MASJID-E-NOOR (BIRMINGHAM) TRUST LIMITED
REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2008

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# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2008

The trustees who are also directors of the charity for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 31 March 2008. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number 4128000 (England and Wales)

## Registered Charity number

1091611

#### Registered office

257 Victoria Road Aston Birmingham

West Midlands

**B6 5HP** 

#### **Trustees**

Mr Qari Abdul Latif

Mr Al-Hajj Fakar Uddin Ahmed Choudrey

Mr Islam Khan

Mr Al-Hajj Mohibur Raja Chowdhury

Mr Al Hajj Shahin Miah

Mr Al - Hajj Samsu Miah

Mr Jalal Uddin

Mr Mohammed Afruz Miah

Mr Abdul Ahad

Mr Mohammad Ashraf

Mr Mohmed Amin Shaikh

Mr Mohammed Iqbar Teladia

Mr Asif Jalvaid

#### **Company Secretary**

Mr Al-Hajj Fakar Uddin Ahmed Choudrey

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2008

#### Accountants

Shareef & Co Chartered Accountants 18 -22 Stoney Lane Yardley Birmingham West Midlands B25 8YP

#### **Bankers**

Lloyds TSB Great Hampton Street Birmingham West Midlands

#### **Solicitors**

Coley & Tiley Neville House Waterloo Street Birmingham B2 5UF

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 1985.

#### Recruitment and appointment of new trustees

New trustees are appointed by the Management committee.

#### Induction and training of new trustees

New trustees are trained by current trustees.

#### Organisational structure

The charity is controlled by a Management committee, which comprises five to thirteen members.

#### Wider network

The charity has no connections with other charities.

#### Related parties

The charity is not holding assets on behalf of another charity.

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

The company's main objectives are to promote the muslim faith in Birmingham.

#### Significant activities

The company obtains most of it's income from donations.

#### Volunteers

The charity welcomes volunteers to assist in it's work.

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2008

#### ACHIEVEMENT AND PERFORMANCE

#### Charitable activities

The charity was incorporated in December 2000 and commenced it's activities on 1 January 2003. It took over the assets and liabilities of Masjid - E- Noor Association that was operating from the same address. The charity's main activity was to provide services of a mosque to promote the muslim faith to all age groups and to provide an after school service for children to help them to learn about the teachings of Quran and the muslim faith.

There were no significant events since the year end.

The charity's income from donations during the year was £64,643. The income is expected to increase during the current year.

#### Internal and external factors

The charities activities are affected by general financial factors in the economy

#### FINANCIAL REVIEW

#### Reserves policy

The charity accumulates reserves for future investment in buildings etc.

#### Principal funding sources

The charity receives most of it's income from public donations.

#### **FUTURE DEVELOPMENTS**

The charity intends to continue to promote the muslim faith in Birmingham.

ON BEHALF OF THE BOARD:

Mr Qari Abdul Latif- Trustee

Mo-Abdul Laib

26 February 2009

## REPORT OF THE ACCOUNTANTS TO THE TRUSTEES OF MASJID-E-NOOR (BIRMINGHAM) TRUST LIMITED

We report on the financial statements for the year ended 31 March 2008 set out on pages five to twelve.

Respective responsibilities of trustees and reporting accountants

As described on pages six to seven the charitable company's trustees are responsible for the preparation of the financial statements, and considers that the charitable company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the financial statements with the accounting records kept by the charitable company, and making such limited enquires of the officers of the charitable company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

#### **Opinion**

In our opinion:

(a) the financial statements are in agreement with the accounting records kept by the charitable company under Section 221 of the Companies Act 1985;

(b) having regard only to, and on the basis of, the information contained in those accounting records:

- the financial statements have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the Act; and
- the charitable company satisfied the conditions for exemption from an audit of the financial statements for the year specified in Section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in Section 249B(1).

Shareef & Co Chartered Accountants 18 -22 Stoney Lane Yardley Birmingham West Midlands B25 8YP

26 February 2009

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2008

		2008	2007
		Unrestricted	Total
		funds	funds
	Notes	£	£
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		57,320	47,533
Investment income	2	150	44
Total incoming resources		57,470	47,577
Total medining resources		<b>5.,</b>	,
RESOURCES EXPENDED			
Governance costs		2,709	2,002
Other resources expended		24,516	15,480
Total resources expended	·	27,225	17,482
		,	
			<del></del>
NET INCOMING RESOURCES		30,245	30,095
RECONCILIATION OF FUNDS			
Total funds brought forward		286,203	256,108
<u>-</u>			
TOTAL FUNDS CARRIED FORWARD	·	316,448	286,203

The notes form part of these financial statements

## BALANCE SHEET - CONTINUED AT 31 MARCH 2008

The charitable company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 March 2008.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2008 in accordance with Section 249B(2) of the Companies Act 1985.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The financial statements were approved by the Board of Trustees on 26 February 2009 and were signed on its behalf by:

Mr Qari Abdul Latif -Trustee

MD Abdul LJih

Mr Islam Khan - Trustee

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## BALANCE SHEET AT 31 MARCH 2008

		2008	2007 Total
		Unrestricted funds	funds
	Notes	£	£
FIXED ASSETS Tangible assets	6	377,601	378,137
CURRENT ASSETS Cash at bank		30,113	-
CREDITORS Amounts falling due within one year	7	(91,266)	(91,934)
NET CURRENT ASSETS/(LIABILITIES)		<u>(61,153)</u>	(91,934)
TOTAL ASSETS LESS CURRENT LIABILITIES		316,448	286,203
NET ASSETS		316,448	286,203
FUNDS Unrestricted funds:	8 .		
General fund		316,448	286,203
TOTAL FUNDS		316,448	286,203

The notes form part of these financial statements

# CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2008

Net cash inflow from operating activities	Notes 1	2008 £ 30,456	2007 £ 31,337
Capital expenditure and financial investment	2	-	(27,676)
		30,456	3,661
Financing	2	•	(6,000)
			<del></del>
Increase/(decrease) in cash in the period		<u>30,456</u>	(2,339)
Reconciliation of net cash flow to movement in debt	net 3		
Increase/(decrease) in cash in the period		30,456	(2,339)
Cash outflow from decrease in debt and lease financing		<del></del>	6,000
Change in net debt resulting from cash flows		30,456	3,661
Movement in net debt in the period Net debt at 1 April	·	30,456 (87,843)	3,661 (91,504)
Net debt at 31 March		<u>(57,387)</u>	(87,843)

The notes form part of these financial statements

# NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2008

1.	RECONCILIATION OF NET INCOMING RESOURCES TO NET CASH INFLOW FROM OPERATACTIVITIES			<b>OPERATING</b>
	Net incoming resources Depreciation charges (Decrease)/increase in creditors		2008 £ 30,245 536 (325)	2007 £ 30,095 536 706
	Net cash inflow from operating activities		30,456	31,337
2.	ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN	THE CASH F	LOW STATEM	ENT
	,		2008 £	2007 £
	Capital expenditure and financial investment Purchase of tangible fixed assets			(27,676)
	Net cash outflow for capital expenditure and financial investmen	it		<u>(27,676)</u>
	Financing Loan repayments in year		<del>_</del>	(6,000)
	Net cash outflow from financing		<del></del>	<u>(6,000)</u>
3.	ANALYSIS OF CHANGES IN NET DEBT			
		At 1.4.07 £	Cash flow £	At 31.3.08
	Net cash: Cash at bank Bank overdrafts	(343) (343)	30,113 343 30,456	30,113
	Debt: Debts falling due within one year	(87,500)		(87,500)
	Total	<u>(87,843)</u>	30,456	<u>(57,387</u> )

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2008

#### 1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Companies Act 1985 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings

-20% on reducing balance

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease.

#### 2. INVESTMENT INCOME

	2008	2007
Interest received	£ 150	£ 44
interest root.voz		<del></del>

### 3. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2008 £	2007 £
Auditors' remuneration Depreciation - owned assets	- 536	600 536
Hire of plant and machinery	3,000	705

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2008

#### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2008 nor for the year ended 31 March 2007.

### Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2008 nor for the year ended 31 March 2007.

#### 5. STAFF COSTS

	Wages and salaries Social security costs		2008 £ 10,400	2007 £ 10,400 40
			10,400	10,440
6.	TANGIBLE FIXED ASSETS	Freehold property £	Fixtures and fittings £	Totals £
	COST			
	At 1 April 2007 and 31 March 2008	376,530	5,913	382,443
	DEPRECIATION		4.006	4.206
	At 1 April 2007	-	4,306 536	4,306 536
	Charge for year			
	At 31 March 2008		4,842	4,842
	NET BOOK VALUE			
	At 31 March 2008	376,530	1,071	<u>377,601</u>
	At 31 March 2007	376,530	1,607	378,137
7.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE Y	EAR		
			2008 £	2007 £
	Bank loans and overdrafts		-	343
	Other loans		87,500	87,500
	Social security and other taxes		106	106
	Accruals and deferred income		3,660	3,985
			91,266	91,934

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2008

### 8. MOVEMENT IN FUNDS

	At 1.4.07	Net movement in funds £	At 31.3.08
Unrestricted funds			
General fund	286,203	30,245	316,448
TOTAL FUNDS	286,203	30,245	316,448
Net movement in funds, included in the above are as follows:			
	Incoming resources	Resources expended £	Movement in funds
Unrestricted funds			
General fund	57,470	(27,225)	30,245
TOTAL FUNDS	57,470	(27,225)	30,245

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2008

	2008 £	2007 £
INCOMING RESOURCES	_	-
Voluntary income		
Donations	51,656	42,546
Tuition fees		4,987
	57,320	47,533
Investment income	150	44
Interest received	<u> 150</u>	44
Total incoming resources	57,470	47,577
RESOURCES EXPENDED		
Governance costs		
Legal fees	1,945 764	1,402
Accountancy fees Auditors' remuneration		600
	2,709	2,002
Support costs		
Management	10,400	10,400
Wages Social security	-	40
Repairs and maintenance	3,000	705
Light and heat	1,750	2,914 145
Telephone	153 315	143
Postage and stationery	7,800	-
Advertising Sundries	562	648
Cleaning	-	92
Fixtures and fittings	536	536
	24,516	15,480
Total resources expended	27,225	17,482
	<del></del>	
Net income/(expenditure)	30,245	30,095

This page does not form part of the statutory financial statements