# Abbreviated Financial Statements for the Year Ended 30 September 1999

<u>for</u>

Marketing Quality Assurance Limited

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# Company Information for the Year Ended 30 September 1999

DIRECTORS:

A H James

I L Griffith

SECRETARY:

A H James

**REGISTERED OFFICE:** 

Lake House

Market Hill Royston Herts

SG8 9JN

**REGISTERED NUMBER:** 

2749419

**AUDITORS:** 

Hardcastle Burton

Chartered Accountants Registered Auditor

Lake House Market Hill Royston

Herts SG8 9JN

# Abbreviated Balance Sheet 30 September 1999

		30.9.99	)	30.9.9	8
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible assets	2		53,002		70,610
CURRENT ASSETS:					
Stocks		2,234		2,817	
Debtors		130,608		143,972	
Cash at bank and in hand		12,250		8,111	
		145,092		154,900	
CREDITORS: Amounts falling					
due within one year	3	142,662		146,428	
NET CURRENT ASSETS:			2,430		8,472
TOTAL ASSETS LESS CURRENT LIABILITIES:			55,432		79,082
CREDITORS: Amounts falling					
due after more than one year	3		36,540		51,334
			£18,892		£27,748
					=====
CAPITAL AND RESERVES:					
Called up share capital	4		10,000		10,000
Profit and loss account			8,892		17,748
Shareholders' funds			£18,892		£27,748
			<del></del>		=

These abbreviated financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

A H ames - DIRECTOR

Approved by the Board on 10:06:00

## Notes to the Abbreviated Financial Statements for the Year Ended 30 September 1999

#### 1. ACCOUNTING POLICIES

## Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

#### Turnover

Turnover represents net invoiced charges, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Plant and machinery etc

- 33% on cost,

15% on reducing balance, Straight line over 5 years and 25% on reducing balance

#### Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Deferred taxation

Provision is made at current rates for taxation deferred in respect of all material timing differences except to the extent that, in the opinion of the directors, there is reasonable probability that the liability will not arise in the foreseeable future.

## Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to the profit and loss account as incurred.

#### Pensions

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

# Notes to the Abbreviated Financial Statements for the Year Ended 30 September 1999

## 2. TANGIBLE FIXED ASSETS

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	TANGIBLE	TIXED ASSETS				Total
					-	£
	COST:	1000				00.000
	At 1 October Additions	1998				92,003 879
	Auditions					
	At 30 Septen	nber 1999				92,882
	DEPRECIA					
	At 1 October					21,393
	Charge for ye	ear				18,487
	At 30 Septen	nber 1999				39,880
	NET BOOK	VALUE:				
	At 30 Septen	nber 1999				53,002
	At 30 Septen	ahar 1000				===== 70,610
	At 30 Septen	1998				<del></del>
	CREDITOR	RS				
	The followin	g secured debts are	e included within credito	rs:		
					30.9.99	30.9.98
					£	£
	Bank overdra	afts			40,376	27,608 =====
	CALLEDII	P SHARE CAPIT	rat.			
•	CARDED					
	Authorised:					
	Number:	Class:		Nominal	30.9.99	30.9.98
	100,000	Ordinary		value: £1	£ 100,000	£ 100,000
	·	•				
	Allotted, issu	ed and fully paid:				
	Number:	Class:		Nominal	30.9.99	30.9.98
				value:	£	£
	10,000	Ordinary		£1	10,000	10,000

## 5. RELATED PARTY DISCLOSURES

A H James has an interest in Jamerton Ltd. which, during the year, has provided administration services to the company at market prices.

During the year Marketing Quality Assurance Ltd. provided consultancy services totalling £65,947 to Hospitality Assured Ltd. The company is controlled by I L Griffith jointly with two other directors.

# Report of the Auditors to Marketing Quality Assurance Limited Under Section 247B of the Companies Act 1985

We have examined the abbreviated financial statements on pages three to five, together with the full financial statements of the company for the year ended 30 September 1999 prepared under Section 226 of the Companies Act 1985.

#### Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated financial statements in accordance with Section 246 of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated financial statements prepared in accordance with Sections 246(5) and (6) of the Act to the Registrar of Companies and whether the financial statements to be delivered are properly prepared in accordance with those provisions and to report our opinion to you.

#### Basis of opinion

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated financial statements and that the abbreviated financial statements to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the full financial statements.

#### **Opinion**

In our opinion the company is entitled to deliver abbreviated financial statements prepared in accordance with Sections 246(5) and (6) of the Companies Act 1985, and the abbreviated financial statements on pages three to five are properly prepared in accordance with those provisions.

Hardcastle Burton

Chartered Accountants

Registered Auditor

Lake House

Market Hill

Royston

Herts SG8 9JN

Dated 17 Type 2000