

## Trustees' Annual Report - Penrhyn New Hall Limited

For the period starting 1 April 2019 and ending 31 March 2020

Charity registration number: 260371

Company number: 00958549

## REPORT OF THE MANAGEMENT COMMITTEE

The Management Committee are pleased to present their combined Trustees' Annual and (company law compliant) director's report for the year ending 31 March 2020. The report comprises:

1. A report by the Management Committee (Director's Report) – page 3
2. The Council of Management's performance report – page 4
3. Independent Examiner's report – page 5
4. Statement of financial activities (incorporating an income and expenditure account) – page 6
5. Balance Sheet – page 7
6. Notes to the financial statements – pages 8 - 12

### Structure, Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 11 July 1969 and subsequently registered as a charity on 14 January 1970.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those articles the members of the Management Committee (being the trustees, and also directors under company law) are limited to seven in number and are elected on an annual basis at the Annual General Meeting of the company.

### Recruitment and Training of Trustees

As set out in the Articles of Association the Management Committee may from time to time and at any time appoint a member of the charity to the Management Committee, either to fill a vacancy or by way of addition to the Council, provided that the prescribed maximum is not exceeded. Any member so appointed shall retain office only until the next Annual General Meeting but shall then be eligible for election.

Prospective trustees normally attend Council meetings to meet their future fellow trustees. They are briefed on their legal obligations under charity and company law and the content of the Memorandum and Articles of Association.

### Reference and Administrative Information

#### Members of the Management Committee on the date the report was approved:

Mrs A Stanhope - Chair  
Mr J M Q Stanhope  
Ms E A Stanhope  
Mr J C Baxter  
Mr F N C Ranson  
Mr C C Cater  
Ms Eleri Llwyd Jones

#### Secretary

Mr J M Q Stanhope



**Registered Office and Operation Address**

Penrhyn New Hall, Hartsville Avenue, Penrhyn Bay, Llandudno.

**Accountants**

Breeze & Co (Llandudno) Ltd., 9 Lloyd Street, Llandudno.

**Bankers**

National Westminster plc., 62 Mostyn Street, Llandudno.

**Solicitors**

Farrer & Co., 66 Lincoln's Inn Field, London.

**Objectives and Activities**

Penrhyn New Hall Ltd is a charitable company established for the promotion of temperance (in the wider meanings) for the inhabitants of Penrhyn Bay and Llandudno.

These objectives are achieved through the medium of a community centre providing facilities for the use of local inhabitants to follow recreational and leisure time occupations in the interest of social welfare with the object of improving the conditions of life for the persons for whom they are intended.

When planning activities, the Trustees give due regard to the Charity Commission's guidance on public benefit.

**Financial review**

The Management Committee thank the Chair of Trustees for her overview of financial activities and financial position at the end of the year. We have included her separate report as part of this document.

**Reserves policy**

The management committee have established a policy that stimulates sustained growth in the structure of total funds held by the charity. The over-riding objective is to ensure that the charity is able to continue in operation in the long term. Funds are unrestricted subject to cashflow needs and all expenditure above £5,000 must be agreed by a majority of the management committee.

**Investment policy**

The management committee has considered the most appropriate policy for investing funds and have decided that a programme of diversification should be established in the future with the view to increasing the capital value of the investment portfolio currently held by the company.

**Risk review**

The management committee has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. The development of systems and procedures to ensure the consistent quality of delivery for all operational aspects of the company has proved successful. These systems and procedures are reviewed periodically to ensure that they still meet the needs of the charity.

### Statement of Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements the Management Committee are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The members of the Management Committee are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the company and for taking reasonable steps for the prevention and detection of fraud and other irregularities. In so far as the Trustees are aware:

- There is no relevant information of which the charity's independent examiner is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of guarantees at 31 March 2020 was 7 (7 in 2019).

This report was approved by the Management Committee on 14 <sup>Nov</sup> ~~September~~ 2020.



J M Q Stanhope

Secretary

## The Council of Management's Performance Report

The Council of Management reports the Hall has again been in regular use by its 'user group' members this past year and is thus fulfilling its prime charity objective as a social and recreational centre for public benefit.

Patrons are drawn mainly from the Penrhyn Bay area but the centre also serves those from the wider local area of Conwy County. The 'user groups' cover a multitude of interests over a wide age range. This year we have hosted all our regular patrons, Yoga, Art workshops - run by two different facilitators, thus attracting a more diversified set of participants. The two youth groups continue to thrive, Power Play theatre group and Fusion Dance. Bridge sessions are still popular, with both Llandudno Bridge Club and the West Shore Bridge Club still supporting us. The Penrhyn New Hall Bowling Club is part of fabric of the Hall, being our oldest 'user group'.

Interactive contact between the 'user group' officials and the Trust continues to be of mutual benefit for the smooth running of Penrhyn New Hall. The Trustees acknowledge, with grateful thanks, the work of Duncan Nicholls our caretaker in promoting and maintaining the Hall and to our patrons for their continued support.

### TURNING to the ACCOUNTS:

Revenue increased slightly and user rents were up by 6% this year.

Expenditure on repairs and renewals was much greater than we budgeted for, due to unforeseen circumstances requiring urgent attention during the year. Our budgeted main project this year, was to be the provision of a unisex disabled toilet facility. This is long overdue and a big benefit for our users.

A wall collapse on the perimeter of the bowling green, necessitated urgent and expensive repairs being carried out. These were added to, as we had to replace damaged fencing with safety barriers and also relay block paving.

A collapsed drain at the bottom of the main access to our site from Hartsville Avenue also needed urgent attention and it was decided to tarmac an adjacent area due to this occurrence.

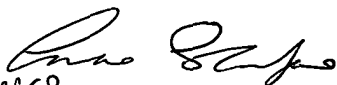
The total cost of all this work being £22078. This led to a trading deficit for the year of £32,663. Our investment income did not cover the shortfall.

In mid March the Covid19 pandemic took hold of the nation and on March 23<sup>rd</sup> the Hall was closed to comply with Government law. The effects of a total lockdown of the UK had an immediate and catastrophic affect on all normal daily life. Unfortunately, it also had a dramatic effect on the Stock Markets around the World, which fell off a cliff.

Consequently, the March 31<sup>st</sup> 2020 valuation of our portfolio, resulted in a net loss of £57,074 on our investments, which when added to the net trading loss of £13,406 [on page 6 of the accounts] gives an overall deficit for the year of -£70,482.

What the future post Covid19 will look like, and how long it may be before the Hall is able to reopen and start once again to generate revenue to cover its costs, remains an unknown at this point in time. Unless what was taken for 'normal' in our day to day dealings with the public a few short weeks before the year end, returns and also, crucially, financial markets recover thus protecting our investment portfolio and dividends; the future for Penrhyn New Hall hangs in the balance.

Anne Stanhope



Chair of Trustees.

Dated 17 NOVEMBER 2020

## Independent Examiner's report on the accounts

Report to the trustees/directors/ members of: Penrhyn New Hall Limited

Charity no.: 260371 Company no.: 00958549

On accounts for the year ended 31 March 2020 as set out on pages: 6 -12

### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

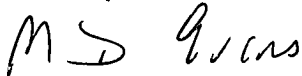
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Signed 18 ~~September~~ <sup>NOVEMBER</sup> 2020:



M D Evans FCA

Breeze & Co Chartered Accountants  
9 Lloyd Street, Llandudno,  
Conwy LL30 2UU

Penrhyn New Hall Limited  
Charity Number: 260371  
Company Number: 00958549

**Statement of financial activities (including summary income and expenditure account)  
for the year ended 31 March 2020**

	Notes	Total Unrestricted Funds 2020 £	Total Unrestricted Funds 2019 £
<b>Income from:</b>			
Charitable activities:			
Charges for hire of hall		21,412	20,157
Rental of sweet briars		2,604	2,604
Donation		-	500
<i>Total income from charitable activities</i>		<u>24,016</u>	<u>23,261</u>
Income from investments (stocks and shares)		19,965	18,913
Loss/profit on sale of investments (stocks and shares)		-710	4,503
<b>Total income</b>		<u><u>43,271</u></u>	<u><u>46,677</u></u>
<b>Expenditure</b>			
Charitable expenditure	2.1	53,014	43,560
Management and administration	2.2	3,665	3,664
<b>Total expenditure</b>		<u><u>56,679</u></u>	<u><u>47,224</u></u>
<b>Net income for the year</b>		-13,408	-547
Net (losses)/gains on investments		<u>-57,074</u>	
<b>Net income/(expenditure)</b>		<u><u>-70,482</u></u>	<u><u>-547</u></u>
<b>Net movement in funds</b>	9	-70,482	-547
<b>Reconciliation of funds:</b>			
Total funds brought forward	9	<u>416,563</u>	<u>417,110</u>
<b>Total funds carried forward</b>	9	<u><u>346,081</u></u>	<u><u>416,563</u></u>

**Penrhyn New Hall Limited**

**Balance Sheet as at 31 March 2020**

	Notes	2020 £	£	2019 £	£
<b>Fixed assets</b>					
Tangible assets	4	21,759		23,532	
Investments	5	<u>310,262</u>		<u>380,706</u>	
<b>Total fixed assets</b>		<u>332,021</u>		<u>404,238</u>	
<b>Current assets</b>					
Debtors and prepayments	6	1,505		1,739	
Cash at bank and in hand		<u>17,603</u>		<u>15,232</u>	
<b>Total current assets</b>		<u>19,108</u>		<u>16,971</u>	
<b>Creditors</b>					
Amounts falling due within one year	7	<u>4,898</u>		<u>4,496</u>	
<b>Net current assets</b>			<u>14,210</u>		<u>12,475</u>
<b>Total assets less current liabilities</b>			<u>346,231</u>		<u>416,713</u>
<b>Creditors</b>					
Amounts falling due after more than one year	8	<u>150</u>		<u>150</u>	
<b>Total net assets</b>		<u><u>346,081</u></u>		<u><u>416,563</u></u>	
<b>Funds of the charity</b>					
Unrestricted funds	9	<u><u>346,081</u></u>		<u><u>416,563</u></u>	

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The Directors have approved these accounts and they are signed by one director on behalf of all the Directors September 2020

A Stanhope



Signature of director authenticating accounts being sent to Companies House <sup>17 NOVEMBER</sup> ~~September~~ 2020

C C Cater



# **Penrhyn New Hall Limited**

## **Notes to the accounts**

**For the year ended 31 March 2020**

### **1 Accounting policies**

#### **1.1 Basis of preparation**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014,

and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and with the charities act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

#### **1.2 Income**

##### ***Recognition of income***

These are included in the Statement of Financial Activities (SoFA) when: the charity becomes entitled to the resources; it is more than likely than not that the trustees will receive the resources: the monetary value can be measured with sufficient reliability.

##### ***Offsetting***

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

##### ***Income from interest and dividends***

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

##### ***Investment gains and losses***

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.



## **Penrhyn New Hall Limited**

### **Notes to the accounts**

**For the year ended 31 March 2020**

#### **1.3 Expenditure and liabilities**

##### ***Liability recognition***

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

##### ***Deferred income***

No material item of deferred income has been included in the accounts.

##### ***Creditors***

The charity has creditors which are measured at settlement amounts less any trade discounts.

#### **1.4 Assets**

##### ***Tangible fixed assets for use by the charity***

These are capitalised and valued at cost if they can be used for more than one year.

Depreciation is provided at the following rates in order to write off the assets over their estimated

Freehold land	nil
Freehold buildings	over 50 years
Fixtures and fittings	15% per annum of net book value

##### ***Investments***

Fixed asset investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.

Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments.

##### ***Debtors***

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

# Penrhyn New Hall Limited

## Notes to the accounts

For the year ended 31 March 2020

		2020 £	2019 £
<b>2 Expenditure</b>	<b>Notes</b>		
<b>2.1 Charitable expenditure</b>			
Paid employees	2.3	16,607	16,115
Water rates		730	644
Light and heat		2,359	2,497
Insurances		3,245	3,361
Repairs and maintenance		22,078	13,183
Greenkeeper (bowling green)		7,757	7,506
Cleaning		238	254
		<u>53,014</u>	<u>43,560</u>
<b>2.2 Management and administration</b>			
Stationery and advertising		22	-
Accountancy		558	558
Independent examination fee		558	558
Licences		491	422
Filing fees		13	13
Depreciation		1,773	2,038
Bank Charges		250	75
		<u>3,665</u>	<u>3,664</u>
<b>Total expenditure</b>		<u>56,679</u>	<u>47,224</u>
<b>2.3 Staff costs and numbers</b>			
Wages and salaries		16,607	16,115
Social security costs		-	-
		<u>16,607</u>	<u>16,115</u>
This excludes the management committee who receive no remuneration			
		<b>2020</b>	<b>2019</b>
The average number of persons employed during the year was:		<b>no.</b>	<b>no.</b>
Administration		<u>1</u>	<u>1</u>

## 3 Taxation

The charitable company is exempt from tax on its charitable income.

**Penrhyn New Hall Limited**

**Notes to the accounts**

**For the year ended 31 March 2020**

<b>4 Tangible fixed assets</b>	<b>Freehold land and buildings</b>	<b>Fixtures and fittings</b>	<b>Total</b>
<b>Cost</b>	<b>£</b>	<b>£</b>	<b>£</b>
At 1 April 2019	17,500	14,943	32,443
<b>Additions</b>	<b>0</b>	<b>0</b>	<b>0</b>
At 31 March 2020	<u>17,500</u>	<u>14,943</u>	<u>32,443</u>
<b>Depreciation</b>			
At 1 April 2019	4,005	4,906	8,911
Charge for the year	267	1,506	1,773
At 31 March 2020	<u>4,272</u>	<u>6,412</u>	<u>10,684</u>
<b>Net book value</b>			
At 31 March 2020	<u>13,228</u>	<u>8,531</u>	<u>21,759</u>
At 31 March 2019	<u>13,495</u>	<u>10,037</u>	<u>23,532</u>
Freehold land included above which is not depreciated			<u>4,167</u>
		<b>2020</b>	<b>2019</b>
<b>5 Investments</b>		<b>£</b>	<b>£</b>
<i>Listed stocks and shares</i>			
Fair value at the beginning of the period		380,706	354,352
Additions to investments during the period		33,294	70,373
Disposals at carrying value		-45,954	-48,070
Unrealised gain / loss on revaluation		-57,784	4,051
Market value of investments at 31 March		<u>310,262</u>	<u>380,706</u>
<b>6 Debtors</b>			
Prepayments		<u>1,505</u>	<u>1,739</u>
<b>7 Creditors: amounts falling due within one year</b>			
Sundry creditors and accrued expenses		<u>4,898</u>	<u>4,496</u>
<b>8 Creditors: amounts falling due after one year</b>			
Unsecured interest free loans from individuals		<u>150</u>	<u>150</u>

**Penrhyn New Hall Limited**

**Notes to the accounts**

**For the year ended 31 March 2020**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>9 Movement in funds</b>		
Total funds at 1 April 2019	416,563	417,110
Surplus/deficit for the year	-70,482	-547
Total funds at 31 March 2020	<u>346,081</u>	<u>416,563</u>

All the net assets are classified as unrestricted.