

REGISTERED COMPANY NUMBER: 09271770 (England and Wales)
REGISTERED CHARITY NUMBER: 1161059

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020
FOR
RADLETT REFORM SYNAGOGUE

Nagler Simmons
Chartered Accountants and Statutory Auditors
5 Beaumont Gate
Shenley Hill
Radlett
WD7 7AR



RADLETT REFORM SYNAGOGUE

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FOR THE YEAR ENDED 31ST DECEMBER 2020

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RADLETT REFORM SYNAGOGUE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives

The Synagogue was established in 1971 as a Congregation professing the Jewish Religion, with the objects of providing and maintaining a Synagogue for the purpose of public worship and advancing religious, educational and charitable activities. We carry out these objects in many ways. The Synagogue is a member of the Movement for Reform Judaism. What follows are only examples of what we do in the community.

Significant activities

In planning the charity's activities, the trustees have had regard to the Charity Commission guidance on public benefit.

Covid-19 has forced us to change the way we have provided our religious services, cheder classes, adult education etc. Since the first lockdown in March 2020, we have succeeded in delivering Shabbat services, festivals, life-cycle events, cheder and bar/bat mitzvah preparation etc., by a variety of methods including Zoom, Facebook and YouTube.

Our clergy team comprising Rabbi Paul Freedman, Rabbi Celia Surget and Cantor Sarah Grabiner have successfully provided a high standard of on-line services and a variety of activities which have been enjoyed not only by our members, but also their relatives, friends and countless others who have logged-in to watch and participate.

So many people - too many to name - have assisted with and enabled lessons (be they in groups or on a one-to-one basis), social activities for both adults and children and frequent successful, inventive events.

Despite having limited access and usage of our buildings, thanks largely to the efforts of our excellent staff, volunteers and clergy, we have continued to provide the services needed.

We have worked to ensure that the condition of our buildings has been maintained.

As we are slowly allowed to fully open our buildings, the Synagogue hopes to return to providing expected activities such as Beavers, Cubs and Scouts - and as the site can be used more widely, we are hopeful that activities for specific groups, including senior citizens, parents and toddlers, our September Club for senior citizens, Bridge clubs, table tennis club and social events, as well as community meals, will be able to resume.

We are aware that since March 2020 there has been fewer activities than we would have liked that span the wider community. We will continue trying to cement these relationships by offering cross-communal and interfaith activities.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Members of the community gave generously in support of the annual High Holy Day appeal, raising £8,035 for Jewish Bereavement Centre, £7,973 for Leo Baeck Education Centre, £8,419 for Borehamwood Foodbank and £10,350 for Radlett Reform. The total raised was £34,777 (compared to £19,651 in 2019). These figures are inclusive of tax refunds on the donations.

Achievements

The achievements of the year owe much to the efforts of a very large number of people who give their time paid and unpaid to the Community. First, thanks to our wonderful Rabbinic team of our Senior Rabbi, Rabbi Paul Freedman and Rabbi Celia Surget and Cantor Sarah Grabiner, who has been undertaking the same duties as her Rabbinic colleagues. Thanks also to our very dedicated office staff, teaching staff and caretakers.

We are, however, very much a volunteer organisation, and we are indebted to a great many people, those on the Board and many others too numerous to name here, who have given up their time to further the activities of the community.

RADLETT REFORM SYNAGOGUE

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST DECEMBER 2020**

Achievements (continued)

The Synagogue will continue to go from strength to strength and aims to be a beacon for Reform Jewish life in South Hertfordshire and ensuring that the community remains true to its values of caring for each of its members as they pass along their Jewish journey. Radlett Reform Synagogue is the community for South Hertfordshire.

Financial position and future plans

The Trustees report an overall surplus for the year amounting to £85,048 (2019 £5,457).

The principal source of funding is subscription income, which increased by 1.9% (2019: 3.9%). We are constantly endeavouring to maintain and ideally improve our collection rate, however, as expected this has become more difficult during the Covid-19 year.

Once again, a number of members were unable to pay their subscriptions in full during the year due to adverse personal circumstances. The Synagogue's policy for collecting subscriptions is that, where we are made aware of circumstances of financial difficulty, we are as helpful as we can be.

Most members pay their subscriptions through Gift Aid. We are aware that members who are higher rate taxpayers could recover more tax than standard rate taxpayers. This gives rise to an anomaly that members, who might be presumed to be better off, end up paying less. We continue to address this anomaly by asking higher rate taxpayers to pay a subscription donation that, after the recovery of tax, means that they and standard rate taxpayers pay the same net amount.

At the 2020 AGM, it was resolved that Nagler Simmons be reappointed auditors on a fee-paying basis.

Reserves

The trustees' policy is to utilise any reserves for future commitments and projects, which include:

Work to the fabric of the building, following the building survey report which is currently underway;

Creating a fund for future building works;

Funding resources for our youth clubs and Cheder.

It is not the trustees' practice to keep material reserves, as this would impact on subscription levels and possibly have an adverse effect on membership numbers. Short-term liquidity is monitored on a monthly basis by the Treasurer and Finance Committee and (separately) the Honorary Officers to ensure that potential cash-flow issues are identified well in advance.

The company had total funds of £744,370 as at 31 December 2020, made up of unrestricted funds of £340,271 and restricted funds of £404,099.

The restricted funds are not available for general purposes and comprise a jubilee building fund of £279,139, for the extension and improvement of the existing premises and a burial provision of £3,125 to assist members who are not completely covered by their JJBS burial scheme. There is a further permanent endowment fund of £102,690, which relates to the original purchase of the land and buildings, and must be held indefinitely.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Synagogue is a company limited by guarantee with the company registration number 09271770 which is governed by the Memorandum and Articles on incorporation on 20th October 2014 as amended in General Meeting from time to time.

Management of the Synagogue's affairs is vested in the Synagogue's Board and day-to-day management is delegated to the Honorary Officers. Each member of the Council is a trustee and director of the Charity. The trustees in 2020 are named on page 4. The Laws of the Synagogue govern appointment of trustees. Ordinarily, trustees are elected at the Annual General Meeting ("AGM"). There is also power to co-opt members of Council. This enables the trustees to fill vacancies arising through the resignation or death of an existing trustee.

Council members receive an induction pack at the time of their election or co-option, including a summary of their responsibilities as trustees.

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FOR THE YEAR ENDED 31ST DECEMBER 2020

Risk management

The Council of the Synagogue is responsible for the management of the risks faced by the Synagogue. Detailed consideration of risks is delegated to the Honorary Officers, assisted by other Council members and members of staff. Risks are identified and assessed throughout the year and controls are established to manage the risks. A formal review of the Synagogue's risk management process has continued during the year, and will remain under continuous review.

The Council of the Synagogue has adopted the following Risk Policy:

"The Synagogue exists to provide religious, educational and social services for its members and the wider community. To avoid risk, it will carry out its activities in such a way that:

- " It follows the moral and ethical principles of the Jewish faith "
- " It conforms to all relevant legal requirements with regard to finance, taxation, employment, health and safety
- " It ensures the financial resources of the Synagogue are adequate to provide the services it wishes to provide, and balances income and expenditure from year to year
- " It is managed in accordance with good practice in terms of control, delegation and authority levels
- " All those involved in the management of the Synagogue, whether volunteers or paid, understand their responsibilities
- " It provides security for staff, volunteers, members and the physical assets of the Synagogue
- " It ensures continuity of operation by providing alternative arrangements for major disasters.

Risks will be regularly reviewed and their impact assessed. Where there is a high risk of occurrence and the impact is great, immediate action will be taken to eliminate the risk by taking appropriate steps, changing procedures or providing adequate safeguards. Where the risk is lower, action will be taken to reduce or transfer the risk, for example through insurance. If the risk is high, but the likelihood is low, then action will be taken to avoid it. Low risks with a low likelihood of occurrence will be accepted unless simple steps can be taken to lower the risk. In all cases, the action to be taken will have regard to whether the steps taken and associated cost are proportionate to the risk and likelihood of occurrence."

The key controls used by the Synagogue are:

- Regular meetings of Council and Honorary Officers' with formal agendas and minutes;
- Detailed terms of reference for Honorary Officers, Council and sub-committees;
- Annual budgets and regular management accounts;
- Formal written policies including authority limits.

Through the risk management processes established for the Synagogue, the members of Council, as Trustees, are satisfied that the major risks identified have been adequately mitigated where necessary or are in the process of being mitigated. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately identified and addressed.

Safeguarding

The Synagogue fully recognises the responsibility and duty placed upon them to safeguard and promote the welfare of children and young people entrusted to their care. The Synagogue ensures that safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice. All staff and volunteers have a full and active part in protecting children and young people from harm.

All of our teaching staff (both adult and teenage classroom assistants) receive age-appropriate formal safeguarding training which is repeated every two years but reviewed annually before the beginning of the academic year. All of our age 16+ staff are DBS cleared before working with the children. We have safeguarding policies in place which cover children and vulnerable adults - these are reviewed every 3 years.

Our Designated Safeguarding Lead (DSL) is currently Katie Adams, our Community Support Worker with Carol Green (Head of Primary Education, Youth and Families) as Deputy Safeguarding Lead. Safeguarding Lead in the 2020 year was Rabbi Celia Surget (with Carol Green as deputy). All lead members have undertaken DSL training.

RADLETT REFORM SYNAGOGUE

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST DECEMBER 2020**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
09271770 (England and Wales)

Registered Charity number
1161059

Registered office
118 Watling Street
Radlett
Hertfordshire
WD7 7AA

Trustees

The trustees serving during the year were as follows:

Honorary Officers

Irene Blaston	Co-Chair	
Kathryn Michael	Co-Chair	
Samantha Davis	Honorary Secretary	
Simon Blum	Honorary Treasurer	(Resigned 6 August 2020)
David Brown	Honorary Treasurer	(Appointed 6 August 2020)

Council

David Grossman	
Julian Burman	
Laurence Turner	
Jeremy Kaye	(Resigned 6 August 2020)
Phil Lyons	
Carol Green	
David Martin	
Spencer Grant	
Suzanne Gold	(Resigned 11 November 2020)
Wayne Morris	(Appointed 6 August 2020)

Auditors

Nagler Simmons
Chartered Accountants and Statutory Auditors
5 Beaumont Gate
Shenley Hill
Radlett
WD7 7AR

Bankers

Barclays Bank PLC
22-24 Upper Marborough Road
St. Albans
AL1 3AL

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Principles).

The law applicable to charities in England and Wales, the Charities Act 2011 and Charity (Accounts and Reports) Regulations 2008 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements the Trustees are required to:

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2020

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charity SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

The auditors, Nagler Simmons, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 14 June 2021 and signed on its behalf by:

D Brown

.....
D Brown - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF RADLETT REFORM SYNAGOGUE

Opinion

We have audited the financial statements of Radlett Reform Synagogue (the 'charitable company') for the year ended 31st December 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st December 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
RADLETT REFORM SYNAGOGUE**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, Charities Act 2011, International Financial Reporting Standards, and UK taxation legislation.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the charitable company's internal control.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
RADLETT REFORM SYNAGOGUE

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.

- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's or the parent company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the charitable company to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the charitable company audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Nagler Simmons
Chartered Accountants and Statutory Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
5 Beaumont Gate
Shenley Hill
Radlett
WD7 7AR

Date: 14 June 2021

RADLETT REFORM SYNAGOGUE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2020

	Notes	Unrestricted funds £	Restricted funds £	Endowment fund £	31.12.20 Total funds £	31.12.19 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	14,367	-	-	14,367	13,993
Charitable activities	5					
Synagogue operations		604,141	-	-	604,141	599,744
Education		41,464	-	-	41,464	53,563
Grant making		28,821	24,427	-	53,248	23,245
Other trading activities	3	13,277	-	-	13,277	43,174
Investment income	4	<u>1,623</u>	<u>-</u>	<u>-</u>	<u>1,623</u>	<u>2,184</u>
Total		703,693	24,427	-	728,120	735,903
EXPENDITURE ON						
Charitable activities	6					
Synagogue operations		553,979	2,100	-	556,079	637,055
Education		61,242	-	-	61,242	74,766
High Holyday Appeal		<u>9,743</u>	<u>16,008</u>	<u>-</u>	<u>25,751</u>	<u>18,625</u>
Total		<u>624,964</u>	<u>18,108</u>	<u>-</u>	<u>643,072</u>	<u>730,446</u>
NET INCOME		78,729	6,319	-	85,048	5,457
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>262,149</u>	<u>294,483</u>	<u>102,690</u>	<u>659,322</u>	<u>653,865</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>340,878</u></u>	<u><u>300,802</u></u>	<u><u>102,690</u></u>	<u><u>744,370</u></u>	<u><u>659,322</u></u>

The notes form part of these financial statements

RADLETT REFORM SYNAGOGUE

BALANCE SHEET
31ST DECEMBER 2020

	Notes	Unrestricted funds £	Restricted funds £	Endowment fund £	31.12.20 Total funds £	31.12.19 Total funds £
FIXED ASSETS						
Tangible assets	13	132,458	340,112	-	472,570	472,570
CURRENT ASSETS						
Debtors	14	12,189	-	-	12,189	26,892
Cash at bank and in hand		<u>241,935</u>	<u>-</u>	<u>102,690</u>	<u>344,625</u>	<u>299,045</u>
		254,124	-	102,690	356,814	325,937
CREDITORS						
Amounts falling due within one year	15	(46,311)	(38,703)	-	(85,014)	(139,185)
NET CURRENT ASSETS		<u>207,813</u>	<u>(38,703)</u>	<u>102,690</u>	<u>271,800</u>	<u>186,752</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>340,271</u>	<u>301,409</u>	<u>102,690</u>	<u>744,370</u>	<u>659,322</u>
NET ASSETS		<u>340,271</u>	<u>301,409</u>	<u>102,690</u>	<u>744,370</u>	<u>659,322</u>
FUNDS	16					
Unrestricted funds:						
General fund					340,271	262,149
Restricted funds:						
Jubilee building fund					279,139	281,240
Burial provision					3,125	3,125
High Holyday Appeal					<u>19,145</u>	<u>10,118</u>
					301,409	294,483
Endowment funds:						
Permanent building fund (Permanent endowment)					<u>102,690</u>	<u>102,690</u>
TOTAL FUNDS					<u>744,370</u>	<u>659,322</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2020.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The notes form part of these financial statements

RADLETT REFORM SYNAGOGUE

BALANCE SHEET - continued
31ST DECEMBER 2020

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 14 June 2021 and were signed on its behalf by:

Samantha Davis

.....
S Davis - Trustee

D Brown

.....
D Brown - Trustee

The notes form part of these financial statements

RADLETT REFORM SYNAGOGUE

CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST DECEMBER 2020

	Notes	31.12.20 £	31.12.19 £
Cash flows from operating activities			
Cash generated from operations	1	<u>43,957</u>	<u>(19,796)</u>
Net cash provided by/(used in) operating activities		<u>43,957</u>	<u>(19,796)</u>
Cash flows from investing activities			
Interest received		<u>1,623</u>	<u>2,184</u>
Net cash provided by investing activities		<u>1,623</u>	<u>2,184</u>
Change in cash and cash equivalents in the reporting period		45,580	(17,612)
Cash and cash equivalents at the beginning of the reporting period		<u>299,045</u>	<u>316,657</u>
Cash and cash equivalents at the end of the reporting period		<u>344,625</u>	<u>299,045</u>

The notes form part of these financial statements

RADLETT REFORM SYNAGOGUE

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST DECEMBER 2020

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.12.20	31.12.19
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	85,048	5,457
Adjustments for:		
Interest received	(1,623)	(2,184)
Decrease/(increase) in debtors	14,703	(16,156)
Decrease in creditors	<u>(54,171)</u>	<u>(6,913)</u>
Net cash provided by/(used in) operations	<u><u>43,957</u></u>	<u><u>(19,796)</u></u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.1.20	Cash flow	At 31.12.20
	£	£	£
Net cash			
Cash at bank and in hand	<u>299,045</u>	<u>45,580</u>	<u>344,625</u>
	<u>299,045</u>	<u>45,580</u>	<u>344,625</u>
Total	<u><u>299,045</u></u>	<u><u>45,580</u></u>	<u><u>344,625</u></u>

The notes form part of these financial statements

RADLETT REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31ST DECEMBER 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

In light of the Covid-19 outbreak, the trustees have assessed whether the use of the going concern basis is appropriate, and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of the approval of these financial statements, and have concluded that there is a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The charity therefore adopts the going concern basis in preparing its financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Tangible fixed assets for use by the charity are stated at cost less depreciation. Individual fixed assets costing less than £2,500 are not capitalised.

Depreciation is provided at rates calculated to write off the cost of fixed assets, over their expected useful lives on the following basis.

Furniture & fittings	25% Reducing balance
Office equipment	25% Reducing balance

No depreciation is provided on freehold land and buildings, scrolls and appurtenances, which, in the opinion of the trustees have a residual value not less than their cost.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

RADLETT REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

1. ACCOUNTING POLICIES - continued

Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Deferred income

A provision for deferred income is made where the income is received in the year but can only be recognised for a future year, and can be reliably measured at the balance sheet date.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Legal status

The charity is incorporated as a company limited by guarantee and is registered with the Charity Commission. The members of the company have undertaken to contribute up to their guarantee of £1 each towards the liabilities of the company in the event that it is wound up whilst they are, or within one year of being members.

2. DONATIONS AND LEGACIES

	31.12.20	31.12.19
	£	£
Donations - unrestricted funds	<u>14,367</u>	<u>13,993</u>

3. OTHER TRADING ACTIVITIES

	31.12.20	31.12.19
	£	£
Tree of life	383	108
Shofar advertising	-	525
Other fundraising activities	5,245	33,031
Hall hire	-	135
Nursery rental income	<u>7,649</u>	<u>9,375</u>
	<u>13,277</u>	<u>43,174</u>

RADLETT REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

4. INVESTMENT INCOME

	31.12.20	31.12.19
	£	£
Deposit account interest	<u>1,623</u>	<u>2,184</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	31.12.20	31.12.19
	£	£
Synagogue operations	604,141	599,744
Education	41,464	53,563
Grant making	<u>53,248</u>	<u>23,245</u>
	<u>698,853</u>	<u>676,552</u>

Grants received, included in the above, are as follows:

	31.12.20	31.12.19
	£	£
Unrestricted fund		
Government grants	18,471	3,594
High Holyday Appeal	<u>10,350</u>	<u>-</u>
	<u>28,821</u>	<u>3,594</u>

Restricted fund

High Holyday Appeal

Jewish Bereavement Centre	8,035	-
Borehamwood Foodbank	8,419	-
Leo Baeck College	7,973	5,084
ADD-Vance	-	5,144
Braintrust	-	4,464
Radlett Reform Synagogue	<u>-</u>	<u>4,959</u>
	<u>24,427</u>	<u>19,651</u>

Grant making

Total Government grants	18,471	3,594
Total High Holyday Appeal	<u>34,777</u>	<u>19,651</u>
	<u>53,248</u>	<u>23,245</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Total £
Synagogue operations	550,739	-	5,340	556,079
Education	61,242	-	-	61,242
High Holyday Appeal	<u>9,743</u>	<u>16,008</u>	<u>-</u>	<u>25,751</u>
	<u>621,724</u>	<u>16,008</u>	<u>5,340</u>	<u>643,072</u>

RADLETT REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

7. GRANTS PAYABLE

	31.12.20	31.12.19
	£	£
High Holyday Appeal	<u>16,008</u>	<u>18,625</u>

The total grants paid to institutions during the year was as follows:

	31.12.20	31.12.19
	£	£
Leo Baeck College	7,973	5,084
Braintrust	-	4,464
ADD-Vance	-	5,144
Beit Tefilah	-	3,933
Borehamwood Food Bank	<u>8,035</u>	<u>-</u>
	<u>16,008</u>	<u>18,625</u>

8. SUPPORT COSTS

	Governance costs
	£
Synagogue operations	<u>5,340</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.12.20	31.12.19
	£	£
Auditors' remuneration	5,340	6,220
Hire of plant and machinery	4,943	5,794
Other operating leases	<u>6,697</u>	<u>11,866</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

The following are amounts paid to trustees or their families:

The trustees, S Gold, L Turner, C Green, I Blaston, S Davis or close members of their family were paid a total of £32,193 (2019: £31,265) for working in the charity's religion school. Authority for this remuneration is given in the Synagogue's governing document.

Except for specific items purchased for the charity, no reimbursement of expenses has been made to any of the trustees during the year.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2020 nor for the year ended 31st December 2019.

RADLETT REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

11. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.20	31.12.19
Rabbinic team	3	3
Youth and education	18	23
Administration	4	4
Maintenance	2	2
Community support worker	<u>1</u>	<u>1</u>
	<u>28</u>	<u>33</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	31.12.20	31.12.19
£80,001 - £90,000	-	1
£90,001 - £100,000	<u>1</u>	<u>-</u>
	<u>1</u>	<u>1</u>

	31.12.20	31.12.19
	£	£
Gross wages and salaries	309,449	346,645
Employers' NIC	27,032	27,295
Pension costs	<u>21,938</u>	<u>16,127</u>
	<u>358,419</u>	<u>390,067</u>

During the year, the Rabbis and one administrator were the only full time members of staff.

Employer contributions to the defined contribution pension scheme for the employee earning over £60,000 in the year was £6,804 (2019: £6,748).

RADLETT REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Endowment fund £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	13,993	-	-	13,993
Charitable activities				
Synagogue operations	597,619	2,125	-	599,744
Education	53,563	-	-	53,563
Government grants	3,594	-	-	3,594
High Holyday Appeal	-	19,651	-	19,651
Other trading activities	43,174	-	-	43,174
Investment income	<u>2,184</u>	<u>-</u>	<u>-</u>	<u>2,184</u>
Total	714,127	21,776	-	735,903
EXPENDITURE ON				
Charitable activities				
Synagogue operations	637,055	-	-	637,055
Education	74,766	-	-	74,766
High Holyday Appeal	-	18,625	-	18,625
Total	711,821	18,625	-	730,446
NET INCOME	2,306	3,151	-	5,457
Transfers between funds	<u>2,057</u>	<u>(2,057)</u>	<u>-</u>	<u>-</u>
Net movement in funds	4,363	1,094	-	5,457
RECONCILIATION OF FUNDS				
Total funds brought forward	257,786	293,389	102,690	653,865
TOTAL FUNDS CARRIED FORWARD	<u>262,149</u>	<u>294,483</u>	<u>102,690</u>	<u>659,322</u>

RADLETT REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

13. TANGIBLE FIXED ASSETS

	Freehold property £	Jubilee extension £	Fixtures and fittings £	Scrolls & Ark £	Totals £
COST					
At 1st January 2020 and 31st December 2020	<u>115,974</u>	<u>340,112</u>	<u>731</u>	<u>16,484</u>	<u>473,301</u>
DEPRECIATION					
At 1st January 2020 and 31st December 2020	<u>-</u>	<u>-</u>	<u>731</u>	<u>-</u>	<u>731</u>
NET BOOK VALUE					
At 31st December 2020	<u>115,974</u>	<u>340,112</u>	<u>-</u>	<u>16,484</u>	<u>472,570</u>
At 31st December 2019	<u>115,974</u>	<u>340,112</u>	<u>-</u>	<u>16,484</u>	<u>472,570</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 £	31.12.19 £
Trade debtors	-	2,125
Prepayments and accrued income	<u>12,189</u>	<u>24,767</u>
	<u>12,189</u>	<u>26,892</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 £	31.12.19 £
Trade creditors	1,162	1,154
Social security and other taxes	-	9,355
Other creditors	-	2,123
Accruals and deferred income	<u>83,852</u>	<u>126,553</u>
	<u>85,014</u>	<u>139,185</u>

DEFERRED INCOME

	31.12.20 £	31.12.19 £
Deferred income at 1 January	109,577	114,309
Resources deferred in the period	22,228	33,146
Amount released from previous periods	<u>(72,513)</u>	<u>(37,878)</u>
Deferred income at 31 December	<u>59,292</u>	<u>109,577</u>

Deferred income comprises the following:

Advance subscriptions	22,228	33,146
Donations re third clergy	<u>37,064</u>	<u>76,431</u>
	<u>59,292</u>	<u>109,577</u>

RADLETT REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

16. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	262,149	78,122	340,271
High Holyday Appeal	-	608	608
	<u>262,149</u>	<u>78,730</u>	<u>340,879</u>
Restricted funds			
Jubilee building fund	281,240	(2,101)	279,139
Burial provision	3,125	-	3,125
High Holyday Appeal	<u>10,118</u>	<u>8,419</u>	<u>18,537</u>
	<u>294,483</u>	<u>6,318</u>	<u>300,801</u>
Endowment funds			
Permanent building fund (Permanent endowment)	<u>102,690</u>	<u>-</u>	<u>102,690</u>
TOTAL FUNDS	<u><u>659,322</u></u>	<u><u>85,048</u></u>	<u><u>744,370</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	693,343	(615,221)	78,122
High Holyday Appeal	<u>10,350</u>	<u>(9,742)</u>	<u>608</u>
	<u>703,693</u>	<u>(624,963)</u>	<u>78,730</u>
Restricted funds			
Jubilee building fund	-	(2,101)	(2,101)
High Holyday Appeal	<u>24,427</u>	<u>(16,008)</u>	<u>8,419</u>
	<u>24,427</u>	<u>(18,109)</u>	<u>6,318</u>
TOTAL FUNDS	<u><u>728,120</u></u>	<u><u>(643,072)</u></u>	<u><u>85,048</u></u>

RADLETT REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
Unrestricted funds				
General fund	257,786	2,306	2,057	262,149
Restricted funds				
Jubilee building fund	283,297	-	(2,057)	281,240
Burial provision	1,000	2,125	-	3,125
High Holyday Appeal	<u>9,092</u>	<u>1,026</u>	<u>-</u>	<u>10,118</u>
	293,389	3,151	(2,057)	294,483
Endowment funds				
Permanent building fund (Permanent endowment)	102,690	-	-	102,690
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>653,865</u>	<u>5,457</u>	<u>-</u>	<u>659,322</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	714,127	(711,821)	2,306
Restricted funds			
Burial provision	2,125	-	2,125
High Holyday Appeal	<u>19,651</u>	<u>(18,625)</u>	<u>1,026</u>
	<u>21,776</u>	<u>(18,625)</u>	<u>3,151</u>
TOTAL FUNDS	<u>735,903</u>	<u>(730,446)</u>	<u>5,457</u>

RADLETT REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	257,786	80,428	2,057	340,271
High Holyday Appeal		<u>10,350</u>	<u>(9,742)</u>	<u>608</u>
		703,693	(624,963)	78,730
Restricted funds				
Jubilee building fund	283,297	(2,101)	(2,057)	279,139
Burial provision	1,000	2,125	-	3,125
High Holyday Appeal	<u>9,092</u>	<u>10,053</u>	<u>-</u>	<u>19,145</u>
	293,389	10,077	(2,057)	301,409
Endowment funds				
Permanent building fund (Permanent endowment)	102,690	-	-	102,690
TOTAL FUNDS	<u>653,865</u>	<u>90,505</u>	<u>-</u>	<u>744,370</u>

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2020 nor for the year ended 31st December 2019 other than those disclosed in note 10.

18. DETAILS OF RESTRICTED FUNDS

All donations are from specific fundraising events organised by the committees, with exception to the funds raised from the High Holy Day appeal.

Burial Provision - To assist members that are not completely covered by their JJBS burial scheme.

Borehamwood Food Bank - a charity to whom we provided funds from our High Holy Day Appeal.

Leo Baeck Education Centre Israel - a charity to whom we provided funds from our High Holy Day Appeal.

19. PERMANENT BUILDING FUND (PERMANENT ENDOWMENT)

The Permanent Endowment Fund relates to the purchase of the original synagogue land and buildings.

The restricted Jubilee Fund is specifically used for the extension and improvement of the existing premises