

**Registration number 2798873**

**Spencer Park Management Company Limited  
Company limited by guarantee**

**Directors' report and unaudited financial statements**

**for the year ended 31 December 2011**

**TUESDAY**



**\*A1CD6ILM\***

**A33**

**03/07/2012**

**#30**

**COMPANIES HOUSE**

**Spencer Park Management Company Limited**  
**Company limited by guarantee**

**Company information**

Directors	A Whitney	
	D Alexander	
	R Stonely	(Appointed 19 April 2011)
	S Yoxall-Harary	(Appointed 19 April 2011)
Secretary	G C S Property Management Ltd	
Company number	2798873	
Registered office	Springfield House 23 Oatlands Drive Weybridge Surrey KT13 9LZ	
Accountants	David Howard 1 Park Road Hampton Wick Kingston upon Thames Surrey KT1 4AS	

---

**Spencer Park Management Company Limited**  
**Company limited by guarantee**

**Contents**

	<b>Page</b>
Directors' report	<b>1</b>
Accountants' report	<b>2</b>
Profit and loss account	<b>3</b>
Balance sheet	<b>4 - 5</b>
Notes to the financial statements	<b>6</b>

---

**Spencer Park Management Company Limited**  
**Company limited by guarantee**

**Directors' report**  
**for the year ended 31 December 2011**

The directors present their report and the financial statements for the year ended 31 December 2011

**Principal activity**

The principal activity of the company continues to be that of managing amenities at Spencer Park, Molesey Park Road, East Molesey, Surrey for the mutual benefit of the members, who are Leaseholders

The company has no income or expenditure in its own right, all transactions in the year being related to the maintenance of the common parts in accordance with the lease. Service charges collected are held on trust for the purpose of meeting the relevant costs in relation to the property in accordance with the provisions of section 42 of the Landlord and Tenant Act 1987

**Directors**

The directors who served during the year are as stated below

H Carmichael        (Resigned 19 April 2011)  
A Whitney  
D Alexander  
R Stonely            (Appointed 19 April 2011)  
S Yoxall-Harary     (Appointed 19 April 2011)

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

This report was approved by the Board and signed on its behalf by

 28/06/2012  
G.C.S Property Management Ltd  
Secretary  
Date

**Spencer Park Management Company Limited**  
**Company limited by guarantee**

**Chartered Accountants' report to the Board of Directors on the  
unaudited financial statements of Spencer Park Management Company Limited**

In accordance with our engagement letter, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us

This report is made to the company's board of directors in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's board of directors that we have done so and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's board of directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet for the year ended 31 December 2011 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

David Howard  
28 June 2012

**David Howard**  
**Chartered Accountants and**  
**Statutory Auditors**

**1 Park Road**  
**Hampton Wick**  
**Kingston upon Thames**  
**Surrey**  
**KT1 4AS**

**Spencer Park Management Company Limited**  
**Company limited by guarantee**

**Profit and loss account**  
**for the year ended 31 December 2011**

	<b>2011</b>	<b>2010</b>
<b>Notes</b>	<b>£</b>	<b>£</b>
<b>Profit on ordinary activities before taxation</b>	-	-
Tax on profit on ordinary activities	-	-
<b>Profit for the year</b>	-	-

**The notes on page 6 form an integral part of these financial statements.**

**Spencer Park Management Company Limited**  
**Company limited by guarantee**

**Balance sheet**  
**as at 31 December 2011**

	Notes	2011		2010	
		£	£	£	£
			<u>          </u>		<u>          </u>
			<u>          </u>		<u>          </u>
<b>Reserves</b>			<u>          </u>		<u>          </u>

The directors' statements required by Sections 475(2) and (3) are shown on the following page which forms part of this Balance Sheet

**The notes on page 6 form an integral part of these financial statements.**

**Spencer Park Management Company Limited**  
**Company limited by guarantee**

**Balance sheet (continued)**

**Directors' statements required by Sections 475(2) and (3)**  
**for the year ended 31 December 2011**

In approving these financial statements as directors of the company we hereby confirm

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006 ,
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year ended 31 December 2011 , and
- (c) that we acknowledge our responsibilities for
  - (1) ensuring that the company keeps accounting records which comply with Section 386 , and
  - (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 393 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board and signed on its behalf by

A. Whitney

Director

Date: 21/06/12

Registration number 2798873

**The notes on page 6 form an integral part of these financial statements.**



**Spencer Park Management Company Limited**  
**Company limited by guarantee**

**Notes to the financial statements**  
**for the year ended 31 December 2011**

**1. Accounting policies**

**1.1. Accounting convention**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The company which contracts with third parties in its own name for the supply of services to the property for the maintenance of common parts in accordance with the terms of lease, has no income or expenditure in its own right. All transactions in the year relate to the maintenance of common parts in accordance with the lease. Income and expenditure arising from these transactions is shown in separate service charge accounts for the property that do not form part of the annual statutory accounts which are filed at Companies House. All service charge monies received from the leaseholders of the property are held on trust for the leaseholders.

**1.2. Compliance with accounting standards**

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated).

**2. Company limited by guarantee**

The company is Limited by Guarantee, whereby each member has agreed to contribute £1.00 to the assets of the company in the event of it being wound up.