

REGISTERED NUMBER 01696997 (England and Wales)

**ABBREVIATED UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 30 JUNE 2013**  
**FOR**  
**STEPHEN JAMES MANAGEMENT SERVICES LTD**



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FOR THE YEAR ENDED 30 JUNE 2013**

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**STEPHEN JAMES MANAGEMENT SERVICES LTD**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 30 JUNE 2013**

**DIRECTOR**

S J Reed

**SECRETARY:**

J Bunce

**REGISTERED OFFICE:**

37 Knightbridge Walk  
Billerica  
Essex  
CM12 0HN

**REGISTERED NUMBER:**

01696997 (England and Wales)

**ACCOUNTANTS:**

Collards  
Chartered Accountants  
2 High Street  
Kingston-upon-Thames  
Surrey  
KT1 1EY

**ABBREVIATED BALANCE SHEET**  
**30 JUNE 2013**

	Notes	2013 £	2012 £
<b>FIXED ASSETS</b>			
Tangible assets	2	12,790	20,537
<b>CURRENT ASSETS</b>			
Stocks		3,500	3,500
Debtors		52,263	12,421
Cash at bank		1,252	2
		<u>57,015</u>	<u>15,923</u>
<b>CREDITORS</b>			
Amounts falling due within one year		<u>99,013</u>	<u>60,354</u>
<b>NET CURRENT LIABILITIES</b>		<u>(41,998)</u>	<u>(44,431)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>(29,208)</u>	<u>(23,894)</u>
<b>PROVISIONS FOR LIABILITIES</b>		<u>2,436</u>	<u>2,433</u>
<b>NET LIABILITIES</b>		<u><u>(31,644)</u></u>	<u><u>(26,327)</u></u>
<b>CAPITAL AND RESERVES</b>			
Called up share capital	3	100	100
Profit and loss account		<u>(31,744)</u>	<u>(26,427)</u>
<b>SHAREHOLDERS' FUNDS</b>		<u><u>(31,644)</u></u>	<u><u>(26,327)</u></u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2013

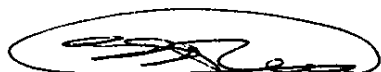
The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2013 in accordance with Section 476 of the Companies Act 2006

The director acknowledges his responsibilities for

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

The financial statements were approved by the director on 10 February 2014 and were signed by



S J Reed - Director

The notes form part of these abbreviated accounts

**NOTES TO THE ABBREVIATED ACCOUNTS  
FOR THE YEAR ENDED 30 JUNE 2013**

**1 ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

**Turnover**

Turnover represents net invoiced sales of goods and services, excluding value added tax. The revenue is recognised in the accounts on the basis of all revenue which the company has an unconditional right to receive as at balance sheet date.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Fixtures, fittings & equipment	- 20% on reducing balance
Motor vehicles	- 25% on reducing balance

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date

**Pension costs and other post-retirement benefits**

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

**2 TANGIBLE FIXED ASSETS**

	Total £
<b>COST</b>	
At 1 July 2012	140,257
Additions	1,595
Disposals	(32,700)
At 30 June 2013	<u>109,152</u>
<b>DEPRECIATION</b>	
At 1 July 2012	119,720
Charge for year	3,239
Eliminated on disposal	(26,597)
At 30 June 2013	<u>96,362</u>
<b>NET BOOK VALUE</b>	
At 30 June 2013	<u><u>12,790</u></u>
At 30 June 2012	<u><u>20,537</u></u>

**3 CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid Number	Class	Nominal value £1	2013 £	2012 £
100	Ordinary Shares		<u><u>100</u></u>	<u><u>100</u></u>