Unaudited Abbreviated Accounts for the Year Ended 30 September 2004

<u>for</u>

Marketing Quality Assurance Limited

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COMPANIES HOUSE

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Company Information for the Year Ended 30 September 2004

DIRECTORS:

A H James I L Griffith

SECRETARY:

A H James

REGISTERED OFFICE:

Lake House Market Hill Royston Hertfordshire SG8 9JN

REGISTERED NUMBER:

2749419

ACCOUNTANTS:

Hardcastle Burton Chartered Accountants

Lake House Market Hill Royston

Herts SG8 9JN

Abbreviated Balance Sheet 30 September 2004

	Notes	30.9.0	4	30.9.0	13
		£	£	£	£
FIXED ASSETS: Tangible assets	2		4,567		6,941
CURRENT ASSETS:					
Debtors		119,322		176,898	
Cash at bank and in hand		1,508		570	
		120,830		177,468	
CREDITORS: Amounts falling					
due within one year	3	98,039		142,732	
NET CURRENT ASSETS:			22,791		34,736
TOTAL ASSETS LESS CURRENT					
LIABILITIES:			£27,358		£41,677
			====		=====
CAPITAL AND RESERVES:					
Called up share capital	4		10,000		10,000
Profit and loss account			17,358		31,677
SHAREHOLDERS' FUNDS:			£27,358		£41,677
					=

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 30 September 2004.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2004 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

ON BEHALF OF THE BOARD:

A H James - Director

Approved by the Board on 31 January 2005

Notes to the Abbreviated Accounts for the Year Ended 30 September 2004

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Turnover

Turnover represents net invoiced charges, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc

- Straight line over 3 years and 15% on reducing balance

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

Pensions

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

2. TANGIBLE FIXED ASSETS

	Total
	£
COST: At 1 October 2003	17,129
Additions	1,471
Disposals	(301)
At 30 September 2004	18,299
DEPRECIATION:	
At 1 October 2003	10,189
Charge for year	3,725
Eliminated on disposals	(182)
At 30 September 2004	13,732
NET BOOK VALUE:	
At 30 September 2004	4,567
	<u> </u>
At 30 September 2003	6,941

Notes to the Abbreviated Accounts for the Year Ended 30 September 2004

3. CREDITORS

The following secured debts are included within creditors:

Bank overdrafts			30.9.04 £ 24,318	30.9.03 £ 45,537	
4.	CALLED UP	SHARE CAPITAL			
	Authorised:				
	Number:	Class:	Nominal value:	30.9.04 £	30.9.03 £
	100,000	Ordinary	£1	100,000	100,000
	Allotted, issue	ed and fully paid:			
	Number:	Class:	Nominal value:	30.9.04 £	30.9.03 £
	10,000	Ordinary	£1	10,000	10,000