

1580871

METHODIST YOUTH ACTIVITIES LIMITED
(A company limited by guarantee)
REPORT & FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2002

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METHODIST YOUTH ACTIVITIES LIMITED

LEGAL & ADMINISTRATIVE INFORMATION

STATUS

The organisation is a charitable company limited by guarantee, incorporated on 18 August 1981 and registered as a charity on 19 November 1993.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those Articles, the members of the Council are elected at the AGM to serve a period of 3 years and shall hold office until the third AGM. At each AGM one third of their number shall retire but are eligible for re-election.

TRUSTEES

Mr R A Wells (Chairman)
Rev A Cox
Mr D A G Fox (Hon. Treasurer)
Rev M J Benton
Rev D Marshall
Mr P Mitchell
Rev R W Thompson
Mr R N Hodges
Rev K Fitzsimmons

HONORARY SECRETARY

Rev R W Thompson

REGISTERED OFFICE

24 Cromer Road
Aylsham
Norwich
Norfolk
NR11 6HE

ACCOUNTANTS

Williams Knowles & Co
Lloyd Chambers
139 Carlton Road
Workshop
S81 7AD

BANKERS

HSBC plc
18 London Street
Norwich
Norfolk
NR2 1LG

SOLICITOR

Mr C M Brown LLB
24 Cromer Road
Aylsham
Norwich
Norfolk
NR11 6HE

COMPANY NUMBER

1580871 (England & Wales)

CHARITY NUMBER

1028540

METHODIST YOUTH ACTIVITIES LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2002

The Trustees present their report and the financial statements for the year ended 31 August 2002.

ACTIVITIES

The company is a charity and exists to provide for young people to achieve their potential through physical, mental and spiritual growth. To achieve this object, the charity gives grant aid to such young people or projects benefiting such young people.

RESULTS

The net incoming resources for the year amounted to £91,743 (2001 £81,336) and the whole amount was attributable to general reserves which now stand at £564,031 (2001 £655,774).

INVESTMENT POLICY

The company's assets continue to be invested in Axa Unit Trusts, HSBC Offshore Gilts, and in COIF Investment Account (part for income and part for growth). The Trustees accepted these accounts and agreed to continue the investments portfolio of securities in a low to medium risk category.

RISK REVIEW

The Trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

RESOURCES POLICY

All the funds are unrestricted and are maintained at a level which will enable the company to meet necessary expenses and make grants to applicants which meet its objects having regard to the volatility of the investment market and the limited number of grant applicants. Efforts are made to encourage additional grant applications.

TRUSTEES RESPONSIBILITIES

Company law requires us as Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure for the financial year. In preparing those financial statements the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable us to ensure that the financial statements comply with the Companies Act 1985. We are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

METHODIST YOUTH ACTIVITIES LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2002

TRUSTEES

Trustees who are directors for the purposes of company law and trustees for the purposes of charity law who served during the year and up to the date of this report are set out on Page 1.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 August 2002 was 33 (31 August 2001 32).

ACCOUNTANTS

Bruce & Company resigned as the charitable company's accountants during the year. Williams Knowles & Co were appointed in their place and have indicated their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Trustees and signed on their behalf by:



REV R W THOMPSON - Honorary Secretary

Dated:

7th May 2003

By Order of the Council

METHODIST YOUTH ACTIVITIES LIMITED
REPORT OF THE ACCOUNTANTS
TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF
METHODIST YOUTH ACTIVITIES LIMITED

We report on the accounts for the year ended 31 August 2002 set out on Pages 5 to 9.

Respective responsibilities of trustees and reporting accountants

As described on Page 2, the company's trustees are responsible for the preparation of the accounts and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants and so our procedures consisted of comparing the accounts with the accounting records kept by the company and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion:

- a. the accounts are in agreement with the accounting records kept by the company under Section 221 of the Companies Act 1985.
- b. having regard only to, and on the basis of, the information contained in those accounting records:
 - (i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the Act.
 - (ii) the company satisfied the conditions for the exemption from an audit of the accounts for the year specified in Section 249A(4) of the Act and did not at any time within that year fall within any of the categories of companies not entitled to the exemption specified in Section 249B(1).

Williams Knowles & Co
Reporting Accountants
Worksop

Dated:

METHODIST YOUTH ACTIVITIES LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2002
(INCORPORATING INCOME & EXPENDITURE ACCOUNT)

	NOTES	UNRESTRICTED 2002 £	2001 £
INCOMING RESOURCES			
Subscription & donations	2	127	36
Investment income		20,297	23,208
Activities to generate funds:			
Photocopying		375	306
		<hr/>	<hr/>
Total income		20,799	23,550
		<hr/>	<hr/>
RESOURCES EXPENDED			
Direct charitable expenses:			
Grants payable		18,300	26,675
Management & administration		2,930	3,059
		<hr/>	<hr/>
Total expenditure	3	21,230	29,734
		<hr/>	<hr/>
NET EXPENDITURE for the year	4	(431)	(6,184)
REALISED (LOSS)/GAIN			
on sale of investments	7	(5,480)	3,327
		<hr/>	<hr/>
REALISED DEFICIT for the year		(5,911)	(2,857)
		<hr/>	<hr/>
STATEMENT OF TOTAL RECOGNISED GAINS & LOSSES			
Deficit for the year		(5,911)	(2,857)
Losses on changes in value of investments		(85,832)	(78,479)
		<hr/>	<hr/>
Net movement in funds for the year		(91,743)	(81,336)
Total funds as at 1 September 2001		655,774	737,110
		<hr/>	<hr/>
Total funds as at 31 August 2002		564,031	655,774
		<hr/>	<hr/>

METHODIST YOUTH ACTIVITIES LIMITED

BALANCE SHEET AS AT 31 AUGUST 2002

	NOTES	2002 £	2001 £
FIXED ASSETS			
Tangible assets	6	561	748
Investments	7	<u>545,049</u>	<u>648,606</u>
		545,610	649,354
CURRENT ASSETS			
Debtors	8	236	236
COIF deposit account		17,526	6,205
Cash at bank & in hand		<u>1,129</u>	<u>449</u>
		18,891	6,890
CREDITORS: Amounts due within one year	9	<u>(470)</u>	<u>(470)</u>
CURRENT ASSETS less CURRENT LIABILITIES		<u>18,421</u>	<u>6,420</u>
NET ASSETS		<u>564,031</u>	<u>655,774</u>
UNRESTRICTED FUNDS			
General funds		<u>564,031</u>	<u>655,774</u>

The financial statements on Pages 5 to 9 have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and were approved by the Trustees.

In the opinion of the Trustees the company was exempt from audit because:

- (i) for the period in question the company was entitled to the exemption under Section (1) of Section 249A of the Companies Act 1985; and
- (ii) no member or members have requested an audit under Section 249B(2) of the Companies Act 1985.

The Council acknowledges responsibility for:

- (i) ensuring that the company keeps accounting records that comply with Section 221 of the Companies Act 1985;
- (ii) preparing accounts that give a true and fair view of the state of affairs of the company as at the end of the financial year and its loss for the financial year, in accordance with the requirements of Section 226, and which otherwise comply with the Companies Act 1985 relating to accounts.

Signed: Robert A Wells R A WELLS

Signed: Rev R W Thompson REV R W THOMPSON

Dated: 7 May 2003

METHODIST YOUTH ACTIVITIES LIMITED

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2002

1. ACCOUNTING POLICIES

1.1 Accounting convention

These financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Companies Act 1985 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued in October 2000.

- 1.2 Voluntary income is received by way of subscriptions and donations and is included in full in the Statement of Financial Activities when receivable.
- 1.3 Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be reclaimed.
- 1.4 Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 5 years. Items of equipment are capitalised where the purchase price exceeds £500.
- 1.5 Investments held as fixed assets are revalued at mid-market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.
- 1.6 Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available to general funds.

2. DONATIONS	2002 £	2001 £
General donations & subscriptions	127	36
	<hr/>	<hr/>
3. TOTAL RESOURCES EXPENDED		
Grants given	18,300	26,675
Management & administration:		
Committee costs	1,335	1,623
Professional	470	470
Communications etc	938	779
Depreciation	187	187
	<hr/>	<hr/>
	21,230	29,734
	<hr/>	<hr/>

METHODIST YOUTH ACTIVITIES LIMITED

NOTES ON THE FINANCIAL STATEMENTS continued

	2002 £	2001 £
4. NET EXPENDITURE for the year is stated after charging:		
Depreciation	187	187

Travel costs amounting to £902 (2001 £868) were reimbursed to 9 (2001 - 9) of the Trustees.

5. TAXATION

The charitable company is exempt from corporation tax on its charitable activities.

6. FIXED ASSETS	Office equipment £	Total £
TANGIBLE FIXED ASSETS		
COST OR VALUATION		
As at 1 September 2001	935	935
	<hr/>	<hr/>
As at 31 August 2002	935	935
	<hr/>	<hr/>
DEPRECIATION		
As at 1 September 2001	187	187
Charge for the year	187	187
	<hr/>	<hr/>
As at 31 August 2002	374	374
	<hr/>	<hr/>
NET BOOK VALUES		
As at 31 August 2002	561	561
	<hr/>	<hr/>
As at 31 August 2001	748	748
	<hr/>	<hr/>

METHODIST YOUTH ACTIVITIES LIMITED

NOTES ON THE FINANCIAL STATEMENTS continued

7. INVESTMENTS	2002 £	2001 £
Unit Trust at mid-market value:		
At 1 September 2001	648,606	721,378
Investment sold	(20,000)	(7,000)
(Loss)/profit on investments sold	(5,480)	3,673
Loss on investments from changes in value	(78,077)	(69,445)
	<hr/>	<hr/>
At 31 August 2002	545,049	648,606
	<hr/>	<hr/>
Historical cost of investment held at 31 August 2002	525,784	533,348
	<hr/>	<hr/>
The listed investments are dealt on a recognised stock exchange.		
8. DEBTORS		
Other debtors and prepayments	236	236
	<hr/>	<hr/>
9. CREDITORS: Amounts falling due within one year		
Other creditors & accruals	470	470
	<hr/>	<hr/>

METHODIST YOUTH ACTIVITIES LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2002

AWARDS OF GRANTS

In the year ended 31 August 2002 the Trustees made grants as follows:

To individual young people: 23 awards granted, ranging from £75 to £400

To charitable organizations serving young people: 14 awards granted, ranging from £100 to £2000, of which 5 were for more than £1000, as follows:

Stephen Hill Methodist Church, Sheffield:	Youth Worker Project	£1500
Cooperville & Buttershaw Methodist Church, Bradford:	Equipment for Youth Groups	£1000
Spiritual Youth, Lozells, Birmingham:	the production of a CD and an Away Weekend	£1000
Brinsworth Parish & Methodist Churches, Rotherham:	Youth Development Worker	£2000
Birches Head Christian Fellowship, Stoke-on Trent:	Youth / Community Worker	£2000