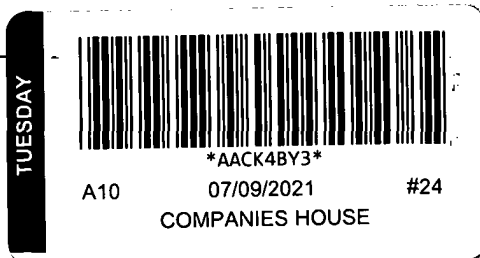


LIQ03

Notice of progress report in voluntary winding up



Companies House



1 Company details

Company number 0 2 9 7 9 0 2 7

Company name in full East Sussex Disability Association Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) John ~

Surname Walters

3 Liquidator's address

Building name/number 2/3

Street Pavilion Buildings

Post town Brighton

County/Region East Sussex

Postcode B N 1 1 E E

Country

4 Liquidator's name ①

Full forename(s) Jonathan James

Surname Beard

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number 2/3

Street Pavilion Buildings

Post town Brighton

County/Region East Sussex

Postcode B N 1 1 E E

Country


② Other liquidator

Use this section to tell us about
another liquidator.



LIQ03

Notice of progress report in voluntary winding up

6	Period of progress report							
From date	^d 2	^d 4	^m 0	^m 8	^y 2	^y 0	^y 2	^y 0
To date	^d 2	^d 3	^m 0	^m 8	^y 2	^y 0	^y 2	^y 1
7	Progress report							
	<input checked="" type="checkbox"/> The progress report is attached							
8	Sign and date							
Liquidator's signature	<div>Signature</div> <div>  </div>							
Signature date	^d 0	^d 6	^m 0	^m 9	^y 2	^y 0	^y 2	^y 1

LIQ03

Notice of progress report in voluntary winding up

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **John Walters**

Company name **Begbies Traynor (Central) LLP**

Address **2/3 Pavilion Buildings**

Post town **Brighton**

County/Region **East Sussex**

Postcode **B N 1 1 E E**

Country

DX

Telephone **01273 322960**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse





**East Sussex Disability Association
Limited (In Creditors' Voluntary
Liquidation)**

Progress report

Period: 24 August 2020 to 23 August 2021

Important Notice

This progress report has been produced solely to comply with our statutory duty to report to creditors and members of the Company on the progress of the liquidation. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

Contents

- ☐ Interpretation
- ☐ Company information
- ☐ Details of appointment of liquidators
- ☐ Progress during the period
- ☐ Estimated outcome for creditors
- ☐ Remuneration and expenses
- ☐ Liquidators' expenses
- ☐ Assets that remain to be realised and work that remains to be done
- ☐ Other relevant information
- ☐ Creditors' rights
- ☐ Conclusion
- ☐ Appendices
 - 1. Liquidators' account of receipts and payments
 - 2. Liquidators' time costs and expenses
 - 3. Statement of Liquidators' expenses
 - 4. Notice of Intended Dividend

1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	East Sussex Disability Association Limited (In Creditors' Voluntary Liquidation)
"the liquidation"	The appointment of liquidators on 24 August 2016.
"the liquidators", "we", "our" and "us"	John Walters and Jonathan James Beard of Begbies Traynor (Central) LLP, 2/3, Pavilion Buildings, Brighton, East Sussex, BN1 1EE
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency (England and Wales) Rules 2016
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act); and (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditor"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

2. COMPANY INFORMATION

Trading name(s):	None
Company registered number:	02979027
Company registered office:	2/3 Pavilion Buildings, Brighton, East Sussex, BN1 1EE
Former trading address:	1 Faraday Close, Eastbourne, East Sussex, BN22 9BH

3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced:	24 August 2016
Date of liquidators' appointment:	24 August 2016
Changes in liquidator (if any):	None

4. PROGRESS DURING THE PERIOD

Receipts and Payments

Attached at Appendix 1 is our abstract of receipts and payments for the period from 24 August 2020 to 23 August 2021.

What work has been done in the period of this report, why was that work necessary and what has been the financial benefit (if any) to creditors?

No additional assets have been realised during the period covered by this report.

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - <http://www.begbies-traynorgroup.com/work-details> Under the following headings we have explained the specific work that has been undertaken on this case. Not every piece of work has been described, but we have sought to give a proportionate overview which provides sufficient detail to allow creditors to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to creditors.

The costs incurred in relation to each heading are set out in the Time Costs Analysis which is attached at Appendix 2. There is an analysis for the period of the report and also an analysis of time spent on the case since the date of our appointment.

The details below relate to the work undertaken in the period of this report only. Our previous reports contain details of the work undertaken since our appointment.

General case administration and planning

The work undertaken in respect of general case administration and planning has mainly consisted of the following:

- Discussions between the case administrator and the lead partner in respect of ongoing case strategy;
- Detailed case reviews;
- Filing;
- Ensuring that the IP Record is up to date;
- Review the case file to ensure compliance.

Filing and case reviews are necessary to comply with this firm's ongoing review requirements and do not directly result in a financial benefit to creditors.

Compliance with the Insolvency Act, Rules and best practice

Compliance with the Insolvency Act, Rules and best practice has mainly consisted of the following:

- Preparing our previous report and this report and sending to creditors;
- Filing relevant documents with Companies House;
- Dealing with any payments and general banking;
- Reviewing the level of bonding.

It is necessary to do the above work in order to comply with the Insolvency Act, Rules and best practice. We do not anticipate this work being a financial benefit to creditors.

Dealing with all creditors' claims (including employees), correspondence and distributions

This has included the following:

- Reviewing and replying to creditor correspondence and updating records accordingly;
- Agreeing preferential claims and paying a dividend to employees.

This work has allowed creditors to receive dividend.

Other matters which includes seeking decisions from creditors (via Deemed Consent Procedure and/or Decision Procedures, tax, litigation, pensions and travel

- Submitting relevant VAT & Tax returns.

This work does not result in a financial benefit to creditors but is required under tax legislation.

5. ESTIMATED OUTCOME FOR CREDITORS

Details of the sums owed to each class of the Company's creditors were provided in the directors' statement of affairs:

Secured creditor

There are no known secured creditors.

Preferential creditors

Preferential claims of employees for arrears of wages, salary and holiday pay were admitted in the total sum of £3,727.38.

A dividend of 100 pence in the £1 has been paid to the preferential creditors.

Dividend	Date of Dividend	Amount (pence in £)
First and Final	12 November 2020	100

Prescribed Part for unsecured creditors pursuant to Section 176A of the Act

Section 176A of the Act provides that, where the company has created a floating charge on or after 15 September 2003, the liquidator must make a prescribed part of the Company's net property available for the unsecured creditors and not distribute it to the floating charge holder except in so far as it exceeds the amount required for the satisfaction of unsecured debts. Net property means the amount which would, were it not for this provision, be available to floating charge holders out of floating charge assets (i.e. after accounting for preferential debts and the costs of realising the floating charge assets). The prescribed part of the Company's net property is calculated by reference to a sliding scale as follows:

- ☐ 50% of the first £10,000 of net property;
- ☐ 20% of net property thereafter;
- ☐ Up to a maximum amount to be made available of £600,000

A liquidator will not be required to set aside the prescribed part of net property if:

- ☐ the net property is less than £10,000 and the liquidator thinks that the cost of distributing the prescribed part would be disproportionate to the benefit; (Section 176A(3)) or

- ☐ the liquidator applies to the court for an order on the grounds that the cost of distributing the prescribed part would be disproportionate to the benefit and the court orders that the provision shall not apply (Section 176A(5)).

To the best of our knowledge and belief, there are no unsatisfied floating charges created or registered on or after 15 September 2003 and, consequently, there is no net property as defined in Section 176A(6) of the Act and, therefore, no prescribed part of net property is available for distribution to the unsecured creditors.

Unsecured creditors

Unsecured creditors were estimate at £78,376.

To date, we have received claims totalling £65,496.40 from unsecured creditors. We are now in position to issue a notice of intended dividend which is attached to this report for those creditors that have not yet provided details of their claim.

We anticipate being in position to pay a dividend of between 5p-10p in £ after the last date of proving which is 1 October 2021.

6. REMUNERATION & EXPENSES

Remuneration

Our remuneration has been fixed by a decision of the creditors on 2 November 2020 obtained via a Decision Procedure by way of correspondence by reference to the time properly given by us (as liquidators) and the various grades of our staff calculated at the prevailing hourly charge out rates of Begbies Traynor (Central) LLP in attending to matters arising in the winding up as set out in our fees estimate dated 12 October 2017 in the sum of £51,196. A further fee increase was approved by creditors on 20 October 2020 for the sum of £7,643.50. We are also authorised to draw disbursements for services provided by our firm and/or entities within the Begbies Traynor group, in accordance with our firm's policy, a copy of which is attached at Appendix 2 of this report.

Our time costs for the period from 24 August 2020 to 23 August 2021 amount to £8,528 which represents 24.3 hours at an average rate of £350.95 per hour.

The following further information in relation to our time costs and expenses is set out at Appendix 2:

- ☐ Time Costs Analysis for the period 24 August 2020 to 23 August 2021
- ☐ Begbies Traynor (Central) LLP's charging policy

To 23 August 2021, we have drawn the total sum of £58,105 on account of our remuneration, against total time costs of £60,458 incurred since the date of our appointment.

Time Costs Analysis

The Time Costs Analysis for the period of this report attached at Appendix 2 shows the time spent by each grade of staff on the different types of work involved in the case, and gives the total costs and average hourly rate charged for each work type. An additional analysis is also attached which details the time costs for the entire period for which we have administered the liquidation.

Please note that each analysis provides details of the work undertaken by us and our staff following our appointment only.

Expenses

To 23 August 2021, we have also drawn expenses in the sum of £3,027.03.

Category 2 Expenses

In accordance with the resolution obtained in relation to expenses, the following Category 2 expenses have been charged to the case since the date of our appointment.

Other amounts paid or payable to the office holder's firm	
Type and purpose	Amount £
Mileage	31.05

A copy of 'A Creditors' Guide to Liquidators Fees (E&W) 2021' which provides guidance on creditors' rights on how to approve and monitor a Liquidator's remuneration and on how the remuneration is set can be obtained online at www.begbies-traynor.com/creditorsguides. Alternatively, if you require a hard copy of the Guide, please contact our office and we will arrange to send you a copy.

7. LIQUIDATORS' EXPENSES

A statement of the expenses incurred during the period of this progress report is attached at Appendix 3. A cumulative statement showing the total expenses incurred since the date of our appointment also appears at Appendix 3 together with a table of future expenses to be incurred.

Expenses actually incurred compared to those that were anticipated

Creditors will recall that we estimated that the expenses of the liquidation would total £40,419. That estimate has not been exceeded and we do not expect it to be exceeded if matters progress to conclusion as envisaged.

8. ASSETS THAT REMAIN TO BE REALISED AND WORK THAT REMAINS TO BE DONE

Assets that remain to be realised:

All assets have now been realised.

What work remains to be done, why is this necessary and what financial benefit (if any) will it provide to creditors?

General case administration and planning

- Considering ongoing case strategy;
- Completing internal case reviews;
- Filing;
- Finalising the case file and ensuring that the IP Records is up to date. Reviewing the case files to ensure compliance before closure;
- Close case account.

Compliance with the Insolvency Act, Rules and best practice

- Preparing this report and filing related documents;
- Preparing any further annual reports that may fall due;
- Preparing the final report and related documents;

- Reviewing the level of bonding.

Dealing with all creditors' claims (including employees), correspondence and distributions

- Adjudicating creditor claims and paying a dividend to unsecured creditors.

Other matters which includes seeking decisions from creditors (via Deemed Consent Procedure and/or Decision Procedure, tax, litigation, pensions and travel

- Filing relevant VAT & Tax returns and seeking clearance from HMRC.

How much will this further work cost?

The 'further work' detailed above has always been anticipated, but at this point in the proceedings, it has not yet been carried out. As you know, this work is necessary in order that I may complete the liquidation as envisaged. The cost of completing this work will not exceed any amounts approved by creditors previously.

Expenses

Details of the expenses that we expect to incur in connection with the work that remains to be done referred to above are disclosed at Appendix 3.

What is the anticipated payment for administering the case in full?

We estimated that the cost of administering the case would be in the region of £59,603.50, and subsequently you have provided approval for us to draw our remuneration up to that level. However, as you are aware, due to the fact that there are limited assets, the remuneration that we can draw is limited to the amount that is realised for the assets, (less any costs incurred in realising those assets). At this stage in the liquidation, I can estimate that total remuneration drawn will be in the region of £59,603.50.

9. OTHER RELEVANT INFORMATION

Use of personal information

Please note that in the course of discharging our statutory duties as liquidators, we may need to access and use personal data, being information from which a living person can be identified. Where this is necessary, we are required to comply with data protection legislation. If you are an individual and you would like further information about your rights in relation to our use of your personal data, you can access the same at <https://www.begbies-traynorgroup.com/privacy-notice>. If you require a hard copy of the information, please do not hesitate to contact us.

10. CREDITORS' RIGHTS

Right to request further information

Pursuant to Rule 18.9 of the Rules, within 21 days of the receipt of this report a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor, (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the permission of the court) may request in writing that we provide further information about our remuneration or expenses which have been incurred during the period of this progress report.

Right to make an application to court

Pursuant to Rule 18.34 of the Rules, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor, (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the court) may, within 8 weeks of receipt of this progress report, make an application to court on the grounds that the remuneration charged or the expenses incurred during the period of this progress report are excessive or, the basis fixed for our remuneration is inappropriate.

11. CONCLUSION

We will report again in approximately twelve months time or at the conclusion of the liquidation, whichever is the sooner.


J WALTERS
Joint Liquidator

Dated: 6 September 2021

COSTS AND EXPENSES

- a. Begbies Traynor (Central) LLP's charging policy;
- b. Time Costs Analysis for the period from 24 August 2020 to 23 August 2021 and
- c. Cumulative Time Costs Analysis for the period from 24 August 2016 to 23 August 2021

BEGBIES TRAYNOR CHARGING POLICY

INTRODUCTION

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance¹ requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. It also applies where payments are to be made to parties other than the firm, but in relation to which the office holder, the firm or any associate has an interest. Best practice guidance² indicates that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Best practice guidance classifies expenses into two broad categories:

- *Category 1 disbursements (approval not required)* - specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- *Category 2 disbursements (approval required)* - items of expenditure that are directly related to the case which include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party.

(A) The following items of expenditure are charged to the case (subject to approval):

- Internal meeting room usage for the purpose of statutory meetings of creditors is charged at the rate of £100 (London £150) per meeting;
- Car mileage is charged at the rate of 45 pence per mile;
- Storage of books and records (when not chargeable as a *Category 1 disbursement*) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the total of all archive boxes for all cases in respect of the period for which the storage charge relates.

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a *Category 1 disbursement*:

¹ Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales

² Ibid 1

- Telephone and facsimile
- Printing and photocopying
- Stationery

BEGBIES TRAYNOR CHARGE-OUT RATES

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the Brighton office as at the date of this report are as follows:

Grade of staff	Charge-out rate (£ per hour) 1 December 2018 – until further notice
Partner	495
Director	445
Senior Manager	395
Manager	345
Assistant Manager	250
Senior Administrator	225
Administrator	175
Junior Administrator	140
Support	140

Time spent by support staff such as secretarial, administrative and cashiering staff is charged directly to cases. It is not carried as an overhead.

Time is recorded in 6 minute units.

SIP9 East Sussex Disability Associa - Creditors Voluntary Liquidation - 02EA097.CVL : Time Costs Analysis From 24/08/2020 To 23/08/2021

[illegible]

SIP9 East Sussex Disability Associa - Creditors Voluntary Liquidation - 02EA097.CVL : Time Costs Analysis From 24/08/2016 To 23/08/2021

Staff Grade		Consultant/Partner	Director	Snr Mngr	Mngr	Asst Mngr	Snr Admin	Admin	Jnr Admin	Support	Total Hours	Time Cost £	Average hourly rate
General Case Administration and Planning	Case planning	6.1		5.4				6.1			9.8	5,432.00	326.64
	Administration	5.3		0.3	8.0			42.3	2.2	7.0	78.1	8,580.00	207.80
	Total for General Case Administration and Planning	21.4		5.7	8.8			48.4	2.2	7.0	92.7	21,032.00	226.78
Compliance with the Insolvency Act, Rules and best practice	Appointment	5.3						5.7			6.0	2,098.00	249.63
	Banking and Bonding			0.1				7.2	1.0	3.8	12.1	1,091.50	90.2
	Case Closure							0.4			3.8	1,450.00	277.63
	Statutory reporting and statement of affairs	0.4		8.8				3.3	1.0	3.8	62.7	15,039.00	241.48
	Total for Compliance with the Insolvency Act, Rules and best practice	10.7		8.9				11.3	1.0	3.8	62.7	15,039.00	241.48
Investigations	CODA and investigations							1.3	1.8		3.8	340.50	90.61
	Total for investigations:							1.3	1.8		3.8	340.50	90.61
Realisation of assets	Debt collection			2.1				5.5	4.4		12.0	2,586.00	91.33
	Property, business and asset sales	11.4		12	7.5			36.6			50.7	10,075.50	218.9
	Retention of Third Party assets												0.00
	Total for Realisation of assets:	11.4		3.3	7.5			42.1	4.4		68.7	13,973.50	263.40
Trading	Trading												0.00
	Total for Trading:												0.00
Dealing with all creditors claims (including employees), correspondence and distributions	Secured			3.3	0.3			0.4	0.6		2.4	7,647.00	278.09
	Other	0.8											0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:	0.8		3.3	0.3			0.4	0.6		2.4	7,647.00	278.09
Other matters which include meetings, tax, litigation, pensions and travel	Creditors committee												0.00
	Meeting decisions of creditors			0.8							0.8	355.50	396.00
	Meetings												0.00
	Other	0.7						5.2	2.8		8.7	1,088.50	125.07
	Tax			0.8				1.3			2.2	51.00	24.56
	Litigation							1.2			1.2	60.00	66.00
	Total for Other matters:	0.7		1.8				7.7	2.8		10.0	2,335.00	199.62
Total hours by staff grade:		69.0		24.8	16.8			143.3	10.4	10.9	267.3		
Total time cost by staff grade £:		24,749.00		8,445.00	4,875.00			15,788.00	1,051.00	768.00	40,458.00		
Average hourly rate £:		40.35	0.00	339.58	285.00	0.00	0.00	108.9	111.25	70.28			226.9
Total fees drawn to date £:												0.00	

APPENDIX 3**STATEMENT OF EXPENSES****CUMULATIVE STATEMENT OF EXPENSES**

Type of expense	Name of party with whom expense incurred	Amount incurred £
Agents Fees	SIA Group	4,988.65
Agents Fees	Carol Attfield – Lip Speaker	100.00
Legal Fees	Julian Dobson	21,544.44
Legal Fees	Fortis Law	343.33
Statutory Advertising	Courts Advertising	253.80
Financial Planners	Harvey Curtis LLP	350.00
Consultant Fees (Pension Claims)	Clumber Consultancy	700.00
Professional Charges	Knill James	935.00
Property Expenses	Room Hire	96.00
Bond	AUA Insolvency Risk Services Ltd	148.50
Postage & Stationery	Neopost	3,226.21
Shredding Services	Shred It	84.00
Storage Costs	Restore	155.00
Category 2 Mileage	Begbies Traynor – Staff Member	31.05

ADDITIONAL EXPENSES ANTICIPATED FOR FUTURE WORK

Expenses anticipated to be incurred prior to closure of the case	Name of party with whom expense anticipated to be incurred	Amount estimated to cost £
Stationery & Postage	Neopost	1,500
Advertising	Courts Advertising	90
Storage Costs	Restore	50

APPENDIX 4

NOTICE OF INTENDED DIVIDEND TO UNSECURED CREDITORS

Pursuant to Part 14 of the Insolvency (England & Wales) Rules 2016

East Sussex Disability Association Limited (Registered Company Number: 02979027) (In Liquidation) ("the Company")

The registered office of the Company is at 2/3 Pavilion Buildings, Brighton, East Sussex, BN1 1EE

Office-holder details:

John Walters (IP Number: 009315) and Jonathan James Beard (IP Number: 009552), both of Begbies Traynor (Central) LLP were appointed as Joint Liquidators on 24 August 2016

The Joint Liquidators intend to declare and distribute a dividend to unsecured creditors of the Company.

It is their intention to make a distribution within two months from the last date for proving, which is 1 October 2021. The dividend will be the first and final dividend being declared.

The creditors of the above named company who, not already having done so, are required on or before 1 October 2021 ("the last date for proving") to deliver their proofs of debt to the joint liquidators, whose contact details are below.

Contact details

Proof of debts must be delivered to the Joint Liquidators and can be sent by post to 2/3 Pavilion Buildings, Brighton, East Sussex, BN1 1EE or alternatively by email to Mahrukh.Ahmed@btguk.com Alternatively enquiries can be made to Mahrukh Ahmed by telephone on 01273 322960.

Dated: 6 September 2021

Signed:

J WALTERS
Joint Liquidator