# DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

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A44 19/06/2013 #142
COMPANIES HOUSE

Company No 03623581 (England and Wales)

#### COMPANY INFORMATION

**DIRECTORS** 

Miss J M Davis

Miss C A M Hempstead

I E White Mrs B Preater

**SECRETARY** 

Mr R D Denford

**COMPANY NUMBER** 

03623581

(England and Wales)

REGISTERED OFFICE

**Equity Court** 

73-75 Millbrook Road East

Southampton SO15 1RJ

REPORTING ACCOUNTANT

D A Creal FCA

Chartered Accountant

Peterkin House 76 Botley Road Swanwick Southampton SO31 7BA

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## Directors' Report for the year ended 31 December 2012

The directors present their report and the unaudited financial statements for the year ended 31 December 2012

## Principal activity

The principal activity of the company during the year was the management of St Christopher Court, St John Street, Hythe.

The company has no income or expenditure in its own right, all transactions in the year being related to the maintenance of the common parts in accordance with the lease. Service charges collected are for the purpose of meeting the relevant costs in relation to the property in accordance with the provisions of section 42 of the Landlords and Tenant Act 1987

#### **Directors**

Under the Articles of Association only leaseholders of Arabia Court may serve as directors. The directors who served during the year were:

Miss J M Davis Miss C A M Hempstead I E White Mrs B Preater

#### Small company provisions

This report has been prepared in accordance with the special provisions relating to companies subject to small companies regime under Part 15 of the Companies Act 2006

The May 2013 and signed on its behalf

This report was approved by the board on

Miss C A M Hempstead

Director

CHARTERED ACCOUNTANT'S REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY ACCOUNTS OF ARABIA COURT MANAGEMENT (HYTHE) LIMITED FOR THE YEAR ENDED 31 DECEMBER 2012

In order to assist you to fulfil your duties under the Companies Act 2006, I have prepared for your approval the accounts of Arabia Court Management (Hythe) Limited for the year ended 31 December 2012, as set out on pages 3 to 5, which comprise of Profit and Loss Account and Balance Sheet, from the company's accounting records and explanations given to me

As a practising member, D A Creal FCA, of the Institute of Chartered Accountants in England and Wales (ICAEW), I am subject to its ethical and other professional requirements which are detailed at icaew com/membershandbook

This report is made solely to the Board of Directors of Arabia Court Management (Hythe) Limited, as a body, in accordance with the terms of my engagement letter. My work has been undertaken solely to prepare for your approval the accounts of Arabia Court Management (Hythe) Limited and state those matters I have agreed to state to the Board of Directors of Arabia Court Management (Hythe) Limited as a body, in this report in accordance with AAF2/10 as detailed at icaew com/compilation. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than Arabia Court Management (Hythe) Limited and its Board of Directors as a body for my work or for this report

It is your duty to ensure that Arabia Court Management (Hythe) Limited has kept adequate accounting records to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit/(loss) of Arabia Court Management (Hythe) Limited You consider that Arabia Court Management (Hythe) Limited is exempt from the statutory audit requirement for the year ended 31 December 2012

I have not been instructed to carry out an audit review of the accounts of Arabia Court Management (Hythe) Limited For this reason, I have not verified the accuracy or completeness of the accounting records or information and explanations given to me and I do not, therefore, express any opinion on the statutory accounts

D A CREAL FCA Chartered Accountant

Peterkin House 76 Botley Road

Swanwick

Southampton

SO31 7BA

Date 20 February 2013

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2012

	Note	2012 £	<u>2011</u> £
Turnover	1	<u>-</u>	=
Profit on ordinary activities before taxation		-	-
Tax on profit on ordinary activities		<u> </u>	<u>-</u>
Profit for the financial year		£ =	£ =

#### Note 1

The company has no income or expenditure in its own right. All transactions in the year relate to maintenance of the common parts in accordance with the lease. Income and expenditure arising from these transactions is shown in separate service charge accounts for the property that do not form part of annual accounts of the company and are not filed at Companies House. All service charge monies received from the residents of Arabia Court are held on trust for the residents.

# STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES FOR THE YEAR ENDED 31 DECEMBER 2012

	<u>Note</u>	<u>2012</u> £	(as restated)
Profit/(loss) for the year		-	-
Prior year adjustment	1	Ξ	( <u>6,328</u> )
Total gains and (losses) recognised since last annual report		£	£ <u>(6,328)</u>

## **BALANCE SHEET AS AT 31 DECEMBER 2012**

	Note	2012 £	2011 £
Fixed assets Tangible assets	2	5	5
Current assets Cash at bank (held by Arabia Court Management (Hythe) Limited)	3	10,386	9,485
Creditors: amounts falling due within one year Amounts due to residents		<u>9,631</u>	<u>8,735</u>
Total assets less current liabilities		£ <u>755</u>	£ <u>755</u>
Capital and reserves Called-up share capital Freehold reserve	4	750 5	750 5
		£ <u>755</u>	£ <u>755</u>

The directors are satisfied that for the year ended 31 December 2012 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 (the Act), and that no member or members have requested an audit pursuant to section 476 of the Act. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394-395 of the Act and which otherwise comply with the requirements of the Act so far as applicable to the company

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standards for Smaller Entities (effective April 2008)

9th May 2013

Signed on behalf of the directors on

Miss C A M Hempstead

Director

The notes on page 5 form part of these financial statements

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

#### 1. Basis of accounting

The accounts are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### Prior year adjustment

The company has no income or expenditure in its own right, all transactions in the year being related to the maintenance of the common parts in accordance with the lease Services charges collected are held on trust for the purpose of meeting the relevant costs in relation to the property in accordance with the provisions of section 42 of the Landlords and Tenant Act 1987 Accordingly, the transactions and balance relating to the service charges collected from leaseholders which were included in the company's accounts for the year ended 31 December 2012 or earlier have been removed, and the prior year's figures restated. Information relating to service charges is now dealt with as a separate statement of account

## 2. Tangible fixed assets

This represents the freehold reversion of the land and buildings at St Christopher Court, St John Street, Hythe stated at cost The leases run for 999 years from 1998

## 3. Bank account

At the balance sheet date the company bank account also contained £9,631 which is held on trust under section 42 of the Landlords and Tenant Act 1987 The amount is also shown as a Creditor due within One Year

## 4. Share capital

	2012 £	2011 £
Authorised, issued and fully paid Ordinary A shares of £50 each	£ <u>700</u>	£ <u>700</u>
Ordinary B shares of £1 each	£ <u>50</u>	£ <u>50</u>