A company limited by guarantee registration number 1580871 (England & Wales)
Registered Charity Number 1028540



For the year ended 31st August 2010



## Annual Report and Unaudited Financial Statements

## Year ended 31st August 2010

### **Contents**

	rage No
Legal and Administrative	3 .
Trustees' Annual Report	4-5
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Accounts	10-11
The following page does not form part of these accounts	
Detailed Income and Expenditure Account	12

## **Legal and Administrative Information**

#### Status

The organisation is a charitable company limited by guarantee, incorporated on  $18^{th}$  August 1981 and registered as a charity on  $19^{th}$  November 1993

The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association Under those Articles, the Trustees (Directors) are elected at the AGM to serve a period of 3 years and shall hold office until the third AGM At each AGM one third of their number shall retire but are eligible for re-election

#### **Trustees (Directors)**

Rev Malcolm Benton from 2<sup>nd</sup> June 2010 Karen Bloye from 2<sup>nd</sup> June 2010

Rev. David W Cooper

Robert N Hodges

Jane M Loades Peter Mitchell

Rev David Marshall (Chairman) J Michael Roberts (Treasurer)

Rev Richard W Thompson (Secretary)

**Registered Office** 

47A Paris Road,

Scholes Holmfirth HD9 1SY

Secretary

Rev Richard W Thompson

47A Paris Road.

Scholes Holmfirth HD9 1SY

Treasurer

Mr J Michael Roberts

17 Mount Avenue

Wrenthorpe Wakefield WF2 0QQ

Independent Examiner

Mr Peter Lockwood

28 Butt Lane. Hepworth, Holmfirth, HD9 1HT

**Bankers** 

HSBC plc

18 London Street

Norwich NR2 1LG

Company Number

1580871 (England & Wales)

**Charity Number** 

1028540

## **Trustees' Annual Report for 2010**

The Trustees submit their Annual Report and the Independently Examined Financial Statements for the year ended 31<sup>st</sup> August 2010

#### **Objectives and Activities**

The company is a charity and exists to provide for young people to achieve their potential through physical, mental and spiritual growth. To achieve this object, the charity gives grant aid to such young people or projects benefiting such young people. Efforts are made to encourage grant applications by advertising and word of mouth.

#### Governance

The company is governed by its Trustees (Directors)

#### **Public Benefit**

The Company's objectives are:

- To help young people to develop their physical, mental and spiritual capacities so that they may grow to full maturity as individuals, and their condition of life may be improved
- And to awaken, or strengthen, in them their desire for a full and active Christian life

These are achieved by offering grants to individual young people and to organizations and projects working to achieve the same objectives. Within the stated objectives, all young people may benefit

During the year 2009/10 the Company's activities have benefited 10 young people and 14 organisations serving young people. Further information is given under the Review of Activities

#### **Investment Policy**

To maintain and expand the real value of the Charity's assets in order to provide regular income for grants to support young people. This to be done in such a way as to minimise any conflict between the objectives of the Charity and the investments made on its behalf

A balanced approach, in capital growth and income terms

To achieve an investment income of at least £20,000 p a, with an emphasis on rising in line with inflation

To minimise investment exposure to any company whose activities are considered likely to increase sickness or poverty. These include businesses involved with tobacco, alcohol, gambling and defence

To seek exposure to those companies which take seriously their role as corporate citizens. In particular improving environment standards and other activities likely to improve health and reduce poverty.

All investments are with the Central Finance Board of the Methodist Church and monitored by the Board on behalf of the Charity.

#### **Risk Review**

The Trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate these risks. These procedures are periodically reviewed to ensure that they still meet the needs of the charity

#### **Reserves Policy**

The fund is unrestricted and is maintained at a level which will enable the charity to meet necessary expenses and make grants to applicants which meet its objects having regard to the volatility of the investment market and the number of grant applicants

#### **Review of Activities**

The incoming resources for the year of £28,992 are slightly more than last year's figure of £28,221 Although five quarterly dividends were received on the Property Fund Investment compared with three received last year, the dividends on all the investments were down as well as the interest on the Deposit Fund Resources expended totalled £30,679 (2009 £18,209) The increase was due to a greater number of grants being made. There was a Net Realised Deficit of £1,687 compared with a Surplus of £10,012 last year.

The sum of £10,001 was invested in the CFB Managed Equity Fund during the year.

Our investments have increased in value by £48,645 following two years of reductions (2009 £87,204, 2008 £81,270) as a result our total Funds have increased to £677,159 from £630,201 last year. At 31<sup>st</sup> August 2010 our investments were valued at £642,316 (2009 £583,670), which is below their purchase price of £715,008

In 2009/2010 grants made totalled £29,200 (2009 £16,775)

To individual young people	10 (2009 8) awards ranging from £300 to £1,000 and totalling £5,300
	(2009 £3,575)

To charitable organisations 14 awards (2009 9) granted, ranging from £500 to £2,500 and totalling serving young people £23,900 (2009 £13,200) of which 9 were for £2,000 or more as follows:

Bedford North Methodist Circuit	Youth Worker	£2,000
Leek & Dist Youth Worker Project	Youth Worker	£2,000
Ncounter Emerge Youth Project	Youth Worker	£2,000
Newton Abbot Methodist Circuit	Youth & Community Worke	r £2,000
Share Jesus International	Youth Leadership Course	£2,300
Shipston Youth Project	Youth Worker	£2,000
Springs Dance Company	Apprenticeship Scheme	£2,200
St Lukes Methodist Church, Hoylake	Youth Worker	£2,000
The Bridge, Hinckley	Youth Worker	£2,500

In the next two years, there are commitments to

Bovey Tracey Methodist Church	£1,500	Bromley Common Methodist Church	£1,000
Ncounter Emerge Youth Project	£2,000	The Bridge, Hinckley	£3,500
Leek & Dist Youth Worker Project	£2,000	Northwich & Winsford Methodist Circuit	£1,600
St Luke's Methodist Church, Hoylake	£2,500	Springs Dance Company,	£3,000
Newton Abbot Methodist Circuit	£2,500	Bedford North Methodist Circuit	£2,000

## **Trustees' Annual Report for 2010**

#### Trustees' Responsibilities

Company law requires us, as Trustees, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure for the financial year. In preparing those financial statements, the Trustees should follow best practice and

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable us to ensure that the financial statements comply with the Companies Act 1985. We are also responsible for safeguarding the assets of the charitable company and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities

#### **Trustees**

Trustees, who are directors for the purposes of company law and trustees for the purposes of charity law, who served during the year and up to the date of this report are set out on page 3

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at  $31^{st}$  August 2010 was 20 ( $31^{st}$  August 2009 – 20)

#### Independent Examiner

Mr Peter Lockwood was appointed as Independent Examiner during the year

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the special provisions of Part V11 of the Companies Act 1985 relating to small entities

Approved by the Trustees and signed on their behalf by

Rev R W Thompson Trustee and Secretary

3 No ventus 2010

## Independent Examiner's Report to the members on the unaudited accounts of Methodist Youth Activities

I have examined the attached accounts and statements for the year ended 31st August 2010, which are set out on pages 8 to 11

#### Respective Responsibilities of Trustees and Examiner

The directors and charity's trustees are responsible for the preparation of the accounts. The directors have taken advantage of the Companies Act 1985 in not having these accounts audited under Section 249A and they also consider that an audit is not required for this year, under Section 43 (2) of the Charities Act 1993 (the 1993 Act), and that an independent examination is needed

It is my responsibility to

- Examine the accounts (under section 43 (3) (a) of the 1993 Act),
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43 (7) (b) of the 1993 Act), and
- To state whether particular matters have come to my attention

#### **Basis of Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Examiner's Statement**

In connection with my examination, no matter has come to my attention,

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the 1993 Act, and
  - to prepare accounts which accord with the accounting records and comply with the account requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed P. Lockward Date 28 Och Les 2010.

Mr Peter Lockwood 28 Butt Lane, Hepworth, Holmfirth, HD9 1HT

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDING 31st AUGUST 2010 (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

	Notes	Unresti 2010	ricted <i>2009</i>
		£	£
INCOMING RESOURCES			
Subscriptions and Donations	1	15	186
Investment Income		28,847	27,937
Photocopying		129	98
		28,991	28,221
RESOURCES EXPENDED			
Grants Payable	1	29,200	16,775
Management and Administration	2	1,478	1,434
		30,678	18,209
NET INCOMING RESOURCES		-1,687	10,012
REALISED DEFICIT (2009 SURPLUS) for the	year	-1,687	10,012
Surplus (Loss 2009) on investments from			
changes in value	6	48,645	-87,204
NET MOVEMENTS IN FUNDS FOR THE YE	AR	46,958	-77,192
TOTAL FUNDS as at 1st September 2009		630,201	707,393
TOTAL FUNDS as at 31st August 2010		677,159	630,201

#### **BALANCE SHEET AS AT 31 AUGUST 2010**

	Notes		2010		2009
		£	£	£	£
FIXED ASSETS					
Tangible Assets	5		0		0
Investments	6	_	642,316	_	583,670
			642,316		583,670
CURRENT ASSETS					
CFB Deposit Account		34,535		41,530	
TMCP Trustees Interest Fund		0		4,658	
Cash at bank & in hand	_	408	_	443	
		34,943		46,631	
CREDITORS					
Amounts falling due within one year	7 _	100	_	100	
NET CURRENT ASSETS/LIABILITIES	8		34,843		46,531
NET ASSETS		-	677,159	_	630,201
UNRESTRICTED FUNDS		_			
General Funds		_	677,159	_	630,201

For the year ending 31st August 2010 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

The Trustees/Directors responsibilities

- a) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- b) The Trustees/Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime

Approved by the Trustees/Directors on 3rd November 2010

and signed on its behalf by

M Roberts

Rev R W Thompson

## Notes on the Financial Accounts for the Year Ended 31<sup>st</sup> August 2010

#### 1. ACCOUNTING POLICES

These financial statements have been prepared under the historic cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Companies Act 1985 and follow the recommendations in Accounting and Reporting by Charities Statement of Recommended Practice issued in 2005

Voluntary income is received by way of subscriptions covering up to 5 years and donations and is included in full in the Statement of Financial Activities when received

Resources expended are recognised in the period in which they are incurred Resources expended include attributed VAT, which cannot be reclaimed Grants are included in the Statement of Financial Activities when they are paid

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 5 years. Items of equipment are capitalised where the purchase price exceeds £500

Investments held as fixed assets are revalued at the Balance Sheet date and the gain or loss taken to the Statement of Financial Activities

There are no restricted funds. All the incoming resources are generated for the objects of the charity without specific purpose and are available as general funds.

		2010	2009
		£	£
2.	MANAGEMENT & ADMINISTRATION		
	Committee Costs	507	512
	Administration	411	372
	Independent Examiner	110	100
	Pension Costs	450	450
		1,478	1,434
		====	<del>===</del> =
3.	TRUSTEES' EXPENSES		
	Travel costs reimbursed to 7 (2009 6) of the Trustees	433	396
		====	====

#### 4. TAXATION

The company is exempt from corporation tax on its charitable activities

•	FIXED ASSETS	Office equipment	Total £
	TANGIBLE FIXED ASSETS	ı	ı.
	COST As at 1 <sup>st</sup> September 2009	<u>935</u>	<u>935</u>
	As at 31 <sup>st</sup> August 2010	<u>935</u>	<u>935</u>
	DEPRECIATION		
	As at 1 <sup>st</sup> September 2009	935	935
	As at 31st August 2010	<u>935</u>	<u>935</u>
	NET BOOK VALUES		
	As at 31 <sup>st</sup> August 2009	<u>0</u>	<u>0</u>
	As at 31st August 2010	<u>0</u>	0

#### 6. INVESTMENTS

5.

The investments are managed by the Central Finance Board of the Methodist Church and are split as follows the Managed Equity Fund (57%), the Managed Fixed Investment Fund (25%) and the Property Fund (18%)

Troperty Tuna (1070)		2010 £	2009 £
	1 <sup>st</sup> September 2009	583,670	650,871
Purchased duri	ng year	10,001	20,003
Profit (2009 Lo	oss) on Investments from changes in value	48,645	(87204)
		<del></del>	<u> </u>
At 31 <sup>st</sup> August	2010	642,316	583,670
		<del>=====</del>	<del></del>
Historic cost of investi	ments held at 31st August 2010	715,008	705,007
7. CREDITORS: Amou	ints falling due within one year		
Other creditors and ac	cruals	100	100
			====

## DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31st AUGUST 2010

	£	2010 £	£	2009 £
	-	~	-	-
INCOME				
Subscriptions		5		106
Donations		10		80
Interest receivable		472		1,753
Dividends received		28,375		26,184
Photocopying		129	_	98
		28,991		28,221
EXPENDITURE				
Grants Given	29,200		16,775	
Pension Payment	450		450	
Administration	361		322	
Committee Costs	507		512	
Independent Examiner	110		100	
Annual Return & Data Protection	50		50	
		30,678		18,209
NET SURPLUS FOR THE YEAR		-1,687		10,012
REALISED SURPLUS FOR THE YEAR				
before Revaluation of Investments		-1,687		10,012
Add (Deduct) Revaluation of Investments		48,645		-87,204
NET SURPLUS/DEFICIT FOR THE YEAR	_ _	46,958	-	-77,192