

#### BASIS OF ACCOUNTING

The accounts are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### **TURNOVER**

Turnover is the total amount receivable by the Company in the ordinary course of business for services provided, excluding VAT

#### TANGIBLE FIXED ASSETS

Tangible fixed assets are stated at cost

#### **DEPRECIATION**

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis

Computer Equipment

33<sup>1</sup>/<sub>3</sub>% straight line

Office Equipment

25%

reducing balance

#### PENSION COSTS

The Company operates a defined contribution scheme, on the advice of external actuaries, which is funded by payments to insurance companies. The pension costs charge represents contributions payable for the period by the Company and comprises past and current service contributions. The Company provides no other post retirement benefits to its employees.

# **TAXATION**

The charge for taxation is based on the result for the year and takes into account taxation deferred because of timing differences between the treatment of certain items for taxation and accounting purposes

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events that result in an obligation to pay more, or a right to pay less, tax in the future have occurred at the balance sheet date. Deferred tax balances are not discounted

# HOFFMAN MARKETING LTD

# BALANCE SHEET: 31ST MARCH 2011

	NOTES	<u>2011</u>	<u>2010</u>
FIXED ASSETS		£	£
Tangible Assets	1	1,456	277
CURRENT ASSETS			
Debtors Cash at Bank and in Hand		7,125 20,478	6,307 21,313
CURRENT LIABILITIES		27,603	27,620
Creditors Amounts Falling Due Within One Year		16,453	16,875
NET CURRENT ASSETS		11,150	10,745
TOTAL ASSETS LESS CURRENT LIABILITIES		12,606	11,022
Provision for Liabilities		()	()
NET ASSETS		12,606	11,022
CAPITAL AND RESERVES			
Called-up Share Capital (Issued and Fully Paid £1 each) Profit and Loss Account		1,000 <u>11,606</u>	1,000 10,022
DIRECTORS' STATEMENT:		12,606	11,022

For the year ending 31st March 2011 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

# Directors' responsibilities:

- The members have not required the Company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts,
- These abbreviated accounts have been prepared in accordance with the special provisions of the Companies Act 2006 applicable to companies subject to the small companies' regime

APPROVED BY THE BOARD OF DIRECTORS AND SIGNED ON THEIR BEHALF BY:

14 July 2011

# HOFFMAN MARKETING LTD

# NOTES TO THE ACCOUNTS

# 1 TANGIBLE ASSETS

	OFFICE EQUIPMENT	COMPUTER EQUIPMENT	TOTAL
	£	£	£
Cost:			
At 1st April 2010 Additions	659	2,337 1,871	2,996 <u>1,871</u>
At 31st March 2011	_659	4,208	<u>4,867</u>
Depreciation:			
At 1st April 2010 Charge for year	382 69	2,337 <u>623</u>	2,719 692
At 31st March 2011	_451	<u>2,960</u>	<u>3,411</u>
Net Book Value:			
At 31st March 2010	277		277
At 31st March 2011	_208	<u>1,248</u>	<u>1,456</u>