

# **USE THIS FORM FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.**

# **DCA**

HFP000	Company Number	4445946		
	Company Name in full	JUST-A-SEC	LIMITED	
	at	31 May 2x	203	
A18	*ANJHRTFH* 0314		Current Year	Previous Year
	ES HOUSE 15/03/04 Share Capital not paid	£	2	
·	ank and in Hand	£		
NET ASS			<b>£</b> 2	£
Authorise	ed share capital:			<u></u>
1000	ordinary shares of	£1,00 each		
Issued st	nare capital:			
2_	ordinary shares of	£ 1.00 each	2	
SHARE	HOLDERS' FUNDS		<b>£</b> 2	£
	he year the company allotted ration received by the company i		an aggregate nominal val	lue of £ $Z$ , $QQ$ , the
	he year the company acted as a		is applies please tick the	e box
(b) Me Co (c) Th	r the year ended SIMAY.  ction 249AA(1) of the Companies embers have not required the mpanies Act 1985.  e director(s) acknowledge(s) res . ensuring the company keeps ac . preparing accounts which give	s Act 1985.  company to obtain an appropriate ponsibility for: coounting records which contains a true and fair view of the	audit in accordance with omply with section 221, and e state of affairs of the con	n section 249B(2) of the and and an and an at the end of the
	financial year, and of its profit at 226, and which otherwise company.			
on\2 and signed	ounts were approved by the Boa MARCH 2004 d on their behalf by:	You do not have to give any contact information in the box below but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.		
Director(s)	Colord Wick	- C	Contact details:	

**O** July 2000 GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b.** Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- **c.** The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- **e.** A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- **g.** This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

	<b>@</b>	USE THIS FORM F ENDING ON OR		ANCIAL YEARS 26 JULY 2000.	DCA
	npanies House for the record			L	
CHFP000	Company Number	00123456			
•	Company Name in full	A Company Lim	ited		
	Balance Sheet as at	31 July 2002			
			(	Current Year	Previous Yea
				2002	
Called up Sh	are Capital not paid (Se	e note <b>b</b> . above)	£		
Cash at Ban	k and in Hand (See note	b. above)	£	100	
NET ASSET	s		£	100	£
Authorised s	hare capital:		-		
1000	ordinary shares of	£ 1.00 eac	ch		
Issued share	capital:				
100	ordinary shares of	£ 1.00 eac	h	100	
SHAREHOL	DERS' FUNDS		5	100	£
consideration	ear the company allotted	as £ 100			
Statements:  (a) For the section  (b) Membe Compai  (c) The direction i. ensi	year ended 31 J 249AA(1) of the Companies ris have not required the onies Act 1985. sctor(s) acknowledge(s) resp uring the company keeps acc	July 2002  Act 1985, company to obtain onsibility for: counting records whice	(dati an aud th comp	e) the company was en it in accordance with ly with section 221, and	titled to exemption undi
fina 226	paring accounts which give a ncial year, and of its profit at , and which otherwise compl licable to the company.	nd loss for the financ	ial year	in accordance with the e Companies Act relati	e requirements of section of to accounts, so far a
	s were approved by the Board 30 August 2002 heir behalf by:	the box below but if you House to contact you	re any contact information ou do, it will help Compani if there a query on the for trion that you give will the public record.		
Director(s)				Contact details:	
	A Director				

## An example:

On 1 July 2001 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2002.

### Note:

The total of Net Assets should equal the total of Shareholders' Funds.

### Please Note:

This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh

for companies registered in Scotland