

### **COMPANIES FORM No. 12**

# Statutory Declaration of compliance with requirements on application for registration of a company



Please do not write in this margin

Pursuant to section 12(3) of the Companies Act 1985

Please complete legibly, preferably in black type, or	To the Registrar of Companies	For official use	For official use		
bold block lettering	Name of company		Na 1880 -		
* insert full	* HANDYGRADE LIMITED				
name of Company	JEAN BROWN				
	THE COAFTONS		<u></u>		
	of THE GRAFTONS  STAMFORD NEW ROAD				
	ALTRINCHAM WA141DQ				
t deletu as appropriate	do solemnly and sincerely declare that I am a [Solicitor engaged in the formation of the company]†  [person named as director or secretary of the company in the statement delivered to the registrar under section 10(2)]† and that all the requirements of the above Act in respect of the registration of the above company and of matters precedent and incidental to it have been complied with,  And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835  Declared at				
	STAMFORD NEW ROAD				
	ALTRINCHAM WA14 1DQ  the day of One thousand nine hundred andEIG  before me	HTY SEVEN	Be		

Presentor's name address and reference (if any):

The Kestrian Group Limited
The Graftons, Stamford New Road
Altrincham, Cheshire WA14 1DQ
Tel 061 928 5786
Telex 666524 STATUS G
British Document Exchange
No DX19851 Altrincham
Fax 061-941 7036

For official Use New Companies Section





### **COMPANIES FORM No. 10**

### Statement of first directors and secretary and intended situation of registered office



Please do not write in this margin

Please do not write in this margin	Pursuant to section 10 of the Compa	mes Act 1900		
Please complete legibly, preferably in black type, or	To the Registrar of Companies		For offi	cial use
bold block lettering	Name of company			
* insert full name of company	<ul> <li>HANDYGRADE LIMITED</li> </ul>	4		
	The intended situation of the registe	ered office of the company on inco	orporation is a	as stated below
	7th FLOOR, THE GRAFTONS			
	STAMFORDNEWROAD			
	ALTRINCHAM	, set		
			Postcode	WA141DQ
	THE KESTRIAN GROUP LIMITED			
	7th FLOOR, THE GRAFTONS		·	
	STAMFORD NEW ROAD  ALTRINCHAM		Postcode	WA141DQ
		Number of continuation sheets	s attached (se	e note 1)
	Presentor's name address and	For official Use		

Page 1

The Graftons, Stamford New Road Altrincham, Cheshire WA14 1DQ

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The name(s) and particulars of the person who is, or the persons who are, to be the first director or directors of the company (note 2) are as follows:

Please do not write in this margin

Name (note 3) MICHAEL ROBERT SWINBURNE		Business occupation COMPANY DIRECTOR			
Previous name(s) (note 3)			Nationality BRITISH  Date of birth (where applicable)		
Address (note 4) THE GRAFTONS STAMFORD NEW ROAD					
					ALTRINCHAM
Other directorship	os †				
THE K	ESTRIAN GROUP L	MITED			
KESTF	RIAN SEARCHES LII	MITED			
QUES	TWATCH LIMITED		······································		
I consent to act as Signature	s director of the co	ompany nam	ned on page 1	Date 2ND SE	P 1987

† enter particulars of other directorships held or previously held (see note 5) if this space is insufficient use a continuation sheet.

The name(s) and particulars of the person who is, or the persons who are,to be the first secretary, or joint secretaries, of the company are as follows:

Name (notes 3 & 7) JE	EAN BROWN		
Previous name(s) (note	3)		**************************************
Address (notes 4 & 7)	THE GRAFTONS	****	
	STAMFORD NEW ROAD		
	ALTRINCHAM	Postcode	WA14 1DQ
I consent to act as secre	etary of the company named on page 1	<del></del>	· · ·
Signature	Papa	Date 2	nd sep 1987

Signature of agent on behalf of subscribers

Date 2ND SEP 1987

THE COMPANIES ACT 1985
PRIVATE COMPANY LIMITED BY SHARES

COMPANY NO.

INCORPORATED

# [£]





Memorandum of Association

OF

HANDYGRADE LIMITED

- 1. The Company's name is HANDYGRADE LIMITED
- 2. The Company's registered office is to be situated in England and Wales.
- 3. The Company's objects are:
  - (a) To carry on business as importers, exporters, buyers and sellers of, and dealers in, merchandise of all descriptions, including metals, machinery, plant, tools and metal goods generally, cotton, wool, worsted, silk, flax, hemp, jute, balata, fibrous material, rubber, sponges, cloth, clothes, leather and leather goods, furniture, electrical goods, ivory, jewellery, gold, silver, precious stones and gems, skins, fur, corn, hay, straw, hops, liquors, foods, provisions, wood and timber, coal, coke, patent fuel, transparent paper, waterproof paper, waxed paper and other papers for every purpose, pattern cards, paper bags, paper decoration goods, paper shavings, tickets, paper reels and, rolls, paper tubes and other similar goods.

COMPANIES 16:30 10:31

13:3 SEP 17:7

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- (b) To carry on any other business which may seem to the Company capable of being conveniently carried on in connection with the above or calculated directly or indirectly to enhance the value of or render more profitable any of the property or rights of the Company.
- (c) To apply for, purchase, register or otherwise acquire and protect and renew, whether in the United Kingdom or elsewhere in any part of the world any patents, patent rights, brevets d'invention, designs, concessions, secret processes, trade marks, licences, and the like and to alter, disclaim, modify, use and turn to account and to manufacture under or grant licences or privileges in respect of the same, and to expend money in experimenting upon, testing or improving any such patents, inventions or rights.
- (d) To purchase, take on lease or in exchange, hire or by any other means acquire and take options over any freehold, leasehold or any other real or personal property and any rights or privileges which the Company may think necessary or convenient for the purpose of its business, or may enhance the value of any other property of the Company.
- (e) To acquire and undertake the whole or any part of the business, goodwill, assets, property, and liabilities of any person or company carrying on or proposing to carry on any business where the Company is authorised to carry on or possessed of property suitable for the purposes of the Company or which can be carried on in conjunction therewith or which is capable of being conducted so as directly or indirectly to benefit the Company.
  - (f) To acquire an interest in, amalgamate with, or enter into partnership or into any arrangement for sharing profits, co-operation, joint adventure, union of interest or reciprocal concession with any person or company carrying on or engaged in, or about to carry on or engage in, any business or transaction which is capable of being conducted so as directly or indirectly to benefit the Company.
- (g) To enter into any arrangements with any governments or authorities supreme, local, municipal, or otherwise, or any company or person that may seem conducive to the attainment of the Company's objects, or any of them, and to obtain from any such government or authority any rights, charters, licences, privileges or concessions which the Company may think it desirable to obtain, and to carry out, exercise and comply therewith.
- (h) To draw, make, accept, endorse, discount, execute, negotiate and issue promissory notes, bills of exchange, bills of lading, warrants, debentures and other negotiable or transferable instruments.
- (i) To invest and deal with the moneys of the Company not immediately required in any manner, and to hold sell or otherwise deal with any investments made.
- (j) To subscribe for, take, or otherwise acquire, and hold shares, stock, debentures, debenture stock or other securities of any other company.
- (k) To establish or promote any other company or companies for the purpose of acquiring all or any of the property, rights and liabilities of the Company, or for any other purpose which may appear likely to assist or benefit the Company or to enhance the value of any property or business of the Company and to place or guarantee, the placing of, underwrite, subscribe for or otherwise acquire all or any part of the shares, debentures or other securities of any such company.
- (I) To advance and lend money or give credit, with or without security to customers and others, to enter into guarantees, contracts or indemnity and suretyships of all kinds, to receive money on deposit or loans and to become security for any persons, firms or companies.
- (m) To raise or borrow money in such a manner as the Company shall think fit, and to secure the repayment of any such money raised, borrowed or owing by mortgage, lien, charge or other security upon all or any of the property or assets of the Company (whether present or future) including its uncalled capital, and also by a similar mortgage, lien, charge or security to secure and guarantee the performance by the Company of any obligation or liability it may undertake or which may become binding on it.

- (n) To pay out of the funds of the Company all or any expenses which the Company may lawfully pay with respect to the promotion, formation and incorporation of the Company or to contract with any person firm or company to pay the same and to pay commissions to brokers and others for underwriting, placing, selling, or guaranteeing the subscription of any shares, debentures or other securities of the Company.
- (o) To remunerate any person, firm or company whether by cash payment or by the allotment of shares, debentures or other securities of the Company credited as paid up in full or in part or otherwise.
- (p) To subscribe to or support any charitable object or any institution and to give pensions, bonuses, gratuities or assistance to any person who is serving or has served the Company, whether as a director, employee or otherwise, and his family and dependents; to make payments towards insurance, and to establish form and contribute to provident, superannuation and other similar funds and trusts, associations, clubs, schools, and other institutions for the benefit of any such persons aforesaid.
- (q) To distribute among the members of the Company any property of the Company of any kind or any proceeds of sale or disposal of any property of the Company, but so that no distribution amounting to a reduction of capital of the Company be made except with the sanction for the time being required by law.
- (r) To procure the Company to be registered or recognised in any part of the world.
- (s) To act as agents or brokers and as trustees for any person, firm, or company, and to undertake and perform sub-contracts and also to act in any of the businesses of the Company in any part of the world through or by means of agents, subcontractors or others.
- (t) To improve, develop, manage, grant rights or privileges in respect of, construct, repair, let on lease or otherwise, exchange, mortgage, charge, dispose of, sell, grant licences in respect of, turn to account, grant options in respect of, or otherwise deal with all or any part of the property and rights of the Company both real and personal.
- (u) To sell or otherwise dispose of the whole or any part of the business or property of the Company, either together or in portions for such consideration as the Company may think fit, and in particular for shares, debentures or securities of any company purchasing the same.
- (v) To do all or any of the matters or things aforesaid in any part of the world and to do such matters or things either as principals, agents, contractors or otherwise and by or through agents, contractors, or otherwise and either alone or in conjunction with others.
- (w) To do all such other things as may be deemed incidental or conducive to the attainment of the above objects or any of them.

### And it is hereby declared that

- The objects specified in each sub-clause shall be regarded as independent objects, and they shall not be limited or restricted, except where otherwise expressed in such sub-clauses, by reference to or inference from the terms of any other sub-clause or the name of the Company, but may be carried out in as full and ample a manner and construed in as wide a sense as if each of the said sub-clauses defined the objects of a separate and distinct company.
- (ii) The word "Company", except where used in reference to this Company, shall be deemed to include any partnership or other body of persons, whether corporate or unincorporated, and whether incorporated, registered, resident or domiciled in the United Kingdom or elsewhere.
- 4. The liability of the members is limited.
- The Company's share capital is £ 100
   of £1 each.

divided into 100

shares

We, the subscribers to this Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum: and we agree to take the number of shares shown opposite our respective names.

Names and Addresses of Subscribers 
Number of Shares taken by each Subscriber

JEAN BROWN The Graftons Stamford New Road Altrincham Cheshire WA14 1DQ One

GRAHAM BROWN The Graftons Stamford New Road Altrincham Cheshire WA14 1DQ One

Total shares taken

Two

Dated

2ND

SEP

1987

Witness to the above Signatures:

MICHAEL ROBERT SWINBURNE The Graftons Stamford New Road Altrincham Cheshire WA14 1DQ

# Articles of Association

### OF HANDYGRADE LIMITED

#### **PRELIMINARY**

The regulations contained in Table A in the Schedule to the Companies (Tables A to F)
Regulations 1985 as amended by the Companies (Tables A to F) (Amendment)
Regulations 1985 (hereinafter referred to as "Table A"), subject to the additions,
exclusions and modifications hereinafter expressed shall constitute the Articles of
Association of the Company.

### SHARE CAPITAL

- 2. The Directors of the Company may (subject to regulations 3 and 4(i) below and section 80 of the Act) allot, grant options over, or otherwise deal with or dispose of any relevant securities (as defined by section 80(2) of the Act) in the Company on such terms and conditions and in such manner as they shall think proper.
- 3. The Directors of the Company are generally and unconditionally authorised during the period of five years from the date of incorporation of the Company to allot, grant rights to subscribe for or convert securities into shares in relation to the original shares in the authorised share capital of the Company to such persons at such times and on such terms and conditions as they think fit, subject to the provisions of section 80 of the Act.
- 4. (i) Subject to any direction to the contrary that may be given by Special Resolution by the Company in General Meeting, any shares which do not comprise the original authorised share capital of the Company shall, before they are issued, be offered to the Members in proportion as nearly as possible to the nominal value of the existing shares held by them and such offer shall be made by notice specifying the number of shares to which the Member is entitled and limiting a time within which the offer if not accepted shall be deemed to be declined, and after the expiration of such time or on receipt of an intimation from the Member to whom the notice is given that he declines to accept the shares, the Directors may dispose of the same in such manner as they think most beneficial to the Company. The provisions of this paragraph shall have effect only insofar as they are not inconsistent with section 80 of the Act.
  - (ii) In accordance with section 91(1) of the Act, section 89(1) and sections 90(1) to (6) (inclusive) of the Act shall not apply to the Company.

#### LIEN

- 5. (i) The Company shall have a first and paramount lien on every share (whether or not it is a fully paid share) for all moneys (whether presently payable or not) payable at a fixed time or called in respect of that share. The Company shall also have a first and paramount lien on every share (whether or not it is a fully paid share) standing registered in the name of any Member solely or registered in the names of two or more joint holders for all moneys presently payable by him or his estate to the Company. The Directors may at any time declare any share to be wholly or in part exempt from the provisions of this regulation.
  - (ii) Regulation 8 of Table A shall not apply to the Company.

### NOTICE OF GENERAL MEETINGS

- 6. (i) An Annual General Meeting and an Extraordinary General Meeting called for the passing of a Special Resolution or a Resolution appointing a person as a Director shall be called by at least twenty-one clear days' notice. All other Extraordinary General Meetings shall be called by at least fourteen clear days' notice but a General Meeting may be called by shorter notice if it is so agreed—
  - (a) in the case of an Annual General Meeting, by all the Members entitled to attend and vote thereat; and
  - (b) in the case of any other Meeting by a majority in number of the Members having a right to attend and vote being a majority together holding not less than ninety-five per cent. in nominal value of the shares giving that right.
  - (ii) The notice shall specify the time and place of the Meeting and in the case of special business only the general nature of the special business to be transacted and, in the case of an Annual General Meeting, shall specify the Meeting as such.
  - (iii) All business shall be deemed special that is transacted at an Extraordinary General Meeting, and also all that is transacted at an Annual General Meeting, with the exception of declaring a dividend, the consideration of the accounts, balance sheets and the reports of the Directors and Auditors, and the appointment of, and the fixing of the remuneration of, the Auditors.

- (iv) Subject to the provisions of these Articles and to any restrictions imposed on any shares, all notices of and any other communications relating to any General Meetings of the Company or of separate General Meetings of the holders of any class of share capital of the Company shall be given to all the Members, to all persons entitled to a share in consequence of the death or bankruptcy of a Member and to the Directors and Auditors of the Company for the time being.
- (v) Regulation 38 of Table A shall not apply to the Company.

### PROCEEDINGS AT GENERAL MEETINGS

- (i) No business shall be transacted at any Meeting unless a quorum is present at the time the Meeting proceeds to business. Two persons entitled to vote upon the business to be transacted, each being a Member or a proxy for a Member or a duly authorised representative of a corporation, shall be a quorum.
  - (ii) If such a quorum is not present within half an hour from the time appointed for the Meeting, the Meeting shall stand adjourned to the same day in the next week at the same time and place or such time and place as the Directors may determine. If at the adjourned Meeting a quorum is not present within half an hour from the time appointed for the Meeting, such adjourned Meeting shall be dissolved.
  - (iii) Regulations 40 and 41 of Table A shall not apply to the Company.

### NUMBER OF DIRECTORS

- (i) Unless otherwise determined by Ordinary Resolution in General Meeting of the Company the number of Directors (other than Alternate Directors) shall not be subject to any maximum, and the minimum number of Directors shall be one. If and so long as the minimum number of Directors shall be one, a sole Director may exercise all the authorities and powers which are vested in the Directors by Table A and by these Articles. Regulation 89 of Table A shall be modified accordingly.
  - (ii) Regulation 64 of Table A shall not apply to the Company.

### APPOINTMENT OF DIRECTORS

- The first Directors of the Company shall be as named in the statement delivered to the Registrar of Companies pursuant to section 10 of the Act.
- 10. No person shall be appointed a Director at any General Meeting unless—
  - (a) he is recommended by the Directors; or
  - (b) not less than fourteen nor more than thirty-five clear days before the date appointed for the General Meeting, notice executed by a Member qualified to vote at the General Meeting has been given to the Company of the intention to propose that person for appointment together with notice executed by that person of his willingness to be appointed.
- 11. Subject to regulation 10 above, the Company may by Ordinary Resolution appoint a person who is willing to act to be a Director either to fill a vacancy or as an additional Director.
- 12. The Directors may appoint a person who is willing to act to be a Director, either to fill a vacancy or as an additional Director, provided that the appointment does not cause the number of Directors to exceed any number fixed by or in accordance with these Articles as the maximum number of Directors.
- 13. The Directors shall not be required to retire by rotation and regulations 73 to 80 (inclusive) of Table A shall not apply to the Company.

### DIRECTORS GRATUITIES AND PENSIONS

- 14. (i) The powers of the Company set out in Clause 3 (p) of the Memorandum of Association may be exercised by the Directors of the Company.
  - (ii) Regulation 87 of Table A shall not apply to the Company.

### PROCEEDINGS OF DIRECTORS

- 15. (i) A Director may vote as a Director in regard to any contract or arrangement in which he is interested or upon any matter arising thereout, and if he shall so vote his vote shall be counted and he shall be reckoned in estimating a quorum when any such contract or arrangement is under consideration.
  - (ii) Regulations 94 to 97 (inclusive) of Table A shall not apply to the Company.

### SECRETARY

16. The first Secretary or Joint-Secretaries of the Company shall be as named in the statement delivered to the Registrar of Companies pursuant to section 10 of the Act.

### TRANSFER OF SHARES

17. The directors may, in their absolute discretion, decline to register the transfer of a share, whether or not it be a fully paid share, and no reason for the refusal to register the aforementioned transfer need be given by the Directors. The first sentence of regulation 24 of Table A shall not apply to the Company.

### Names and Addresses of Subscribers

JEAN BROWN The Graftons Stamford New Road Altrincham Cheshire WA14 1DQ

le Par

GRAHAM BROWN The Graftons Stamford New Road Altrincham Cheshire WA14 1DQ

Dated

2ND

SEP

Witness to the above Signatures:

MICHAEL ROBERT SWINBURNE The Graftons Stamford New Road Altrincham Cheshire WA14 1DQ 1987

### FILE COPY



# CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

No. 2174512

I hereby certify that

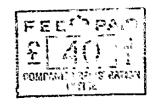
## HANDYGRADE LIMITED

is this day incorporated under the Companies Act 1985 as a private company and that the Company is limited.

Given under my hand at the Companies Registration Office, Cardiff the 6 OCTOBER 1987

F. A. JOSEFT: an authorised officer.

J. a. Joseph.



THE COMPANIES ACT 1985 COMPANY LIMITED BY SHARES

COMPANY NO: 2174512

SPECIAL RESOLUTION OF HANDYGRADE LIMITED

At an Extraordinary General Meeting of the above named Company duly convened, and held on the 4th day of NOVEMBER 198 7 the following Resolution was passed as a Special Resolution:

### **RESOLUTION**

In accordance with section 28 (1) of the Companies Act 1985, the name of the Company be changed to

GEORGE HUTCHISON ASSOCIATES LIMITED

24-11-87

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LIMITED REGISTRATION OF THE COLUMN TENTE OF TH

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COMPANIES REGISTRATION

-6 NOV 1987

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# CERTIFICATE OF INCORPORATION ON CHANGE OF NAME

No. 2174512

I hereby certify that

HANDYGRADE LIMITED

having by special resolution changed its name, is now incorporated under the name of

GEORGE HUTCHISON ASSOCIATES LIMITED

Given under my hand at the Companies Registration Office,

Cardiff the 24 NOVEMBER 1987

F. A. JOSEPH

7. O. Joseph.

an authorised officer

### THE COMPANIES ACT 1985 COMPANY LIMITED BY SHARES

COMPANY NO: 2174512

### SPECIAL RESOLUTION OF HANDYGRADE LIMITED

We, the undersigned, being all the Members for the time being of the above named Company entitled to attend and vote at General Meetings of the Company, HEREBY PASS the Special Resolution set out hereunder, and we agree that the said Special Resolution shall, in accordance with regulation 53 of the Schedule to the Companies (Tables A to F) Regulations 1985 as amended by the Companies (Tables A to F)(Amendment) Regulations 1985, such regulation having been adopted by the Company in its Articles of Association, be effectual as if it had been passed at a General Meeting of the Company duly convened and held.

IT IS RESOLVED that in accordance with section 4 of the Companies Act 1985, the objects of the Company be altered as follows:

Paragraph 3(a) to be deleted and substituted by the following paragraph:

carry on business as civil electrical 3(a) mechanical engineers and architectural designers and general designers draughtsmen surveyors engravers blue workers print makers photostat designers of industrial tools instruments machinery plant fittings and equipment of all kinds consulting engineers specification specialists technical advisers and preparers of bills of quantity and to provide professional services of all kinds to the construction allied industries. To carry business as on builders and contractors Government and public works contractors civil constructional mechanical demolition contractors property general engineers repairers and jobbers sanitary gas and hot water joiners engineers electricians metal workers woodworkers timber merchants saw mill proprietors and sawyers furniture manufacturers house and furnishers shop fitters front shop constructors painters decorators plumbers glaziers french polishers wood paving and floor manufacturers brick and tile manufacturers cement merchants manufacturers of and building in requisites of all kinds ironmongers hardware dealers carriers and haulage contractors.

199 7 (1)

COMPANY NO. 2174512
INCORPORATED 6 OCTOBER 1987

# Memorandum of Association

OF

### HANDYGRADE LIMITED

- 1. The Company's name is HAP "YYGRADE LIMITED
- 2. The Company's registered office is to be situated in England and Wales.
- 3. The Company's objects are:
  - To carry on business as civil electrical and mechanical engineers and architectural designers and general designers surveyors draughtsmen tracers engravers blue print makers photostat workers designers of industrial instruments machinery plant fittings equipment of all kinds consulting engineers specification specialists technical advisers preparers of bills of quantity and to professional services of all kinds to the construction and allied industries. To carry on business as builders and contractors Government and public works contractors civil constructional mechanical and general engineers demolition contractors property repairers and jobbers sanit ry gas and hot water engineers electricians metal workers joiners woodworkers timber merchants saw mill proprietors and sawyers furniture manufacturers house furnishers shop fitters general shop constructors painters decorators plumbers glaziers french polishers wood paving and floor manufacturers and tile manufacturers cement manufacturers of and dealers in building requisites of all kinds ironmongers hardware dealers carriers and haulage contractors.



- (b) To carry on any other business which may seem to the Company capable of being conveniently carried on in connection with the above or calculated directly or indirectly to enhance the value of or render more profitable any of the property or rights of the Company.
- (c) To apply for, purchase, register or otherwise acquire and protect and renew, whether in the United Kingdom or elsewhere in any part of the world any patents, patent rights, brevets d'invention, designs, concessions, secret processes, trade marks, licences, and the like and to alter, disclaim, modify, use and turn to account and to manufacture under or grant licences or privileges in respect of the same, and to expend money in experimenting upon, testing or improving any such patents, inventions or rights.
- (d) To purchase, take on lease or in exchange, hire or by any other means acquire and take options over any freehold, leasehold or any other real or personal property and any rights or privileges which the Company may think necessary or convenient for the purpose of its business, or may enhance the value of any other property of the Company.
- (e) To acquire and undertake the whole or any part of the business, goodwill, assets, property, and liabilities of any person or company carrying on or proposing to carry on any business which the Company is authorised to carry on or possessed of property suitable for the purposes of the Company or which can be carried on in conjunction therewith or which is capable of being conducted so as directly or indirectly to benefit the Company.
- (f) To acquire an interest in, amalgamate with, or enter into partnership or into any arrangement for sharing profits, co-operation, joint adventure, union of interest or reciprocal concession with any person or company carrying on or engaged in, or about to carry on or engage in, any business or transaction which is capable of being conducted so as directly or indirectly to benefit the Company.
- (g) To enter into any arrangements with any governments or authorities supreme, local, municipal, or otherwise, or any company or person that may seem conducive to the attainment of the Company's objects, or any of them, and to obtain from any such government or authority any rights, charters, licences, privileges or concessions which the Company may think it desirable to obtain, and to carry out, exercise and comply therewith.
- (h) To draw, make, accept, endorse, discount, execute, negotiate and issue promissory notes, bills of exchange, bills of lading, warrants, debentures and other negotiable or transferable instruments.
- (i) To invest and deal with the moneys of the Company not immediately required in any manner, and to hold sell or otherwise deal with any investments made.
- (j) To subscribe for, take, or otherwise acquire, and hold shares, stock, debentures, debenture stock or other securities of any other company.
- (k) To establish or promote any other company or companies for the purpose of acquiring all or any of the property, rights and liabilities of the Company, or for any other purpose which may appear likely to assist or benefit the Company or to enhance the value of any property or business of the Company and to place or guarantee, the placing of, underwrite, subscribe for or otherwise acquire all or any part of the shares, debentures or other securities of any such company.
- (I) To advance and lend money or give credit, with or without security to customers and others, to enter into guarantees, contracts or indemnity and suretyships of all kinds, to receive money on deposit or loans and to become security for any persons, firms or companies.
- (m) To raise or borrow money in such a manner as the Company shall think fit, and to secure the repayment of any such money raised, borrowed or owing by mortgage, lien, charge or other security upon all or any of the property or assets of the Company (whether present or future) including its uncalled capital, and also by a similar mortgage, lien, charge or security to secure and guarantee the performance by the Company of any obligation or liability it may undertake or which may become binding on it.

- (n) To pay out of the funds of the Company all or any expenses which the Company may lawfully pay with respect to the promotion, formation and incorporation of the Company or to contract with any person firm or company to pay the same and to pay commissions to brokers and others for underwriting, placing, selling, or guaranteeing the subscription of any shares, debentures or other securities of the Company.
- (o) To remunerate any person, firm or company whether by cash payment or by the allotment of shares, debentures or other securities of the Company credited as paid up in full or in part or otherwise.
- (p) To subscribe to or support any charitable object or any institution and to give pensions, bonuses, gratuities or assistance to any person who is serving or has served the Company, whether as a director, employee or otherwise, and his family and dependents; to make payments towards insurance, and to establish form and contribute to provident, superannuation and other similar funds and trusts, associations, clubs, schools, and other institutions for the benefit of any such persons aforesaid.
- (q) To distribute among the members of the Company any property of the Company of any kind or any proceeds of sale or disposal of any property of the Company, but so that no distribution amounting to a reduction of capital of the Company be made except with the sanction for the time being required by law.
- (r) To procure the Company to be registered or recognised in any part of the world.
- (s) To act as agents or brokers and as trustees for any person, firm, or company, and to undertake and perform sub-contracts and also to act in any of the businesses of the Company in any part of the world through or by means of agents, subcontractors or others.
- (t) To improve, develop, manage, grant rights or privileges in respect of, construct, repair, let on lease or otherwise, exchange, mortgage, charge, dispose of, sell, grant licences in respect of, turn to account, grant options in respect of, or otherwise deal with all or any part of the property and rights of the Company both real and personal.
- (u) To sell or otherwise dispose of the whole or any part of the business or property of the Company, either together or in portions for such consideration as the Company may think fit, and in particular for shares, debentures or securities of any company purchasing the same.
- (v) To do all or any of the matters or things aforesaid in any part of the world and to do such matters or things either as principals, agents, contractors or otherwise and by or through agents, contractors, or otherwise and either alone or in conjunction with others.
- (w) To do all such other things as may be deemed incidental or conducive to the attainment of the above objects or any of them.

### And it is hereby declared that

- (i) The objects specified in each sub-clause shall be regarded as independent objects, and they shall not be limited or restricted, except where otherwise expressed in such sub-clauses, by reference to or inference from the terms of any other sub-clause or the name of the Company, but may be carried out in as full and ample a manner and construed in as wide a sense as if each of the said sub-clauses defined the objects of a separate and distinct company.
- (ii) The word "Company", except where used in reference to this Company, shall be deemed to include any partnership or other body of persons, whether corporate or unincorporated, and whether incorporated, registered, resident or domiciled in the United Kingdom or elsewhere.
- 4. The liability of the members is limited.
- 5. The Company's share capital is £ 100 divided into 100 shares of £1 each.

We, the subscribers to this Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum: and we agree to take the number of shares shown opposite our respective names.

Names and Addresses of Subscribers Number of Shares taken by each Subscriber

JEAN BROWN The Graftons Stamford New Road Altrincham Cheshire WA14 1DQ One

GRAHAM BROWN The Graftons Stamford New Road Altrincham Cheshire WA14 1DQ One

Total shares taken

Two

Dated

2ND

SEP

1987

Witness to the above Signatures:

MICHAEL ROBERT SWINBURNE The Graftons Stamford New Road Altrincham Cheshire WA14 1DQ

## Articles of Association

### OF HANDYGRADE LIMITED

### **PRELIMINARY**

The regulations contained in Table A in the Schedule to the Companies (Tables A to F)
Regulations 1985 as amended by the Companies (Tables A to F) (Amendment)
Regulations 1985 (hereinafter referred to as "Table A"), subject to the additions,
exclusions and modifications hereinafter expressed shall constitute the Articles of
Association of the Company.

#### SHARE CAPITAL

- 2. The Directors of the Company may (subject to regulations 3 and 4(i) below and section 80 of the Act) allot, grant options over, or otherwise deal with or dispose of any relevant securities (as defined by section 80(2) of the Act) in the Company on such terms and conditions and in such manner as they shall think proper.
- 3. The Directors of the Company are generally and unconditionally authorised during the period of five years from the date of incorporation of the Company to allot, grant rights to subscribe for or convert securities into shares in relation to the original shares in the authorised share capital of the Company to such persons at such times and on such terms and conditions as they think fit, subject to the provisions of section 80 of the Act.
- 4. (i) Subject to any direction to the contrary that may be given by Spc\_ial Resolution by the Company in General Meeting, any shares which do not comprise the original authorised share capital of the Company shall, before they are issued, be offered to the Members in proportion as nearly as possible to the nominal value of the existing shares held by them and such offer shall be made by notice specifying the number of shares to which the Member is entitled and limiting a time within which the offer if not accepted shall be deemed to be declined, and after the expiration of such time or on receipt of an intimation from the Member to whom the notice is given that he declines to accept the shares, the Directors may dispose of the same in such manner as they think most beneficial to the Company. The provisions of this paragraph shall have effect only insofar as they are not inconsistent with section 80 of the Act.
  - (ii) In accordance with section 91(1) of the Act, section 89(1) and sections 90(1) to (6) (inclusive) of the Act shall not apply to the Company.

### LIEN

- 5. (i) The Company shall have a first and paramount lien on every share (whether or not it is a fully paid share) for all moneys (whether presently payable or not) payable at a fixed time or called in respect of that share. The Company shall also have a first and paramount lien on every share (whether or not it is a fully paid share) standing registered in the name of any Member solely or registered in the names of two or more joint holders for all moneys presently payable by him or his estate to the Company. The Directors may at any time declare any share to be wholly or in part exempt from the provisions of this regulation.
  - (ii) Regulation 8 of Table A shall not apply to the Company.

### NOTICE OF GENERAL MEETINGS

- 6. (i) An Annual General Meeting and an Extraordinary General Meeting called for the passing of a Special Resolution or a Resolution appointing a person as a Director shall be called by at least twenty-one clear days' notice. All other Extraordinary General Meetings shall be called by at least fourteen clear days' notice but a General Meeting may be called by shorter notice if it is so agreed—
  - (a) in the case of an Annual General Meeting, by all the Members entitled to attend and vote thereat; and
  - (b) in the case of any other Meeting by a majority in number of the Members having a right to attend and vote being a majority together holding not less than ninety-five per cent. in nominal value of the shares giving that right.
  - (ii) The notice shall specify the time and place of the Meeting and in the case of special business only the general nature of the special business to be transacted and, in the case of an Annual General Meeting, shall specify the Meeting as such.
  - (iii) All business shall be deemed special that is transacted at an Extraordinary General Meeting, and also all that is transacted at an Annual General Meeting, with the exception of declaring a dividend, the consideration of the accounts, balance sheets and the reports of the Directors and Auditors, and the appointment of, and the fixing of the remuneration of, the Auditors.

- (iv) Subject to the provisions of these Articles and to any restrictions imposed on any shares, all notices of and any other communications relating to any General Meetings of the Company or of separate General Meetings of the holders of any class of share capital of the Company shall be given to all the Members, to all persons entitled to a share in consequence of the death or bankruptcy of a Member and to the Directors and Auditors of the Company for the time being.
- (v) Regulation 38 of Table A shall not apply to the Company.

### PROCEEDINGS AT GENERAL MEETINGS

- 7. (i) No business shall be transacted at any Meeting unless a quorum is present at the time the Meeting proceeds to business. Two persons entitled to vote upon the business to be transacted, each being a Member or a proxy for a Member or a duly authorised representative of a corporation, shall be a quorum.
  - (ii) If such a quorum is not present within half an hour from the time appointed for the Meeting, the Meeting shall stand adjourned to the same day in the next week at the same time and place or such time and place as the Directors may determine. If at the adjourned Meeting a quorum is not present within half an hour from the time appointed for the Meeting, such adjourned Meeting shall be dissolved.
  - (iii) Regulations 40 and 41 of Table A shall not apply to the Company.

### NUMBER OF DIRECTORS

- 8. (i) Unless otherwise determined by Ordinary Resolution in General Meeting of the Company the number of Directors (other than Alternate Directors) shall not be subject to any maximum, and the minimum number of Directors shall be one. If and so long as the minimum number of Directors shall be one, a sole Director may exercise all the authorities and powers which are vested in the Directors by Table A and by these Articles. Regulation 89 of Table A shall be modified accordingly.
  - (ii) Regulation 64 of Table A shall not apply to the Company.

### APPOINTMENT OF DIRECTORS

- 9. The first Directors of the Company shall be as named in the statement delivered to the Registrar of Companies pursuant to section 10 of the Act.
- No person shall be appointed a Director at any General Meeting unless—
  - (a) he is recommended by the Directors; or
  - (b) not less than fourteen nor more than thirty-five clear days before the date appointed for the General Meeting, notice executed by a Member qualified to vote at the General Meeting has been given to the Company of the intention to propose that person for appointment together with notice executed by that person of his willingness to be appointed.
- 11. Subject to regulation 10 above, the Company may by Ordinary Resolution appoint a person who is willing to act to be a Director either to fill a vacancy or as an additional Director.
- 12. The Directors may appoint a person who is willing to act to be a Director, either to fill a vacancy or as an additional Director, provided that the appointment does not cause the number of Directors to exceed any number fixed by or in accordance with these Articles as the maximum number of Directors.
- The Directors shall not be required to retire by rotation and regulations 73 to 80 (inclusive)
  of Table A shall not apply to the Company.

### **DIRECTORS GRATUITIES AND PENSIONS**

- 14. (i) The powers of the Company set out in Clause 3 (p) of the Memorandum of Association may be exercised by the Directors of the Company.
  - (ii) Regulation 87 of Table A shall not apply to the Company.

### PROCEEDINGS OF DIRECTORS

- 15. (i) A Director may vote as a Director in regard to any contract or arrangement in which he is interested or upon any matter arising thereout, and if he shall so vote his vote shall be counted and he shall be reckoned in estimating a quorum when any such contract or arrangement is under consideration.
  - (ii) Regulations 94 to 97 (inclusive) of Table A shall not apply to the Company.

### **SECRETARY**

16. The first Secretary or Joint-Secretaries of the Company shall be as named in the statement delivered to the Registrar of Companies pursuant to section 10 of the Act.

### TRANSFER OF SHARES

17. The directors may, in their absolute discretion, decline to register the transfer of a share, whether or not it be a fully paid share, and no reason for the refusal to register the aforementioned transfer need be given by the Directors. The first sentence of regulation 24 of Table A shall not apply to the Company.

### Names and Addresses of Subscribers

JEAN BROWN The Graftens Stamford New Road Altrincham Cheshire WA14 1DQ

Jen Dan

GRAHAM BROWN The Graftons Stamford New Road Altrincham Cheshire WA14 1DQ

Dated 2ND SEP

1987

Witness to the above Signatures:

MICHAEL ROBERT SWINBURNE The Graftons Stamford New Road Altrincham Cheshire WA14 1DQ



**COMPANIES FORM No. 224** 

# Motice of accounting reference date (to be delivered within 6 months of incorporation)



Please do not write in this margin

Pursuant to section 224 of the Companies Act 1985

	To the Registrar of Companies
Please complete legibly, preferably	
in black type, or bold block lettering	Name of company

[ ] ] 2174512

Company number

\* insert full name of company

gives notice that the date on which the company's accounting reference period is to be treated as coming to an end in each successive year is as shown below:

GEORGE HUTCHISON ASSOCIATES LIMITED

For official use

Important
The accounting
reference date to
be entered alongside should be
completed as in the
following examples:

5 April Day Month

0 5 0 4

30 June Day Month

3 0 0 6

31 December Day Month

3 1 1 2

Day Month

3 0 0 4

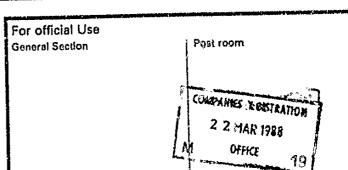
t Delev as appropriate

Signed Jeone Hutchier

[Director][Secretary]† Date 18th March 1988

Presentor's name address and reference (if any):

OSEPH CROSSLEY & SONS Characted Accountants 5. Hawthorn Lane, Wilmslow, Cheshire, SK9 1AA Telephone: 9625 527178



Number of Company:

2174512

THE COMPANIES ACT 1985

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### A PRIVATE COMPANY LIMITED BY SHARES

(Copy)

### ORDINARY RESOLUTION

OF

### GEORGE HUTCHI SON ASSOCIATES LIMITED

Passed the 7th day of April 1988

At an EXTRAORDINARY GENERAL MEETING of the above-named Company, duly convened, and held on the 7th day of April 1988, the following ORDINARY RESOLUTION was duly passed:-

### That:

- (i) The Share Capital of the Company be increased from £ 100 to £ 10,000 by the creation of 9,900 new Shares of £1 each ranking in all respects pari passu with the 100 existing Shares of £1 each in the Capital of the Company;
- The Directors are generally and unconditionally (ii) authorised for the purposes of Section 80 of the Companies Act 1985 to allot relevant securities (as defined in Section 80 of the said Act) provided that the aggregate nominal value of such securities allotted pursuant to this authority shall not exceed the amount of the authorised share capital at the date of the passing of this Resolution; and that this authority shall expire on the fifth anniversary of the date of the passing of this Resolution unless varied or revoked or renewed by the Company in General Meeting. Save that the Directors may notwithstanding such expiry, allot relevant securities under this authority in pursuance of an offer or agreement so to do made by the Company before the expiry of this authority.

Seorge Hulbara CHAIRMAN.

Manycos

On London in



### **COMPANIES FORM No. 123**

## **Notice of increase** in nominal capital

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Please do not write in this margin				
Please complete	To the Registrar of Companies	For official us	-, <del></del>	
legibly, preferably in black type, or bold block lettering	Name of company	<u> </u>	2174512	
* insert full name of company	* GEORGE HUTCHIS	ON ASSOCIATES	Limited	
§ the copy must be printed or in some other form approved by the registrar	me roved The conditions (eg. voting rights, dividend rights, winding-up rights etc.) subject to which the new			
	They rank pari-passu with	the existing shares		
<ul> <li>Insert         Director,         Secretary,         Administrator,         Administrative</li> </ul>	signed Slonge Hundis	Designation‡ Designation	Please tick here if continued overleaf  Date 7th April 1988	
Receiver or Receiver (Scotland) as appropriate	Presentor's name address and reference (if any):	For official Use General Section	Post room	
	LADON BON OND		College Colleg	
PART SERVE US	MANUCAUS TEMPLE CHAMBERS, TEMPLE AVENUE, 1 O	 mpany Registration Agents, Printers and NDON, EC4Y 0HP Tel: 01-350 9471		