

South Leeds Alternative Trading Enterprise Limited

Charity number 1149293

A company limited by guarantee number 06394383

Annual Report and Financial Statements
for the year ended 31 December 2012

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South Leeds Alternative Trading Enterprise Limited

***Annual Report and Financial Statements
for the year ended 31 December 2012***

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Prepared by West Yorkshire Community Accounting Service

South Leeds Alternative Trading Enterprise Limited

Trustees' report for the year ended 31 December 2012

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were

Name	Dates
Harjinder Sagoo	
Jude McCarthy	
David Ide	
Frances Woolaston	Appointed April 2012
Veronica Mee	Appointed April 2012
Samantha Barnard	Appointed April 2012
Helen Collins	Resigned April 2012

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1149293, on 11 October 2012

Company number

The charity is incorporated in England and Wales as a private limited company, number 0639483

Registered and principal address

1 Low Road
Hunslet
Leeds
LS10 1QR

Bankers

Lloyds TSB Bank plc	Co-operative Bank plc
Vicar Lane Branch	PO Box 250
2 The Headrow	Skelmersdale
Leeds	WN8 6WT
LS1 6PN	

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 9 October 2007. It is governed by a memorandum and articles of association as amended by special resolution on 1 October 2012. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

South Leeds Alternative Trading Enterprise Limited

Trustees' report (continued) for the year ended 31 December 2012

Objectives and activities

The charity's objects

(1) To further such charitable purposes falling within the description of charitable purposes Being the advancement of citizenship or community development - Charitable purposes that fall within this description being

- a) The promotion of good citizenship and civic responsibility
- b) The promotion of urban and rural regeneration
- c) The promotion of volunteering for the public benefit
- d) The promotion of the voluntary sector for the public benefit
- e) Promoting the efficiency and effectiveness of charities and the effective use of charitable resources
- f) The promotion of community capacity building, and by promoting or advancing exclusively charitable purposes of charities involved with social investment

(2) To advance education and training for the public benefit

(3) To relieve those in need and to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society - "Socially excluded" means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community - by undertaking charitable activities which assist those by reason of their age, ill-health, disability, financial hardship or other disadvantage

(4) To protect and preserve the environment for the public benefit by the promotion of waste reduction, refuse reclamation, recycling, the re-use and repair of recycled products and the use of surplus

(5) To further such other charitable purposes as the trustees may determine from time to time The aim being to address the well-being of socially and economically disadvantaged communities in Leeds 'Well-being' shall mean ensuring the basic needs of individuals and the community are met in relation to health, education, financial security, employment, the built environment and access to public services, amenities and recreation facilities

The charity's main activities

To carry on activities which benefit the community and in particular (without limitation) to contribute to the social, environmental and economic well-being of the people of South Leeds by setting up not for profit social enterprise businesses with environmental and social aims which offer work opportunities to people with learning and other difficulties

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit

Achievements and performance

South Leeds Alternative Trading Enterprise has continued during the past year to operate The Feel Good Furniture Shop on Low Road in Hunslet, Leeds The shop allows us to continue to supply affordable used furniture and electrical items to people in need in South Leeds and surrounding areas rather than these items going to landfill The shop has experienced a large increase in demand for its goods during the last year and this is in part due to the efforts of the staff and volunteers who work hard to offer a good service to our customers

We continue to provide volunteering and employment for people with learning disabilities We have continued to support two ring fenced posts for adults with learning disabilities to work as a driver's mate assisting with the delivery and collection of our furniture and other items We also support a number of volunteers with learning disabilities to experience a work style environment that is supportive and encouraging to build their confidence and work related skills We have also continued to offer volunteering opportunities to people with mental health issues and other disabilities to ensure that they can increase their skills, confidence and employability

South Leeds Alternative Trading Enterprise Limited

Trustees' report (continued) for the year ended 31 December 2012

Achievements and performance (continued)

During the last year we have been pleased to be able add a workshop to our project. This workshop has allowed us to repair furniture that would otherwise have gone to landfill and instead we have been able to repair these items and supply them to those in need. The workshop has also allowed us to add training of our volunteers with learning disabilities in basic woodworking and furniture repair.

Our shop would not exist without the generous people who donate their unwanted, pre-loved furniture. We continue to provide free collection of quality used furniture, helping people de-clutter their houses, dispose of "old" things when they are buying new, or find a home for a deceased relative's treasured possessions.

Thank you to all our donors! We are also grateful to Leeds City Council Waste Management, who encourage us to collect from the Holmewell Road Waste Sorting Site in Middleton.

Weight Diverted from Landfill (tonnes)	2009	2010	2011	2012	Items Sold 2012
January	2.4	1.7	2.8	6.2	106
February	2.2	1.9	3.9	5.7	91
March	1.9	2	0	4.4	191
April	3.3	1.6	2.2	6.3	271
May	1.3	1.8	2.5	7.3	303
June	1.5	1.6	2.5	6.3	249
July	1.4	2	2	7.9	380
August	2	2.5	1.7	9.7	426
September	3.5	2.3	1.1	9.2	385
October	1.5	6.9	3.2	10	411
November	2.3	5	5.3	10.5	480
December	2	1.6	3.4	6.4	405
	25.3	30.9	30.6	89.9	3698

During 2012 we diverted 89.9 Tonnes of furniture and electrical items from landfill. This is a 196 per cent increase on the weight of items SLATE diverted during 2011.

Plans For The Future

We hope to develop a further outlet during the coming year including a café and furniture outlet at Hillside in Beeston. We hope that this will allow us to offer more training, employment and volunteering opportunities to people with learning disabilities and other difficulties especially in catering and hospitality.

Finance

The growth in furniture sales has seen our trading income grow to fifty two per cent of our income. We are grateful to all funders that have given us grants over the past year including Leeds City Council Adult Social Care, Jimbo's Fund, Comic Relief and Leeds City Council members for MICE money and the Inner Area South Committee for their continued support.

Financial review

The net income for the year was £66,709, including net income of £70,277 on unrestricted funds and net expenditure of £3,568 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £29,838.

The trustees have not adopted a formal reserves policy.

South Leeds Alternative Trading Enterprise Limited
Trustees' report (continued) for the year ended 31 December 2012

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to

select suitable accounting policies and apply them consistently,

observe the methods and principles in the Charities SORP,

make judgements and estimates that are reasonable and prudent,

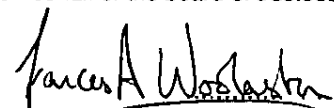
state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

This report has been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005) and in accordance with the special provisions of the Companies Act 2006 relating to small companies

Signed on behalf of the board of trustees

Signed  (Trustee)

Name FRANCES A WOOLASTON

Date 30/08/2013.

South Leeds Alternative Trading Enterprise Limited

Independent examiner's report to the trustees of South Leeds Alternative Trading Enterprise Limited

I report on the accounts of the charitable company for the year ended 31 December 2012, which are set out on pages 7 to 12

Respective responsibilities of the trustees and the examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1) which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 386 of the Companies Act 2006, and

to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005)

have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed



Name Simon Bostrom

Relevant professional qualification or body FCIE

Date

2/9/17

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

South Leeds Alternative Trading Enterprise Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2012

	Notes	2012 Unrestricted funds £	2012 Restricted funds £	2012 Total funds £	2011 Total funds £
Incoming resources					
Grants and donations	(2)	1,265	81,031	82,296	68,976
Sales and fees		102,471	-	102,471	47,957
Recycling credits		3,996	-	3,996	2,197
Other income		2,844	-	2,844	3,779
Bank interest		-	-	-	4
Total incoming resources		110,576	81,031	191,607	122,913
Resources expended					
Salaries, NIC's and payroll costs	(3)	10,406	26,802	37,208	70,901
Redundancy		-	-	-	2,615
Recruitment		414	-	414	221
Staff travel expenses		189	-	189	54
Volunteer expenses		140	4,700	4,840	2,536
Conference and training		100	250	350	365
Purchases		4,043	-	4,043	14,210
Store equipment and materials		850	888	1,738	2,839
Vehicle maintenance and fuel		-	5,168	5,168	6,952
Postage, phone and internet		2,613	-	2,613	1,247
Office consumables		1,088	-	1,088	555
Advertising and publicity		1,330	500	1,830	1,238
Registrations and subscriptions		802	-	802	199
Premises and storage costs		22,926	10,000	32,926	30,833
Insurance		2,333	1,987	4,320	3,122
Clothing and uniforms		209	1,856	2,065	542
Bank charges		1,325	-	1,325	934
Accountancy and independent examination		1,215	-	1,215	450
Legal and professional charges		-	-	-	7,503
Relocation costs		-	-	-	2,889
Loan interest payable		1,300	-	1,300	975
Losses due to theft		10	-	10	4,505
Donations		-	-	-	500
Café		131	309	440	-
Awaydays and team building		1,217	-	1,217	-
Freelancers		-	14,629	14,629	-
Depreciation		-	5,168	5,168	5,168
Total resources expended		52,641	72,257	124,898	161,353
Net income / (expenditure) before transfers		57,935	8,774	66,709	(38,440)
Transfers between funds	(4)	12,342	(12,342)	-	-
Net movement in funds		70,277	(3,568)	66,709	(38,440)
Fund balances brought forward		(40,271)	15,475	(24,796)	13,644
Fund balances carried forward	(4)	30,006	11,907	41,913	(24,796)

All incoming resources and resources expended derive from continuing activities

South Leeds Alternative Trading Enterprise Limited

Balance sheet

as at 31 December 2012

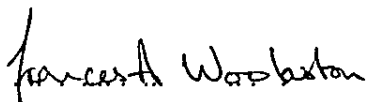
		2012	2012	2012	2011
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	5,168	-	5,168	10,336
Total fixed assets		<u>5,168</u>	<u>-</u>	<u>5,168</u>	<u>10,336</u>
Current assets					
Stock		1,200	-	1,200	1,200
Debtors and prepayments	(6)	7,982	-	7,982	7,610
Cash at bank and in hand	(7)	38,986	11,907	50,893	130
Total current assets		<u>48,168</u>	<u>11,907</u>	<u>60,075</u>	<u>8,940</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	18,330	-	18,330	22,237
Total current liabilities		<u>18,330</u>	<u>-</u>	<u>18,330</u>	<u>22,237</u>
Net current assets / (liabilities)		<u>29,838</u>	<u>11,907</u>	<u>41,745</u>	<u>(13,297)</u>
Total assets less current liabilities		<u>35,006</u>	<u>11,907</u>	<u>46,913</u>	<u>(2,961)</u>
Creditors: amounts falling due after one year		<u>5,000</u>	<u>-</u>	<u>5,000</u>	<u>21,835</u>
Net assets		<u>30,006</u>	<u>11,907</u>	<u>41,913</u>	<u>(24,796)</u>
Funds					
Unrestricted funds		30,006	-	30,006	(40,271)
Restricted funds		-	11,907	11,907	15,475
Total funds		<u>30,006</u>	<u>11,907</u>	<u>41,913</u>	<u>(24,796)</u>

For the year ending 31 December 2012 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved at a meeting of the trustees and signed on its behalf by

Signed  (Trustee)

Name FRANCES A. WOOLASTON Date 30/08/2013

South Leeds Alternative Trading Enterprise Limited

Notes to the accounts

for the year ended 31 December 2012

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005), the Companies Act 2006 and Financial Reporting Standard for Smaller Entities (effective April 2008).

There has been a change in accounting policy in relation to the recognition of grant income due to the company achieving charity status in the year. The previous policy involved crediting grants to deferred income and releasing them to the income and expenditure account as expenditure was incurred. However, the change in policy has not affected the treatment of any of the previous year's grants and so no adjustments have been required to the comparatives.

No changes have been made to the accounts for previous years.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

South Leeds Alternative Trading Enterprise Limited

Notes to the accounts continued

for the year ended 31 December 2012

2 Grants and donations	2012	2012	2012	2011
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds City Council - Adult Social Care (ASC)	-	37,000	37,000	49,009
LCC ASC (evaluation)	-	-	-	5,000
Comic Relief	-	2,000	2,000	-
Leeds Community Foundation	-	5,000	5,000	-
Keeping House	-	6,687	6,687	-
Jimbos Fund	-	20,000	20,000	-
Community Development Foundation (CDF)	-	2,300	2,300	-
LCC Inner South Area Committee Well-Being Fund	-	2,025	2,025	-
Keyfund	-	-	-	5,000
LCC Councillors MICE grants	300	851	1,151	4,798
LCC ASC - capital element released from deferred income to match vehicle depreciation	-	5,168	5,168	5,169
General donations	965	-	965	-
	<u>1,265</u>	<u>81,031</u>	<u>82,296</u>	<u>68,976</u>

3 Staff costs and numbers

	2012
	£
Gross salaries	36,484
Social security costs	74
Payroll fees	650
	<u>37,208</u>

The average number employees during the year was 5, being an average of 2.5 full time equivalent

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCC ASC (delivery team)	14,757	42,168	44,583	(12,342)	-
Comic Relief	-	2,000	1,868	-	132
Venture Philanthropy Fund	-	5,000	309	-	4,691
Ideas Change Lives	-	6,687	2,504	-	4,183
Jimbos Fund	-	20,000	20,000	-	-
CDF	-	2,300	-	-	2,300
LCC Inner Area South	-	2,025	2,025	-	-
Other small grants	718	851	968	-	601
	<u>15,475</u>	<u>81,031</u>	<u>72,257</u>	<u>(12,342)</u>	<u>11,907</u>

Fund name	Purpose of restriction
LCC ASC (delivery team)	Annual grant for the costs of the delivery team
Comic Relief	The transfer relates to expenditure incurred in previous years
Venture Philanthropy Fund	Towards uniforms for volunteers
Ideas Change Lives	Leeds Community Foundation funding for Café start up costs
Jimbos Fund	Keeping House funding for provision for people with a learning disability
CDF	Towards salary and costs of the shop manager
LCC Inner Area South	For volunteer training and equipment
Other small grants	Towards costs of a volunteer development worker
Transfers	For a variety of purposes covering equipment purchases and activity costs
	The transfer relates to eligible spending not being attributed to the fund

South Leeds Alternative Trading Enterprise Limited

Notes to the accounts continued

for the year ended 31 December 2012

5 Tangible assets

	Computers & equipment £	Total £
Cost		
At 1 January 2012	20,673	20,673
Additions	-	-
Disposals	-	-
At 31 December 2012	20,673	20,673
Depreciation		
At 1 January 2012	10,337	10,337
Charge for year	5,168	5,168
At 31 December 2012	15,505	15,505
Net book value		
At 31 December 2012	5,168	5,168
At 31 December 2011	10,336	10,336

6 Debtors and prepayments

	2012 £	2011 £
Debtors	5,969	5,494
Prepayments	2,013	2,116
	7,982	7,610

7 Cash at bank and in hand

	2012 £	2011 £
Lloyds TSB current account	5,995	-
Lloyds TSB savings account	34,749	1
Co-op current	3,019	-
Co-op savings	7,010	-
Petty cash	70	79
Cash float	50	50
	50,893	130

8 Creditors and accruals amounts falling within one year

	2012 £	2011 £
Lloyds TSB current account overdraft	-	1,193
Creditors	95	6,900
Accruals	6,400	7,976
Deferred income - LCC Business Support Centre capital grant	5,168	5,168
Keyfund loan	6,667	1,000
	18,330	22,237

8 Creditors and accruals amounts falling due after one year

	2012 £	2011 £
Deferred income - LCC Business Support Centre capital grant	-	5,168
Keyfund loan	5,000	16,667
	5,000	21,835

South Leeds Alternative Trading Enterprise Limited
Notes to the accounts continued
for the year ended 31 December 2012

9 Trustee expenses

No trustee received any expenses during this or the previous year

10 Related party transactions

There were no related party transactions during this or the previous year