Company Registration No. 731728 (England and Wales)
Charity Registration No. 230407

MOHS WORKPLACE HEALTH LIMITED (FORMERLY THE MIDLANDS OCCUPATIONAL HEALTH SERVICE LIMITED)

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2009

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COMPANY INFORMATION

Directors P E Beresford-Huey (Resigned 23 March 2009)

D A Lynam L G Fisher C M Botfield

Secretary H J Mackenzie

Company number 731728

Registered office 83 Birmingham Road

West Bromwich
West Midlands

Auditors CK Audit

No 4 Castle Court 2 Castlegate Way

Dudley

West Midlands DY1 4RH

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2009

The directors present their report and financial statements for the year ended 31 March 2009.

Principal activities

The principal activity of the company continued to be that of an occupational health service in West Bromwich.

Legal and administration

The Midlands Occupational Health Service Limited changed its name to MOHS Workplace Health Limited on 24 December 2008.

The company does not have a share capital and liability of its Members is limited and is not to exceed 5 pence per Member.

The company does not have a share capital and liability of its Members is limited and is not to exceed 5 pence per Member.

The members elect their representatives to be councellors on the Committee of Management. Such counsellors constitute directors and trustees of the company for the Companies Act Purposes. The names of directors are listed on page 3.

All new Board members receive an induction to MOHS Workplace Health Limited and the company provides appropriate training in governance and work of the Company.

Objects and policies

The chartered principle objects are the promotion and advancement of occupational health care for all persons engaged, and intending to be engaged, in industry and commerce.

The policies adopted to achieve these objectives have been:

- 1. To advance the physical and moral welfare of the population by the prevention and cure of occupational disease and injuries.
- 2. To provide services for medical treatment and for the care of sick or injured workers at their place of employment or elsewhere.
- 3. To undertake medical and other teaching in occupational diseases and injuries and in the promotion of occupational health.
- 4. To carry out research and investigation into causes of occupational diseases and injuries and into the means of promoting occupational health.
- 5. To assist such teaching and investigation as set out in 3 and 4 above, by grant of money, payment of fees and otherwise as the service may think fit.

There have been no changes in these policies during the year covered by this report.

Organisations

The charity is run from premises in West Bromwich which provide consulting and examination rooms, training facilities and house the centre of administration. Most of the occupational health care provision is undertaken by Doctors and Nurses at the Member's premises and training is also provided at Member's premises.

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2009

Risk management

The Directors are aware of the need to assess the risks to which the Charity is exposed and to satisfy themselves that systems are in place to mitigate exposure to major risks. A full risk assessment has now been completed.

Reserves policy

Sufficient reserves are held to meet operational expenses to cover at least a six week period without further income. This is due to the income stream being cyclical.

General purpose income

These are accumulated reserves and would not exceed 15% of total income in any one year. These reserves are then applied to fund the development of the Charity to meet its objectives.

This policy complies with the Charity Commissioners requirements as defined in SORP 2005.

Review of activities

A review of the past year's activities is reported by the Chairman as follows:

Chairman's Report

Achievements and Performance

The Company was delighted to celebrate its 45th year of trading in 2008.

The financial year ended with the Company well placed for its re-name to MOHS Workplace Health Ltd, effective 1 April 2009. The management team had felt for some time that the name should reflect more clearly the aspects of the service important to the client base and eliminate the possible misconception that service delivery be limited to the Midlands. "Workplace Health" sums up the Company's belief that healthy people are vital for a healthy business and is what we constantly work to help our clients achieve.

2008 proved to be a year of steady progress for MOHS with strategic objectives achieved. The promotion of a 'one stop shop' aimed to heighten our clients' awareness of the holistic package of services MOHS is able to provide. This was complimented by a strong focus on internal marketing which further engaged staff in the identification of opportunities to increase the support offered to our clients.

The management team concentrated on reducing costs whilst developing the skills of our workforce to increase flexibility and make the changes demanded by the marketplace.

Financial Review

Unfortunately the year saw the onset of the current financial crisis. MOHS was fortunate to resist a downturn in sales until the early part of 2009 when significant losses were recorded. Despite this, for the year ended 31 March 2009 the Company achieved a satisfactory financial result.

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2009

People

We would like to pay tribute to Patrick Beresford-Huey who retired from his position as Chairman in March 2009.

Patrick brought with him an astute business acumen which held the Company in firm stead during the course of his appointment. He was succeeded by Geoffrey Fisher who has been a member of the Board since 1994 and Deputy Chairman since 1999.

We have continued to invest in people development amongst our continuing and new employees. This programme includes in-depth reviews of personal strengths, development opportunities, goals and objectives. Future development in 2009 will continue to focus on commercial skills designed to support growth of cost-effective sales during the recession.

Our employees have been very supportive during the year and demonstrated their commitment to ensuring that our clients receive a cost effective, quality service with a professional and flexible approach to delivery. In an ever changing environment they have responded positively to change and I would like to record my sincere thanks and those of the Board for the greatly appreciated efforts of all involved.

Future plans

Against the current economic backdrop, visibility of future trading levels continues to be very limited and we anticipate 2009 being a challenging year. Market opportunities for occupational health services will undoubtedly be affected, with employers' spending on health within the workplace reduced in favour of initiatives that cut absence and reduce risk. Clients want to see immediate benefit and value for money and the on-going development of absence management solutions has a crucial role to play.

Mindful of the reduction of business opportunities within the private sector the Company recognises the importance of acquiring more work within the public sector. To this end we feel it imperative to attain a formal quality standard and relevant i.t enhancements to allow paperless working.

The priority of the management in the forthcoming financial year will be to focus on cash conservation and cost reduction, creating the financial stability required to withstand the recession whilst making shrewd decisions to support efficient business growth and development.

Public Benefit

All of MOHS' activities have identifiable benefits to the population in accordance with its charitable purposes of the advancement of physical and moral welfare by the prevention and cure of occupational diseases and injuries combined with the promotion of general health of workers within the workplace.

The fees we receive for our services are reinvested to support our continued commitment to research, investigation and teaching relating to the causes of occupational diseases and injuries as a means of promoting occupational and environmental health. We regularly visit employers to promote and generate awareness of the benefit of occupational health schemes.

Many of the direct beneficiaries of our services receive them without cost as a result of the workplace schemes we have in place with their employers. We work hard to ensure that cost does not prohibit access to our services and try to ensure that our fees are reasonable and within reach for the wider public.

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2009

Directors

The following directors have held office since 1 April 2008:

P E Beresford-Huey

(Resigned 23 March 2009)

DA Lynam

L G Fisher

C M Botfield

Auditors

The directors recommend that CK Audit are reappointed as auditors.

Directors' responsibilities

The directors are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure to auditor

- (a) so far as the directors are aware, there is no relevant audit information of which the company's auditors are unaware, and
- (b) they have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

On behalf of the board

L G Fisher

Director

03-09-09

INDEPENDENT AUDITORS' REPORT

TO THE SHAREHOLDERS OF MOHS WORKPLACE HEALTH LIMITED (FORMERLY THE MIDLANDS OCCUPATIONAL HEALTH SERVICE LIMITED)

We have audited the financial statements of MOHS Workplace Health Limited (Formerly The Midlands Occupational Health Service Limited) for the year ended 31 March 2009 set out on pages 7 to 16. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the directors and auditors

The directors' responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the directors' report is consistent with the financial statements.

In addition we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed.

We read the directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

INDEPENDENT AUDITORS' REPORT (CONTINUED)

TO THE SHAREHOLDERS OF MOHS WORKPLACE HEALTH LIMITED (FORMERLY THE MIDLANDS OCCUPATIONAL HEALTH SERVICE LIMITED)

Opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the company's affairs as at 31 March 2009 and of its profit for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the directors' report is consistent with the financial statements.

CK Audit

Chartered Accountants Registered Auditor 3/9/09

No 4 Castle Court 2 Castlegate Way Dudley West Midlands DY1 4RH

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2009

	Matao	2009 £	2008 £
	Notes	Ł	Z.
Turnover		1,543,606	1,591,868
Cost of sales		(844,918)	(834,799)
Gross profit		698,688	757,069
Administrative expenses		(568,429)	(568,007)
Operating surplus	2	130,259	189,062
Other interest receivable and similar			
income	3	13,590	16,710
Interest payable and similar charges	4	(6,520) —————	(8,540) ————
Surplus / (Deficit) on ordinary			
activities before taxation		137,329	197,232
Tax on profit on ordinary activities		<u>-</u> 	-
Surplus / (Deficit) on ordinary			
activities after taxation		137,329	197,232
		 _	

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

BALANCE SHEET AS AT 31 MARCH 2009

		20	09	20	08
	Notes	£	£	£	£
Fixed assets					
Tangible assets	5		661,496		690,056
Current assets					
Debtors	6	192,412		251,164	
Cash at bank and in hand		388,407		559,809	
		580,819		810,973	
Creditors: amounts falling due within					
one year	7	(198,062)		(520,789)	
Net current assets			382,757		290,184
Total assets less current liabilities			1,044,253		980,240
Creditors: amounts falling due after					
more than one year	8		(206,926)		(280,242)
			837,327		699,998
					====
Reserves					
Unrestricted funds					
Revaluation reserve	9		40,478		40,478
Other reserves	9		40,172		40,172
General reserve	9		756,677		619,348

These financial statements have been prepared in accordance with the special provisions of Part V11 of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board on 93.09.09

L G Fisher **Director**

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2009

	31 March 2009 Total unrestricted funds £	31 March 2008 Total unrestricted funds £
Incoming resources		
Charitable activities		
Membership	679,044	679,184
Doctor services	489,810	487,576
Nurse based screening	201,031	269,567
Stores and supplies	8,260	7,811
Training courses	165,461	147,730
Other incoming resources		
Investment income	13,590	16,710
Total incoming resources	1,557,196	1,608,578
Resources expended Charitable activities Direct charitable expenditure (note 1)	1,373,427	1,366,861
Governance costs (note 2)	46,440	44,485
(1002)		
	1,419,867	1,411,346
Net incoming / (outgiong) resources	137,329	197,232
Net movement in funds		
Total funds brought forward	699,998	502,766
Total funds carried forward	837,327	699,998

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2009

1	Direct charitable expenditure	2009	2008
		£	£
	Direct costs	244,800	258,983
	Staff costs	796,767	749,306
	Other costs	288,203	309,079
	Depreciation	43,657	49,493
		1,373,427	1,366,861
2	Governance costs		
	Staff costs	46,440	44,485
			

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention modified to include the revaluation of freehold land and buildings.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable accounting standards. The accounts have been prepared in accordance with the Statement of Recommended Practice - "Accounting by Charities" issued in March 2005.

1.3 Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost or valuation less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings Freehold

Nil

Plant and machinery

10 - 25% reducing balance

No depreciation is provided in respect of freehold land and buildings as the directors are of the opinion that their useful economic lives and estimated residual values are such that any element of depreciation is not material.

1.5 Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

1.6 Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the year in accordance with FRS 17.

1.7 Company status

The company is limited by guarantee and is a registered charity.

1.8 Income and expenditure

Income and expenditure is accounted for under the accruals concept.

1.9 Irrecoverable Vat

The company operates a partially exempt vat scheme. Irrecoverable vat is written off in the year as an administrative expense.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2009

2	Operating profit	2009 £	2008 £
	Operating profit is stated after charging:		
	Depreciation of tangible assets	43,658	53,689
	Loss/(profit) on disposal of tangible assets	•	(4,196)
	Auditors' remuneration	3,400	3,000
			
3	Investment income	2009	2008
		£	£
	Bank interest	13,590	16,710
		13,590	16,710
4	Interest payable	2009 £	2008 £
	Hire purchase interest	6,520	8,540

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2009

5	Tangible fixed assets			
		Land and buildings	Plant and machinery etc	Total
		£	£	£
	Cost or valuation			
	At 1 April 2008	502,776	547,082	1,049,858
	Additions	-	15,097	15,097
	Disposals	-	(3,000)	(3,000)
	At 31 March 2009	502,776	559,179	1,061,955
	Depreciation			
	At 1 April 2008	-	359,802	359,802
	On disposals	-	(3,000)	(3,000)
	Charge for the year	-	43,657	43,657
	At 31 March 2009		400,459	400,459
	Net book value	· · · · · · · · · · · · · · · · · · ·		
	At 31 March 2009	502,776	158,720	661,496
	At 31 March 2008	502,776	187,280	690,056
				

The freehold property was revalued in 1998 by the directors at open market value. Additions since that date are included at cost. This treatment is in line with the FRS15 transitional provisions.

Included above are assets held under finance leases or hire purchase contracts as follows:

	Motor vehicles £
Net book values	
At 31 March 2009	39,572
At 31 March 2008	99,730
Depreciation charge for the year	
At 31 March 2009	13,190
At 31 March 2008	29,079
	

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2009

6	Debtors	2009 £	2008 £
	Trade debtors	168,953	251,164
	Other debtors	23,459	
		192,412	251,164
7	Creditors: amounts falling due within one year	2009 £	2008 £
	Net obligations under hire purchase contracts	13,555	32,710
	Trade creditors	77,662	217,224
	Taxation and social security	30,899	39,128
	Other creditors	75,946	231,727
		198,062	520,789
	Debt due in one year or less	55,928	227,846

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2009

8	Creditors: amounts falling due after more than one year		2009 £	2008 £
	Net obligations under hire purchase contracts Other creditors		15,840 191,086	29,625 250,617
			206,926	280,242
	Analysis of loans			
	Not wholly repayable within five years by instalments Wholly repayable within five years		191,086	250,617 -
	Instalments not due within five years		•	27,846
	Loan maturity analysis			
	In more than one year but not more than two years		55,928	55,693
	In more than two years but not more than five years		135,158	167,078
	In more than five years		-	27,846 ====
	The loan repayable to Legal and General Assurance Society amount included within creditors falling due within one year) is secured by freehold property comprising of 83, 85 and 87 Birmingham Road,	by a fixed and	only legal cha	rge over the
	included within creditors falling due within one year) is secured by freehold property comprising of 83, 85 and 87 Birmingham Road, Net obligations under hire purchase contracts Repayable within one year	by a fixed and	only legal cha ich, West Midla 13,744	rge over the nds. 32,710
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9	included within creditors falling due within one year) is secured by freehold property comprising of 83, 85 and 87 Birmingham Road, Net obligations under hire purchase contracts Repayable within one year Repayable between one and five years	by a fixed and	13,744 15,840 29,584 (13,555)	32,710 29,625 62,335 (32,710
9	included within creditors falling due within one year) is secured by freehold property comprising of 83, 85 and 87 Birmingham Road, Net obligations under hire purchase contracts Repayable within one year Repayable between one and five years Included in liabilities falling due within one year Statement of movements on reserves	by a fixed and	13,744 15,840 29,584 (13,555)	32,710 29,625 62,335 (32,710)
9	included within creditors falling due within one year) is secured by freehold property comprising of 83, 85 and 87 Birmingham Road, Net obligations under hire purchase contracts Repayable within one year Repayable between one and five years Included in liabilities falling due within one year Statement of movements on reserves	oy a fixed and West Bromw	13,744 15,840 29,584 (13,555) 16,029	32,710 29,625 62,335 (32,710) 29,625
9	included within creditors falling due within one year) is secured by freehold property comprising of 83, 85 and 87 Birmingham Road, Net obligations under hire purchase contracts Repayable within one year Repayable between one and five years Included in liabilities falling due within one year Statement of movements on reserves	by a fixed and West Bromw	13,744 15,840 29,584 (13,555) 16,029	32,710 29,625 62,335 (32,710) 29,625 Genera reserve
9	included within creditors falling due within one year) is secured by freehold property comprising of 83, 85 and 87 Birmingham Road, Net obligations under hire purchase contracts Repayable within one year Repayable between one and five years Included in liabilities falling due within one year Statement of movements on reserves Repayable between one and five within one year	evaluation reserve	only legal cha ich, West Midla 13,744 15,840 29,584 (13,555) 16,029 Other reserves £	32,710 29,625 62,335 (32,710) 29,625 General reserve
9	included within creditors falling due within one year) is secured by freehold property comprising of 83, 85 and 87 Birmingham Road, Net obligations under hire purchase contracts Repayable within one year Repayable between one and five years Included in liabilities falling due within one year Statement of movements on reserves	by a fixed and West Bromw West Bromw West Bromw West Bromw West Bromw West Bromw West Bromw West Bromw West Bromw West Bromw	13,744 15,840 29,584 (13,555) 16,029 Other reserves	32,710 29,625 62,335 (32,710 29,625 Genera reserve
9	included within creditors falling due within one year) is secured by freehold property comprising of 83, 85 and 87 Birmingham Road, Net obligations under hire purchase contracts Repayable within one year Repayable between one and five years Included in liabilities falling due within one year Statement of movements on reserves Real Balance at 1 April 2008	evaluation reserve	only legal cha ich, West Midla 13,744 15,840 29,584 (13,555) 16,029 Other reserves £	32,710 29,625 62,335 (32,710) 29,625 Genera reserve

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2009

10	Reconciliation of movements in funds	2009 £	2008 £
	Surplus for the year Opening funds	137,329 699,998	197,232 502,766
	Closing funds	837,327	699,998

11 Related party transactions

The directors are also directors of local businesses who use the services of the company. All transactions with those businesses are conducted at arms length in the normal course of the business. The transactions with these companies are not material to the company.

12 Employees

Number of employees

	2009	2008
	Number	Number
Doctors	2	2
Nurses	11	18
Temporary staff	7	9
Administration	12	14
Miscellaneous	6	3
	38	46
Employment costs	2009	2008
	£	£
Wages and salaries	746,276	706,457
Social security costs	79,929	71,839
Other pension costs	17,002	15,495
	843,207	793,791
		

No remuneration was paid to any director of the company.

There were no high paid staff during the year.