**REGISTERED NUMBER: 1658911** 

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 1998

Fox Evans
Chartered Accountants
Abbey House
Manor Road
Coventry



DIRECTORS	I.E. Jones M. Jones			
SECRETARY	M.W.M. Gardner			
REGISTERED OFFICE	3 Welton Road Wedgenock Industrial Estate Warwick CV34 5PZ			
REGISTERED NUMBER	R 1658911			
REGISTERED AUDITO	RS Fox Evans Chartered Accountants Abbey House Manor Road Coventry CV1 2FW			
BANKERS	Midland Bank Plc 11 High Street Warwick CV34 4AS			
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### DIRECTORS' REPORT FOR THE YEAR ENDED 31ST DECEMBER 1998

The directors present their annual report together with the financial statements for the year ended 31st December 1998.

### PRINCIPAL ACTIVITIES

The principal activities of the company are that of building contractors.

### REVIEW OF BUSINESS

A summary of the results of the year's trading is given on page 5 of the accounts. The directors' consider the state of affairs to be satisfactory.

### DIVIDENDS

The directors do not recommend a dividend to be paid, which leaves a profit of £7,099 to be transferred to reserves.

### FIXED ASSETS

The changes in the fixed assets of the company are as shown in note 6 to the accounts. The directors are of the opinion that the market value of the company's freehold property is in excess of the net book amount but, in the absence of a recent valuation, the amount of excess is not quantified.

### DIRECTORS AND THEIR SHAREHOLDINGS

The directors in office in the year and their beneficial interests in the shares of the company were as follows:

	31st December 1998	31st December 1997		
I.E. Jones M. Jones	1 -	1		

The directors' interests in the holding company were as follows:

I.E. Jones	296,667	416,667	
M. Jones	83,333	83,333	

The director retiring by rotation is M. Jones who, being eligible, offers herself for re-election.

## POST BALANCE SHEET EVENTS

All events after the balance sheet date which have a material effect on the accounts are shown in note 15 to the accounts.

### YEAR 2000 ISSUE

The company's actions in respect of this issue are shown in note 17.

### **AUDITORS**

The auditors, Fox Evans will be proposed for re-appointment in accordance with S385 of the Companies Act 1985.

Signed on behalf of the Board of Directors

Mw Jones

Secretary

Approved by the Board: 24th March 1999

### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires us as directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements we are required to

- a. select suitable accounting policies and then apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 1985. We are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Board of Directors

- M.W.M. Gardner

m Jones

M. Jones

Secretary

Approved by the Board: 24th March 1999

### **AUDITORS' REPORT**

#### TO THE MEMBERS OF CHEVRONCIRCLE LIMITED

We have audited the financial statements on pages 5 to 11 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 3 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report to you.

### BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**OPINION** 

In our opinion, the financial statements give a true and fair view of the state of the company's affairs as at 31st December 1998, and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

FOX EVANS

Chartered Accountants Registered Auditors

Abbey House Manor Road Coventry CV1 2FW

24th March 1999

## PROFIT & LOSS ACCOUNT

## FOR THE YEAR ENDED 31ST DECEMBER 1998

	Notes	1	1998 £		<b>997</b> E
TURNOVER	2		330,290		275,190
Cost of Sales			305,748		247,914
GROSS PROFIT			24,542		27,276
Distribution Costs		1,908		1,033	
Administrative Expenses	_	13,575		13,477	
			15,483		14,510
OPERATING PROFIT	3		9,059		12,766
Interest					
PROFIT ON ORDINARY ACTIVITY BEFORE TAX	ŒS		9,059		12,766
Taxation	5		1,960		2,599
PROFIT FOR FINANCIAL YEAR			7,099		10,167
Retained Profits brought forward			111,250		101,082
RETAINED PROFITS CARRIED F	ORWARD		118,349		111,249

The only recognised gain for the year is the profit for the year of £7,099 (1997 £10,167). There were no acquisitions and no discontinued operations in the year.

The annexed notes form part of these financial statements.

## **BALANCE SHEET AS AT 31ST DECEMBER 1998**

	Notes	1998 £		1997 £	7
FIXED ASSETS				-	
Tangible Assets	6		6,060		6,330
CURRENT ASSETS					
Stocks	7	72,344		106,137	
Debtors	8	193,943		<i>83,283</i>	
Cash at Bank and in Hand	9	10		100	
		266,297		189,520	
CREDITORS					
Amounts due within one year	10	153,908		84,501	
NET CURRENT ASSETS	•		112,389		105,019
NET ASSETS			118,449		111,349
CAPITAL AND RESERVES					
Called Up Share Capital	11		100		100
Profit and Loss Account	12		118,349		111,249
SHAREHOLDERS' FUNDS			118,449		111,349

Signed on behalf of the Board of Directors

I.E. Jones

Director Approved by the Board: 24th March 1999

M. Jones Director

The annexed notes form part of these financial statements.

### NOTES TO ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 1998

#### 1. ACCOUNTING POLICIES

### a. Basis of Accounting

The financial statements have been prepared under the historical cost convention.

#### b. Turnover

The turnover represents the amount derived from the provision of goods and services which fall within the company's ordinary activities exclusive of value added tax.

### c. Depreciation

Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost or valuation, over their anticipated useful life in equal annual instalments at the following rates:

Motor Vehicles 20% Other Assets 10%

No depreciation is provided in respect of freehold buildings. It is the policy of the company to maintain its buildings in a satisfactory condition and amounts are provided to cover foreseeable major items of maintenance.

### d. Stocks

Stocks and work-in-progress are valued on a first-in, first-out basis at the lower of cost or net realisable value. In respect of finished goods and work-in-progress, cost includes direct materials and labour with addition of appropriate overheads. Net realisable value is based on an estimated selling price less further costs expected to be incurred to completion and disposal.

### e. Deferred Taxation

Provision is made at appropriate rates for taxation deferred in respect of all material timing differences only to the extent that, in the opinion of the directors, there is reasonable probability that a liability or asset will crystallize in the forseeable future.

### f. Leased Assets

Rentals paid under operating leases are charged to the profit and loss account in the period in which they are incurred. Assets held under finance leases are capitalised and depreciated over their expected useful life. The finance charges are allocated over the primary period of the lease in proportion to the capital element outstanding.

## NOTES TO ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 1998

## 2. TURNOVER

All the company's turnover was derived from its principal activity and the analysis was as follows:

	1998 £	1997 £
United Kingdom	330,290	275,190
3. OPERATING PROFIT	1998 £	1997 £
This is stated after charging:		
Audit Fee Depreciation of Tangible Fixed Assets Hire of Plant and Machinery	1,000 570 2,382	1,000 510 3,410
The remuneration paid to Directors was :-	<u>.</u>	-
4. STAFF COSTS  Wages and Salaries	1998 £ 83,582	<b>1997</b> £ 78,114
Social Security Costs	8,361 91,943	7,820 85,934
The average weekly number of employees during the year was as follows	1998 Number <u>4</u>	1997 Number
5. TAXATION	1998 £	<b>1997</b> £
Tax on profit on ordinary activities at 21%, (1997 21%).		
Corporation Tax	1,960	2,599

## NOTES TO ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 1998

## 6. TANGIBLE FIXED ASSETS

	Motor Vehicles	Plant & Equipment	Fixtures & Fittings	Land & Buildings	Total
COST OR VALUATION	£	£	£	£	£
At 31st December 1997 Additions	500 300	4,100	- -	5,000	9,600 300
At 31st December 1998	800	4,100	-	5,000	9,900
<b>DEPRECIATION</b> At 31st December 1997 Charge for the Year	400	2,870 410		<u>-</u>	3,270 570
At 31st December 1998	560	3,280		<del>-</del>	3,840
NET BOOK VALUE At 31st December 1998	240	820	-	5,000	6,060
At 31st December 1997	100	1,230	-	5,000	6,330
The net book value of land	d & building	s at 31st Dece	mber 1998 com	prised : 1998 £	1997 £
Freehold			<u></u>	5,000	5,000
7. STOCKS				1998 £	1997 £
Raw Materials Work in Progress Tools				9,979 60,365 2,000	104,137 2,000
				72,344	106,137

## NOTES TO ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 1998

8. DEBTORS	1998 £	1997 £
Amounts due within one year:-		
Trade Debtors Amounts Owed by Group Companies	19,578 174,365	6,226 77,057
	193,943	83,283
9. CASH AT BANK AND IN HAND	<b>1998</b> £	1997 £
Cash	10	
10. CREDITORS  a.Amounts due within one year:-	<b>1998</b> £	1997 £
	422.222	
Bank Overdraft Trade Creditors	132,308 13,778	38,687 34,400
Corporation Tax	1,960	2,835
Other Tax and Social Security	2,489	3,575
Accruals	3,373	5,004
	153,908	84,501
The bank borrowings are secured by a floating charge ove a guarantee by group companies.  11. SHARE CAPITAL	1998	1997
	£	£
Authorised Ordinary Shares of £1 each	100	100

100

100

Allotted, Called Up and Fully Paid Ordinary Shares of £1 each

## NOTES TO ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 1998

### 12. SHAREHOLDERS' FUNDS

	1998 £	<b>1997</b> £
Profit for the Year Dividends Other recognised gains and losses	7,099	10,167
Net addition to shareholders' funds	7,099	10,167
Opening Shareholders' Funds	111,349	101,182
Closing Shareholders' Funds	118,449	111,349

#### 13. COMMITMENTS

### Other Financial Commitments

There were no capital commitments at the balance sheet date.

### 14. CONTINGENT LIABILITIES

There were no pending legal actions, guarantees, materialised damages, or any other contingent liabilities at the balance sheet

## 15. POST BALANCE SHEET EVENTS

There have been no events since the balance sheet date which will have a material effect on the financial statements of the company to that date.

### 16. RELATED PARTY TRANSACTIONS

During the year the company carried out work for Mr & Mrs I.E.Jones to a value of £64,601 (1997 £2,385).

During the year the company carried out work for CTP Pension Scheme, a small self-administered scheme in which Mr & Mrs I.E.Jones are members, to a value of £14,318 (1997 £5,942).

All transactions were carried out on a normal commercial basis.

### 17. YEAR 2000 ISSUES

The company is aware of the Millennium Problem and has taken steps to ensure that its computer system and equipment will not be adversely affected by the problem.

### 18. ULTIMATE HOLDING COMPANY

The ultimate holding company is regarded as Coventry Turned Parts Limited a company incorporated in England.