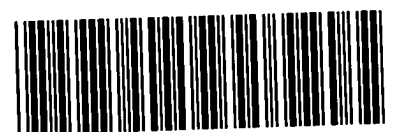


**Essential Needs**  
**Report and Accounts**  
**Year Ended 31 March 2023**

**Company Number: 05312941**

**Charity Registration Number: 1108046**

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COMPANIES HOUSE

# **Essential Needs**

## **Report and Accounts**

### **Year Ended 31 March 2023**

#### **CONTENTS**

#### **Page**

Contents Table	1
Charity Information	2 to 3
Trustees' Annual Report	4 to 6
Statement of Trustees' Responsibilities	7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11 to 17

## **Essentials Needs - Trustees report for the year ended 31 March 2023**

### **CHARITY INFORMATION**

<b>Company Name:</b>	Essential Needs
<b>Company Registration No:</b>	05312941
<b>Charity Number:</b>	1108046

### **Legal Structure and governing document of the Charity**

Essential Needs was constituted as a company limited by guarantee on 14 December 2004. It was registered as a charity on 11 February 2005.

The Trustees are directors under Companies legislation and are also Trustees under Charities legislation and have responsibilities, as such, under both company law and charity law.

The Trustees are all individuals.

The provisions regulating the purpose and administration of the Charity are contained in the Memorandum and Articles of Association which (as amended August 2008) are filed with the registrar of companies for England and Wales.

### **The principal operating address, telephone number and email address of the Charity are:**

#### **Address:**

Back Gladstone Street  
Harrogate  
HG2 8DF

**Telephone** : 01423 870040

**Email** : manager.essentialneeds@gmail.com

### **Details of the Independent Examiner**

Simon Bostrom FCIE  
West Yorkshire Community Accountancy Service CIO  
Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW  
Charity Number 1076962

### **Bankers**

Leeds Building Society  
Holbeck House  
105 Albion Street  
Leeds  
LS1 5AS

Co-operative Bank plc  
P O Box 101  
1 Balloon Street  
Manchester

## **Essential Needs - Trustees report for the year ended 31 March 2023 (continued)**

**The Trustees in office on the date the report was approved were:**

Joy Allan  
Anthony Campbell  
Susan Donnelly  
John Ennis  
Lucy Hind  
Christine Norton  
Peter Rogers  
Adrian Holey

**The Trustees who served as a director in the reporting period, and if applicable, their dates of appointment or resignation during the year, were:**

<b>Name</b>	<b>Appointed</b>	<b>Resigned /Retired</b>
Joy Allan		
Anthony Campbell		
Susan Donnelly		
John Ennis		
Lucy Hind		
Martin Jobbings		27 September 2022
Christine Norton		
Peter Rogers		
Adrian Holey	7 March 2023	

Trustees are appointed to office by resolution of the members of the Charity in a general meeting. The trustees may appoint a new trustee but that person must retire at the next annual general meeting. No other person or external body is entitled to appoint new trustees. Recruitment of new trustees is by the existing trustees.

One third of the Trustees (or the number nearest to one third) retire each year. Lucy Hind and Adrian Holey will retire at the AGM.

All the Trustees are members of the Charity.

## **Essential Needs - Trustees report for the year ended 31 March 2023 (continued)**

### **TRUSTEES' ANNUAL REPORT**

#### **A - OBJECTS AND ACTIVITIES OF THE CHARITY**

The Charity has the following objectives:

1. To relieve either generally or individually persons resident in Harrogate and the surrounding area who are in conditions of need, hardship or distress by the provision of furniture and other household accessories calculated to reduce the need, hardship or distress of such persons.
2. To protect and preserve the environment for the benefit of the public, including (without limitation), the re-use and recycling of goods and their component parts and materials as a means of waste reduction.

#### **B - SUMMARY OF MAIN ACTIVITIES OF THE CHARITY IN RELATION TO ITS OBJECTS**

The Charity offers its beneficiaries the chance to turn their house into a home, by the provision of as wide a choice of furniture and household goods as is possible, all items being available at low cost. The Charity is staffed by full and part-time employees, assisted by volunteers to collect, sort and deliver the household goods, and to help with office administration.

#### **C - THE MAIN ACTIVITIES UNDERTAKEN DURING THE YEAR TO FURTHER THE CHARITY'S PURPOSE FOR PUBLIC BENEFIT**

In accordance with S17(5) of the Charities Act 2011, the Trustees refer to the guidance contained in the Charity Commission's general guidance on public benefit in planning future activities. In particular, the Trustees consider how planned activities will contribute to the objectives of the Charity.

#### **D - THE CONTRIBUTION OF VOLUNTEERS DURING THE YEAR**

The Charity currently has a governing board of 8 Trustees, 2 of whom also volunteer to assist with operational aspects.

A total of 24 volunteers have assisted with the running of the Charity on a regular basis, both in administration and collection/delivery work. The office work involved the organisation of collections and deliveries, the registration of new clients, stock control and the sale of furniture. Collection and delivery work involved the viewing and collection of household goods, predominantly furniture and white goods, collection of those goods from donors, and delivering items to clients. In addition, volunteers help with the PAT testing of electrical goods. The charity supports one volunteer with learning disabilities, whose regular afternoon at Essential Needs is a rewarding and enjoyable part of his week. We have seen his confidence and communication skills develop over the past year.

#### **E - THE MAIN ACHIEVEMENTS AND PERFORMANCE OF THE CHARITY DURING THE YEAR**

The charity supported 549 registered customers during the year, not only with the regular in store low prices, but by saving them an extra £19,654 due to the additional discount for which they qualify. Over £8,000 worth of goods was donated free of charge to seriously deprived persons, e.g. homeless, refugees, etc, by way either of free delivery, matching funding from a partner organisation or a direct donation.

## **Essential Needs - Trustees report for the year ended 31 March 2023 (continued)**

Almost 9,000 household items and over 800 electrical items were sold in the period, as a result of which approximately 147 tonnes of items were diverted from landfill, electrical goods making up 14 tonnes of this.

Our volunteers contributed over 3,500 hours of unpaid work to the operation of the Charity.

The Charity supports other charities within its operating area which provide specific parts of the community with particular housing needs by prioritising the supply to them of items on preferential terms and at times operates a 'matched funding' programme so that those most in need receive extra value. The preferential discount is continually under review and delivery charges are waived for those customers in greatest need.

### **F - THE DIFFERENCE THE CHARITY'S PERFORMANCE HAS MADE TO ITS BENEFICIARIES AND TO WIDER SOCIETY**

The Charity benefits the public in the following ways.

Clients who receive low-cost goods from the Charity are helped to improve their lives, their health and wellbeing. These benefits result in a reduction in their needs being met from public resources.

Donors of goods to the Charity are contributing to reducing landfill and helping the public authorities to meet recycling targets. Recycling conserves energy, reduces air and water pollution, reduces greenhouse gases, and conserves natural resources. It also reduces the need for extracting, refining and processing raw materials.

The volunteers all make their personal contributions which are valued by the local community and wider society.

### **G - FINANCIAL REVIEW**

#### **Financial Position on 31 March 2023**

The financial position of the Charity on 31 March 2023 and the comparatives for the prior year were as follows:

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Unrestricted Revenue funds available for General purposes of the Charity	106,455	88,043
Liquid reserves (excluding fixed assets acquired for delivery of the Charity's aims)	103,201	84,381

#### **Financial Performance for the year to 31 March 2023**

The sales performance of the Charity continues to show an improvement on previous years and was consistent throughout the period, with sales of donated items being £140,017 and sales of new furniture £24,253, both figures being higher than the previous year. This additional income came partly from the increased needs of our customer base, through expanding our work with partners and also continually improving efficiencies. Gift Aid was a significant income source at £20,046. Total income including donations and grants for the year to 31 March 2023 was £206,798 and total expenditure was £192,936, giving a total net surplus for the period of £13,862. This figure is slightly down on the previous year due to £19,034 being spent on essential electrical and floor repairs, £10,000 of which was funded from grants.

## **Essential Needs - Trustees report for the year ended 31 March 2023 (continued)**

Unrestricted funds of the Charity at 31 March 2023 were £18,412 higher than the previous year and the Trustees are satisfied with the financial performance of the Charity during the year.

The Charity's budget for the year to 31 March 2024 indicates that a surplus can be expected. The charity is not significantly exposed to debtors or dependent on grant income. For these reasons the Trustees consider that there are no material uncertainties over the ongoing trading position.

Therefore, the Trustees consider that the Charity's assets are adequate to fulfil its obligations and its ability to continue to operate as a going concern.

Specific changes in fixed assets are detailed in the Notes to the Accounts.

### **H - RESERVES POLICY**

Following the Charity Commission guidance on risk, and as part of its management strategy, the Charity sets aside some of its income to form a reserve against any future shortfall in funds. Income from sales to fund ongoing trading cannot be guaranteed, and funding for major capital expenditure might need funding from reserves if grant funding cannot be secured.

In the past the Trustees have considered that a minimum reserve of 50% of annual budgeted expenditure would be adequate to enable the Charity to review its operation should revenue fall significantly. This would give time to review the method of operation and/or seek alternative sources of funding, as well as to meet obligations under the lease of the premises.

The Trustees also considered that the maximum figure to hold in reserves should be 100% of annual budgeted expenditure, as this would be adequate to cover deficits over an extended period. Furthermore, plans for future periods will potentially entail incurring higher expenditure in advance of higher income, with a consequential deficit in the short to medium term.

Budgeted expenditure for 2023/24 is £170,000. On 31 March 2023 Unrestricted Funds excluding Fixed Assets were £103,201 and the bank and cash balances stood at £81,293.

Having considered this position and the policy on reserves, the trustees feel that holding between 50% and 100% of annual outgoings remains appropriate for the year 2023/2024.

### **I - PLANS FOR THE FUTURE**

The Charity has successfully implemented a policy of increased opening hours and employing additional staff. It is considered that the needs of our customers are better served as a result, with improved sales. The surplus generated will be spent on increasing benefits to existing customers by way of free delivery of furniture and/or donations of essential items where possible.

## **Essential Needs - Trustees report for the year ended 31 March 2023 (continued)**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with the terms of the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. The Trustees interpret this responsibility as requiring them to prepare the accounts according to the Charities SORP (FRS 102).

In particular, the Companies Act 2006 and charity law require the Trustees to prepare financial statements for each financial year and of the surplus or deficit of the Charity. In preparing those financial statements, the Trustees are required to:

- Prepare the accounts in accordance with UK Generally Accepted Accounting Practice
- Make judgement and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is appropriate to assume that the Charity will not remain in business
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which are sufficient to show and explain the Charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

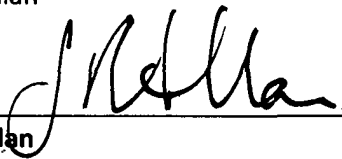
### **METHOD OF PREPARATION OF THE ACCOUNTS**

The financial statements are set out on pages 9 to 17.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS 102) (effective 1 January 2019)) and with the Charities Act 2011, and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

This report was approved by the Trustees on 14/08..... 2023

J. R. Allan

  
\_\_\_\_\_  
Joy Allan

Trustee





## **INDEPENDENT EXAMINER'S REPORT to the trustees of Essential Needs**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2023, which are set out on pages 10 to 18.

### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

Date: .....23/08/2023.....

West Yorkshire Community Accountancy Service CIO

Stringer House

34 Lupton Street

Leeds

LS10 2QW

1210 50W

19992

34 Auburn Street

Stranger House

West Yorkshire Community Accountability Service CIO

Date: .....23/08/2023.....

Simon Bostrom ECIE



should be drawn in this report in order to enable a proper understanding of the accounts to be reached. I have no concerns and have come across no other matters in connection with the examination to which attention

(FRS 105)).

accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland recommended practice for accounting and reporting by charities (applicable to charities preparing their

4. the accounts have not been prepared in accordance with the methods and principles of the Statement of an independent examination; or

3. the accounts do not comply with the accounting requirements of section 386 of the 2006 Act other than any requirement that the accounts give a 'true and fair view', which is not a matter considered as part of

5. the accounts do not accord with those records; or

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act;

With the examination giving me cause to believe that in any material respect:

I have completed my examination, I confirm that no material matters have come to my attention in connection

Independent examiner's statement

Act.

examination I have followed the Directions given by the Charity Commission under section 142(2)(b) of the 2011 Charities Act (the 2011 Act) in carrying out my report in respect of my examination of your Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16

2006 (the 2006 Act);

are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act as the charity's trustees of the charitable company (and also its directors for the purposes of company law) you

responsibilities and duties. This page is blank

31 March 2023, which are set out on pages 10 to 18.

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ESSENTIAL NEEDS



**Essential Needs - STATEMENT of FINANCIAL ACTIVITIES (including the summary Income and Expenditure account) for the year ended 31 March 2023**

		Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
	Notes						
<b>INCOME FROM</b>							
Donations & Grants	2	650	10,400	11,050	3,249	5,550	8,799
<b>Charitable Activities</b>							
Sale of Donated Furniture		140,017	-	140,017	109,942	-	109,942
Gift Aid on Sale of Donated Furniture		20,046	-	20,046	15,173	-	15,173
Sale of New Furniture		24,253	-	24,253	19,467	-	19,467
Delivery Charges		9,795	-	9,795	8,574	-	8,574
Commission Charges		900	-	900	769	-	769
Other Income		716	-	716	457	-	457
<b>Investments</b>							
Bank Interest		21	-	21	25	-	25
<b>Total Income</b>		<b>196,398</b>	<b>10,400</b>	<b>206,798</b>	<b>157,656</b>	<b>5,550</b>	<b>163,206</b>
<b>EXPENDITURE ON CHARITABLE ACTIVITIES</b>							
Direct Costs	6 & 7	181,299	10,000	191,299	147,859	-	147,859
Support Cost	6 & 7	1,637	-	1,637	692	-	692
<b>Total Expenditure</b>	<b>6 &amp; 7</b>	<b>182,936</b>	<b>10,000</b>	<b>192,936</b>	<b>148,551</b>	<b>-</b>	<b>148,551</b>
<b>Net Income / (Expenditure) before Transfers</b>		<b>13,462</b>	<b>400</b>	<b>13,862</b>	<b>9,105</b>	<b>5,550</b>	<b>14,655</b>
Transfers between Funds		4,950	(4,950)	-	-	-	-
<b>Net Income / (Expenditure) after Transfers</b>		<b>18,412</b>	<b>(4,550)</b>	<b>13,862</b>	<b>9,105</b>	<b>5,550</b>	<b>14,655</b>
Total Funds brought forward		88,043	5,550	93,593	78,938	-	78,938
<b>Balance at 31 March 2022</b>		<b>106,455</b>	<b>1,000</b>	<b>107,455</b>	<b>88,043</b>	<b>5,550</b>	<b>93,593</b>

The statement of financial activities includes all gains and losses recognised in the year. Incoming and outgoing resources arise from the Charity's continuing operations. No activities were acquired or discontinued during the year.

As at the year end, the Charity's continuing operations. No activities were scheduled or discontinued during the year. The statement of financial activities includes all gains and losses recognised in the year. Income and outgoing

Balance at 31 March 2022	106,422	1,010	101,422	88,043	2,220	83,203
Total funds brought forward	88,043	2,220	83,203	18,338	-	18,338
Transfers						
(Expenditure) after	18,415	(4,221)	13,865	2,102	2,220	14,622
Net income \						
Funds						
Transfers between	4,220	(4,221)	-	-	-	-
Transfers						
(Expenditure) before	13,465	401	13,865	2,102	2,220	14,622
Net income \						
Total expenditure	2,220	10,000	12,220	14,622	-	14,622
Subsidy Cost	2,220	1,000	3,220	2,220	-	2,220
Direct Costs	2,220	10,000	12,220	14,622	-	14,622

EXPENDITURE ON CHARITABLE ACTIVITIES

Total income	106,422	10,000	106,422	12,220	2,220	106,422
Bank interest	51		51	52	-	52
Investments						
Other income	116		116	421	-	421
Commission Charges	200		200	169	-	169
Delivery Charges	2,220		2,220	8,214	-	8,214
Sale of New Furniture	2,220		2,220	18,461	-	18,461
Furniture						
Gift Aid on Sale of Donated	50,000		50,000	12,113	-	12,113
Sale of Donated Furniture	140,011		140,011	108,345	-	108,345
Charitable Activities						

Donations & Grants	2,220	10,000	12,220	3,220	2,220	8,100
INCOME FROM						
Unrestricted	2,220	10,000	12,220	3,220	2,220	8,100
Restricted						

and Expenditure account for the year ended 31 March 2023  
Essential Needs - STATEMENT OF FINANCIAL ACTIVITIES (including the annual income

## Essential Needs - BALANCE SHEET as at 31 March 2023


	Notes	2023 £	2023 £	2022 £	2022 £
<b>FIXED ASSETS</b>					
Tangible Assets	8		3,254		3,662
<b>CURRENT ASSETS</b>					
Stock		1,016		1,001	
Debtors	9	307		846	
Prepayments & Accrued Income	9	28,241		23,112	
Cash at Bank/In Hand		81,293		79,130	
		<u>110,857</u>		<u>104,089</u>	
<b>LIABILITIES</b>					
Creditors falling due within One Year	10		(6,656)		(14,158)
<b>NET CURRENT ASSETS</b>					
			<u>104,201</u>		<u>89,931</u>
<b>TOTAL NET ASSETS</b>					
	12		<u>107,455</u>		<u>93,593</u>
<b>Charity Funds</b>					
Unrestricted Revenue Funds			106,455		88,043
Restricted Funds	11		1,000		5,550
			<u>107,455</u>		<u>93,593</u>
<b>TOTAL CHARITY FUNDS</b>					
	12		<u>107,455</u>		<u>93,593</u>

For the year ending 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The Trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the FRS 102 (effective January 2019).

Approved on behalf of the Trustees by:

.....  
  
 Joy Allan  
 Trustee

Date: ..... 14/08 ..... 2023

# **Essential Needs - NOTES to the Financial Statements for the Year ended 31 March 2023**

## **1. ACCOUNTING POLICIES**

### **Basis of Accounting**

These financial statements have been prepared under the historical cost convention with the items recognised at cost or transaction unless otherwise stated in the relevant notes to the accounts.

The accounts have been prepared in accordance with the Companies Act 2006 relating to small charitable companies, the Statement of Recommended Practice: Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) effective 1 January 2019, and with the Charities Act 2011. There has been no change to the accounting policies since last year. No changes have been made to the accounts for previous years.

The Charity constitutes a public benefit entity as defined by FRS 102.

### **Going concern**

Given the position of the balance sheet and the level of liquid resources, the Trustees have identified no material uncertainties that may cast significant doubt over the ability of the Charity to continue as a going concern.

### **Cash Flow Statement**

Exemption has been claimed from preparing a Cash Flow Statement on the grounds that the Charity qualifies as a small company.

### **Donations**

Donations are included in the year in which they are receivable, which is when the Charity becomes entitled to the resource.

### **Grants receivable**

Grants and donations are included in the SOFA when the Charity has unconditional entitlement to the resources.

### **Gift Aid**

Gift Aid is claimed on items donated to Essential Needs, where the donor has completed a Gift Aid declaration. Gift Aid due is recognised in the month in which the donated item is sold.

### **Investment income**

Income from investments is included in the SOFA in the year in which it is receivable.

### **Expenditure**

All expenditure is accounted for gross, and when incurred. Direct charitable expenditure includes the direct costs of the activities and depreciation on related assets. Where such costs relate to more than one functional cost category, they have been split on either an estimated time or floor space basis, as appropriate.

Governance costs (see Note 6) include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the independent examination fees and costs linked to the strategic management of the Charity.

## **Essential Needs - NOTES to the Financial Statements for the Year ended 31 March 2023 (continued)**

### **1. ACCOUNTING POLICIES *(continued)***

#### **Taxation**

As a registered charity, Essential Needs is not liable to taxation on its investment income and gains, income and gains arising from trading in furtherance of its charitable objectives and charitable donations. Recovery of income tax is made on tax credits arising from receipts under deeds of covenant and gift aid payments. VAT deemed to be irrecoverable is written off in the Statement of Financial Activities in the period to which it relates.

#### **Recognition of liabilities**

Liabilities are recognised when an obligation arises to transfer economic benefits as a result of a past event.

#### **Tangible fixed assets**

Depreciation is provided to write off the cost or valuation, less estimated residual values, of all fixed assets over their expected useful lives. It is calculated at the following annual rates:

Leasehold Premises	-25% Reducing Balance
Plant and Equipment	-25% Straight Line
Motor Vehicles	-25% Reducing Balance

Items less than £250 are not capitalised and are written off in the year of purchase.

#### **Gifts in kind**

Assets and other gifts in kind given for use by the Charity are recognised as incoming resources at their estimated market value when receivable.

#### **Donated Goods**

The Trustees have carefully considered the practicality of, and the benefit due to the users of the accounts, from valuing the donated goods for resale at the year end. However, due to the large number of small items, and the considerable time it would take, as well as the difficulty in achieving a realistic valuation, it has been decided to continue to recognise donated goods at the point of sale. In addition, the Trustees have concluded that the small movement of the stock held between years would not add to the information presented to users of the accounts.

#### **Stock**

Finished goods bought for resale to the clients are valued at the lower of cost and net realisable value.

#### **Operating lease agreements**

Rentals payable under operating leases are charged in the profit and loss account on a straight-line basis over the period of the lease or to an earlier date if the lease can be determined without financial penalty.

#### **Pension costs**

The Charity operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

#### **Accounting for separate funds**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donors.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

## Essential Needs - NOTES to the Financial Statements for the Year ended 31 March 2023 (continued)

### 2. DONATIONS AND GRANTS

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Grants	-	10,400	10,400	8,217
Donations	650	-	650	582
	-----	-----	-----	-----
<b>Total</b>	<b>650</b>	<b>10,400</b>	<b>11,050</b>	<b>8,799</b>
	-----	-----	-----	-----

### 3. NET OUTGOING RESOURCES FOR THE YEAR

This is stated after charging:	2023	2022
	£	£
Independent Examination Fee	743	500
Depreciation	1,065	2,804

### 4. TRUSTEES' REMUNERATION

No trustee was remunerated in the year (2022: £nil). No expenses were reimbursed to Trustees (2022: £nil)

### 5. STAFF COSTS

The staff costs shown in Note 6 relate to eight employees (2022: 8). No employee earned more than £60,000 (2022: nil).

The average number of employees for the year ended 31 March 2023 was 8 (2022: 7), being an average of 4 full time equivalent (2022: 4). The amounts paid to employees were:

	2023	2022
	£	£
Gross Pay	111,509	92,502
Social Security costs	2,862	2,069
Pension Payments	2,236	1,804



## Essential Needs - NOTES to the Financial Statements for the Year ended 31 March 2023 (continued)

### 6. TOTAL EXPENDITURE

	Furniture Store	Governance	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Cost of Beds Sold	15,089		15,089	12,532
Salaries & National Insurance	114,371		114,371	94,572
Pension Contributions	2,236		2,236	1,804
Volunteer & Staff Expenses	325		325	430
Uniform	-		-	122
Training	350		350	-
Rent & Rates	17,932		17,932	14,972
Insurance	3,684		3,684	3,409
Electricity, Gas & Water	2,594		2,594	2,876
Maintenance & cleaning	20,514		20,514	2,145
Covid related Cleaning	63		63	208
Appliance Testing & Workshop	1,484		1,484	1,180
Van Repairs	1,732		1,732	2,379
Van Fuel	2,550		2,550	1,839
Telephone & Broadband	712		712	672
Card Machine	2,724		2,724	2,121
Computer	1,635		1,635	1,885
Postage	24		24	27
Stationery	925		925	225
Bank & Card charges	25		25	24
Marketing	-		-	18
Membership & Conference	335		335	874
Sundry	930		930	741
Equipment <£250	-		-	-
Depreciation	1,065		1,065	2,804
Support costs	144	1,493	1,637	692
<b>Total Expenditure</b>	<b>191,443</b>	<b>1,493</b>	<b>192,936</b>	<b>148,551</b>

### 7. SUPPORT COSTS

	2023	2022
	£	£
	Store	Store
Independent Examination	743	500
Other Professional Fees	750	-
Recruitment & Payroll Bureau	144	192
	<b>1,637</b>	<b>692</b>

## Essential Needs - NOTES to the Financial Statements for the Year ended 31 March 2023 (continued)

### 8. TANGIBLE ASSETS

	Leasehold Improvements	Plant & Equipment	Van	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2022	10,413	15,715	22,414	48,542
Additions	-	657	-	657
<b>At 31 March 2023</b>	<b>10,413</b>	<b>16,372</b>	<b>22,414</b>	<b>49,199</b>
<b>Depreciation</b>				
At 1 April 2022	9,973	15,672	19,235	44,880
Charge for the Year	110	161	794	1,065
<b>At 31 March 2023</b>	<b>10,083</b>	<b>15,833</b>	<b>20,029</b>	<b>45,945</b>
<b>Net Book Value</b>				
As at 31 March 2023	330	539	2,385	3,254
As at 31 March 2022	440	43	3,179	3,662

### 9. DEBTORS

	2023	2022
	£	£
Trade Debtors	225	737
Prepayment & Accrued Income	28,241	23,112
Other Debtors	82	109
<b>Total</b>	<b>28,548</b>	<b>23,598</b>

### 10. CREDITORS (amounts falling due within one year)

	2023	2022
	£	£
Trade Creditors	2,745	7,669
Accrual & Other Creditors	2,274	1,438
Other Taxation & Social Security	1,637	5,051
	<b>6,656</b>	<b>14,158</b>

## Essential Needs - NOTES to the Financial Statements for the Year ended 31 March 2023 (continued)

### 11. RESTRICTED FUNDS

	At 1 April 2022	Incoming	Outgoing	Transfers	At 31 March 2023
	£	£	£	£	£
North Yorkshire CC	5,550		(5,000)	(550)	-
Terry Bramall Trust	-	5,000	(5,000)	-	-
Charles & Elsie Sykes Trust	-	5,000	-	(4,000)	1,000
Waitrose	-	400	-	(400)	-
<b>Total</b>	<b>5,550</b>	<b>10,400</b>	<b>(10,000)</b>	<b>(4,950)</b>	<b>1,000</b>

#### Purpose of Restricted funds

**North Yorkshire CC** - In 2021-22, North Yorkshire County Council paid two grants, which were fully spent in this financial year. The purpose of the grants was as follows:

- A grant of £550 to replace a PC in the office.
- A grant of £5,000 to upgrade the lighting in the Store and also for some remedial electrical work following a review of the electrical installations.

**Terry Bramall Trust** – this grant was made as a contribution to the costs of Store re-decoration and remedial work on the flooring. This fund was fully spent in this financial year.

**Charles & Elsie Sykes Trust** – this grant was given to help the Charity further support those in need. £4,000 of this grant has been applied in this financial year, to provide items to those most in need, for no charge or at a higher than usual discount. This £4,000 represents 50% of the total original ticketed price. In line with the agreed conditions of the grant, the Charity bore the remaining 50% additional discount value of these items.

**Waitrose** – the Charity agreed with Waitrose that this grant would be used to help provide items to help those in need, to keep warm in the winter months, given the challenges of rising fuel prices. Such items included donated heaters, duvets and blankets. All these items were given without charge or at much reduced prices.

### 12. NET ASSET SUMMARY

	Restricted Funds	Unrestricted Funds	Total Funds at 31 March 2023
	£	£	£
Tangible Fixed Assets	-	3,254	3,254
Current Assets	-	29,564	29,564
Cash at Bank/In Hand	1,000	80,293	81,293
Current Liabilities	-	(6,656)	(6,656)
<b>Total Net Assets</b>	<b>1,000</b>	<b>106,455</b>	<b>107,455</b>

## Essential Needs - NOTES to the Financial Statements for the Year ended 31 March 2023 (continued)

### 13. OPERATING LEASES

The Charity entered into a new 3-year lease agreement on 1 October 2022. This agreement has a built-in annual rent increase, from £15,000 to £20,000, commencing 1 October 2023. Buildings Insurance is also payable to the landlord under the terms of the lease.

	2023	2022
	£	£
Due within one year	19,870	9,641
Due between two and five years	31,305	-
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<b>Total amount payable</b>	<b>51,175</b>	<b>9,641</b>
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### 14. PENSION COMMITMENTS

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension charge represents the contributions payable by the Charity to the fund and amounted to £2,236 (2022: £1,804).

### 15. CONTROL RELATIONSHIPS

As the Charity is limited by guarantee without share capital no individual has overall control of the Charity.

### 16. RELATED PARTY TRANSACTIONS

#### Trustee remuneration and benefits

During the year, no Trustee received any remuneration or benefits (2022: £nil).

#### Trustee Expenses

During the year, no Trustee was paid any expenses (2022: £nil).

#### Trustee Donations

During the year, no Trustee made a donation (2022: £nil).

#### Key Management Personnel

In the year ended 31 March 2023 key management personnel were paid remuneration of £36,994 (2022: £35,010).

There were no other related party transactions in the year ended 31 March 2023 (2022: £Nil).