
madal transition and a second	52.005	56 710
Total incoming resources	52,095	56,719
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs Purchases	1,463	915
Closing stock	(799)	913
Closing stock		
	664	915
Charitable activities	2,055	1,133
Trustee & staff expenses Wages	17,202	21,500
Social security	924	1,573
Insurance	1,379	1,171
Light and heat	1,515	237
Telephone	712	1,664
Office expenses	645	689
Sundries	517 4,190	240 4,534
Rent Marketing costs	130	4,534
Travelling	2,313	1,107
Project costs	2,200	251
Consultancy	10,051	2,861
Plant and machinery	3,594	4,297
Loan	-	166
	47,427	41,463
	77,727	41,405
Governance costs		
Accountancy	564	681
Book-keeping	2,017	1,931
	2,581	2,612
	2,301	2,012

This page does not form part of the statutory financial statements

#### <u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 March 2012</u>

	31.3.12 £	31.3.11 £
Management Advertising	1,292	868
Total resources expended	51,964	45,858
Net income	131	10,861