

Harbottle's Cleaning Services Ltd

Annual Report and Unaudited Financial Statements
for the Year Ended 31 December 2020

Harbottle's Cleaning Services Ltd

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Harbottle's Cleaning Services Ltd

Company Information

Directors	Mrs Rachel Biffen Mr Stephen Paul Biffen
Registered office	15 Park Close Calne Wiltshire SN11 8LU
Accountants	RiverView Portfolio Limited 1 Market Hill Calne Wiltshire SN11 0BT

Harbottle's Cleaning Services Ltd
(Registration number: 09909368)
Balance Sheet as at 31 December 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	<u>4</u>	5,011	7,209
Current assets			
Debtors	<u>5</u>	20,230	53,440
Cash at bank and in hand		3,242	828
		23,472	54,268
Creditors: Amounts falling due within one year	<u>6</u>	(13,887)	(43,295)
Net current assets		9,585	10,973
Total assets less current liabilities		14,596	18,182
Creditors: Amounts falling due after more than one year	<u>6</u>	(29,600)	(17,763)
Net (liabilities)/assets		(15,004)	419
Capital and reserves			
Called up share capital		400	400
Profit and loss account		(15,404)	19
Shareholders' (deficit)/funds		(15,004)	419

For the financial year ending 31 December 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

These financial statements have been delivered in accordance with the provisions applicable to companies subject to the small companies regime and the option not to file the Profit and Loss Account has been taken.

Approved and authorised by the Board on 23 September 2021 and signed on its behalf by:

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Mrs Rachel Biffen
Director

Harbottle's Cleaning Services Ltd

(Registration number: 09909368)

Balance Sheet as at 31 December 2020 (continued)

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Mr Stephen Paul Biffen
Director

Harbottle's Cleaning Services Ltd

Notes to the Unaudited Financial Statements for the Year Ended 31 December 2020

1 General information

The company is a private company limited by share capital, incorporated in England and Wales.

The address of its registered office is:

15 Park Close
Calne
Wiltshire
SN11 8LU
United Kingdom

These financial statements were authorised for issue by the Board on 23 September 2021.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

These financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006.

Basis of preparation

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

Tax

The tax expense for the period comprises current tax. Tax is recognised in profit or loss, except that a change attributable to an item of income or expense recognised as other comprehensive income is also recognised directly in other comprehensive income.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the company operates and generates taxable income.

Tangible assets

Tangible assets are stated in the balance sheet at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

Depreciation

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

Asset class	Depreciation method and rate
Cleaning Equipment	25% Straight Line

Harbottle's Cleaning Services Ltd

Notes to the Unaudited Financial Statements for the Year Ended 31 December 2020 (continued)

2 Accounting policies (continued)

Office Equipment 25% Straight Line

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Share capital

Ordinary shares are classified as equity. Equity instruments are measured at the fair value of the cash or other resources received or receivable, net of the direct costs of issuing the equity instruments. If payment is deferred and the time value of money is material, the initial measurement is on a present value basis.

Dividends

Dividend distribution to the company's shareholders is recognised as a liability in the financial statements in the reporting period in which the dividends are declared.

Defined contribution pension obligation

A defined contribution plan is a pension plan under which fixed contributions are paid into a pension fund and the company has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as employee benefit expense when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

3 Staff numbers

The average number of persons employed by the company (including directors) during the year, was 7 (2019 - 10).

Harbottle's Cleaning Services Ltd

Notes to the Unaudited Financial Statements for the Year Ended 31 December 2020 (continued)

4 Tangible assets

	Furniture, fittings and equipment £	Motor vehicles £	Total £
Cost or valuation			
At 1 January 2020	9,632	6,000	15,632
Additions	1,020	350	1,370
At 31 December 2020	10,652	6,350	17,002
Depreciation			
At 1 January 2020	6,923	1,500	8,423
Charge for the year	1,980	1,588	3,568
At 31 December 2020	8,903	3,088	11,991
Carrying amount			
At 31 December 2020	1,749	3,262	5,011
At 31 December 2019	2,709	4,500	7,209

5 Debtors

	2020 £	2019 £
Trade debtors	9,993	47,003
Prepayments	-	408
Other debtors	10,237	6,029
	20,230	53,440

Harbottle's Cleaning Services Ltd

Notes to the Unaudited Financial Statements for the Year Ended 31 December 2020 (continued)

6 Creditors

Creditors: amounts falling due within one year

	Note	2020 £	2019 £
Due within one year			
Loans and borrowings		231	31,933
Trade creditors		266	1,235
Taxation and social security		10,414	8,845
Accruals and deferred income		675	675
Other creditors		2,301	607
		<u>13,887</u>	<u>43,295</u>

Creditors: amounts falling due after more than one year

	Note	2020 £	2019 £
Due after one year			
Loans and borrowings		<u>29,600</u>	<u>17,763</u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.