

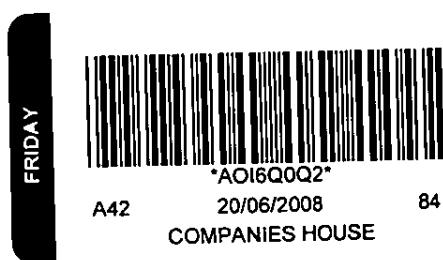
# METHODIST YOUTH ACTIVITIES LIMITED

(A company limited by guarantee)



## Annual Report and Financial Statements

For the year ended 31st August 2007



# **METHODIST YOUTH ACTIVITIES LIMITED**

## **Annual Report and Financial Statements**

**Year ended 31st August 2007**

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# METHODIST YOUTH ACTIVITIES LIMITED

## Legal and Administrative Information

### Status

The organisation is a charitable company limited by guarantee, incorporated on 18<sup>th</sup> August 1981 and registered as a charity on 19<sup>th</sup> November 1993

The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those Articles, the Trustees (Directors) are elected at the AGM to serve a period of 3 years and shall hold office until the third AGM. At each AGM one third of their number shall retire but are eligible for re-election.

### Trustees (Directors)

Rev D Marshall (Chairman)	Mrs J M Loades
Rev A G Cox (to 15 <sup>th</sup> November 2006)	Rev K J Fitzsimmons
Mr R N Hodges	Mr P Mitchell
Mr J M Roberts (Treasurer)	Rev R W Thompson (Secretary)
Rev D W Cooper (from 13 <sup>th</sup> June 2007)	

**Registered Office** 47A Paris Road,  
Scholes  
Holmfirth  
HD9 1SY

**Secretary** Rev R W Thompson  
47A Paris Road,  
Scholes  
Holmfirth  
HD9 1SY

**Treasurer** Mr J Michael Roberts CPFA  
17 Mount Avenue  
Wrenthorpe  
Wakefield  
WF2 0QQ

**Independent Examiner** Miss Diana Bowns  
20 Laird Avenue  
Sheffield  
S6 4BU

**Bankers** HSBC plc  
18 London Street  
Norwich  
NR2 1LG

**Solicitor** Mr C M Brown LLB  
24 Cromer Road  
Aylsham  
Norwich  
NR11 6HE

**Company Number** 1580871 (England & Wales)

**Charity Number** 1028540

# **METHODIST YOUTH ACTIVITIES LIMITED**

## **Trustees' Annual Report for 2007**

The Trustees submit their Annual Report and the Independently Examined Financial Statements for the year ended 31<sup>st</sup> August 2007

### **Objectives and Activities**

The company is a charity and exists to provide for young people to achieve their potential through physical, mental and spiritual growth. To achieve this object, the charity gives grant aid to such young people or projects benefiting such young people. Efforts are made to encourage grant applications by advertising and word of mouth.

### **Governance**

The company is governed by its Trustees (Directors)

### **Investment Policy**

To maintain and expand the real value of the Charity's assets in order to provide regular income for grants to support young people. This to be done in such a way as to minimise any conflict between the objectives of the Charity and the investments made on its behalf.

A balanced approach, in capital growth and income terms

To achieve an investment income of at least £20,000p a , with an emphasis on rising in line with inflation

To minimise investment exposure to any company whose activities are considered likely to increase sickness or poverty. These include businesses involved with tobacco, alcohol, gambling and defence.

To seek exposure to those companies which take seriously their role as corporate citizens. In particular improving environment standards and other activities likely to improve health and reduce poverty.

All investments are with the Central Finance Board of the Methodist Church and monitored by the Board on behalf of the Charity.

### **Risk Review**

The Trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate these risks. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

## Reserves Policy

The fund is unrestricted and is maintained at a level which will enable the charity to meet necessary expenses and make grants to applicants which meet its objects having regard to the volatility of the investment market and the number of grant applicants

## Review of Activities

The net incoming resources for the year amount to £42,221 (2006 £60,384) and the whole amount was attributable to general reserves which now stand at £777,090 (2006 £734,869)

A new grants policy was established during the year as follows

- a) to increase grant giving, but without imposing a rigid formula Each year the Trustees, at budget time, will consider the grants budget with flexibility in the light of the constraints before them at that time,
- b) the Trustees will consider funding up to 3 years where appropriate, and
- c) grant monies will be released only when applicants with new projects were committed to an actual start date

In 2006/2007 grants made totalled £19,433 (2006 £20,330)

To individual young people      14 awards ranging from £50 to £500 and totalling £4,725 (2006 £3,315)

To charitable organisations      11 awards granted, ranging from £500 to £2,000 and totalling £14,708  
serving young people      (2006 £17,015) of which 7 were for £1,000 or more as follows

Highwoods Methodist Church, Colchester	Youth Café	£2,000
Leeks and District Churches	Youth Worker	£2,000
Market Drayton Methodist Church	Youth Worker	£2,000
North West Evangelistic Trust, Craven	School & Club Work	£2,000
North Shropshire Methodist Youth Choir	Van Replacement	£1,500
St Luke's Methodist Church, Hoylelake	Youth Ministry	£1,000
The CROSS Project, Wakefield	Schools Work	£2,000

In the next three years, in accordance with the new grants policy, there are commitments to the Market Drayton scheme of £3,000, to the CROSS Project of £2,000 and to Churches in Dore Youth Worker Project of £3,000.

# METHODIST YOUTH ACTIVITIES LIMITED

## Trustees' Annual Report for 2007

### Trustees' Responsibilities

Company law requires us, as Trustees, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure for the financial year. In preparing those financial statements, the Trustees should follow best practice and

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable us to ensure that the financial statements comply with the Companies Act 1985. We are also responsible for safeguarding the assets of the charitable company and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Trustees

Trustees who are directors for the purposes of company law and trustees for the purposes of charity law who served during the year and up to the date of this report are set out on page 3.

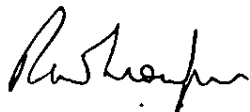
Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31<sup>st</sup> August 2007 was 26 (31<sup>st</sup> August 2006 – 29).

### Independent Examiner

Miss Diana Bowns was appointed as Independent Examiner during the year.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the special provisions of Part V11 of the Companies Act 1985 relating to small entities.

Approved by the Trustees and signed on their behalf by



Rev R W Thompson  
Trustee and Secretary

14 November 2007

Dated

# METHODIST YOUTH ACTIVITIES LIMITED

## Independent Examiner's Report to the members on the unaudited accounts of Methodist Youth Activities

I have examined the attached accounts and statements for the year ended 31<sup>st</sup> August 2007, which are set out on pages 8 to 11

### Respective Responsibilities of Trustees and Examiner

The directors and charity's trustees are responsible for the preparation of the accounts. The directors have taken advantage of the Companies Act 1985 in not having these accounts audited under Section 249A and they also consider that an audit is not required for this year, under Section 43 (2) of the Charities Act 1993 (the 1993 Act), and that an independent examination is needed

It is my responsibility to

- Examine the accounts (under section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43 (7) (b) of the 1993 Act), and
- To state whether particular matters have come to my attention

### Basis of Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts

### Examiner's Statement

In connection with my examination, no matter has come to my attention,

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the 1993 Act, and
  - to prepare accounts which accord with the accounting records and comply with the account requirements of the 1993 Acthave not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed D. M. Bowns Date... 31 Oct '07

Miss Diana Bowns  
20 Laird Avenue  
Sheffield  
S6 4BU

# METHODIST YOUTH ACTIVITIES LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDING 31st AUGUST 2007 (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

	Notes	Unrestricted 2007 £	2006 £
<b>INCOMING RESOURCES</b>			
Subscriptions and Donations	1	2	11
Investment Income		29,590	24,333
Photocopying		179	245
		<u>29,771</u>	<u>24,589</u>
<b>RESOURCES EXPENDED</b>			
Grants Payable	1	19,433	20,330
Management and Administration	2	1,863	1,809
		<u>21,296</u>	<u>22,139</u>
<b>NET INCOMING RESOURCES</b>		<b>8,475</b>	<b>2,450</b>
Realised gains on sale of investments		0	44,543
<b>REALISED SURPLUS for the year</b>		<b>8,475</b>	<b>46,993</b>
Gains on investments from changes in value	6	33,746	13,391
<b>NET MOVEMENTS IN FUNDS FOR THE YEAR</b>		<u>42,221</u>	<u>60,384</u>
<b>TOTAL FUNDS as at 1st September 2006</b>		734,869	674,485
<b>TOTAL FUNDS as at 31st August 2007</b>		<b>777,090</b>	<b>734,869</b>



# METHODIST YOUTH ACTIVITIES LIMITED

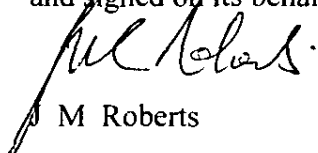
## BALANCE SHEET AS AT 31 AUGUST 2007

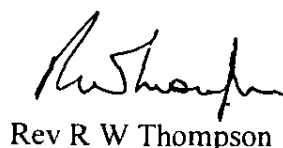
	Notes	2007	2006
		£	£
<b>FIXED ASSETS</b>			
Tangible Assets	5	0	0
Investments	6	<u>732,141</u>	<u>698,395</u>
		732,141	698,395
<b>CURRENT ASSETS</b>			
CFB Deposit Account		38,847	25,535
TMCP Trustees Interest Fund		5,786	10,508
Cash at bank & in hand		<u>446</u>	<u>531</u>
		45,079	36,574
<b>CREDITORS</b>			
Amounts falling due within one year	7	<u>130</u>	<u>100</u>
<b>NET CURRENT ASSETS/LIABILITIES</b>		44,949	36,474
<b>NET ASSETS</b>		<u>777,090</u>	<u>734,869</u>
<b>UNRESTRICTED FUNDS</b>			
General Funds		<u>777,090</u>	<u>734,869</u>

The Trustees have

- taken advantage of the Companies Act 1985 in not having these accounts audited under Section 249A(1),
- confirmed that no notice has been deposited under Section 249B(2) of the Companies Act 1985,
- acknowledged their responsibilities for ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985,
- acknowledged their responsibilities for preparing accounts which give a true and fair view of the company and of its profit for the year then ended in accordance with the requirements of Section 226 of the Companies Act 1985 and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to this company,
- taken advantage of the exemptions conferred by Part III of Schedule 8 of the Companies Act 1985,
- in their opinion the company is entitled to those exemptions on the basis that it qualifies as a small company

Approved by the Trustees on 14th November 2007  
and signed on its behalf by

  
M Roberts

  
Rev R W Thompson

# METHODIST YOUTH ACTIVITIES LIMITED

## Notes on the Financial Accounts for the Year Ended 31<sup>st</sup> August 2007

### 1. ACCOUNTING POLICES

These financial statements have been prepared under the historic cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Companies Act 1985 and follow the recommendations in Accounting and Reporting by Charities Statement of Recommended Practice issued in 2005

Voluntary income is received by way of subscriptions covering up to 5 years and donations and is included in full in the Statement of Financial Activities when received

Resources expended are recognised in the period in which they are incurred. Resources expended include attributed VAT, which cannot be reclaimed. Grants are included in the Statement of Financial Activities when they are paid.

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 5 years. Items of equipment are capitalised where the purchase price exceeds £500.

Investments held as fixed assets are revalued at the Balance Sheet date and the gain or loss taken to the Statement of Financial Activities.

There are no restricted funds. All the incoming resources are generated for the objects of the charity without specific purpose and are available in to general funds.

	2007 £	2006 £
<b>2. MANAGEMENT &amp; ADMINISTRATION</b>		
Committee Costs	879	773
Administration	519	571
Independent Examiner's Fee	100	100
Pension Costs	365	365
	<u>1,863</u>	<u>1,809</u>
<b>3. TRUSTEES' EXPENSES</b>		
Travel costs reimbursed to 7 (2006 7) of the Trustees	<u>742</u>	<u>653</u>
<b>4. TAXATION</b>		

The company is exempt from corporation tax on its charitable activities.

<b>5. FIXED ASSETS</b>	<b>Office equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>TANGIBLE FIXED ASSETS</b>		
<b>COST</b>		
As at 1 <sup>st</sup> September 2006	<u>935</u>	<u>935</u>
As at 31 <sup>st</sup> August 2007	<u>935</u>	<u>935</u>
<b>DEPRECIATION</b>		
As at 1 <sup>st</sup> September 2006	935	935
As at 31 <sup>st</sup> August 2007	<u>935</u>	<u>935</u>
<b>NET BOOK VALUES</b>		
As at 31 <sup>st</sup> August 2006	<u>0</u>	<u>0</u>
As at 31 <sup>st</sup> August 2007	<u>0</u>	<u>0</u>

## 6. INVESTMENTS

The investments are managed by the Central Finance Board of the Methodist Church and are split as follows the Managed Investment Fund (53%), the Managed Fixed Investment Fund (22%) and the Property Fund (25%)

	<b>2007</b>	<b>2006</b>
	<b>£</b>	<b>£</b>
Investments at 1 <sup>st</sup> September 2006	698,395	635,585
Dividends reinvested	0	6,001
Investments sold	0	(686,129)
Gain on investments on realisation	0	44,543
Investments Purchased	0	685,004
Gain on Investments from changes in value	33,746	13,391
	<hr/>	<hr/>
At 31 <sup>st</sup> August 2007	<u>732,141</u>	<u>698,395</u>
	<hr/>	<hr/>
Historic cost of investments held at 31 <sup>st</sup> August 2007	685,004	685,004

## 7. CREDITORS: Amounts falling due within one year

Other creditors and accruals	<u>130</u>	<u>100</u>
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# METHODIST YOUTH ACTIVITIES LIMITED

## DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31st AUGUST 2007

	2007	2006
	£	£
<b>INCOME</b>		
Subscriptions	2	3
Donations	0	8
Interest receivable	1,156	2,588
Dividends received	28,434	21,745
Photocopying	179	245
	<u>29,771</u>	<u>24,589</u>
<b>EXPENDITURE</b>		
Grants Given	19,433	20,330
Pension Payment	365	365
Postage, Stationery and Advertising	454	451
Committee Costs	879	773
Independent Examiner Fee	100	100
Annual Return & Data Protection	65	65
Training	0	55
	<u>21,296</u>	<u>22,139</u>
<b>NET SURPLUS FOR THE YEAR</b>	<b>8,475</b>	<b>2,450</b>
Add Realised gain on Sale of Investment	0	5,481
<b>REALISED SURPLUS FOR THE YEAR before Revaluation of Investments</b>	<b>8,475</b>	<b>7,931</b>
Add Revaluation of Investments	33,746	63,042
<b>NET SURPLUS FOR THE YEAR</b>	<b><u>42,221</u></b>	<b><u>70,973</u></b>