### Registration number 3502355 Charity number 1068899

New Springs UK

Company Limited by Guarantee

Report and financial statements

for the year ended 31 December 2007

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### Company information

**Directors and Trustees** 

Rev P C Weaver Mr M Greenwood Mr E Lockwood Mr N Weaver Mr D Holmes Mr R Atkinson

Company number

3502355

Charity number

1068899

Company Secretary

Pastor H M S Weaver

Registered office

2a Granby Street Loughborough LE11 3DU

Accountants

Rogers Spencer Newstead House Pelham Road Nottingham NG5 1AP

Bankers

Barclays Bank PLC 2 Bishops Meadow Loughborough LE11 5RB

Solicitors

S F Marshall

Robinsons Solicitors

Friar Gate Derby DE1 1FL

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## Directors' report For the year ended 31 December 2007

### Principal activity

The principal activities of the company are to advance the Christian faith and also to promote general community activities

### Review of year

2007 was a good year in the whole area of work, ministry and development of New Springs UK

The Directors/Trustees formally convened on no less than 9 occasions throughout the year. These officers have responsibility for overseeing the whole of the organisation ensuring all the organisation's primary objectives are fulfilled, as well as overseeing the legal and financial aspects of the organisation. The elders of New Springs, however, oversee the spintual aspects of the organisation on a weekly basis.

#### Nationally

The national network of ministers and Christian leaders continued throughout the year. The CEO met with individual ministers and also with small groups every month. Our goal has continued to be to assist other like-minded charitable organisations in a consultative way as well as in many practical areas.

There have been a dozen cluster group gatherings held up and down the UK

For 9 months of the year New Springs UK continued to provide an effective Free Church Chaplain to Loughborough University on a part-time basis

We celebrated our 10<sup>th</sup> anniversary with a special banquet with 240 guests and a weekend of further celebrations

### Locally

In 2007 we did not see as much growth as we would have liked. However, the local work based in Loughborough, Leicestershire proved to be a good time to strengthen the foundations of the organisation.

The church's social programme, international work and youth programmes have continued to bring a considerable impact to the people we minister to and assist. Furthermore the church staged various successful events throughout the year such as the Passover, the annual gala banquet and several baptismal services. Weekly Sunday morning services and mid-week home groups and prayer meetings continued throughout the year.

### The future

In 2008 we will be approaching several new Directors/Trustees as it is anticipated that two or three of our existing Directors/Trustees will need to leave the Board through other pressing commitments or relocation to another part of the world. Obviously any newly appointed Directors/Trustees will receive the appropriate orientation.

We also envisage leasing more premises adjacent to our current premises to expand the organisation's work

We are also planning a major evangelistic mission to be staged in the Autumn of 2008

We are also keen to establish a large children's work, therefore we will be spending time preparing to appoint personnel to this vital work

New Springs continues to work with the other churches and Christian organisations in the town and we will be playing a leading role in organising and staging a joint town-wide event known as "The Maze" which is a world record community and church awareness initiative taking place in the next two years

We look forward to continuing to advance the organisation in 2008

## Directors' report For the year ended 31 December 2007

#### Reserves

The Directors have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be between 3 and 6 months of the resources expended, which equates to £55,000 to £110,000 in general funds. At this level, the Board feel that they would be able to continue the current activities of the charity in the event of a significant drop in income. At present the free reserves amount £14,465 and therefore the target level has not been reached. The Board are considering ways in which additional unrestricted funds can be raised.

#### Risk review

The Directors have embarked upon a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Significant external risks to income are continually reviewed to ensure that sufficient funds are in place. Internal risks are minimised by the implementation of procedures for authorisation of all transactions to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

#### Recruitment and appointment of Directors

The Directors are working on a policy at the present time and will be formalising this shortly

### Trustee induction and training

New Directors will become familiar with the practical work of the charity after reading the Annual Report and will have received a copy of the Memorandum and Articles and the latest financial reports. They will also meet with the Chief Executive and existing Directors as well as being offered opportunities to visit with the staff team.

Additionally, they are invited to attend induction training which covers the following areas

- The Policy and Practice Guide
- Training and Support
- Roles and Responsibilities
- Knowledge
- Communication
- Best Practice Guides

All Directors are then signposted to any other relevant training throughout the year

### Directors and their interests

The directors who served during the year and their interests in the company are as stated below

Rev P C Weaver

Mr D Holmes Mr R Atkinson

Mr C J Anumba

Mr K C Tripp

Mr D M Richards

## Members' Guarantees

Members of the company guarantee to contribute an amount not exceeding £10 each to the assets of the company in the event of winding up. The total number of such guarantees at 31 December 2007 was 6 (2006 – 6)

### Directors' report For the year ended 31 December 2007

## Statement of directors' responsibilities

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations,

Law applicable to charities in England & Wales requires the directors to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The directors are responsible for keeping accounting records that disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

This report is prepared within the special provisions of Part VII of the Companies Act 1985 relating to small companies

Approval

This report was approved by the board on companies

13 10 2008 taking into account the exemption available to small

Sign on behalf of the Directors/Trustees

P C Weaver Director

## Accountants' report on the unaudited financial statements to the directors of New Springs UK

Accountants' report to the members on the unaudited accounts of New Springs UK

We report on the accounts for the year ended 31 December 2007 set out on pages 5 to 12

Respective responsibilities of directors and reporting accountants

As described on page 3 the trustees, who are also the directors of New Springs UK for the purposes of company law, are responsible for the preparation of the accounts, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

### Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

#### Opinion

### In our opinion

- a the accounts are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985,
- b having regard only to, and on the basis of, the information contained in those accounting records
  - I the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act, and
  - the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(4) of the Act as modified by section 249A(5) and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1)

16 October 2008

Rogers Spencer

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Chartered Certified Accountants and Registered Auditors

Newstead House Pelham Road

Nottingham NG5 1AP

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# Statement of Financial Activities for the year ended 31 December 2007

	Notes	Unrestricted Funds 2007 £	Restricted Funds 2007 £	Total Funds 2007 £	Total Funds 2006 £
Incoming Resources					
Donations and gifts	2	189,374	-	189,374	107,313
Fees		-	-	-	35,729
Investment Income		314	-	314	-
Activities to further the charity's objectives					
Church activities		48,758	<del></del>	48,758	<u>47,861</u>
Total incoming resources		<u>238,446</u>		<u>238,446</u>	<u>190,903</u>
Resources Expended					
Grants payable		3,390	-	3,390	16,853
Charitable expenditure	3	<u>219,054</u>	-	<u>219,054</u>	<u>202,362</u>
Total resources expended		<u>222,444</u>	<del>-</del>	<u>222,444</u>	<u>219,215</u>
Net (Outgoing)/Incoming resources before					
transfers		16,002	-	16,002	(28,312)
Transfer between funds					
Net movement in funds		16,002	-	16,002	(28,312)
Total funds at 1 January 2007		<u>6,519</u>	<u>14,465</u>	<u>20,984</u>	<u>49,296</u>
Total funds at 31 December 2007		<u>22,521</u>	<u>14,465</u>	<u>36,986</u>	20,984

# Balance sheet as at 31 December 2007

	Notes	2007	2006
Fixed assets		£	£
Tangible fixed assets	7	8,407	<u>12,526</u>
Current assets			
Debtors	8	18,358	16,254
Cash at bank and in hand		<u>30,268</u>	9,237
		48,626	25,491
Creditors. amounts falling due within one year	9	<u>20,047</u>	17,033
Net current assets		<u>28,579</u>	<u>8,458</u>
Net assets		<u>36,986</u>	20,984
Reserves			
Unrestricted Funds	12	22,521	6,519
Restricted Funds	12	<u>14,465</u>	14,465
Total Funds		<u>36,986</u>	<u>20,984</u>

## Balance sheet (continued) as at 31 December 2007

### Director's statement required by section 249A

The directors are satisfied that the company was entitled to exemption under subsection (1) of section 249A of the Companies Act 1985 and that members have not required an audit in accordance with subsection (2) of section 249B

The directors acknowledge their responsibilities for

- ensuring that the company keeps accounting records which comply with section 221, and
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005)

The financial statements were approved by the Board on 1310 08 and signed on its behalf by

P C Weaver

## Notes to the financial statements For the year ended 31 December 2007

### 1 Accounting policies

### 1 1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005) and the Statement of Recommended Practice Accounting and reporting by Charities issued in March 2005

#### 1.2 Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal

### 1.3 Incoming resources

All incoming resources are included in the SOFA when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Gifts in kind for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value of the Charity where this can be quantified and a third part is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

### 14. Resources expended

- Expenditure is recognised on an accruals basis as liabilities are incurred and includes irrecoverable VAT
- Chantable expenditure comprises those costs incurred by the company in the delivery of its activities and services for its beneficiaries
- Governance costs represent those costs associated with meeting the constitutional and statutory requirements
  of the company

### 1.5. Tangible fixed assets and depreciation

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives of five years

### 1.6 Grants

All grants and voluntary income are accounted for gross when receivable as long as they are capable of financial measurement

Grants including grants for the purchase of fixed assets are recognised in full in the Statement of Financial Activities in the year in which they are receivable

# Notes to the financial statements For the year ended 31 December 2007

2.	Donations and Gifts	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
	Tithes, offering and other donations	160,816	-	160,816	86,159
	Gift aid receivable	<u>28,558</u>		<u>28,558</u>	<u>21,154</u>
3	Resources Expended	<u>189,374</u>	<del></del>	<u>189,374</u>	<u>107,313</u>
3	Resources Expended				
	Ministry support and expenses	76,210	-	76,210	42,482
	Staff salanes	30,976	-	30,976	61,364
	Charitable gifts	34,852	-	34,852	5,320
	Premises and equipment costs	23,421	-	23,421	25,978
	Management and administration	28,971	-	28,971	32,890
	Events and activities	15,726	_	15,726	11,998
	Audio Visual expenses	770	-	770	-
	Depreciation	<u>8,128</u>		<u>8,128</u>	22,330
		<u>219,054</u>	-	<u>219,054</u>	<u>202,362</u>
			2007		2006
4 a)	Operating surplus		£		£
	The operating surplus is stated after charging				
	Accountants' fees		3,115		2,443
	Depreciation		<u>8,128</u>		<u>22,330</u>
b)	Interest payable and similar charges				
,	Overdraft interest and bank charges		<u>199</u>		<u> 188</u>

### 5. Transactions with Trustees

During the year, two of the Trustees were also engaged in Ministry and in accordance with the Trust Deed, which states that Trustees can be paid remuneration provided they are in the minority, their remuneration was as follows

		2007	2006
		£	£
Pastor D Holmes		21,503	3,300
Rev P C Weaver	- Support	50,352	34,201
	- Pension	<u>4,355</u>	<u>3,881</u>
		<u>76,210</u>	<u>41,382</u>

The pension costs stated above are in respect of a defined contribution scheme. No contributions were outstanding at the end of the year

Travelling expenses totalling £2,340 were paid to Trustees during the year (2006 £1,013)

# Notes to the financial statements For the year ended 31 December 2007

### 6 Staff costs

Staff costs were as follows	2007	2006
	£	£
Salanes and wages	39,476	58,498
Social security costs	<u>_2,051</u>	2,866
	<u>41,527</u>	61,364

No employee received remuneration of more than £60,000

The average number of employees during the year, calculated on the basis of full time equivalents was 8 (2006 9)

7	Tangible fixed assets	Audio Visual £	PA Equipment £	Office Equipment £	Motor Vehicle £	Total £
	Cost (or valuation)					
	At 1 January 2007 Additions At 31 December 2007	13,000  13,000	34,692 	63,957 4,009 67,966	3,150 	114,799 <u>4,009</u> <u>118,808</u>
	Depreciation					
	At 1 January 2007 Charge for the year At 31 December 2007  Net Book Value	5,200 <u>2,600</u> <u>7,800</u>	33,911 <u>781</u> <u>34,692</u>	60,012 <u>4,747</u> <u>64,759</u>	3,150 3,150	102,273 <u>8,128</u> <u>110,401</u>
	At 31 December 2007	<u>5,200</u>	<del>-</del>	<u>3,207</u>	<u></u>	<u>8,407</u>
	At 31 December 2006	<u>_7,800</u>	<u>781</u>	<u>3,945</u>		<u>12,526</u>
8	Debtors				2007 £	2006 £
	Income tax recoverable Prepaid expenses Other debtors				2,094 13,828 _2,436 _18,358	2,984 13,270 ————————————————————————————————————

# Notes to the financial statements For the year ended 31 December 2007

9	Creditors amounts falling due within one year		2007 £	2006 £
	Trade creditors Amounts owed to PACE Accruals Audio visual equipment loan account		1,710 1,243 2,094 15,000 20,047	2,033 15,000 17,033
10.	Analysis of net assets between funds	Unrestricted funds £	Restricted funds £	Total £
	Tangible fixed assets Net current assets	8,407 <u>14,114</u> <u>22,521</u>	14,465 14,465	8,407 <u>28,579</u> <u>36,986</u>

## 11 Share Capital

The company is limited by guarantee and therefore has no share capital. The directors of the company are considered to be members for Companies Act purposes and their liability is limited to £10 each

### 12 Funds

	Movement in Resources				
	Balance at 31/12/06	Incoming	Outgoing	Transfers	Balance at 31/12/07
	£	£	£	£	£
No mortgage fund	14,465	-	-	-	14,465
Unrestricted general fund	<u>6,519</u>	<u>238,446</u>	<u>222,444</u>	<u></u>	<u>22,521</u>
	<u>20,984</u>	<u>238,446</u>	<u>222,444</u>		<u>36,986</u>

The charity is seeking to purchase its own building and the 'No Mortgage Fund' will be used once the purchase is made

## 13 Related party transactions

All of the trustees/directors of this chanty are also trustees/directors of Proactive Community Endeavours Ltd (PACE)

Grants of £3,390 (2006 £16,853) were given to PACE during the year Also during the year rents of £9,720 (2006 £8,000) were charged to PACE and expenses of £35,991 (2006 £9,347) were recharged

At 31 December 2007 New Springs UK owed PACE £1,243

The following page does not form part of the statutory accounts.