

# **METHODIST YOUTH ACTIVITIES LIMITED**

A company limited by guarantee registration number 1580871 (England & Wales)

Registered Charity Number 1028540



## **Annual Report and Unaudited Financial Statements**

**For the year ended 31st August 2011**

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# METHODIST YOUTH ACTIVITIES LIMITED

## Annual Report and Unaudited Financial Statements

Year ended 31st August 2011

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# METHODIST YOUTH ACTIVITIES LIMITED

## Legal and Administrative Information

### Status

The organisation is a charitable company limited by guarantee, incorporated on 18<sup>th</sup> August 1981 and registered as a charity on 19<sup>th</sup> November 1993

The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those Articles, the Trustees (Directors) are elected at the AGM to serve a period of 3 years and shall hold office until the third AGM. At each AGM one third of their number shall retire but are eligible for re-election.

### Trustees (Directors)

Rev Malcolm Benton	Karen Bloye
Rev David W Cooper	Robert N Hodges
Jane M Loades	Rev David Marshall (Chairman)
Peter Mitchell	J Michael Roberts (Treasurer)
Rev Richard W Thompson (Secretary)	

### Registered Office

47A Paris Road,  
Scholes  
Holmfirth  
HD9 1SY

### Secretary

Rev Richard W Thompson  
47A Paris Road,  
Scholes  
Holmfirth  
HD9 1SY

### Treasurer

Mr J. Michael Roberts  
17 Mount Avenue  
Wrenthorpe  
Wakefield  
WF2 0QQ

### Independent Examiner

Mr Peter Lockwood  
28 Butt Lane,  
Hepworth,  
Holmfirth,  
HD9 1HT

### Bankers

HSBC plc  
18 London Street  
Norwich  
NR2 1LG

### Company Number

1580871 (England & Wales)

### Charity Number

1028540

# METHODIST YOUTH ACTIVITIES LIMITED

## Trustees' Annual Report for 2011

The Trustees submit their Annual Report and the Independently Examined Financial Statements for the year ended 31<sup>st</sup> August 2011

### Objectives and Activities

The company is a charity and exists to provide for young people to achieve their potential through physical, mental and spiritual growth. To achieve this object, the charity gives grant aid to such young people or projects benefiting such young people. Efforts are made to encourage grant applications by advertising and word of mouth.

### Governance

The company is governed by its Trustees (Directors)

### Public Benefit

The Company's objectives are

1. To help young people to develop their physical, mental and spiritual capacities so that they may grow to full maturity as individuals, and their condition of life may be improved.
2. And to awaken, or strengthen, in them their desire for a full and active Christian life

These are achieved by offering grants to individual young people and to organizations and projects working to achieve the same objectives. Within the stated objectives, all young people may benefit.

During the year 2010/11 the Company's activities have benefited 6 (2010 10) young people and 15 (2010 14) organisations serving young people. Further information is given under the Review of Activities.

### Investment Policy

To maintain and expand the real value of the Charity's assets in order to provide regular income for grants to support young people. This to be done in such a way as to minimise any conflict between the objectives of the Charity and the investments made on its behalf.

A balanced approach, in capital growth and income terms

To achieve an investment income of at least £20,000 p a , with an emphasis on rising in line with inflation.

To minimise investment exposure to any company whose activities are considered likely to increase sickness or poverty. These include businesses involved with tobacco, alcohol, gambling and defence.

To seek exposure to those companies which take seriously their role as corporate citizens. In particular improving environment standards and other activities likely to improve health and reduce poverty.

All investments are with the Central Finance Board of the Methodist Church and monitored by the Board on behalf of the Charity.

## Risk Review

The Trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate these risks. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

## Reserves Policy

The fund is unrestricted and is maintained at a level which will enable the charity to meet necessary expenses and make grants to applicants which meet its objects having regard to the volatility of the investment market and the number of grant applicants.

## Review of Activities

The incoming resources for the year of £21,975 are less than last year's figure of £28,991. The number of dividends from the Property Investment continues to vary each year. Only 9 monthly dividends were received compared with fifteen last year. There are three outstanding dividends which could total between £2,000 and £2,500. Dividends on all the investments were down as well as the interest on the Deposit Fund. Resources expended totalled £31,579 (2010 £30,678). There was a Net Realised Deficit of £9,604 (2010 £1,687).

Our investments have increased in value by £11,389 compared with an increase of £48,645 last year. As a result we had a Net Surplus of £1,785 compared to £46,958 last year. Our total Funds have increased to £678,944 from £677,159 last year.

At 31<sup>st</sup> August 2011 our investments were valued at £653,705 (2010 £642,316), which is below their purchase price of £715,008.

In 2010/2011 grants made totalled £29,840 (2010 £29,200).

To individual young people      6 (2010 10) awards ranging from £131 to £750 and totalling £2,840 (2010 £5,300)

To charitable organisations      15 awards (2010 14), ranging from £1,000 to £2,500 and totalling  
serving young people      £27,000 (2010 £23,900) of which 8 were for £2,000 or more as follows

Bedford North Methodist Circuit	Youth Worker	£2,000
Leek & Dist Youth Worker Project	Youth Worker	£2,000
The Bridge, Hinckley	Youth Worker	£2,000
Clapham Methodist Church	Music Group	£2,000
Staple Hill Methodist Youth Project, Bristol	Detached Youth Work	£2,250
Teen Bridge Project	Youth Venue	£2,000
Toton Churches Youth Project	Young People's Trip to Zambia	£2,500
West Swindon Ecumenical Partnership	Youth Worker	£2,000

In the next two years, there are commitments to

The Beacon Methodist Church	£3,000	Northwich & Winsford Methodist Circuit	£1,600
The Bridge, Hinckley	£1,500	St Luke's Methodist Church, Hoylake	£1,000
Springs Dance Company,	£1,250	Newton Abbott Methodist Circuit	£1,000

# METHODIST YOUTH ACTIVITIES LIMITED

## Trustees' Annual Report for 2011

### Trustees' Responsibilities

Company law requires us, as Trustees, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources; including income and expenditure for the financial year. In preparing those financial statements, the Trustees should follow best practice and

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures, disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to ensure that the financial statements comply with the Companies Act 1985. We are also responsible for safeguarding the assets of the charitable company and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Trustees

Trustees, who are directors for the purposes of company law and trustees for the purposes of charity law, who served during the year and up to the date of this report are set out on page 3.

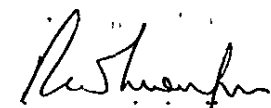
Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31<sup>st</sup> August 2011 was 20 (31<sup>st</sup> August 2010 – 20).

### Independent Examiner

Mr Peter Lockwood was appointed as Independent Examiner during the year.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Trustees and signed on their behalf by



Rev R. W. Thompson  
Trustee and Secretary

16 November 2011  
Dated

# METHODIST YOUTH ACTIVITIES LIMITED

## Independent Examiner's Report to the members on the unaudited accounts of Methodist Youth Activities

I have examined the attached accounts and statements for the year ended 31<sup>st</sup> August 2011, which are set out on pages 8 to 11

### Respective Responsibilities of Trustees and Examiner

The directors and charity's trustees are responsible for the preparation of the accounts. The directors have taken advantage of the Companies Act 1985 in not having these accounts audited under Section 249A and they also consider that an audit is not required for this year, under Section 43 (2) of the Charities Act 1993 (the 1993 Act), and that an independent examination is needed

It is my responsibility to:

- Examine the accounts (under section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43 (7) (b) of the 1993 Act), and
- To state whether particular matters have come to my attention

### Basis of Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Examiner's Statement

In connection with my examination, no matter has come to my attention,

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the 1993 Act, and
  - to prepare accounts which accord with the accounting records and comply with the account requirements of the 1993 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed *P. Lockwood* Date *16 October 2011*

Mr Peter Lockwood  
28 Butt Lane,  
Hepworth,  
Holmfirth,  
HD9 1HT

# METHODIST YOUTH ACTIVITIES LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDING 31st AUGUST 2011 (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

	Notes	Unrestricted 2011 £	2010 £
<b>INCOMING RESOURCES</b>			
Subscriptions and Donations	1	0	15
Investment Income		21,937	28,847
Photocopying		38	129
		<u>21,975</u>	<u>28,991</u>
<b>RESOURCES EXPENDED</b>			
Grants Payable	1	29,840	29,200
Management and Administration	2	1,739	1,478
		<u>31,579</u>	<u>30,678</u>
<b>NET INCOMING RESOURCES</b>		<b>-9,604</b>	<b>-1,687</b>
<b>REALISED DEFICIT for the year</b>		<b>-9,604</b>	<b>-1,687</b>
Surplus on investments from changes in value	6	11,389	48,645
<b>NET MOVEMENTS IN FUNDS FOR THE YEAR</b>		<b>1,785</b>	<b>46,958</b>
<b>TOTAL FUNDS as at 1st September 2010</b>		<b>677,159</b>	<b>630,201</b>
<b>TOTAL FUNDS as at 31st August 2011</b>		<b>678,944</b>	<b>677,159</b>



# METHODIST YOUTH ACTIVITIES LIMITED

## BALANCE SHEET AS AT 31 AUGUST 2011

	Notes	2011	2010
		£	£
<b>FIXED ASSETS</b>			
Tangible Assets	5	0	0
Investments	6	653,705	642,316
		<u>653,705</u>	<u>642,316</u>
<b>CURRENT ASSETS</b>			
CFB Deposit Account		24,971	34,535
Cash at bank & in hand		368	408
		<u>25,339</u>	<u>34,943</u>
<b>CREDITORS</b>			
Amounts falling due within one year	7	100	100
<b>NET CURRENT ASSETS/LIABILITIES</b>		<u>25,239</u>	<u>34,843</u>
<b>NET ASSETS</b>		<u>678,944</u>	<u>677,159</u>
<b>UNRESTRICTED FUNDS</b>			
General Funds		<u>678,944</u>	<u>677,159</u>

For the year ending 31st August 2011 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

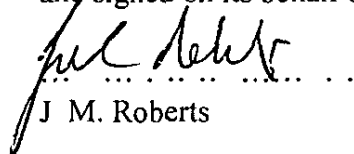
### The Trustees/Directors responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- The Trustees/Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime

Approved by the Trustees/Directors on 16th November 2011

and signed on its behalf by

  
J M. Roberts

  
Rev R W Thompson

# METHODIST YOUTH ACTIVITIES LIMITED

## Notes on the Financial Accounts for the Year Ended 31<sup>st</sup> August 2011

### 1. ACCOUNTING POLICES

These financial statements have been prepared under the historic cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Companies Act 1985 and follow the recommendations in Accounting and Reporting by Charities Statement of Recommended Practice issued in 2005

Voluntary income is received by way of subscriptions covering up to 5 years and donations and is included in full in the Statement of Financial Activities when received. Dividends and interest are also included when received.

Resources expended are recognised in the period in which they are incurred. Resources expended include attributed VAT, which cannot be reclaimed. Grants are included in the Statement of Financial Activities when they are paid

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 5 years. Items of equipment are capitalised where the purchase price exceeds £500.

Investments held as fixed assets are revalued at the Balance Sheet date and the gain or loss taken to the Statement of Financial Activities

There are no restricted funds. All the incoming resources are generated for the objects of the charity without specific purpose and are available as general funds

	2011 £	2010 £
<b>2. MANAGEMENT &amp; ADMINISTRATION</b>		
Committee Costs	788	507
Administration	391	411
Independent Examiner	110	110
Pension Costs	450	450
	<u>1,739</u>	<u>1,478</u>

### 3. TRUSTEES' EXPENSES

Travel costs reimbursed to 8 (2010. 7) of the Trustees	<u>694</u>	<u>433</u>
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#### 4. TAXATION

The company is exempt from corporation tax on its charitable activities

#### 5. FIXED ASSETS

##### TANGIBLE FIXED ASSETS

	Office equipment £	Total £
<b>COST</b>		
As at 1 <sup>st</sup> September 2010	<u>935</u>	<u>935</u>
As at 31 <sup>st</sup> August 2011	<u>935</u>	<u>935</u>
<b>DEPRECIATION</b>		
As at 1 <sup>st</sup> September 2010	935	935
As at 31 <sup>st</sup> August 2011	<u>935</u>	<u>935</u>
<b>NET BOOK VALUES</b>		
As at 31 <sup>st</sup> August 2010	<u>0</u>	<u>0</u>
As at 31 <sup>st</sup> August 2011	<u>0</u>	<u>0</u>

#### 6. INVESTMENTS

The investments are managed by the Central Finance Board of the Methodist Church and are split as follows the Managed Equity Fund (57%), the Managed Fixed Investment Fund (25%) and the Property Fund (18%)

	2011 £	2010 £
Investments at 1 <sup>st</sup> September 2010	642,316	583,670
Purchased during year	-	10,001
Profit on Investments from changes in value	11,389	48,645
At 31 <sup>st</sup> August 2011	<u>653,705</u>	<u>642,316</u>
Historic cost of investments held at 31 <sup>st</sup> August 2011	715,008	715,008

#### 7. CREDITORS: Amounts falling due within one year

Other creditors and accruals	<u>100</u>	<u>100</u>
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# METHODIST YOUTH ACTIVITIES LIMITED

## DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31st AUGUST 2011

	£	2011 £	£	2010 £
<b>INCOME</b>				
Subscriptions		0		5
Donations		0		10
Interest receivable		293		472
Dividends received		21,644		28,375
Photocopying		38		129
		<u>21,975</u>		<u>28,991</u>
<b>EXPENDITURE</b>				
Grants Given	29,840		29,200	
Pension Payment	450		450	
Administration	342		361	
Committee Costs	788		507	
Independent Examiner	110		110	
Annual Return & Data Protection	49		50	
		<u>31,579</u>	<u>30,678</u>	
<b>NET DEFICIT FOR THE YEAR</b>		<b>-9,604</b>		<b>-1,687</b>
<b>REALISED DEFICIT FOR THE YEAR</b>				
before Revaluation of Investments		<b>-9,604</b>		<b>-1,687</b>
Add Revaluation of Investments		11,389		48,645
<b>NET SURPLUS FOR THE YEAR</b>		<u><u>1,785</u></u>		<u><u>46,958</u></u>