

"C/Reg"

1389935 (England and Wales)

Archibald Reid (Insurance Brokers) Limited
Directors' Report and Financial Statements
for the year ended 30 September 1995



Archibald Reid (Insurance Brokers) Limited

Company Information

Directors	R P Riesco Esq J Biggs Esq
Secretary	R P Riesco Esq
Company Number	1389935 (England and Wales)
Registered Office	The Glassmill 1, Battersea Bridge Road London SW11 3DA
Auditors	Schaverien, Cross & Co Admirals Quarters Portsmouth Road Thames Ditton Surrey KT7 0XA
Bankers	Barclays Bank plc Westminster Abbey Business Centre 2 Victoria Street London SW1H 0ND

Archibald Reid (Insurance Brokers) Limited

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Archibald Reid (Insurance Brokers) Limited

Directors' Report for the year ended 30 September 1995

The directors present their report and the financial statements for the year ended 30 September 1995.

Principal Activities and Review of the Business

The principal activity of the company in the year under review was that of Insurance Brokers.

The directors consider the results achieved on ordinary activities before taxation to be satisfactory, particularly in light of difficult trading conditions.

Results and Dividends

The results for the year are set out on page 4.

The directors do not recommend payment of a dividend.

It is proposed that the loss of £6,241 is transferred to reserves.

Fixed Assets

The significant changes in fixed assets during the year are explained in notes 7 , 8 and 9 to the financial statements.

Directors and their Interests

The directors who served during the year and their interests in the company were as stated below.

	Class of share	Number of shares	
		1995	1994
R P Riesco Esq	Ordinary shares	7,500	7,500
J Biggs Esq	Ordinary shares	2,500	2,500

Auditors

In accordance with Section 385 of the Companies Act 1985, a resolution proposing that Schaverien, Cross & Co be reappointed as auditors of the company will be put to the Annual General Meeting.

Archibald Reid (Insurance Brokers) Limited

Directors' Report for the year ended 30 September 1995 (continued)

Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on 19th December 1995



R P Riesco Esq
Secretary

Archibald Reid (Insurance Brokers) Limited

**Auditors' Report
to the shareholders of Archibald Reid (Insurance Brokers) Limited**

We have audited the financial statements on pages 4 to 13 which have been prepared under the historical cost convention and the accounting policies set out on page 6.

Respective responsibilities of directors and auditors

As described on page 2 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.


Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30 September 1995 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.


Schaverien, Cross & Co

**Certified Accountants
Registered Auditor**

 17 December 1995

**Admirals Quarters
Portsmouth Road
Thames Ditton
Surrey KT7 0XA**

Archibald Reid (Insurance Brokers) Limited

**Profit and Loss Account
for the year ended 30 September 1995**

	Notes	1995 £	1994 £
Turnover	2	351,874	379,502
Administrative expenses		(352,713)	(369,608)
Other operating income		-	717
Operating loss	3	(839)	10,611
Other interest receivable and similar income	4	10,291	10,015
Interest payable and similar charges	5	(14,369)	(10,604)
Loss on ordinary activities before taxation		(4,917)	10,022
Tax on loss on ordinary activities	6	(1,324)	(6,069)
Loss for the year	15	£ (6,241)	£ 3,953


There are no recognised gains and losses other than those passing through the profit and loss account.

Archibald Reid (Insurance Brokers) Limited

**Balance Sheet
as at 30 September 1995**

	Notes	1995 £	1994 £
Fixed Assets			
Intangible assets	7	71,500	82,500
Tangible assets	8	62,555	55,389
Investments	9	3,019	2,019
		<u>137,074</u>	<u>139,908</u>
Current Assets			
Debtors	10	209,770	369,461
Cash at bank and in hand		90,900	319,974
		<u>300,670</u>	<u>689,435</u>
Creditors: amounts falling due within one year	11	(317,600)	(699,593)
Net Current Liabilities		<u>(16,930)</u>	<u>(10,158)</u>
Total Assets Less Current Liabilities		<u>120,144</u>	<u>129,750</u>
Creditors: amounts falling due after more than one year	12	(96,322)	(99,688)
		<u>£ 23,822</u>	<u>£ 30,062</u>
Capital and Reserves			
Called up share capital	14	10,000	10,000
Profit and loss account	15	13,822	20,063
Shareholders' Funds (equity interests)	16	<u>£ 23,822</u>	<u>£ 30,063</u>

The financial statements were approved by the Board on 19th December 1995.


R P Riesco Esq
Director


J Biggs Esq
Director

Archibald Reid (Insurance Brokers) Limited

**Notes to the Financial Statements
for the year ended 30 September 1995**

1. Accounting Policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention and include the results of the company's operations as indicated in the directors' report, all of which are continuing.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

1.2 Turnover

Turnover represents amounts receivable for goods and services provided in the UK net of VAT and trade discounts.

1.3 Goodwill

Acquired goodwill is written off in equal annual instalments over its estimated useful economic life of 10 years.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold properties	-	Straight line over the life of the lease
Fixtures, fittings and equipment	-	10% Reducing balance
Motor vehicles	-	15% Reducing balance

1.5 Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

1.6 Investments

Fixed asset investments are stated at cost less provision for diminution in value.

1.7 Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the year in accordance with SSAP 24.

Archibald Reid (Insurance Brokers) Limited

**Notes to the Financial Statements
for the year ended 30 September 1995**

2. Turnover

Turnover is recognised on the issue of a debit note to clients as adjusted for debit notes relating to policies no longer required by clients and therefore not settled subsequent to the year end.

3. Operating Loss

	1995	1994
	£	£
Operating loss is stated after charging:		
Depreciation of intangible assets	11,000	11,000
Depreciation of tangible assets	9,721	16,565
Auditors' remuneration	3,878	4,994
	<u> </u>	<u> </u>

4. Other Interest Receivable and Similar Income

	1995	1994
	£	£
Bank interest received	10,291	10,015
	<u> </u>	<u> </u>

5. Interest Payable

	1995	1994
	£	£
On bank loans and overdrafts	1,262	176
On other loans wholly repayable within 5 years	7,346	7,549
Hire purchase interest	5,761	2,879
	<u> </u>	<u> </u>
	£ 14,369	£ 10,604
	<u> </u>	<u> </u>

6. Taxation

	1995	1994
	£	£
U.K. Current year taxation		
U.K. Corporation tax at 25% (1994 - 25%)	1,324	6,069
	<u> </u>	<u> </u>

Archibald Reid (Insurance Brokers) Limited

Notes to the Financial Statements
for the year ended 30 September 1995

7. Intangible Fixed Assets

	Goodwill £
Cost	
At 1 October 1994 & at 30 September 1995	110,000
Provision for diminution in value	
At 1 October 1994	27,500
Charge for year	11,000
At 30 September 1995	38,500
Net book value	
At 30 September 1995	£ 71,500
At 30 September 1994	£ 82,500

Archibald Reid (Insurance Brokers) Limited

Notes to the Financial Statements
for the year ended 30 September 1995

8. Tangible Assets

	Land and Fixtures, buildings fittings & Leasehold equipment (short)	Motor vehicles	Total
	£	£	£
Cost			
At 1 October 1994	2,364	91,576	49,882
Additions	-	567	28,858
Disposals	-	-	(22,290)
At 30 September 1995	2,364	92,143	56,450
Depreciation			
At 1 October 1994	1,456	68,831	18,146
On disposals	-	-	(9,752)
Charge for year	182	2,331	7,208
At 30 September 1995	1,638	71,162	15,602
Net book values			
At 30 September 1995	£ 726	£ 20,981	£ 40,848
At 30 September 1994	£ 908	£ 22,745	£ 31,736

Included above are assets held under finance leases or hire purchase contracts as follows:

	Net book value 1995	Net book value 1994	Depreciation charge 1995	Depreciation charge 1994
	£	£	£	£
Motor vehicles	35,917	31,569	11,972	10,523

Archibald Reid (Insurance Brokers) Limited

**Notes to the Financial Statements
for the year ended 30 September 1995**

9.	Fixed Asset Investments	1995	1994	
		£	£	
	Other investments	3,019	2,019	
		<u> </u>	<u> </u>	
	Other investments			
		Listed	Unlisted	Total
		£	£	£
	Cost			
	At 1 October 1994	2,019	-	2,019
	Additions	-	1,000	1,000
		<u> </u>	<u> </u>	<u> </u>
	At 30 September 1995	2,019	1,000	3,019
		<u> </u>	<u> </u>	<u> </u>
	At 1 October 1994 & Net Book Values			
	At 30 September 1995	£ 2,019	£ 1,000	£ 3,019
		<u> </u>	<u> </u>	<u> </u>
	At 30 September 1994	£ 2,019	£ -	£ 2,019
		<u> </u>	<u> </u>	<u> </u>
10.	Debtors	1995	1994	
		£	£	
	Trade debtors	199,902	347,798	
	Other debtors	1,854	6,672	
	Prepayments and accrued income	8,014	14,991	
		<u> </u>	<u> </u>	
		£ 209,770	£ 369,461	
		<u> </u>	<u> </u>	
11.	Creditors: amounts falling due within one year	1995	1994	
		£	£	
	Bank loans and overdrafts	21,780	22,441	
	Net obligations under finance lease and hire purchase contracts	9,684	9,311	
	Trade creditors	266,672	642,508	
	Corporation tax	1,324	6,070	
	Other taxes and social security costs	7,285	7,735	
	Other creditors	1,464	1,622	
	Directors' current accounts	4,018	3,912	
	Accruals and deferred income	5,373	5,994	
		<u> </u>	<u> </u>	
		£ 317,600	£ 699,593	
		<u> </u>	<u> </u>	

Archibald Reid (Insurance Brokers) Limited

**Notes to the Financial Statements
for the year ended 30 September 1995**

12. Creditors: amounts falling due after more than one year	1995	1994
	£	£
Loans	76,000	87,000
Net obligations under finance leases and hire purchase contracts	20,322	12,688
	<u>£ 96,322</u>	<u>£ 99,688</u>

Loans

Not wholly repayable within five years
by instalments

Long term bank loan	77,000	88,000
Wholly repayable within five years	10,000	10,000
	<u>87,000</u>	<u>98,000</u>
Included in current liabilities	<u>(11,000)</u>	<u>(11,000)</u>
	<u>£ 76,000</u>	<u>£ 87,000</u>

Instalments not due within five years	<u>£ 22,000</u>	<u>£ 33,000</u>
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The loan is secured by a fixed charge over life assurance policies covering the directors.

**Net obligations under finance leases
and hire purchase contracts**

Repayable within one year	12,628	12,024
Repayable between one and five years	23,878	15,132
	<u>36,506</u>	<u>27,156</u>
Finance charges and interest allocated to future accounting periods	<u>(6,500)</u>	<u>(5,156)</u>
	<u>30,006</u>	<u>22,000</u>
Included in current liabilities	<u>(9,684)</u>	<u>(9,311)</u>
	<u>£ 20,322</u>	<u>£ 12,689</u>

13. Pension Costs

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charged to the profit and loss account represents contributions payable by the company to the fund and amounted to £9,583 (1994 - £10,883)

Archibald Reid (Insurance Brokers) Limited

Notes to the Financial Statements
for the year ended 30 September 1995

14.	Share Capital	1995	1994
		£	£
	Authorised		
	10,000 Ordinary shares of £1 each	10,000	10,000
		<u> </u>	<u> </u>
	Allotted, called up and fully paid		
	10,000 Ordinary shares of £1 each	10,000	10,000
		<u> </u>	<u> </u>
15.	Profit And Loss Account	1995	1994
		£	£
	Retained profits at 1 October 1994	20,063	16,110
	Retained loss for the year	(6,241)	3,953
		<u> </u>	<u> </u>
	Retained profits at 30 September 1995	£ 13,822	£ 20,063
		<u> </u>	<u> </u>
16.	Reconciliation of Movements in Shareholders' Funds	1995	1994
		£	£
	Loss for the financial year	(6,241)	3,953
	Opening shareholders' funds	30,063	26,110
		<u> </u>	<u> </u>
	Closing shareholders' funds	£ 23,822	£ 30,063
		<u> </u>	<u> </u>

Archibald Reid (Insurance Brokers) Limited

**Notes to the Financial Statements
for the year ended 30 September 1995**

17. Directors' Emoluments	1995	1994
	£	£
Remuneration	108,124	130,260
	<u> </u>	<u> </u>
Emoluments disclosed above (excluding pension contributions) include amounts paid to:		
The highest-paid director	£ 51,276	£ 65,500
	<u> </u>	<u> </u>
Other directors' emoluments (excluding pension contributions) were in the following ranges:	Number	Number
£45,001 - £50,000	1	-
£50,001 - £55,000	-	1
	<u> </u>	<u> </u>
18. Employees		
Number of employees		
The average weekly number of employees (including directors) during the year was:		
	1995	1994
	Number	Number
Office and management	8	7
	<u> </u>	<u> </u>
Employment costs		
	£	£
Wages and salaries	210,618	212,882
Social security costs	21,103	21,743
Other pension costs	9,583	10,883
	<u> </u>	<u> </u>
	£ 241,304	£ 245,508
	<u> </u>	<u> </u>