

Company Number
04359997
Charity Number
1100798

GROVERS KIDS CLUB
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND UNAUDITED
FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

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GROVERS KIDS CLUB
(A Company Limited by Guarantee)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2012

The trustees present their report and unaudited financial statements for the year ended 31 March 2012

Objects

The charity is a company limited by guarantee. The charity's objects are to provide the necessary facilities for the daily care, recreation and education of children during out of school hours and school holidays, and to advance the education and training of the persons in the provision of such care, education and recreation facilities

Organisation

The club is governed by its board of trustees who set the policy of the club. The policies are implemented by the voluntary management committee consisting of three honorary officers and not less than two, nor more than eight general members

Status and administration

Grovers Kids Club is a registered charity (charity number 1100798) and a company limited by guarantee (company number 04359997). The club is governed by its Memorandum and Articles of Association incorporated 24 January 2002 as amended by special resolution of 3 July 2003

The existing trustees have the power to appoint new or additional trustees

The club looks to recruit trustees who have a particular skill helpful to the club and will provide potential new trustees with details of the club and a short Charity Commission brochure explaining trustees' responsibilities. If that individual goes on to become a trustee then they are provided with a full induction pack.

Financial results

The financial statements comply with current statutory requirements, the Statement of Recommended Practice "Accounting and Reporting by Charities" (the Charities SORP 2005), the Financial Reporting Standard for Smaller Entities (effective April 2008) and with the requirements of the club's governing documents

The results for the year are set out in the Statement of Financial Activities on page 5.

Review of activities, achievements and developments

The club made a deficit for the year of £811 (2011 a surplus of £522)

At the present time approximately 45 families access the clubs on a regular basis. This represents approximately 56 children whose parents are able to work knowing their children are in an affordable, safe, secure, happy environment where they are able to develop as individuals within a group situation

We are still feeding an average of 20 children and continue with our healthy eating ethos. Breakfast numbers have increased and there are still places available at both clubs

We continue to offer a child centred child led facility in which each individual child can choose activities appropriate to their need at any time

We encourage children to spend as much time out of doors as possible developing their understanding of the world around them and using their imagination to develop play

The club is advertised through all three schools and the Children's Information Service. We have pupils from other schools but this is reliant on parents being able to transport them to the club

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2012

Following the merger between Connaught Junior School, Arun Vale Infant School and Elm Grove Infant School the clubs will, subject to Ofsted inspection and agreement, continue to offer wrap around care at the new "River Beach School Site" Facilities for the first year will be very limited and we are in the process of negotiating with the County regarding the provision of food. A large proportion of our equipment is going to secure storage for the year and we will be rotating the equipment available to the children on a very regular basis so that they experience as little disruption as possible.

We will be opening during Inset days and for an extra nine weeks during school holidays reflecting the needs of working parents.

Reserves policy

Prior to our move to new premises the Committee have undertaken a more detailed budget review and prices from September 2012 reflect our new premises fees and rising cost of food etc. Holiday and Inset Day care will be monitored carefully to ensure that the number of children using this service makes it financially viable.

Public benefit

The trustees confirm that they have referred to the information contained in the Charity Commission's guidance on public benefit when reviewing the company's aims and objectives and in planning future activities.

Risk management

The trustees have introduced a formal risk management process to assess business risks and implement risk management strategies. This involves identifying the types of risks the club faces, prioritising them in terms of potential impact and likelihood of occurrence and identifying means of mitigating risks. As part of this process the trustees have reviewed the adequacy of the organisation's current internal controls.

Director Trustees	Mrs J M Gibb	
	R Gardner	(resigned 14 November 2011)
	J R Ball	(appointed 14 November 2011)

Non-director Trustees	Mrs C Vallance	
	Mrs E Doyle	
	Mrs L Collins	
	Mrs N Ball	(appointed 14 November 2011)

None of the trustees has any beneficial interest in the club. All of the trustees are members of the club and guarantee to contribute an amount not exceeding £1 in the event of winding up.

Chairman	J R Ball
Vice Chairman	Mrs N Ball
Honorary Treasurer	Mrs E Doyle
Secretary	Mrs C Vallance
Company Secretary	Mrs J M Gibb

GROVERS KIDS CLUB
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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2012

Committee members	Mrs C Vallance Mrs E Doyle Mrs L Collins Mrs N Ball
Registered office	72 Worthing Road Littlehampton West Sussex BN16 3LL
Independent examiner	Peter Hussey FCA Spofforths LLP A2 Yeoman Gate Yeoman Way Worthing West Sussex BN13 3QZ
Company number	04359997
Registered Charity number	1100798

Trustees' responsibilities

The trustees (who are also directors of Grovers Kids Club for the purpose of company law) are responsible for the preparing the Trustees' Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charitable company's affairs and of the incoming resources and application of resources, of the charitable company for the year. In preparing these financial statements the trustees are required to -

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records which disclose, with reasonable accuracy at any time, the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

The report of the trustees has been prepared taking advantage of the small companies' exemption in Section 415A of the Companies Act 2006

This report was approved by the board on 22/9/12 and signed on its behalf by.

E Doyle

Mrs E Doyle – Trustee

GROVERS KIDS CLUB
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STATEMENT OF FINANCIAL ACTIVITIES
(Including income and expenditure account)

FOR THE YEAR ENDED 31 MARCH 2012

	Notes	Restricted Funds £	Unrestricted Funds £	Total 2012 £	Total 2011 £
Incoming resources					
Incoming resources from generated funds					
<i>Voluntary income</i>					
Donations receivable		-	-	-	40
<i>Investment income</i>					
Interest receivable		-	-	-	1
Incoming resources from charitable activities					
Kids Club fees receivable		-	45,327	45,327	41,604
Grants receivable					
- Arun District Council – LNIA Contributions		2,800	-	2,800	-
- Community Foundations – Kellogg's Grant		400	-	400	-
- Littlehampton Town Council		200	-	200	-
Fundraising activities		-	-	-	18
Total incoming resources		<u>3,400</u>	<u>45,327</u>	<u>48,727</u>	<u>41,663</u>
Resources expended					
Charitable activities - Kids Club running costs		-	45,590	45,590	40,608
Grant monies expended		3,400	-	3,400	-
Governance costs		-	548	548	533
Total resources expended	2	<u>3,400</u>	<u>46,138</u>	<u>49,538</u>	<u>41,141</u>
Net (deficit)/surplus for the year/net movement in funds		-	(811)	(811)	522
Fund balances at 1 April 2011		-	3,243	3,243	2,721
Fund balances at 31 March 2012		<u>-</u>	<u>2,432</u>	<u>2,432</u>	<u>3,243</u>

GROVERS KIDS CLUB
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BALANCE SHEET

AS AT 31 MARCH 2012

REGISTERED NO: 04359997

		2012		2011	
	Notes	£	£	£	£
Current assets					
Cash at bank and in hand		7,938		5,090	
Fees outstanding		29		20	
		<u>7,967</u>		<u>5,110</u>	
Creditors: amounts falling due within one year	5	<u>(5,535)</u>		<u>(1,867)</u>	
Net current assets			2,432		3,243
Total assets less current liabilities			<u>2,432</u>		<u>3,243</u>
Funds					
Unrestricted fund			2,432		3,243
			<u>2,432</u>		<u>3,243</u>

The directors are satisfied that the company is entitled to the exemption from the audit requirement contained in Section 477 of the Companies Act 2006 ("the Act") for the year ended 31 March 2012. No member or members of the company has deposited a notice pursuant to Section 476 of the Act, requiring an audit of these financial statements.

The directors acknowledge their responsibilities for

- (a) ensuring that the company keeps accounting records which comply with Section 386 of the Act, and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company at 31 March 2012 and of its results for the year then ended in accordance with Section 396 of the Act, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions in Part 15 of the Act relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the board and authorised for issue on 22/9/12 and signed on behalf of the board by



J R Ball - Trustee



Mrs E Doyle - Trustee

GROVERS KIDS CLUB
(A Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006

Incoming resources

Incoming resources represent the grants, donations, fees, interest and other income receivable during the year

Resources expended

Expenditure is accounted for on an accruals basis and allocated to appropriate headings in the financial statements

Governance costs include all expenditure incurred in running the charity as an organisation

Expenditure on equipment

Expenditure of £1,500 or less on any individual equipment is charged as an expense in the statement of financial activities

Apportionment of expenses

Expenditure has been apportioned between charitable expenditure and governance costs, on the basis of direct apportionment

Taxation

The club is a registered charity and is not subject to a corporation tax charge

2 Total resources expended	Staff Costs £	Other Costs £	Total 2012 £	Total 2011 £
Charitable activities				
Kids Club running costs				
Activities undertaken directly	34,840	10,750	45,590	40,608
Grant monies expended (restricted funds)	-	3,400	3,400	-
Governance costs				
Independent examination	-	548	548	533
	<u>34,840</u>	<u>14,698</u>	<u>49,538</u>	<u>41,141</u>

GROVERS KIDS CLUB
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

3 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year

No expenses were reimbursed to any trustee during the year

4 Employees

Number of employees

The average monthly number of employees during the year was

	2012 Number	2011 Number
Kids Club	4	4

Employment costs

	2012 £	2011 £
Wages and salaries	34,840	29,293

There were no employees whose annual emoluments were £60,000 or more

5 Creditors: amounts falling due within one year

	2012 £	2011 £
Deferred income	846	828
Other creditors	4,689	1,039
	<u>5,535</u>	<u>1,867</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

6	Restricted Funds	Balance at 1.4.11 £	Incoming resources £	Resources Expended £	Balance at 31.03.12 £
	Arun District Council – LNIA Contribution	-	2,800	(2,800)	-
	Community Foundations – Kellogg’s Grant	-	400	(400)	-
	Littlehampton Town Council	-	200	(200)	-
		-	3,400	(3,400)	-

The Arun District Council Grant of £2,800 was awarded to fund the refurbishment of the kitchen at the school which costs £2,500 and to pay for the Ofsted registration fee of £300

The Community Foundations Kellogg’s Grant of £400 was awarded to fund a whole terms’ breakfast for a number of children

The Littlehampton Town Council of £200 was awarded to purchase some new toys for the children