In accordance with Section 854 of the Companies Act 2006

# AR01 Annual Return

BLUEPRINT

		e go to www.companies	file this form online.				
✓	You may use this form to confirm that the company information is correct as at the date of this return. You must file an Annual Return at least once every compa	this form is NOT for annot use this form to e of changes to the corrs, registered office at any type or informatic company records	*RRHFTPEA* RM 25/11/2010 20 COMPANIES HOUSE				
Part 1	Company details						
	The section must be completed by all compa	inies	<ul> <li>→ Filling in this form</li> <li>Please complete in typescript or in bold black capitals</li> <li>All fields are mandatory unless specified or indicated by *</li> </ul>				
A1	Company details		Specified of indicated by				
Company number	3 6 7 3 4 4 8		<b>⊕</b> Company name change				
Company name in full	HISTORIC SUSSEX HOTELS LIMITE	D	if your company has recently changed its name, please provide the company name as at the date of this return				
A2	Return date						
Date of this return <b>9</b>	Please give the annual return made up date. The The annual return must be delivered within 28 date. The data are the data. The data are		e date  O Date of this return  Your company's return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House You may choose an earlier return date but it must not be a later date				
A3	Principal business activity						
	Please show the trade classification code number or activities	er(s) for the principal activity	O Principal business activity  You must provide a trade classification code (SIC code) or a description of				
Classification code 1			your company's main business in this section				
Classification code 2			A full list of the trade classification				
Classification code 3			codes are available on our website www.companieshouse.gov.uk				
Classification code 4							
	If you cannot determine a code, please give a bi business activity below:	nef description of your					
Principal activity description	HOLDING/INVESTMENT COMPANY FO	R GROUP OF HOTELS					

A4	Company type •							
	Please confirm your company type by ticking the appropriate box below (only one box must be ticked)  Public limited company  Private company limited by shares  Private company limited by guarantee  Private company limited by shares exempt under section 60  Private company limited by guarantee exempt under section 60  Private unlimited company with share capital  Private unlimited company without share capital					If you are unsure of your company type, please check your latest certificate of incorporation or our website www.companieshouse.gov.uk		
A5	Register	ed offic	e add	ress 🤄	9			
Building name/number	3							Change of registered office     This must agree with the address
Street	ALBOUR	NE COU	RT		_			that is held on the Companies House record at the date of this return
	HENFIE	LD ROP	D					If the registered office address has
Post town	ALBOUR	NE						changed, you should complete form  AD01 and submit it together with this
County/Region	W SUSS	EX			_			annual return
Postcode	ВИ	6	9	F F				
A6	Single a			pection	location	n (SAIL) of the c	ompany	·
Building name/number				•				SAIL address
Street								This must agree with the address that is held on the Companies House record at the date of this return
Post town					If the address has changed, you should complete form AD02 and submit it together with this annual			
County/Region	<u> </u>	<del></del>	- ( (-					return
Postcode				į				
A7	Location	of con	pany	record	s 0			
	Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6  Register of members Register of directors Directors' service contracts Register of secretanes Register of secretanes Records of resolutions etc Contracts relating to purchase of own shares					Location of company records If the company records are held at the registered office address, do not tick any of the boxes in this section  Certain records must be kept by every company while other records are only kept by certain company types where appropriate  If the records are not kept at the SAIL address, they must be available at the registered office		
	<ul> <li>□ Documents relating to redemption or purchase of own share out of capital by private company</li> <li>□ Register of debenture holders</li> <li>□ Report to members of outcome of investigation by public company into interests in its shares</li> <li>□ Register of interests in shares disclosed to public company</li> <li>□ Instruments creating charges and register of charges England and Wales or Northern Ireland</li> <li>□ Instruments creating charges and register of charges Scotland</li> </ul>					If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it together with this annual return		

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Part 2	Officers of the company						
	This section should include details of the company at the date to which this annual return is made up	Continuation pages Please use a continuation page if you need to enter more officer details					
	→ For a secretary who is an individual, go to Section B1						
	→ For a corporate secretary, go to Section C1						
	→ For a director who is an individual, go to Section D1						
	→ For a corporate director, go to Section E1						
Secretary							
B1	Secretary's details •						
	Please use this section to list all the secretaries of the company  For a corporate secretary, complete Section C1-C4.	Secretary appointments You may not use this form to appoint a secretary To do this, please complete					
Title*		form AP03 and submit it together with this annual return					
Full forename(s)	JOHN STEPHEN	Corporate details					
Sumame	SIXSMITH	Please use Section C1-C4 to enter corporate secretary details					
Former name(s) •		Secretary details					
		All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH03					
		Former name(s)  Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.					
B2	Secretary's service address   O						
Building name/number	7	Service address					
Street	MANOR CLOSE	If you have previously notified Companies House that the service					
	FELPHAM	address is at 'The Company's Registered Office', please state 'The					
Post town	BOGNOR REGIS	Company's Registered Office' in the address					
County/Region	WEST SUSSEX	This information will appear on the public record					
Postcode	P O 2 2 7 P W	public record					
Country							

## Corporate secretary

C1	Corporate secretary's details •	•
	Please use this section to list all the corporate secretaries of the company	◆ Corporate secretary appointments You cannot use this form to appoint a corporate secretary To do this, please complete form AP04 and submit it
Corporate body/firm name		together with this annual return
Building name/number		Corporate secretary details  All details must agree with those previously notified to Companies
Street		House If you have made changes since the last annual return and have not notified us, please complete form CH04
Post town		This information will appear on the
County/Region		public record
Postcode		
Country		
C2	Location of the registry of the corporate body or firm	
	Is the corporate secretary registered within the European Economic Area (EEA)?  → Yes Complete Section C3 only  → No Complete Section C4 only	
C3	EEA companies <sup>9</sup>	
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	<b>② EEA</b> A full list of countnes of the EEA can be found in our guidance   A full list of countnes of the EEA can be found in our guidance.   A full list of countnes of the EEA can be found in our guidance.   A full list of countnes of the EEA can be found in our guidance.   A full list of countnes of the EEA can be found in our guidance.   A full list of countnes of the EEA can be found in our guidance.  A full list of countnes of the EEA can be found in our guidance.  A full list of countnes of the EEA can be found in our guidance.  A full list of countnes of the EEA can be found in our guidance.  A full list of countnes of the EEA can be found in our guidance.  A full list of countnes of the EEA can be found in our guidance.  A full list of countness of the EEA can be found in our guidance.  A full list of countness of the EEA can be found in our guidance.  A full list of countness of the EEA can be found in our guidance.  A full list of countness of the EEA can be found in our guidance.  A full list of countness of the EEA can be found in our guidance.  A full list of countness of the EEA can be full list of the EEA can be full lis
Where the company/ firm is registered •		www companieshouse gov uk  This is the register mentioned in Article 3 of the First Company Law
Registration number		Directive (68/151/EEC)
C4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that
Legal form of the corporate body or firm		register
Governing law		
If applicable, where the company/firm is registered •		
If applicable, the registration number		

D1	Director's details •						
	Please use this section to list all the directors of the company  For a corporate director, complete Section E1-E4	Oirector appointments  You cannot use this form to appoint a director To do this, please complete					
Title*		form AP01 and submit it together with this annual return					
Full forename(s)	HOWARD NEVILLE ALEXANDER	Corporate details Please use Section E1-E4 to enter					
Sumame	GOODMAN	corporate director details					
Former name(s) •		Director details  All details must agree with those previously notified to Companies  House If you have made changes					
Country/State of residence	United Kingdom	since the last annual return and have not notified us, please complete form					
Nationality	BRITISH	CH01					
Date of birth	d 1 d 7 m 2 y 1 y 9 y 3 y 7	Please provide any previous names					
Business occupation	HOTELIER	which have been used for business purposes during the period of this					
(if any)		return Married women do not need to give former names unless previously used for business purposes					
D2	Director's service address 9						
Building name/number	OFFHAM HOUSE	Service address     If you have previously notified					
Street	OFFHAM	Companies House that the service address is at 'The Company's					
		Registered Office', please state 'The Company's Registered Office' in the					
Post town	LEWES	address					
County/Region	SUSSEX	This information will appear on the public record					
Postcode	B N 7 3 Q E						
Country							

D1	Director's details •				
	Please use this section to list all the directors of the company  For a corporate director, complete Section E1-E4	Ourector appointments  You cannot use this form to appoint a director To do this, please complete			
Title*		form AP01 and submit it together with this annual return			
Full forename(s)	JOHN STEPHEN	Corporate details			
Sumame	SIXSMITH	Please use Section E1-E4 to enter corporate director details			
Former name(s) <b>②</b>		Director details  All details must agree with those previously notified to Companies			
Country/State of residence	United Kingdom	House If you have made changes since the last annual return and have not notified us, please complete form			
Nationality	BRITISH	CH01			
Date of birth	d 0 d 3 m 0 m 5 y 1 y 9 y 5 y 7	Please provide any previous names			
Business occupation (if any)	FINANCIAL CONTROLLER	which have been used for business purposes during the period of this return. Mamed women do not need to give former names unless previously used for business purposes.			
D2	Director's service address 9				
Building name/number	7	Service address     If you have previously notified			
Street	MANOR CLOSE	Companies House that the service			
	FELPHAM	address is at 'The Company's Registered Office', please state 'The			
Post town	BOGNOR REGIS	Company's Registered Office' in the address			
County/Region	WEST SUSSEX	This information will appear on the public record			
Postcode	P O 2 2 7 P W	public record			
Country					

In accordance with
Section 854 of the
Companies Act 2006

# AR01 - continuation page Annual Return

D1	Director's details 9						
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	O Director appointments  You cannot use this form to appoint a director To do this, please complete					
Title*		form AP01 and submit it together with this annual return					
Full forename(s)	LARS IVAR PONTUS	Corporate details					
Sumame	CARMINGER	Please use Section E1-E4 to enter corporate director details					
Former name(s) @		Director details  All details must agree with those previously notified to Companies					
Country/State of residence	United Kingdom	House If you have made changes since the last annual return and have not notified us, please complete form					
Nationality	SWEDISH	CH01					
Date of birth	61 60 m0 m3 y1 y9 y6 y3	Please provide any previous names					
Business occupation (if any)	HOTEL MANAGER	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.					
D2	Director's service address   O	-					
Building name/number	OFFHAM HOUSE	Service address     If you have previously notified					
Street	OFFHAM	Companies House that the service address is at The Company's Registered Office', please state 'The					
Post town	LEWES	Company's Registered Office' in the address					
County/Region	SUSSEX	This information will appear on the public record					
Postcode	B N 7 3 Q E	public record					
Country							

In accordance with
Section 854 of the
Companies Act 2006

# AR01 - continuation page Annual Return

D1	Director's details •						
	Please use this section to list all the directors of the company  For a corporate director, complete Section E1-E4.	O Director appointments  You cannot use this form to appoint a director To do this, please complete					
Title*		form AP01 and submit it together with this annual return					
Full forename(s)	MIRANDA ANNE	Corporate details					
Sumame	CARMINGER	Please use Section E1-E4 to enter corporate director details					
Former name(s) @		Director details  All details must agree with those previously notified to Companies					
Country/State of residence	United Kingdom	House If you have made changes since the last annual return and have not notified us, please complete form					
Nationality	BRITISH	CH01					
Date of birth	d 0 d 2 m 1 m 0 y 1 y 9 y 6 y 8	Please provide any previous names					
Business occupation (if any)	HOTEL MANAGER	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.					
D2	Director's service address 9						
Building name/number	OFFHAM HOUSE	Service address     If you have previously notified					
Street	OFFHAM	Companies House that the service address is at 'The Company's Registered Office', please state 'The					
Post town	LEWES Company's Registered Offi address						
County/Region	SUSSEX	This information will appear on the public record					
Postcode	B N 7 3 Q E	public record					
Country							

## Corporate director

E1	Corporate director's details 9	
Corporate body/firm	Please use this section to list all the corporate director's of the company	Corporate director appointments You cannot use this form to appoint a corporate director To do this, please complete form APO2 and submit it
name		together with this annual return  Corporate director details
Building name/number		All details must agree with those previously notified to Companies
Street		House If you have made changes since the last annual return and have not notified us, please complete form CH02
Post town		This information will appear on the
County/Region		public record
Postcode		
Country		
E2	Location of the registry of the corporate body or firm	
_	Is the corporate director registered within the European Economic Area (EEA)?  → Yes Complete Section E3 only  → No Complete Section E4 only	
E3	EEA companies <sup>9</sup>	
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	A full list of countries of the EEA can be found in our guidance
Where the company/ firm is registered ●		www companieshouse gov uk     This is the register mentioned in     Article 3 of the First Company Law
Registration number		Directive (68/151/EEC)
E4	Non-EEA companies	·
_	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	• Non-EEA  Where you have provided details of the register (including state) where the company or firm is registered, you
Legal form of the corporate body or firm		must also provide its number in that register
Governing law		
If applicable, where the company/firm is registered •		
If applicable, the registration number		

Part 3	Statement of	capital •						
	Does your company have share capital?  → Yes Complete the sections below and the following Part 4  → No Go to Part 5 (Signature)					This should reflect the company's capital status at the made up date of this annual return		
F1	Share capital in p	ound sterling (£)						
		h class of shares held in p nplete <b>Section F1</b> and the			·····			
Class of shares (E.g. Ordinary/Preference etc.)		Amount paid up on each share	Amount (if any) unpaid on each share	Number of shares		Aggregate nominal value    O		
Ordinary-A		1 00	0 00		117	£ 117 00		
Ordinary-B		1 00	0 00		50	£ 50 00		
Ordinary-C		1 00	0 00		33	£ 33 00		
						£		
			Totals		200	£ 200 00		
F2	Share capital in o	ther currencies						
Please complete the tal Please complete a sepa		class of shares held in other	her currencies					
Currency				<del>,</del>	<del></del>			
Class of shares (E.g. Ordinary/Preference etc	)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shares •		Aggregate nominal value 0		
			Totals					
			iotals	<u> </u>				
Class of charge		Amount and	Amount (% and area	Number of shares <b>3</b>	r	Angrounts assumed:		
Class of shares (E g Ordinary/Preference etc	)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of Shares		Aggregate nominal value   O		
<u> </u>								
			7-4-1		<u></u>			
<b>-</b>	Take I:		Totals	<u> </u>				
F3	Totals	and a state of the						
						regate nominal value t total aggregate values in urrencies separately For		
Total number of shares	example £100 + €100 + \$10 etc							
Total aggregate nominal value			<del></del>					
Including both the nominal share premium     Total number of issued share	nominal value of each share Please use a Statement of Capital continuation							

F4	Statement of capital (Voting rights)
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in <b>Sections F1</b> and <b>F2</b>
Class of share	£1 00 Ordinary-A
Voting rights	The A Ordinary shares give the holder the right to attend and vote at general meetings and rank with all other classes of share with regard to dividends and on a winding up On the death of the holder of A Ordinary shares the A Ordinary shares convert to C Ordinary shares
Class of share	C1 00 Ordensons D
<del></del>	£1 00 Ordinary-B  The B Ordinary shares give the holder the right to attend and vote at
Voting rights	general meetings and rank with all other classes of share with regard to dividends and on a winding up
Class of share	£1 00 Ordinary-C
Voting rights	The C Ordinary shares do not give the holder the right to attend and vote at general meetings Otherwise they rank with all other classes of share with regard to dividends and on a winding up
Class of share	
Class of share	
Voting rights	

Part 4	Shareholders	
	Does your company have share capital?  → Yes Complete the sections below  → No Go to Part 5 (Signature)	This should reflect the shareholder details at the made up date of this annual return
G1	Traded public companies @	
	Please tick the box if your company was a traded public company at any time during the period of this return	Traded company definition     A traded company means a company any of whose shares are admitted to trading on a regulated market.
G2	List of past and present shareholders	
	Private and non-traded public companies are required to provide a 'full list' if one was not included with either of the last two returns	
	Traded public companies are required to provide a list of shareholders who held at least 5% of the issued shares of any share class if a list was not provided with either of the last two returns	
	Please tick the appropriate box below	
	A full list of shareholders for a private or non-traded public company is enclosed. Please complete <b>Section G3</b> , or	
	A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed. Please complete Section G4	
	A list of shareholder changes is enclosed For private or non-traded public companies, please complete Section G3 For traded public companies, please complete Section G4	
	There were no shareholder changes in this period Go to Part 5 (Signature)	
	Please tick the appropriate box below to indicate the format of your shareholder details	
	The list of shareholders is enclosed on paper  The list of shareholders is enclosed in another format	

### G3

# Private or non-traded public companies – list of past and present shareholders

This section should only be completed by companies that have not traded on a regulated market at any time during the period of this return

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

#### Further shareholders

Please use a 'Private or non-traded public companies – list of past and present shareholders' continuation page if necessary

	Shares or stock currently held	Shares or stock transferred	(if appropriate)
Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
£1 00 ORDINARY	0	40	16 / 12/ 2009
£1 00 ORDINARY	0	37	16 / 12 / 2009
£1 00 ORDINARY	0	40	16 / 12 / 2009
£1 00 ORDINARY	0	25	16 / 12 / 2009
£1 00 ORDINARY	0	25	16 / 12 / 2009
			1 1
			1 1
			1 1
			1 1
			1 1
			1 1
			1 1
			1 1
	£1 00 ORDINARY  £1 00 ORDINARY  £1 00 ORDINARY  £1 00 ORDINARY	Currently held	Shares or stock currently held   Shares or stock transferred

### G3

# Private or non-traded public companies – list of past and present shareholders

This section should only be completed by companies that have not traded on a regulated market at any time during the period of this return

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

#### Further shareholders

Please use a 'Private or non-traded public companies – list of past and present shareholders' continuation page if necessary

		, pro-		
		Shares or stock currently held	Shares or stock transferr	ed (if appropriate)
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
HOWARD NEVILLE ALEXANDER GOODMAN	£1 00 Ordinary-A	117		1 1
				1 1
				1 1
				1 1
				l l
				1 1
				1 1
				1 1
		-		1 1
				1 1
				1 1
				l l
				1 1
	<u> </u>			

### G3

# Private or non-traded public companies – list of past and present shareholders

This section should only be completed by companies that have not traded on a regulated market at any time during the period of this return

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

#### Further shareholders

Please use a 'Private or non-traded public companies – list of past and present shareholders' continuation page if necessary

,			page u iii	ecessary
		Shares or stock currently held	Shares or stock transferre	ed (if appropriate)
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
LARS IVAR PONTUS CARMINGER	£1 00 Ordinary-B	25		1 1
MIRANDA ANNE CARMINGER	£1 00 Ordinary-B	25		1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
			<u> </u>	1

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#### G3

# Private or non-traded public companies – list of past and present shareholders

This section should only be completed by companies that have not traded on a regulated market at any time during the period of this return

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

#### Further shareholders

Please use a 'Private or non-traded public companies – list of past and present shareholders' continuation page if necessary

Every time t	annual return alter a luli list rias i	been provided	page if n	page if necessary	
		Shares or stock currently held	Shares or stock transferr	ed (if appropriate)	
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer	
HOWARD NEVILLE ALEXANDER GOODMAN	£1 00 Ordinary-C	23		1 1	
LARS IVAR PONTUS CARMINGER	£1 00 Ordinary-C	5		1 1	
MIRANDA ANNE CARMINGER	£1 00 Ordinary-C	5		1 1	
				1 1	
				1 1	
				1 1	
				1 1	
				1 1	
				1 1	
				1 1	
		· · · · · · · · · · · · · · · · · · ·		1 1	
				1 1	
	1494-			1 1	
	<u>'</u>	<u>'                                    </u>	<del></del>		

т.		•	
ш	ı	•	

## Traded public companies – list of past and present shareholders

This section should show the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return. It should only be completed by public companies that have traded on a regulated market at any time during the period of this return.

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

#### Further shareholders

Please use a 'Traded public companies – list of past and present shareholders' continuation page if necessary

ı				
		Shares or stock currently held	Shares or stock transferr	ed (я арргорпаte)
Shareholder's details	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
Name				1 1
Address				1 1
				1 1
Name			<u> </u>	1 1
Address				1 1
				1 1
Name	<u> </u>		<u> </u>	1 1
Address			_ <del> </del>	1 1
				1 1
Name			<del></del>	1 1
Address				1 1
				l I
			<b> </b>	
· · · · · · · · · · · · · · · · · · ·		<u> </u>		

Part 5	Signature	
	This must be completed by all companies.	Societas Europaea     If the form is being filed on behalf of a
	I am signing this form on behalf of the company	Societas Europaea (SE) please delete 'director' and insert details of which
Signature	Signature X Sexce	organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006
	This form may be signed by Director Secretary, Person authorised Chanty commission receiver and manager, CIC manager, Judicial factor	

### AR01

**Annual Return** 

#### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name	
Company name	NYMAN LIBSON PAUL/JP
Address	124 FINCHLEY ROAD
Post town	LONDON
County/Region	
Postcode	N W 3 5 J S
Country	
DX	38864 SWISS COTTAGE
Telephone	

#### Checklist

We may return forms completed incorrectly or with information missing

#### Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed your principal business activity You have not used this form to make changes to the registered office address
- You have not used this form to make changes to secretary and director details
- ☐ You have fully completed the Statement of capital (if applicable)
- You have signed the form
- You have enclosed the correct fee

#### Important information

Please note that all information on this form will appear on the public record.

### How to pay

A fee of £30 is payable to Companies House in respect of an Annual Return

Make cheques or postal orders payable to 'Companies House '

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

#### For companies registered in Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

#### Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquines@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk