Appointment of secretary

You can use the WebFiling service to file this form online Please go to www companieshouse gov uk

What this form is for You may use this form to appoint an individual as a secretary

What this form is NOT for You cannot use this form if yo appointing a corporate secre To do this, please use form A 'Appointment of corporate se

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08/02/2014

Company name in full ROYAL MAIL GROUP LIMITED bold black capitals All fields are mandator, specified or indicated by speci			COMPANIES HOUSE
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County/Region County/Region	unty/Region		company's registered office
Postcode E C 4 Y 0 H Q here it will appear on the	stcode	E C 4 Y O H Q	If you provide your residential address here it will appear on the public
Country United Kingdom record	untry	United Kingdom	record

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Appointment of secretary

5	Signatures			
New secretary's signature	I consent to act as secretary of the above named company Signature X	Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership		
Authorising signature	This form may be signed and authorised by Director Secretary, Person authorised Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	◆ Person authorised Under either section 270 or 274 of the Companies Act 2006		
6	Additional former names (continued from Section 3)			
Former names		Additional former names Use this space to enter any additional names		

You do I

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	NEIL OWEN	
Company name	ROYAL MAIL GROUP LIMITED	
Address	100 VICTORIA EMBANKMENT	
Post town	LONDON	
County/Region		
Postcode	E C 4 Y 0 H Q	
Country	United Kingdom	
DX		
Telephone	020 7449 8128	

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Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed the date of appointment
- ☐ You have provided the service address
- □ The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- You have included all former names used for business purposes over the last 20 years
- The new secretary has signed the form
- ☐ You have provided an authorising signature.

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Important information

Please note that all information on this form will appear on the public record

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Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House,

Crown Way, Cardiff, Wales, CF14 3UZ

DX 33050 Cardiff

For companies registered in Scotland

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www.companieshouse gov.uk or email enquiries@companieshouse gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk