

Registered Number 04932648

In England and Wales

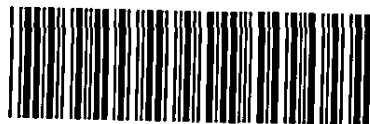
**QUEENS COURT READING MANAGEMENT COMPANY LIMITED**

**DORMANT ACCOUNTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2009**

**A COMPANY LIMITED BY GUARANTEE**

MONDAY



A24 \*AT114K92\* 182  
24/05/2010  
COMPANIES HOUSE

**QUEENS COURT READING MANAGEMENT COMPANY LIMITED**

**A COMPANY LIMITED BY GUARANTEE**

**COMPANY INFORMATION**

|                   |   |
|-------------------|---|
| DIRECTORS         | L E Haines (App 24 11 09)<br>R S Harrison<br>J Woolfenden                           |
| COMPANY SECRETARY | Hertford Company Secretaries Limited<br>R S Harrison                                |
| REGISTERED OFFICE | RMG House<br>Essex Road<br>Hoddesdon<br>Hertfordshire<br>United Kingdom<br>EN11 0DR |
| REGISTERED NUMBER | 04932648 (England and Wales)  |
| ACCOUNTANTS       | RN Accountancy<br>RMG House<br>Essex Road<br>Hoddesdon<br>Hertfordshire<br>EN11 0DR |

**QUEENS COURT READING MANAGEMENT COMPANY LIMITED**

**A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE DIRECTORS**

The Directors present their report with the financial statements of the company for the year ended 31ST DECEMBER 2009

**PRINCIPAL ACTIVITY**

Queens Court Reading Management Company Limited was formed on 15 October 2003  
This company is not a trading company

As part of the management of that property, service charges are collected from lessees to meet the cost of managing and maintaining the property. Service charges are held in trust for their benefit of the lessees. Accordingly the service charge income and expenditure is excluded from the company's accounts and separate service charge accounts are prepared.

**DIRECTORS**

The Directors in office in the year were as follows

L E Haines (App 24 11 09)  
R S Harrison  
J Woolfenden

The company is limited by Guarantee and has no share Capital. The liability of each member is limited to £1.

**SMALL COMPANY EXEMPTIONS**

This report of the Directors has been prepared in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on Behalf of  
The Board of Directors



Director or ~~Secretary~~ R. S. HARRISON

Approved by the Board on

18 May 2010

QUEENS COURT READING MANAGEMENT COMPANY LIMITEDA COMPANY LIMITED BY GUARANTEEINCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2009

|  | Notes | <u>2009</u> | <u>2008</u> |
|--|-------|-------------|-------------|
|  |       | £           | £           |
| <u>TURNOVER</u>                                | 1     | -           | -           |
| Adjustment To Arrears                          |       | <u>-</u>    | <u>-</u>    |
| Administrative Expenses                        |       | <u>-</u>    | <u>-</u>    |
| <u>OPERATING SURPLUS / (DEFICIT)</u>           |       | -           | -           |
| Interest Payable and Bank Charges              |       | -           | -           |
| Gross Interest Receivable                      |       | <u>-</u>    | <u>-</u>    |
| <u>SURPLUS/(DEFICIT) ON ORDINARY</u>           |       |             |             |
| ACTIVITIES before Taxation                     | 8     | -           | -           |
| <u>TAXATION</u>                                |       |             |             |
| Corporation Tax                                |       | <u>-</u>    | <u>-</u>    |
| Removal Of Activity To Service Charge Accounts |       | -           | (9,173)     |
| <u>RESERVES / (DEFICIT) brought forward</u>    |       | £Nil        | 9,173       |
| <u>RESERVES / (DEFICIT) carried forward</u>    |       | <u>£Nil</u> | <u>£Nil</u> |

The notes form a part of these financial statements

QUEENS COURT READING MANAGEMENT COMPANY LIMITED

A COMPANY LIMITED BY GUARANTEE

BALANCE SHEET AT 31ST DECEMBER 2009

|   | Notes | <u>2009</u> |             | <u>2008</u> |             |
|---|-------|-------------|-------------|-------------|-------------|
| <u>CURRENT ASSETS</u>                                       |       | £           | £           | £           | £           |
| Debtors   | 2     |             | -           |             | -           |
| Prepayments   | 3     |             | -           |             | -           |
| Bank & Cash   |       |             | -           |             | -           |
|   |       |             | -           |             | -           |
| <u>Deduct CREDITORS amounts falling due within one year</u> |       |             |             |             |             |
| Creditors   | 4     | -           |             | -           |             |
| Creditors Control account                                   | 5     | -           |             | -           |             |
| Accrued Expenses  | 6     | -           |             | -           |             |
|   |       |             | -           |             | -           |
| <u>TOTAL NET ASSETS / (LIABILITIES)</u>                     |       |             | <u>£Nil</u> |             | <u>£Nil</u> |
| <u>Represented by -</u>                                     |       |             |             |             |             |
|   |       |             | £           |             | £           |
| <u>RESERVE FUNDS FOR MAJOR WORKS</u>                        | 7     |             | -           |             | -           |
| <u>INCOME &amp; EXPENDITURE ACCOUNT</u>                     |       |             | -           |             | -           |
| <u>REMOVAL OF ACTIVITY TO SERVICE CHARGE ACCOUNTS</u>       |       |             | -           |             | -           |
|   |       |             | <u>£Nil</u> |             | <u>£Nil</u> |

For the year ended 31 December 2009 the company was entitled to exemption under section 480 of the Companies Act 2006

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

These financial statements have been prepared in accordance with the special provisions relating to small companies within the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities

The notes form a part of these financial statements

Approved by the Board on

18 May 2010

and signed on its behalf by

*R S Harrison*

Director  
R S HARRISON

QUEENS COURT READING MANAGEMENT COMPANY LIMITEDA COMPANY LIMITED BY GUARANTEENOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2009**1 ACCOUNTING POLICIES**Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Change in Accounting Policy

The company act as trustee of a statutory trust in respect of service charge monies collected for the maintenance of Queens Court Reading Management Company Limited  
The Company has changed its accounting policy to exclude these funds from the company's accounts as separate service charge accounts are prepared and certified

The company was dormant throughout the year ended 31 December 2009. However, reference to information relating to the year ended 31 December 2008 has been made where appropriate

Service Charges

The company is responsible for the management of Queens Court Reading Management Company Limited and collects service charges from lessees in order to fund expenditure incurred in the management of the property. These services charge funds are held in trust for the lessees as required by the Landlord & Tenant Act 1987. Transactions relating to the management of the property are reported separately to the lessees and are excluded from the company's financial statement

|  |             |             |
|--|-------------|-------------|
| <b>2 DEBTORS</b>   | <u>2009</u> | <u>2008</u> |
| (Amounts falling due to the Company within one year)                               | £           | £           |
| Maintenance Charges in Arrears   | -           | -           |
| Sundry Debtors   | -           | -           |
|  | <u>£Nil</u> | <u>£Nil</u> |
| <b>3 PREPAID EXPENSES</b>  | <u>2009</u> | <u>2008</u> |
| (Amounts that have been paid for but are in respect of the next Accounting Period) | £           | £           |
| Insurance Premiums   | -           | -           |
| Managing Agents Fees   | -           | -           |
|  | <u>£Nil</u> | <u>£Nil</u> |
| <b>4 CREDITORS</b>   | <u>2009</u> | <u>2008</u> |
| (Amounts falling due by the Company within one year)                               | £           | £           |
| Maintenance Charges in Advance   | -           | -           |
| Ground Rent Funds Owed to Freeholder   | -           | -           |
|  | <u>£Nil</u> | <u>£Nil</u> |

QUEENS COURT READING MANAGEMENT COMPANY LIMITEDA COMPANY LIMITED BY GUARANTEENOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2009

|   |   |             |             |
|---|---|-------------|-------------|
| 5 | <u>CREDITORS CONTROL</u>  | <u>2009</u> | <u>2008</u> |
|   | (Amounts owed by the Company for expenses incurred during the Current Accounting Period but not yet paid)     | £           | £           |
|   | Cleaning, Garden Maintenance & Repairs  | -           | -           |
|   |   | <u>£Nil</u> | <u>£Nil</u> |
| 6 | <u>ACCRUED EXPENSES</u>   | <u>2009</u> | <u>2008</u> |
|   | (Amounts owed by the Company for expenses incurred during the Current Accounting Period but not yet received) | £           | £           |
|   | Audit & Accountancy Fees  | -           | -           |
|   |   | <u>£Nil</u> | <u>£Nil</u> |

QUEENS COURT READING MANAGEMENT COMPANY LIMITEDA COMPANY LIMITED BY GUARANTEENOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2009

|          |   |                    |                    |
|----------|---|--------------------|--------------------|
| <b>7</b> | <b><u>RESERVE FUND FOR MAJOR WORKS</u></b>  | <b><u>2009</u></b> | <b><u>2008</u></b> |
|          |   | £                  | £                  |
|          | Reserve Fund brought forward  | -                  | -                  |
|          | Transfer to funds during the year   | -                  | -                  |
|          |   | <u>£Nil</u>        | <u>£Nil</u>        |
| <b>8</b> | <b><u>SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES</u></b>  | <b><u>2009</u></b> | <b><u>2008</u></b> |
|          | The Surplus/ (Deficit)on ordinary activities<br>before taxation is stated after (charging)<br>crediting the following - | £                  | £                  |
|          | Auditors Remuneration   | -                  | -                  |
|          | Directors Remuneration  | -                  | -                  |
|          | Gross Interest Received   | -                  | -                  |



Appendix A

QUEENS COURT READING MANAGEMENT COMPANY LIMITED

A COMPANY LIMITED BY GUARANTEE

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2009

|  | <u>2009</u> |             | <u>2008</u> |                 |
|--|-------------|-------------|-------------|-----------------|
|  | £           | £           | £           | £               |
| <u>INCOME</u>                                    |             |             |             |                 |
| Maintenance Charges Receivable                   |             | -           |             | -               |
|  |             | <u>-</u>    |             | <u>-</u>        |
| Bank Interest Received Gross                     | -           |             | -           |                 |
| Corporation tax                                  | <u>-</u>    |             | <u>-</u>    |                 |
|  |             | -           |             | -               |
| <u>TOTAL INCOME</u>                              |             | <u>-</u>    |             | <u>-</u>        |
| <u>Deduct EXPENDITURE</u>                        |             |             |             |                 |
| Audit and Accountancy Fees                       | -           |             | -           |                 |
| Cleaning, Garden Maintenance & Repairs           | -           |             | -           |                 |
| Communal Electricity Rates                       | -           |             | -           |                 |
| Company Secretarial Fees                         | -           |             | -           |                 |
| Insurance Premiums                               | -           |             | -           |                 |
| Managing Agent Fees                              | -           |             | -           |                 |
| Sewerage/Pump Maintenance                        | -           |             | -           |                 |
| Sundry Expenses                                  | -           |             | -           |                 |
| Reserve Funds for Major Works                    | <u>-</u>    |             | <u>-</u>    |                 |
|  |             | <u>-</u>    |             | <u>-</u>        |
| <u>EXCESS OF INCOME / (EXPENDITURE) FOR YEAR</u> |             | -           |             | -               |
| Removal Of Activity To Service Charge Accounts   |             | <u>-</u>    |             | <u>(9,173)</u>  |
| <u>CARRIED TO INCOME AND EXPENDITURE ACCOUNT</u> |             | <u>£Nil</u> |             | <u>(£9,173)</u> |