

## CHWP000

# **DCA**

For a company limited by shares which is not a subsidiary and where the only transaction is the issue of subscriber shares

**12** 01457 866921

Company Number	3654341			
Company Name in full	METROPOLIT	AN SHOV	VER COMPANY LIMITI	ED .
Balance Sheet as at	31 MARCH 20	004		· · · · · · · · · · · · · · · · · · ·
			Current Year	Previous Year
			2004	2003
Called up Share Capital not paid		£	1.00	1.00
Cash at Bank and in Hand		£	-	-
NET ASSETS			£ 1.00	£ 1.00
Authorised share capital:				<del></del>
1 ordinary shares of	£ 1.00	each		
Issued share capital:	-			
1 ordinary shares of	£ 1.00	each	£1.00	£1.00
SHAREHOLDERS' FUNDS			£ 1.00	£ 1.00
Notes:  1. During the year the company allotted consideration received by the company w			an aggregate nominal	value of £, the
2. During the year the company acted as an	agent for a per	son - if thi	s applies please tick t	the box
Statements:  (a) For the year ended .31 March 2004 section 249AA(1) of the Companies .  (b) Members have not required the companies Act 1985.  (c) The director(s) acknowledge(s) response is ensuring the company keeps acc	Act 1985. company to ob onsibility for:	otain an a	udit in accordance w	
<ul><li>ii. preparing accounts which give a financial year, and of its profit ar 226, and which otherwise compli- applicable to the company.</li></ul>	nd loss for the t	financial ye	ear, in accordance with f the Companies Act re	the requirements of section lating to accounts, so far as
on and signed on their behalf by:	d of Directors		the box below but i House to contact form. The contact i	give any contact information in if you do, it will help Companies you if there is a query on the information that you give will be sof the public record.
Director(s)			Contact details:	
				Lomas 25 Manor Park Road, Derbyshire, SK13 7SQ

A02
COMPANIES HOUSE

04/11/04

02/04

GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS FOR A COMPANY LIMITED BY SHARES WHERE ITS ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies limited by shares which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b.** Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- **g.** This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

Company Number 00123456  Company Name in full A Company Limited  Balance Sheet as at 31 July 2002		cerponies House te te mont			mpany limited by s idiary and where the	
Company Name in full  Balance Sheet as at 31 July 2002  Current Year Previous Ye 2002  Called up Share Capital not paid (See note b. above)  Cash at Bank and in Hand (See note b. above)  E 100.00		Company Numbe	r 00123456	}	15 1110 15500 01	Subscriber Share
Called up Share Capital not paid (See note b. above)  Cash at Bank and in Hand (See note b. above)  Cash at Bank and in Hand (See note b. above)  E 100.00  NET ASSETS  Authorised share capital:  1000 ordinary shares of  E 1.000 each  Issued share capital:  1000 ordinary shares of  E 1.000 each  SHAREHOLDERS' FUNDS  Notes:  1. During the year the company allotted			-		nitod	<del></del>
Called up Share Capital not paid (See note b. above)  Cash at Bank and in Hand (See note b. above)  E 100.00  NET ASSETS  Authorised share capital:  1000 ordinary shares of £1.00 each  Issued share capital:  1000.00  E 1000.00  E 1000.00  Issued share capital:  1000.00  E 100		Company Hame III to	. A Compai	ily Lii	inted	
Called up Share Capital not paid (See note b. above)  Cash at Bank and in Hand (See note b. above)  E 100.00  NET ASSETS  Authorised share capital:  1000 ordinary shares of  £ 1.00 each  Issued share capital:  100 ordinary shares of  £ 1.00 each  E 100.00  E  SHAREHOLDERS' FUNDS  Notes:  1. During the year the company allotted		Balance Sheet as a	1 31 July 20	002		
Called up Share Capital not paid (See note b. above)  Cash at Bank and in Hand (See note b. above)  E 100.00  SHAREHOLDERS' FUNDS  C 100.00  E 100			-		Current Year	Previous Yea
Cash at Bank and in Hand (See note b. above)  NET ASSETS  £ 100.00  £  Authorised share capital:  1000 ordinary shares of £ 1.00 each  Issued share capital:  100 ordinary shares of £ 1.00 each    £ 100.00   £					2002	
Cash at Bank and in Hand (See note b. above)  NET ASSETS  £ 100.00  £  Authorised share capital:  1000 ordinary shares of £ 1.00 each  Issued share capital:  100 ordinary shares of £ 1.00 each    £ 100.00   £	Called up 5	Share Canital not paid (S	ee note b. above	e) £		
NET ASSETS  Authorised share capital:  1000 ordinary shares of  £ 1.00 each  Issued share capital:  100 ordinary shares of  £ 1.00 each  100.00  £	-	•			100.00	<del></del>
Authorised share capital:  1000 ordinary shares of £1.00 each  Issued share capital:  100 ordinary shares of £1.00 each 100.00  SHAREHOLDERS' FUNDS  Let 100.00 £100.00  Endowed by the company allotted ordinary shares with an aggregate nominal value of £1.00  Consideration received by the company was £1.00  During the year the company acted as an agent for a person - if this applies please tick the box scion 249A4(1) of the Companies Act 1985.  (A) For the year ended section 249A4(1) of the Companies Act 1985.  (b) Members have not required the company to obtain an audit in accordance with section 249B(2) of Companies Act 1985.  (c) The director(s) acknowledge(s) responsibility for:  i. ensuring the company keeps accounting records which comply with section 221, and  ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of financial year, and of its profit and loss for the financial year, in accordance with requirements of section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far applicable to the company.  These accounts were approved by the Board of Directors  30 August 2002  You do not have to give any contact information the box below but if you do, it will help Compan and signed on their behalf by:  Vou do not have to give any contact information the box below but if you do, it will help Compan and signed on their behalf by:  Vou do not have to give any contact information the box below but if you do, it will help Compan and signed on their behalf by:  Vou do not have to give any contact information the box below but if you do, it will be profit and the box below but if you do, it will be profit and box below but if you do, it will be profit and box below but if you do, it will be profit and box below but if you do, it will be profit and box below but if you do you will you d			e D. above)	_		
Issued share capital:  100 ordinary shares of £1.00 each 100.00 £  SHAREHOLDERS' FUNDS  Shotes:  During the year the company allotted ordinary shares with an aggregate nominal value of £ consideration received by the company was £ (date) the please tick the box Shoteseries and (date) the company was entitled to exemption unsection 249AA(1) of the Companies Act 1985.  (a) For the year ended (date) the company was entitled to exemption unsection 249AA(1) of the Companies Act 1985.  (b) Members have not required the company to obtain an audit in accordance with section 249B(2) of Companies Act 1985.  (c) The director(s) acknowledge(s) responsibility for:  i. ensuring the company keeps accounting records which comply with section 221, and  ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of financial year, and of its profit and toss for the financial year, and of its profit and toss for the financial year, in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far applicable to the company.  These accounts were approved by the Board of Directors and signed on their behalf by:  These accounts were approved by the Board of Directors and signed on their behalf by:  Ordinary Share and the profit and toss for the financial the box below but if you do, it will help Company the box below but if you do, it will help Company and signed on their behalf by:  Ordinary Share and the profit and the public record.  Contact details:		-			£ 100.00	[E
Issued share capital:  100 ordinary shares of £1.00 each 100.00 £  SHAREHOLDERS' FUNDS  Loving the year the company allotted		~ <b></b>	-4.00			
SHAREHOLDERS' FUNDS  E 100.00  E  Share in the year the company allotted	1000	ordinary shares of	£1.00	each		
SHAREHOLDERS' FUNDS  Votes:  1. During the year the company allotted ordinary shares with an aggregate nominal value of £	Issued sha	re capital:	Committee			
Notes:  1. During the year the company allotted	100	ordinary shares of	£ 1.00	each	100.00	
1. During the year the company allotted ordinary shares with an aggregate nominal value of £ consideration received by the company was £	SHAREHO	LDERS' FUNDS			£ 100.00	£
consideration received by the company was £		year the semestry elletted	ardiana, pho	roa with	an appropriate popinal web	
Statements:  (a) For the year ended section 249AA(1) of the Companies Act 1985.  (b) Members have not required the company to obtain an audit in accordance with section 249B(2) of Companies Act 1985.  (c) The director(s) acknowledge(s) responsibility for: i. ensuring the company keeps accounting records which comply with section 221, and iii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of financial year, and of its profit and loss for the financial year, in accordance with the requirements of sect 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so fair applicable to the company.  These accounts were approved by the Board of Directors  30 August 2002  The second of their behalf by:  Director(s)  A Director  Contact details:					an aggregate nominat valu	18 OL T
(a) For the year ended S1 OUT 2002 (date) the company was entitled to exemption un section 249A4(1) of the Companies Act 1985.  (b) Members have not required the company to obtain an audit in accordance with section 249B(2) of Companies Act 1985.  (c) The director(s) acknowledge(s) responsibility for:  i. ensuring the company keeps accounting records which comply with section 221, and  ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of financial year, and of its profit and toss for the financial year, in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far applicable to the company.  These accounts were approved by the Board of Directors  30 August 2002  The contact information that you give with the contact you if there is a query on form. The contact information that you give with visible to searchers of the public record.  Contact details:	-		. *	on - if th	is applies please tick the	box
financial year, and of its profit and loss for the financial year, in accordance with the requirements of sect 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far applicable to the company.  These accounts were approved by the Board of Directors  30 August 2002  and signed on their behalf by:  Director(s)  A Director  Contact details:	(a) For the section (b) Memior Comp.	he year ended	s Act 1985. company to obta sponsibility for:	ain an a	udit in accordance with	section 249B(2) of th
the box below but if you do, it will help Compan on and signed on their behalf by:  Director(s)  A Director  The box below but if you do, it will help Compan form. The contact information that you give will visible to searchers of the public record.  Contact details:	ii. pr fir 22	reparing accounts which give nancial year, and of its profit 26, and which otherwise com-	a true and fair view and loss for the fin	w of the ancial y	state of affairs of the com- ear, in accordance with the f the Companies Act relati	pany as at the end of the requirements of section of the accounts, so far a
A Director	on30 and signed or	August 2002			the box below but if yo House to contact you form. The contact info visible to searchers of	u do, it will help Companie i if there is a query on the mation that you give will b
	∟niector(s) ∡	1 Director			Contact details:	
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## An example:

On 1 July 2001 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2002.

#### Note:

The total of Net Assets should equal the total of Shareholders' Funds.

### Please Note:

- This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.
- Do not use this form if your company is a charity or is limited by guarantee or has no shares

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh or LP-4 Edinburgh 2 for companies registered in Scotland