



**Companies House**

— for the record —

Company Name

**MILL HOUSE SECRETARIAL  
LIMITED**

## 363s Annual Return

010090  
15

Company Type

**Private Company Limited By  
Shares**

Company Number

**4008383**

Information extracted from  
Companies House records on  
**13th May 2003**

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



A32  
COMPANIES HOUSE

D614  
07/06/03

### Section 1: Company details

Ref: 4008383/03/10

	Current details	Amended details																												
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>The Mill House            Boundary Road, Loudwater            High Wycombe            Buckinghamshire HP10 9QN</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _																												
> Register of Members Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Address where the Register is held</b>  <b>At Registered Office</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _																												
> Register of Debenture Holders Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Not Applicable</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _																												
> Principal Business Activities Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td><b>7487</b></td> <td><b>Other business activities</b></td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC Code	Description	<b>7487</b>	<b>Other business activities</b>											<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC CODE	Description												
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> Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.																														

## Section 2: Details of Officers of the Company

	Current details	Amended details
<b>&gt; Company Secretary</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Company Secretary must be notified on form 288.</i>	<b>Name</b> <b>Mary Anne JAY</b>  <b>Address</b> <b>16 Gorse Walk</b> <b>Hazlemere</b> <b>High Wycombe</b> <b>Buckinghamshire</b> <b>HP15 7UN</b>	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b>    <b>UK Postcode</b> _ _ _ _ _ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date Mary Anne JAY</b> <b>ceased to be secretary (if applicable)</b> _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Director must be notified on form 288.</i>	<b>Name</b> <b>Peter Bernard JAY</b>  <b>Address</b> <b>16 Gorse Walk</b> <b>Hazlemere</b> <b>High Wycombe</b> <b>Buckinghamshire</b> <b>HP15 7UN</b>  <b>Date of birth</b> 18/06/1953  <b>Nationality</b> British  <b>Occupation</b> Chartered Accountant	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b>    <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date Peter Bernard JAY</b> <b>ceased to be director (if applicable)</b> _ _ / _ _ / _ _ _ _

### Amended details

## Name \_\_\_\_\_

**Paul Charles LAIRD**

**Address**  
**Brambles**  
**1 Tunbridge Close Lower Earley**  
**Reading**  
**Berkshire**  
**RG6 4UZ**

**Date of birth** 06/09/1962

**Nationality** British

**Occupation** Accountant

*Particulars of a new Director  
must be notified on form  
288*

Name \_\_\_\_\_

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode \_\_\_\_\_

Date of birth    \_ \_ / \_ \_ / \_ \_ \_ \_

Nationality \_\_\_\_\_

Occupation \_\_\_\_\_

Date of change \_ \_ / \_ \_ / \_ \_ \_ \_

Date Paul Charles LAIRD ceased to be director (if applicable)

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## Name

**Martin SHEEHY**

**Address**  
**35 Institute Road**  
**Marlow**  
**Buckinghamshire**  
**SL7 1BJ**

**Date of birth** 23/10/1955

**Nationality** British

**Occupation** Accountant

*Particulars of a new Director must be notified on form 288.*

Name

☐ Tick this box if this address is a service  
address for the beneficiary of a  
Confidentiality Order granted under section 723B  
of the Companies Act 1985.

Address

UK Postcode \_\_\_\_\_

Date of birth      \_ \_ / \_ \_ / \_ \_ \_ \_

Nationality \_\_\_\_\_

Occupation \_\_\_\_\_

Date of change    /    /   

Date Martin SHEEHY ceased to be  
director (if applicable)

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## Section 3: Share Capital

	Current details	Amended details
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b> <b>Ordinary</b> <b>Nominal value of each share</b> <b>£1.00</b> <b>Number of shares issued</b> <b>3</b> <b>Aggregate Nominal Value of issued shares</b> <b>£3.00</b>	<b>Class of share</b>  <b>Nominal value of each share</b>  <b>Number of shares issued</b>  <b>Aggregate Nominal Value of issued shares</b>  
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> <b>3</b> <b>Total Nominal value of shares issued</b> <b>£3.00</b>	<b>Total number of shares issued</b>  <b>Total Nominal value of shares issued</b>  
<b>&gt; At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a> or by ringing 0870 3333636.</b>		

**Section 4: Details of Shareholders**

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred		
<b>&gt; Shareholder Name</b> Peter Bernard JAY  <b>Address</b> 16 Gorse Walk Hazlemere High Wycombe Buckinghamshire HP15 7UN  <b>Shares held</b> Class Ordinary	Number 1	<b>Name</b>  <b>Address</b>  <b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class Number	Number	<b>Shares transferred by</b> Peter Bernard JAY  <b>Class</b> <b>Number</b> <b>Date of transfer</b> _____    _____    ____/____/____ _____    _____    ____/____/____		
<b>&gt; Shareholder Name</b> Roger Vincent PREW  <b>Address</b> The Old Cottage Bath Road, Kiin Green Reading Berkshire RG10 9SE  <b>Shares held</b> Class Ordinary	Number 1	<b>Name</b>  <b>Address</b>  <b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class Number	Number	<b>Shares transferred by</b> Roger Vincent PREW  <b>Class</b> <b>Number</b> <b>Date of transfer</b> ORD    1    01/04/2003 _____    _____    ____/____/____		
<b>&gt; Shareholder Name</b> Martin SHEEHY  <b>Address</b> 35 Institute Road Marlow Buckinghamshire SL7 1BJ  <b>Shares held</b> Class Ordinary	Number 1	<b>Name</b>  <b>Address</b>  <b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class Number	Number	<b>Shares transferred by</b> Martin SHEEHY  <b>Class</b> <b>Number</b> <b>Date of transfer</b> _____    _____    ____/____/____ _____    _____    ____/____/____		

**Section 5: Details of Other Shareholders**

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name <u>PETER BERNARD JAY.</u> <u>AND MARTIN JAMES SHEEHY</u> Address <u>16 GORSE WALK / 35 INSTITUTE</u> <u>HAZLEMERE ROAD,</u> <u>HIGH WYCOMBE / MARLOW</u> <u>BUCKS. / BUCKS.</u> <u>HP15 2UN SLT 1BJ</u> UK Postcode    - - - - -	1		
Name _____ Address _____ _____ _____ UK Postcode    - - - - -			
Name _____ Address _____ _____ _____ UK Postcode    - - - - -			
Name _____ Address _____ _____ _____ UK Postcode    - - - - -			



**Companies House**  
— for the record —

## 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

### 1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

(Director / Secretary)

Date

06/06/2003

*This date must not be earlier than the return date at 2 below*

#### What to do now

*Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.*

### 2. Date of this return

- ☐ This AR is made up to **6/6/2003** If you are making this return up to an earlier date, please give the date here

— / — / —

*Note: The form must be delivered to CH within 28 days of this date*

### 3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **6th June 2004** please give the new date here:

— / — / —

### 4. Where to send this form

- ☐ Please return this form to:

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

***Have you enclosed the filing fee with the company number written on the reverse of the cheque?***

### Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

Telephone number inc code

FISH PARTNERSHIP

01628 527956

Address

DX number if applicable

THE MILL HOUSE BOUNDARY  
ROAD, LOUDWATER  
HIGH WYCOMBE, BUCKS.

DX exchange

Postcode

HP10 9QN