

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 1 2 0 8 0 5 1 8

Company name in full JA Windows Limited

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Laura Anne

Surname Walshe

### 3 Liquidator's address

Building name/number Gill House

Street 140 Holyhead Road

Post town Birmingham

County/Region West Midlands

Postcode B 2 1 0 A F

Country

### 4 Liquidator's name ①

Full forename(s)

Surname

① **Other liquidator**  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② **Other liquidator**  
Use this section to tell us about  
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6	Period of progress report																
From date	d	2	d	0	m	0	m	5	y	2	y	0	y	2	y	2	
To date	d	1	d	9	m	0	m	5	y	2	y	0	y	2	y	3	
7	Progress report																
<input checked="" type="checkbox"/> The progress report is attached																	
8	Sign and date																
Liquidator's signature	Signature																
	<div>X</div> <div><i>Luana Me</i></div>																<div>X</div>
Signature date	d	0	d	6	m	0	m	7	y	2	y	0	y	2	y	3	

## LIQ03

### Notice of progress report in voluntary winding up



#### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Laura Anne Walshe

Company name Keywood Group Limited

Address Gill House

140 Holyhead Road

Post town West Bromwich

County/Region West Midlands

Postcode B 2 1 0 A F

Country

DX

Telephone 0121 201 0399



#### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



#### Important information

**All information on this form will appear on the public record.**



#### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



#### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**JA Windows Limited**  
**(In Liquidation)**  
**Liquidator's Summary of Receipts & Payments**

Statement of Affairs £		From 20/05/2022 To 19/05/2023 £	From 20/05/2022 To 19/05/2023 £
	<b>ASSET REALISATIONS</b>		
532.00	Cash at Bank	531.93	531.93
Uncertain	Fixtures & Fittings	NIL	NIL
	Goodwill	3.00	3.00
Uncertain	Goodwill, IPR etc	NIL	NIL
NIL	Motor Vehicles	NIL	NIL
NIL	Office Equipment	NIL	NIL
	Plant & Machinery	4,997.01	4,997.01
NIL	Stock/WIP	NIL	NIL
		5,531.94	5,531.94
	<b>COST OF REALISATIONS</b>		
	Office Holders Fees	4,608.34	4,608.34
		(4,608.34)	(4,608.34)
	<b>PREFERENTIAL CREDITORS</b>		
(13,500.00)	HMRC	NIL	NIL
		NIL	NIL
	<b>UNSECURED CREDITORS</b>		
(50,630.00)	Bounce Back Loan	NIL	NIL
(4,200.00)	Directors Loan Accounts	NIL	NIL
(8,958.00)	Northern Trust Company Ltd	NIL	NIL
(10,020.00)	Trade & Expense Creditors	NIL	NIL
		NIL	NIL
	<b>DISTRIBUTIONS</b>		
(2.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
<b>(86,778.00)</b>		<b>923.60</b>	<b>923.60</b>
	<b>REPRESENTED BY</b>		
	Bank 1 Current		1.94
	Vat Receivable		921.66
			<b>923.60</b>

Note:

**Pre-Appointment Costs (paid by Mrs Janice Ashton, and Mr Andrew Evans (the directors) prior to appointment)**

A fixed fee of £ 5,000.00 + VAT was agreed and paid by the directors prior to the winding-up resolution, in relation to this firms Statement of Affairs fee. The sum of £ 3,000.00 was paid by J Ashton and the sum of £ 3,000.00 was paid by A Evans. Information relating to this fee and the work undertaken was previously disclosed to creditors but further information can be provided upon request.



Laura Anne Walshe  
Liquidator

**ANNUAL PROGRESS REPORT**

**JA WINDOWS LIMITED**

**IN CREDITORS' VOLUNTARY LIQUIDATION**

## **Content**

1. Introduction
2. Executive Summary
3. Administration and Planning
4. Enquiries and Investigations
5. Realisation of Assets
6. Creditors
7. Ethics
8. Fees and Expenses
9. Creditors' Rights
10. EU Regulations
11. Conclusion

## **Appendices**

- I. Statutory Information
- II. Receipts and Payments account for the period 20/05/2022 to 19/05/2023
- III. Detailed list of work undertaken in the period
- IV. Proof of Debt Form
- V. Information on Opting Out

## 1. INTRODUCTION

1.1 I, Laura Anne Walshe of Keywood Group Limited was appointed as Liquidator of JA Windows Limited (“the Company”) on 20 May 2022. My role as liquidator is to realise company assets and where sufficient funds are received, to agree creditor claims and distribute the surplus proceeds in accordance with statutory priority.

1.2 This report covers the period from 20 May 2022 to 19 May 2023 (“the review period”).

## 2. EXECUTIVE SUMMARY

2.1 A summary of key information in this report is detailed below.

### 2.2 Assets

Asset	ETR as per Statement of Affairs	Actual realisations to date	Anticipated future realisations	Total anticipated realisations
Goodwill, IPR	Uncertain	3.00	0.00	3.00
Office Equipment	Nil	0.00	0.00	0.00
Motor Vehicles	Nil	0.00	0.00	0.00
Stock/WIP	Nil	0.00	0.00	0.00
Fixtures, Fittings etc	Nil	4,998.00	0.00	4,998.00
Cash at Bank	532.00	531.93	0.00	531.93

### 2.3 Expenses

Expense	Amount as per Expense Estimate	Expense incurred to date	Anticipated expenses to closure	Total anticipated expense
Liquidator Remuneration	5,000.00	5,000.00	0.00	5,000.00
Statutory Advertising	263.10	263.10	0.00	263.10
Agents (Valuation)	500.00	500.00	0.00	500.00
Agents (Commission)	Uncertain	0.00	0.00	0.00
Bonding	50.00	50.00	30.00	80.00
Postage	50.00	51.80	46.58	98.38
Courier Services	0.00	14.49	0.00	14.49
HMLR Fees	0.00	11.00	0.00	11.00

### 2.4 Dividend prospects

Creditor class	Distribution paid to date P/£	Total Anticipated distribution P/£
Secured creditor	N/A	N/A
Preferential creditors	N/A	N/A
Secondary Preferential creditors	Nil	Nil
Unsecured creditors	Nil	Nil

## **Closure**

- 2.5 The liquidation can now progress to closure, subject to the completion of final administrative tasks. Based on current information it is anticipated that the liquidation may be concluded within the next 6 months. Further information will be provided to all known creditors within my final report, to be circulated in due course.

## **3. ADMINISTRATION AND PLANNING**

### **Statutory information**

- 3.1 Please note that a summary of statutory information may be found at **Appendix I**
- 3.2 As Liquidator, I am required to comply with many statutory and regulatory obligations. Whilst a number of these tasks do not have a direct benefit in enhancing realisations for the insolvent estate, they assist in the efficient and compliant progressing of the administration of the case, which ensures that work is carried out to high professional standards. A summary of the work undertaken within the period under review may be found at **Appendix II**.
- 3.3 I have complied with my statutory and regulatory duties, to date. In consideration of the need for transparency and engagement with creditors, care has been taken to ensure that reports and other communications with creditors have provided useful details of the strategies pursued and the outcomes anticipated.

## **4. ENQUIRIES AND INVESTIGATIONS**

- 4.1 During the review period, I have carried out an initial review of the company's affairs in the period prior to appointment. This included seeking information and explanations from the director, making enquiries of the former accountant and the company's bankers, seeking information from the company creditors, and reviewing the information received.
- 4.2 The information gathered from this process has enabled me to meet my statutory duty to submit a confidential report to The Insolvency Service on the conduct of those persons who had been appointed as a director, or were a shadow director of the company, within the three-year period prior to the commencement of the liquidation.
- 4.3 This work was also carried out with the objective of making an initial assessment of whether there were any matters that may lead to any recoveries for the benefit of creditors. This would typically include any potential claims which may be brought against parties either connected to or who have past dealings with the company. This initial assessment did not reveal matters that warranted further review, and therefore no further action is required.

## **5. REALISATION OF ASSETS**

Detailed below is information about the strategy which was adopted in order to maximise realisations, for the benefit of the estate. The financial benefit which has been derived from this work is also outlined below and a summary of my Receipts and Payments can be found at **Appendix III**.



**Goodwill, Customer List, IPR and Plant and Machinery (including Fixtures & Fittings)**

- 5.1 Prior to my appointment it was disclosed that an expression of interest had been received (in relation to various assets of the company as referred to above) from St Helens Glass (St Helens) Limited (14064769), a company which is unconnected, but subsequently made offers of employment to the founding directors of the insolvent company.
- 5.2 As previously reported to creditors on 23 May 2023 substantially the whole of the Company's assets (as referred to above) were sold to St Helens Glass (St Helens) Limited on 20 May 2022 for £5,000.00 by Sale Purchase Agreement, in line with professional recommendation. Full disclosure regarding this transaction has been previously provided in accordance with Statement of Insolvency Practice (SIP) 13 but further information regarding this sale can be provided upon request. I confirm that the purchase price has been received in full (plus £0.01 over and above the purchase price), and no further realisations will be made.

**Cash at Bank**

- 5.3 As previously reported, it was estimated that the company had cash at bank of approximately £532.00. I can confirm that the sum of £531.83 was remitted to the liquidator for the benefit of the insolvent estate. No further realisations are anticipated.

**6. CREDITORS**

Irrespective of whether sufficient realisations are achieved to pay a dividend to creditors, the Liquidator has undertaken key tasks as detailed at Appendix II. The following sections explain the anticipated outcomes to creditors and any distributions paid.

**Secured creditors**

- 6.1 The Company has not granted any charges over its assets.

**Preferential creditors**

- 6.2 The company did not have any preferential creditors, and no claims have been received.

**Secondary preferential creditors**

- 6.3 The Finance Bill 2020 gave preference to certain debts outstanding to HM Revenue & Customs ("HMRC") in the event of an insolvency procedure commencing after 1 December 2020. This legislative change means that HMRC are paid ahead of creditors holding a qualifying floating charge, and ahead of non-preferential creditors. In this matter, it was estimated that the company had an unpaid VAT liability of £13,500. HMRC has submitted a final claim of £14,076.98.

**Unsecured creditors**

- 6.4 As per the statement of affairs unsecured (non-preferential) creditors totalled £73,808.00. To date, I have received unsecured claims totalling £61,078.98. Those creditors who have not yet submitted their claim are invited to do so at the earliest opportunity.

### **Dividend prospects**

- 6.5 Dividend prospects will depend entirely on whether realisations are successfully made into the liquidation. My investigations have now concluded, and no realisations are expected. As such there will be no dividend to any class of creditor.
- 6.6 It should be noted where a floating charge is created after 15 September 2003 a prescribed part of the company's net property shall be made available to unsecured creditors. The Company has not granted a floating charge to any creditor after 15 September 2003 and consequently there will be no prescribed part in this Liquidation

## **7. ETHICS**

Please also be advised that Liquidator is bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment.

### **General ethical considerations**

- 7.1 Prior to my appointment as Liquidator, a review of ethical issues was duly undertaken and no ethical threats were identified. A further review has been carried out and no threats have been identified in respect of the management of the insolvency appointment over the Review Period.

### **Specialist Advice and Services**

- 7.2 When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, the Liquidator is obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The specialists chosen usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment

## **8. FEES AND EXPENSES**

### **Pre-Appointment Costs (paid by Mrs Janice Ashton, and Mr Andrew Evans (the directors) prior to appointment)**

- 8.1 A fixed fee of £5,000.00 + VAT was agreed and paid by the directors prior to the winding-up resolution, in relation to this firm's Statement of Affairs fee. The sum of £3,000.00 was paid by J Ashton and the sum of £3,000.000 was paid by A Evans. Information relating to this fee and the work undertaken was previously disclosed to creditors but further information can be provided upon request.

### **The Liquidator's Remuneration**

- 8.2 It is this firm's practice to ensure that work is conducted by the appropriate staff member at the appropriate level of experience. It is common for a junior member of staff deal with the

day-to-day case administration and for the Insolvency Practitioner to deal with any complex issues, and to oversee the work undertaken generally. Where the issues are contentious the work will be closely supervised or undertaken by the Insolvency Practitioner.

8.3 In accordance with the current insolvency legislation, it is for the committee to fix the basis of this remuneration and expenses, and if it fails to do so (or if there is no committee) the basis of remuneration will be fixed by the creditors via a separate decision procedure or by the Court.

8.4 In this matter, no committee is established and therefore the following decisions were taken by the creditors, on 20 May 2022:

**“That the Liquidator be authorised to draw remuneration (post appointment fees) as a set (fixed) amount of £5,000.00 + VAT.”**

8.5 I confirm that the sum of £4,608.34 + VAT has been drawn to date. For comparative purposes only, please note that the total time costs for the review period from 20 May 2022 to 19 May 2023 total £12,960.00, representing 56.75 hours at an average hourly rate of £228.37.

#### **The Liquidator’s Expenses and Disbursements**

8.6 Expenses are any payments from the estate which are neither an office holder’s remuneration nor a distribution to a creditor or member and includes disbursements. Disbursements are payments which are first met by the office holder, and then reimbursed to the office holder from the estate. Such expenses are divided into those that do not need approval before they are charged to the estate (category 1) and those that do (category 2).

8.7 Please note that the Liquidator is authorised to pay Category 1 disbursements from the funds held in the liquidation estate without prior approval. In addition, approval to draw Category 2 disbursements was provided by the creditors at the virtual meeting held on 20 May 2022.

8.8 All disbursements incurred and paid out of the estate are shown on the enclosed Receipts and Payments account. A breakdown of the disbursements incurred but not yet paid is below:

<b>Expense</b>	<b>Amount incurred to date £</b>	<b>Amount still to be paid £</b>
Statutory Advertising	263.10	263.10
Bond	50.00	50.00
Postage	51.80	51.80
HMLR Search	11.00	11.00
Courier Fee	14.49	14.49
Agents (Valuation)	500.00	500.00
<b>Total</b>	<b>890.39</b>	<b>890.39</b>

8.9 A copy of “A Creditor’s Guide to Liquidator’s Fees” is available to download at:

<https://www.r3.org.uk/technical-library/england-wales/technical-guidance/fees/>

8.10 Should you require a paper copy, please send your request in writing and a copy will be provided at no cost. Further information on the insolvency process may be found on the R3 Creditors website:

<http://www.creditorinsolvencyguide.co.uk/>.

### **Agents and Valuers**

- 8.11 JPS Surveyors were instructed as agents and valuers in relation to the sale of the company's assets, as detailed in section 5. Their costs were agreed on a fixed basis at £500.00 + VAT, and the sum is yet to be remitted to JPS Surveyors. It is not anticipated that any further costs will be incurred, or paid.

## **9. CREDITORS' RIGHTS**

- 9.1 An unsecured creditor may, with the permission of the court or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question) request further details of the Liquidator's remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit
- 9.2 An unsecured creditor may, with the permission of the court or with the concurrence of 10% in value of the creditors (including the creditor in question), apply to court to challenge the amount and/or basis of the Liquidator's fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

## **10. DATA PROTECTION**

- 10.1 Any personal data held by Keywood Group Limited will be processed only as necessary in accordance with the requirements of current data protection legislation. A privacy notice can be viewed at <https://www.keywoodgroup.co.uk/privacy-policy/> which contains details on how we may use, process and store personal data.

## **11. CONCLUSION**

- 11.1 The administration of this matter has now concluded and steps will be taken to issue my final report within the next 6 months.
- 11.2 It should be noted that this report has been produced during the Covid-19 global pandemic and our team may have been subject to various restrictions throughout. The firm is confident that it has taken every reasonable step to ensure that such restrictions have had no negative impact on the progression of this matter, or the quality of reports provided. If there are any queries relating to this matter or the content of this report, please contact this office.

Signed   
\_\_\_\_\_  
Laura Anne Walshe  
**Liquidator**

Dated 6 July 2023

**Appendix I**

**Statutory Information**

<b>Company Name</b>	JA Windows Limited
<b>Company Number</b>	12080518
<b>Registered Office</b>	Gill House 140 Holyhead Road West Bromwich West Midlands B21 0AF
<b>Former Registered Office</b>	Unit 1 Gerrards Park College Street St. Helens Merseyside WA10 1FZ
<b>Office holders</b>	Laura Anne Walshe
<b>Office holders' address</b>	Keywood Group Limited Gill House 140 Holyhead Road West Bromwich West Midlands B21 0AF
<b>Date of appointment</b>	20 May 2022

**Appendix II**

**Receipts and Payments account for the period 20/05/2022 to 19/05/2023**

## Appendix II

**Detailed list of work undertaken and yet to be undertaken for JA Windows Limited (In Liquidation)**

Below is detailed information about the tasks undertaken by the Liquidator, and those yet to be undertaken by the Liquidator. Whilst a number of these tasks do not have a direct benefit in enhancing realisations for the insolvent estate, they assist in the efficient and compliant progressing of the administration of the case, which ensures that work is carried out to high professional standards. Further information as to the work which will be done and why it is necessary is provided within my progress report.

<b>General Description</b>	<b>Includes</b>
<b>Statutory and General Administration</b>	
<b>Statutory notices and advertising</b>	Preparation and submission of forms to Companies House to meet statutory requirements. Preparation and submission of statutory adverts for advertisement in The London Gazette and any other publication (as necessary). Preparation and submission of VAT forms and returns to HMRC as necessary on appointment and on a case-by-case basis thereafter. Calculation and bordereau submission for the case, and notifying the insurer of increases, as required.
<b>Document maintenance/file review/checklist</b>	Undertaking periodic file reviews and documenting case strategy, and tasks remaining to be done. Undertaking periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards. Maintenance of case diaries, case filing, and checklists as may be appropriate on a case-by-case basis.
<b>Bank account administration</b>	Liaising with banks on the opening of an IP case account, updating this bank information onto IPS. Reconciling receipts and payments into the estate account upon the transaction having cleared. Correspondence with the IP bank, and other third parties as regards specific transfers and giving verbal authority as required. Dealing with remittances and the payment of estate costs via BACS or cheque as may be necessary.
<b>Planning / Review</b>	Discussions with team members and third parties regarding case strategy and matters to be pursued. Discussions with team members and independent advisers to consider practical, technical and legal aspects of the case. Discussions with third parties on case specific matters, in particular with representatives of HMRC.
<b>Pension scheme</b>	Making enquiries of the Director and other sources in order to identify whether there is a pension scheme. Submitting statutory notices to various parties if a pension scheme is identified (where applicable). Liaising and providing information to be able to finalise winding up the pension scheme (where applicable).
<b>Reports / Decisions</b>	Preparation of an initial report to creditors, and accompanying schedules of information.

General Description	Includes
	<p>Preparation of decision procedure notices, voting forms and other documents as required.</p> <p>Preparation of decision procedure records, collating correspondence votes</p> <p>Preparation of an annual report to creditors, and accompanying schedules of information.</p> <p>Collating and examining proofs and voting forms for use in relation to decision procedures.</p> <p>For virtual or physical meetings, the preparation of additional documents such as an attendance register, and minutes etc.</p>
<b>Closure</b>	<p>Periodically reviewing the case to identify whether the case can be closed. If not, identifying what remains to be done before the case can be closed.</p> <p>Periodically reviewing whether tax clearance can be obtained from HMRC, and dealing with the submission of any final returns.</p>
<b>Investigations</b>	
SIP 2 Review	<p>Issuing correspondence to the Director / former Director(s) for the collection and schedule of books and records.</p> <p>Issuing correspondence to the Director / former Director(s) for the completion of a standard CDDA Questionnaire.</p> <p>Issuing correspondence to various third parties as may be required to obtain information on the company's dealings.</p> <p>Reviewing completed questionnaires (from company creditors and directors) and identifying matters requiring further attention.</p> <p>Reviewing the company's bank statement and preparing schedules in relation to receipts and payments.</p> <p>Reviewing specific transactions on a case-by-case basis and liaising with director(s) and other third parties, as required.</p>
Statutory reporting on conduct of director(s)	<p>Preparing and submission of the conduct report to be submitted via the DCRS.</p> <p>Liaising with Insolvency Service as may be required in relation to the findings submitted and any other information which arises.</p> <p>Liaising with the Insolvency Service as subsequently required and providing information upon request.</p>
<b>Realisation of Assets</b>	
Goodwill, IPR, and Fixtures & Fittings	<p>Instructing and liaising with professional agents (JPS Surveyors) regarding the valuation of assets and most advantageous method of disposal.</p> <p>Liaising with JPS Surveyors regarding offers to the purchase assets of the company and acceptance of the offer, subject to professional recommendation.</p> <p>Monitoring the payment of sale consideration and associated costs in accordance with the agreement and reconciling these payments to the case.</p>
Cash at Bank	<p>Liaising with the company bankers regarding the credit balance and ensuring remittance for the benefit of the estate.</p> <p>Reconciling the balance to the closing statement and the records of the case</p>



General Description	Includes
Insurance	<p>Identification of potential issues requiring attention of insurance specialists.</p> <p>Correspondence with IP insurer regarding initial and ongoing insurance requirements.</p> <p>Correspondence with previous brokers, insurers and other third parties as required.</p>
<b>Creditors and Distributions</b>	
Creditor Communication	<p>Preparation of correspondence to company creditors and their representatives via email and post.</p> <p>Dealing with creditor correspondence and issuing responses to creditors as may be required.</p>
Dealing with proofs of debt ("POD")	<p>Receiving creditor claims and proof of debt forms submitted together with supporting documentation.</p> <p>Issuing requests for POD's and / or supporting information where necessary.</p>
Dividend Procedures	<p>Reviewing balance of funds available for distribution between each class of creditor.</p> <p>Monitoring dividend prospects and routine reporting to creditors.</p>

JA Windows Limited  
(In Liquidation)  
Liquidator's Summary of Receipts and Payments  
To 19 May 2023

RECEIPTS	Statement of Affairs (£)	Total (£)
Goodwill, IPR etc	Uncertain	0.00
Fixtures & Fittings	Uncertain	0.00
Office Equipment	NIL	0.00
Motor Vehicles	NIL	0.00
Plant & Machinery		4,997.01
Stock/WIP	NIL	0.00
Goodwill		3.00
Cash at Bank	532.00	531.93
		<hr/>
		5,531.94
		<hr/>
PAYMENTS		
Office Holders Fees		4,608.34
HMRC	(13,500.00)	0.00
Trade & Expense Creditors	(10,020.00)	0.00
Bounce Back Loan	(50,630.00)	0.00
Directors Loan Accounts	(4,200.00)	0.00
Northern Trust Company Ltd	(8,958.00)	0.00
Ordinary Shareholders	(2.00)	0.00
		<hr/>
		4,608.34
		<hr/>
Net Receipts/(Payments)		923.60
		<hr/>
MADE UP AS FOLLOWS		
Bank 1 Current		1.94
VAT Receivable / (Payable)		921.66
		<hr/>
		923.60
		<hr/>

Note:

Pre-Appointment Costs (paid by Mrs Janice Ashton, and Mr Andrew Evans (the directors) prior to appointment)

A fixed fee of £ 5,000.00 + VAT was agreed and paid by the directors prior to the winding-up resolution, in relation to this firm's Statement of Affairs fee. The sum of £ 3,000.00 was paid by J Ashton and the sum of £ 3,000.00 was paid by A Evans. Information relating to this fee and the work undertaken was previously disclosed to creditors but further information can be provided upon request.



Laura Anne Walshe  
Liquidator

PROOF OF DEBT - GENERAL FORM  
**JA Windows Limited** (Date of Liquidation: 20 May 2022)

DETAILS OF CLAIM		
1.	Name of Creditor (if a company, registered name)	
2.	Address of Creditor (principal place of business)	
3.	If the Creditor is a registered company: <ul style="list-style-type: none"> <li>For UK companies: its registered number</li> <li>For other companies: the country or territory in which it is incorporated and the number if any under which it is registered</li> <li>The number, if any, under which it is registered as an overseas company under Part 34 of the Companies Act</li> </ul>	
4.	Total amount of claim, including any Value Added Tax, as at the date of liquidation, less any payments made after this date in relation to the claim, any deduction under R14.20 of the Insolvency (England & Wales) Rules 2016 and any adjustment by way of set-off in accordance with R14.24 and R14.25	£
5.	If the total amount above includes outstanding uncapitalised interest, please state	YES (£ ) / NO
6.	Particulars of how and when debt incurred	
7.	Particulars of any security held, the value of the security, and the date it was given	
8.	Details of any reservation of title in relation to goods to which the debt relates	
9.	Details of any document by reference to which the debt can be substantiated. [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
10.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986	Category  Amount(s) claimed as preferential £
11.	<b>If you wish any dividend payment that may be made to be paid in to your bank account please provide BACS details. Please be aware that if you change accounts it will be your responsibility to provide new information</b>	Account No.:  Account Name:  Sort code:
AUTHENTICATION		
Signature of Creditor or person authorised to act on behalf		
Name in BLOCK LETTERS		
Date		
If signed by someone other than the Creditor, state your postal address and authority for signing on behalf of the Creditor		

## **OPTING OUT OF RECEIVING DOCUMENTS**

### **The consequences of opting-out**

Creditors have the right to elect to opt out of receiving further documents about the Liquidation unless:

- (i) the Insolvency Act 1986 requires a document to be delivered to all creditors without expressly excluding opted-out creditors; or
- (ii) it is a notice relating to a change in the office-holder or the office-holder's contact details; or
- (iii) it is a notice of a dividend or proposed dividend or a notice which the court orders to be sent to all creditors or all creditors of a particular category to which the creditor belongs.

Opting-out will not affect the creditor's entitlement to receive dividends should any be paid to creditors.

Unless the Insolvency (England & Wales) Rules 2016 provide to the contrary, opting-out will not affect any right the creditor may have to vote in a decision procedure or a participate in a deemed consent procedure in the proceedings although the creditor will not receive notice of it.

A creditor who opts out will be treated as having opted out in respect of any consecutive insolvency proceedings of a different kind in respect of the same company.

### **How to opt out**

A creditor may at any time elect to be an opted-out creditor.

The creditor's election to opt out must be by a notice in writing authenticated and dated by the creditor.

The creditor must deliver the notice to the Liquidator (details below).

### **How to opt back in**

The creditor may at any time revoke the election to opt out by a further notice in writing, authenticated and dated by the creditor and delivered to the Liquidator (details below).

### **Contact details**

Name of Liquidator:	Laura Anne Walshe
Address of Liquidator:	Gill House, 140 Holyhead Road Birmingham West Midlands B21 0AF
IP Number:	26250
Date of Appointment:	30 April 2021
Contact Name:	Steph Jolly
Email Address:	<a href="mailto:team@keywoodgroup.co.uk">team@keywoodgroup.co.uk</a>
Telephone Number:	0121 201 0399