

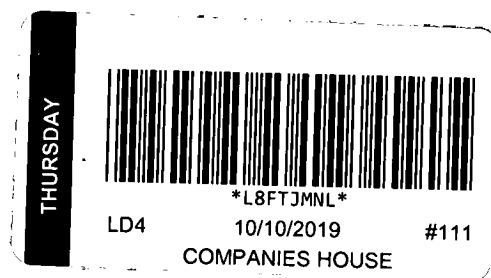
LANGUAGE OF DANCE TRUST REPORT

YEAR ENDED 30th SEPTEMBER 2018

Charity Number 281268

Company Number 01517745

AMENDED



**Language of Dance Trust
Oxford House
Derbyshire Street
London
E2 6HG**

**020 7749 1131
info@lodc.org
www.lodc.org**

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LANGUAGE OF DANCE TRUST
YEAR ENDED 30TH SEPTEMBER 2018

TRUSTEES

Dr. Ann Hutchinson Guest, LHD, DHu
Chair

Sandra Ann Mitchell

Angela Garvey Hammond MA (Hons)

Shelly Saint-Smith MFA

Lynda Howarth

Dr Inma Alvarez

Registered Charity Number
281268

Registered Company Number
01517745

Registered Office
VWV, 24 King William Street, London, EC4R 9AT

Correspondence Address
Oxford House, Bethnal Green, London, E2 6NG

Accountants
Cooley & Co., Sampuran House, 3a Chislehurst Road, Orpington, Kent, BR6 0DF

Bankers
C. Hoare & Co., 37 Fleet Street, London, EC4P 4DQ

Solicitors
Veale Wasbrough Vizards, 24 King William Street, London, EC4R 9AT

LANGUAGE OF DANCE TRUST YEAR ENDED 30TH SEPTEMBER 2018

DIRECTORS' AND TRUSTEES' REPORT

The Directors, who are also Trustees of the charity, present their annual report and the financial statements for the year ended 30th September 2018.

PRINCIPAL ACTIVITY AND CHARITABLE OBJECTIVE

During this period the Trust has delivered Language of Dance (LOD) activities by facilitating educational and community projects, running professional development courses and providing materials for dance analysis and notation. For the educational and community projects the Trust continues to prioritise working with people in most need and those who are unlikely to have experienced dance previously.

The principal aim of the charity is to advance and promote the education of the general public in the art and science of dance, particularly by the study, analysis and recording of human movement. Also to formulate and establish projects in order to fulfil this objective. The mission is to make creative movement and the dance experience available to people of all ages and abilities.

The Trustees confirm that they have given careful consideration to guidance from the Charity Commission on the public benefit requirement when reviewing the aims and objectives of the charity and in planning future activities. The Trustees are satisfied that the work of the Trust meets these requirements.

ORGANISATION AND CONSTITUTION

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum and Articles of Association on 17th September 1980.

The company is limited by guarantee and has no share capital. In the event of the company being wound up, members would be required to contribute an amount not exceeding £1. The management of the company is the responsibility of the Trustees who are elected under the terms of the Memorandum and Articles of Association. A current Trustee nominates prospective Trustees; the nomination requires support from two other Trustees. The entire board must then approve it. At present the maximum number of Trustees who can sit on the Board is five (in addition to the Chair and Secretary).

DIRECTORS' AND TRUSTEES' REPORT

The Director of Dance Studies and the General Manager report to the Board of Trustees. They line manage the Outreach Project Manager (with the responsibility of implementing and delivering projects as well as carrying out monitoring and evaluation procedures). An Administrator and Courses Coordinator (part-time) two LOD Tutors (part-time) who are employed to deliver Dance Moves sessions and the Level 1 Award.

ACTIVITIES AND ACHIEVEMENTS

50TH ANNIVERSARY OF THE LANGUAGE OF DANCE CENTRE

In October 2017 the Language of Dance Centre celebrated its 50th Anniversary since it was established in 1967. To make this milestone and to celebrate the 99th birthday of founder Dr. Ann Hutchinson Guest, the LODC hosted an all day event at the Royal Academy of Dance on 28th October 2017.

The event was spilt into three parts:

Introduction to Language of Dance Workshop.

Open to all this workshop allowed those attending to experience Language of Dance for themselves and create phrases of movement using the symbols.

Presentations from LODC across the Globe

During this session we were delighted to welcome colleagues from USA, Mexico and Japan who along with UK delivered presentations about the Language of Dance Activities in each country. This was followed by a Q&A sessions and light refreshments at the end.

Celebration Evening

In the evening, invited guests were welcomed into the Genee studio to meet members of the team, hear shortened presentations from the LODC worldwide and see a demonstration of Language of Dance performed by RAD students.

Making Dance Accessible to All – 50 Teachers for 50 Years

At this event the LODC UK launched this campaign. Having recently received accreditation for the Level 1 Language of Dance Movement Exploration Award (an inclusive accessible Award in dance suitable for people of all ages and abilities) the LODCs mission is from 2018-2021 to expand the reach of the Award upskill 50 teachers to deliver the Award in their school/college. This is with the overall aim that many more children and young people, who may not have access to dance or an accredited Award in this field will now have the opportunity to do just that. At the event guests made donations to this campaign.

EDUCATIONAL OUTREACH

Level 1 Award in Language of Dance Movement Exploration

This year the Award will be delivered in a Primary school, an SEN school and as part of a Saturday school for teenagers by Language of Dance Tutors (employed by the LODT) and teachers who have already completed the Teacher training with us. This means that over 60 students will be entered for the Award.

The first teacher's standardisation day will be held in November 2017 and will be an opportunity to ensure quality across all the settings where the Award is delivered. It will also be a CPD and networking opportunity for the teachers attending.

Dance Moves and Dance Discover

From October 2017 - July 2018, the LODT as part of the Dance Moves and Dance Discover projects has delivered 265 dance sessions, reaching a total of 180 children and young people aged 3 – 18 years old. These sessions were delivered within the London boroughs of Tower Hamlets and Waltham Forest, both of which are areas of high economic deprivation.

On Wednesday 4th July 2018, the Trust ran its 8th annual Dance Moves Festival at Oxford House. The theme this year was celebrating the 50th anniversary of the Language of Dance Centre UK. Once again it was run over two days to manage the number of audience members made up of parents and family of the performers. The festival provided the opportunity for all the young people who have been involved in our educational projects throughout the year to come together and showcase their work with others in a professional theatre space. 162 young people took part and each received a medal and a specially printed t-shirt for their achievements and hard work.

One of our projects longest serving freelance dance teachers Paola Piccato sadly left the LODT due to her family relocating abroad. She is seeking opportunities in Italy to continue delivering LOD assisted by the UK office.

STAFF TRAINING

In April 2018 staff members attended the Laban Guild AGM, which was an opportunity to meet colleagues from the same field, participate in practical workshops and watch a performance.

In June 2018 Lisa Marucci and Arianna Carloni attended the Small Charity Big Advice Day which, offered workshops, 1:1 sessions and lectures on subjects including GDPR, fundraising and marketing.

Lisa Marucci attended the Sport and Recreation Alliance Sports Summit in June 2018. This was a good opportunity to meet people from organisations working in the sector and hear about upcoming government initiatives, funding opportunities and changes to policies.

CLASSES AND WORKSHOPS

Valerie Farrant taught a workshop at the RAD on October 28th 2017 as part of the LOD 50th Anniversary celebration, 20 people took part. From December 11th- 13th she ran a Level 1 Award 3-day teachers course (taught with Lucy Lush). As a result Katie Clarke was observed and has since delivered the course at her SEN school in Birmingham.

The LODC was invited to be part of the 'Symbols and Systems' event at the Victoria and Albert Museum that formed part of their 'Friday Late' program. Two practical workshops were delivered in the Raphael Gallery, these were open to members of the public to join in or observe. Both the LODC and V&A were pleased with how many people chose to participate and how fascinated people were in the Language of Dance symbols. Dr Ann Hutchinson Guest also delivered a well-attended presentation entitled '**Moving Through 2 Dimensions**' discussing the development of the Language of Dance and her research tracing symbols back as far as the 15th century to the notation used by famous Russian dancer, Vaslav Nijinsky.

Three free Introduction to Language of Dance workshops open to all were held in February, one in London, another in Bradford and the third in Birmingham. In March, another workshop was presented at 'Move It' in London. 23 people took part in these workshops.

In April 2018 a two-week intensive Stage 1 course was held at Oxford House. All the participants were successful. This now means that Ann-Marie Fields, one of the participants, is qualified to deliver the Level 2 Award in Language of Dance Motif Notation to her students.

Valerie Farrant tutored two Royal Academy of Dance CPD days, one in Cyprus in April and the second in Bristol in May (2018). The afternoon sessions involve the LOD approach to choreography, a warm-up, movement exploration and a creative task using symbols.

In July the first week of the Stage 2 course was held in London. In August Valerie Farrant taught an LOD session at the Laban Guild Summer School in Bedford.

PLANS FOR THE FUTURE

Thanks to a grant from the Rathbone Brothers and the ongoing support of the Pemberton Barnes Will Trust the LODT will continue to provide the Dance Moves, Dance Discover and Level 1 Award sessions as free and subsidised activities in Early Years settings, Primary Schools and Special Educational Needs Schools in Tower Hamlets and the surrounding areas. September 2018 will result in the Trust celebrating the 5th anniversary of our Dance Discover Project and the 10th anniversary of the Dance Moves project.

Following a successful pilot with Key Stage 2 the LODT will deliver the Level 1 Award with another KS2 group. In addition, we will continue to deliver the Level 1 Award in a Special Educational Needs school from September 2018.

Due to successful fundraising from the Garfield Weston Foundation, Golden Bottle Trust and donations from individuals who attended the 50th Anniversary celebration the LODT will from September 2018 commence the project: 'Making Dance Accessible to All – 50 Teachers for 50 Years'. This will begin with a series of free introductory workshops for teachers in London and Bradford and then in Spring 2019 we will begin the teacher-training program. This will mean that the first cohort of teachers will be ready to begin delivering the Level 1 Award in Language of Dance Movement Exploration by September 2019.

RISK MANAGEMENT

The Trustees have examined the major risks which the Language of Dance Trust faces and believe that by maintaining our free reserves at a reasonable level, combined with periodic reviews of the areas of risk including insurance cover, health and safety policies in the workplace and whilst teaching, working with young children, financial affairs and personnel practices, will be able to provide sufficient resources in the event of adverse conditions. The Trustees acknowledge that the management of risks faced by the company is a prime responsibility. The Trustees are satisfied that systems are in place to mitigate the major risks.


RESERVES

A formal policy on reserves was adopted by the executive committee and it states; It is the policy of the Trust to maintain a level of unrestricted funds, which have not been designated for specific expenditure, equivalent to at least six months running costs. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities and at the same time give consideration to ways in which additional funds may be raised. The Trustees are responsible for the Charitable Company's overall management and control. The Director of Dance Studies and Centre Manager, are responsible for the day to day running of the Company and operational matters including finance, employment, education initiatives and strategy. The Board meets regularly, usually at least four times a year.

DIRECTORS & TRUSTEES

Dr. Ann Hutchinson Guest, LHD, DHu
Sandra Ann Mitchell
Angela Garvey Hammond MA (Hons)
Shelly Saint-Smith MFA
Lynda Howarth
Dr Inma Alvarez

This report was approved by the board on 27th February 2019 and signed on its behalf by


S. A. Mitchell

LANGUAGE OF DANCE TRUST

LIMITED BY GUARANTEE

DIRECTORS' REPORT FOR THE YEAR ENDED 30TH SEPTEMBER 2018

The directors present their annual report with the unaudited accounts of the company for the year ended 30th September 2018.

Activities

The company is established to advance and promote the education of the general public in the art and science of dance particularly by the study, analysis and recording of human movement and to formulate and establish schemes with this objective.

Results

The surplus for the year as shown on page 8 of the accounts amounted to £ 897 (2017 – deficit £38,751).

Directors and their shareholdings

The directors throughout the year were as follows :-

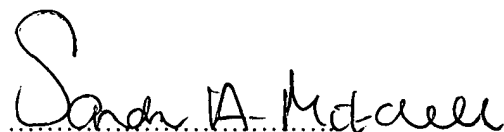
A. Hutchinson Guest (Chairman)
A. Garvey Hammond
S. A. Mitchell
S. Saint-Smith
L. Howarth
Dr I. Alvarez

The company is limited by guarantee. Each of the directors is a member and each of the members is liable to contribute an amount not exceeding £1 in the event of the winding up of the company.

Small Companies Exemptions

This report has been prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies.

By order of the board



S. A. Mitchell
Director

27 February 2019

LANGUAGE OF DANCE TRUST

LIMITED BY GUARANTEE

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities Act 2006 and the Charities SORP (FRS 102). They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

LANGUAGE OF DANCE TRUST

LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING SUMMARY INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 30TH SEPTEMBER 2018

	Notes	Unrestricted Funds £	Restricted Funds £	2018 Total £	2017 Total £
Incoming Resources					
Incoming resources from generated funds					
Voluntary income	4	63,066	10,350	73,416	33,930
Investment income	5	3,024	-	3,024	3,215
Incoming resources from charitable activities		15,129	-	15,129	5,298
		-----	-----	-----	-----
Total incoming resources		81,219	10,350	91,569	42,443
		-----	-----	-----	-----
Resources Expended					
Charitable activities	6	93,358	-	93,358	80,484
Other		1,189	-	1,189	1,033
		-----	-----	-----	-----
Total resources expended		94,547	-	94,547	81,517
		-----	-----	-----	-----
Net income / (expenditure) before investment gains		(13,328)	10,350	(2,978)	(39,074)
Unrealised profit on investment assets		3,875	-	3,875	323
		-----	-----	-----	-----
Net Movement In Funds		(9,453)	10,350	897	(38,751)
Reconciliation of funds					
Total funds brought forward		131,988	16,638	148,626	187,377
		-----	-----	-----	-----
Total funds carried forward		<u>£ 122,535</u>	<u>£ 26,988</u>	<u>£ 149,523</u>	<u>£ 148,626</u>

**LANGUAGE OF DANCE TRUST
LIMITED BY GUARANTEE
BALANCE SHEET
30TH SEPTEMBER 2018**

	Notes	2018 £	£	2017 £	£
Fixed Assets					
Tangible fixed assets	7		445		774
Investments	8		92,412		88,536
			-----		-----
			92,857		89,310
Current Assets					
Debtors	9	3,372		2,163	
Cash at bank and in hand		55,148		58,389	
		-----		-----	
		58,520		60,552	
Creditors : amounts falling due within one year					
Other creditors	10	(3,036)		(1,236)	
		-----		-----	
Net Current Assets			55,484		59,316
			-----		-----
Total Assets Less Current Liabilities			<u>£ 148,341</u>		<u>£148,626</u>
The Funds Of The Charity					
Unrestricted funds			122,444		131,988
Restricted income funds	11		25,897		16,638
			-----		-----
Total Charity Funds			<u>£ 148,341</u>		<u>£148,626</u>

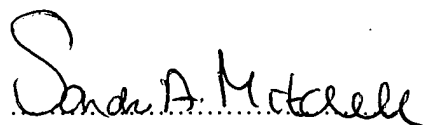
The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibility for:

- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with FRS 102 SORP.

These financial statements were approved and authorised for issue by the Board on 27 February 2019


S. A. Mitchell
Director

LANGUAGE OF DANCE TRUST

LIMITED BY GUARANTEE

NOTES FORMING PART OF THE ACCOUNTS 30TH SEPTEMBER 2018

1. Constitution

Language of Dance Trust, a registered charity, is a company limited by guarantee not having a share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

2. Accounting Policies

Basis of accounting

The accounts have been prepared on the basis of historical cost as modified by the revaluation of investments and in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Statement of Recommended Accounting Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard (FRS 102) and the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102.

Amended accounts

These accounts replace the original accounts of the company for the year ended 30 September 2018. These accounts are the new statutory version and are as prepared at the date of the original accounts.

Recognition of income

All incoming resources are included in the Statement of Financial Activities when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

No amounts are included in the financial statements for services donated by trustees and volunteers.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Fixed asset investments

The investments are shown at market value. Any gain or loss on revaluation is taken to the Statement of Financial Activities.

LANGUAGE OF DANCE TRUST

LIMITED BY GUARANTEE

NOTES FORMING PART OF THE ACCOUNTS (CONTINUED) 30TH SEPTEMBER 2018

3. Staff costs

	2018 £	2017 £
Salaries	50,284	48,067
Pension costs	305	199
	<u>£ 50,589</u>	<u>£ 48,266</u>

No employees received employee benefits for the year in excess of £60,000. The company employed four employees (2017-4).

Pension costs relate to a defined contribution scheme.

4. Donations and Grants

Unrestricted funds

	2018 £	2017 £
Miss E.A. Pemberton Barnes Will Trust	-	11,436
A.H. Guest (director)	59,746	12,819
Angus Keith No 2 Settlement	2,545	1,200
Other	775	50
	<u>£ 63,066</u>	<u>£ 25,505</u>

5. Investment Income

	2018 £	2017 £
Interest receivable	-	85
Dividends receivable	3,024	3,245
	<u>£ 3,024</u>	<u>£ 3,330</u>

LANGUAGE OF DANCE TRUST

LIMITED BY GUARANTEE

NOTES FORMING PART OF THE ACCOUNTS (CONTINUED)
30TH SEPTEMBER 2018

6. Resources Expended : Charitable Activities	2018	2017
	£	£
Salaries and pensions	50,589	48,266
Project teachers and freelance staff	12,997	17,636
Continuing professional development	1,608	193
Purchases	175	-
Travel costs	1,042	-
Studio hire	2,604	534
Office rent	7,156	6,647
Printing, photocopying and stationery	384	739
Accountancy	830	270
Project costs	8,019	2,950
Event costs	1,974	-
Website, trademarks and I.T.	1,124	776
Insurance	1,340	1,337
Subscriptions	1,255	499
Depreciation	238	179
Miscellaneous	2,023	458
	<u>£93,358</u>	<u>£ 80,484</u>

Fees of the independent examiner amounting to £1,176 (2017-£1,020) are included in other expenses in the statement of financial activities.

LANGUAGE OF DANCE TRUST

LIMITED BY GUARANTEE

NOTES FORMING PART OF THE ACCOUNTS (CONTINUED)
30TH SEPTEMBER 2018

7. Tangible Fixed Assets	£
Equipment	
Cost :	
At 1 st October 2017	2,828
Additions	1,091
Grant received (note 11)	(1,091)

At 30 th September 2018	<u>£ 2,828</u>
Depreciation :	
At 1st October 2017	2,054
Charge	329

At 30th September 2018	<u>£ 2,383</u>
Net book amounts :	
At 30 th September 2018	<u>£ 445</u>
At 30 th September 2017	<u>£ 774</u>

8. Fixed Asset Investments

	Number of Units	Cost £	Market value at 30th September 2018	2017
			£	£
COIF Charities Fixed Interest Fund – Income units	28,395.93	38,149	38,218	38,840
COIF Charities Ethical Investment Fund – Income Units	22,609.86	41,310	54,194	49,696
			-----	-----
			<u>£ 92,412</u>	<u>£ 88,536</u>

The increase in market value of the investments of £3,876 (2017 – £323) during the year has been shown as an unrealised gain in the Statement of Financial Activities.

LANGUAGE OF DANCE TRUST

LIMITED BY GUARANTEE

NOTES FORMING PART OF THE ACCOUNTS (CONTINUED)
30TH SEPTEMBER 2018

9. Debtors	2018	2017
Other debtors	<u>£ 3,372</u>	<u>£ 2,163</u>

10. Creditors	2018	2017
Accruals and other creditors	<u>£3,036</u>	<u>£1,236</u>

**11. Movements On
Restricted Funds**

	Opening balance £	Receipts £	Expenditure £	Closing balance £
Ann Hutchinson-Guest	3,000	-	-	3,000
<i>Funds to support 45th event celebration</i>				
Ann Hutchinson-Guest	2,000	-	-	2,000
<i>Flashcards donation</i>				
Ivor Guest	2,000	-	-	2,000
<i>Funds to support 45th event celebration</i>				
Celeste Kennedy Bequest	2,138	-	1,091	1,047
Golden Bottle Trust	2,000	-	-	2,000
Mr & Mrs Glasstone	-	50	-	50
Nicola Armitage	-	100	-	100
Mrs Robertson	-	150	-	150
Mrs Killingbeck	-	50	-	50
Garfield Weston Foundation	-	10,000	-	10,000
<i>50 year campaign</i>				
WPP	500	-	-	500
<i>Dance Moves 2018-2019</i>				
Rathbone	5,000	-	-	5,000
<i>Dance Moves 2018-2019</i>				
	<u>£ 16,638</u>	<u>£ 10,350</u>	<u>£ 1,091</u>	<u>£ 25,897</u>

12. Transactions with directors

None of the directors have been paid any remuneration or received any benefits or expenses in the year.

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF LANGUAGE OF DANCE TRUST LIMITED FOR THE YEAR ENDED 30TH SEPTEMBER 2018

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act"). The charity's trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act,
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

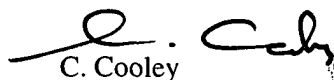
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



C. Cooley

Cooley & Co

Chartered Accountants

Sampuran House

3A Chislehurst Road

Orpington

Kent

BR6 0DF

27 February 2019