

# AA01

## Change of accounting reference date



You can use the WebFiling service to file this form online  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

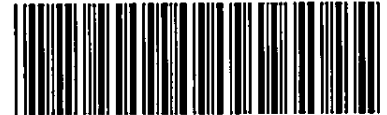
### ✓ What this form is for

You may use this form  
to change the accounting reference  
date relating to either the current, or  
the immediately previous,  
accounting period

### ✗ What this form is NOT for

You cannot use this form to  
- change a period for which the  
accounts are already overdue, or  
- extend a period beyond 18  
months unless the company is in  
administration

SATURDAY



PC2 06/02/2010 398  
COMPANIES HOUSE

## 1 Company details

Company number 07142135  
Company name in full M RADCLIFFE BUILDING SERVICES LIMITED

→ Filing in this form  
Please complete in typescript or in  
bold black capitals  
All fields are mandatory unless  
specified or indicated by \*

## 2 Date of accounting reference period

Please enter the end date of the current, or the immediately previous,  
accounting period ①

Accounting period ending on 28/02/2011

① Date of period you wish to  
change  
The current period means the  
present accounting period which  
has not yet come to an end  
The immediately previous period  
means the period immediately  
preceding your present accounting  
period.

## 3 New accounting reference date ②

Has the accounting reference period been shortened or extended?

- Shortened Please complete 'Date shortened so as to end on'  
→ Extended Please complete 'Date extended so as to end on'

Please enter the date the accounting reference period has been shortened to

Date Shortened so as to end on 31/02/2011

or

Please enter the date the accounting reference period has been extended to

Date Extended so as to end on

② New accounting reference date  
If you wish to move the end of your  
current, or immediately previous,  
reference period to an earlier date,  
please insert the required date in the  
box marked 'Shortened'

If you wish to move the end of your  
current, or immediately previous,  
reference period to a later date,  
please insert the required date in the  
box marked 'Extended'

You cannot change a period for  
which the accounts are overdue

You cannot extend a period beyond  
18 months unless the company is in  
administration

AA01

Change of accounting reference date

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	DAVID REID									
Company name	DAVID REID ACCOUNTANCY LTD									
Address	UNIT 4 THE BARDFIELD CENTRE									
	BRAINTREE ROAD									
	GREAT BARDFIELD									
Post town	BRAINTREE									
County/Region	ESSEX									
Postcode	C	M	7		4	S	L			
Country	UK									
DX										
Telephone	01371811093									

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed section 2
- ☐ You have entered the new accounting reference date in section 3
- ☐ You have completed section 4 (if appropriate)
- ☐ You have signed the form
- ☐ You have checked your filing deadline through WebCheck at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

**For companies registered in England and Wales**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**  
The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)