

REGISTERED COMPANY NUMBER: 03830244 (England and Wales)
REGISTERED CHARITY NUMBER: 1112967

**Report of the Trustees and
Unaudited Financial Statements For The Year Ended 31 March 2011
for
CAMDEN PSYCHOTHERAPY UNIT**

TUESDAY



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COMPANIES HOUSE

Tudor John
Nightingale House
46-48 East Street
Epsom
Surrey
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Camden Psychotherapy Unit
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for the year ended 31 March 2011

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CAMDEN PSYCHOTHERAPY UNIT

Report of the Trustees for the year ended 31 March 2011

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2011. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
03830244 (England and Wales)

Registered Charity number
1112967

Registered office
293-299 Kentish Town Road
London
NW5 2TJ

Trustees

B Peskin
P Edwards
Ms V Brownlow
Dr C Nagle
D E N W Cole
Lady J Jackling

Chair
Treasurer

- resigned 31 12 10
- appointed 2 9 10

Company Secretary
Ms O Dresner

Independent Examiner

H M Mulhall
FCA DChA
Tudor John
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

Bankers

The Co-operative Bank
P O Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation is a company limited by guarantee, incorporated on 23rd August 1999 but started trading from 1 November 2005 and registered as a charity on 10th February 2006.

The organisation was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

CAMDEN PSYCHOTHERAPY UNIT

Report of the Trustees for the year ended 31 March 2011

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects for which the company is established are

To promote a charitable purpose for the benefit of people residing in the London Borough of Camden through promoting mental health by advancement of education, the protection of health and the relief of sickness and distress

ACHIEVEMENT AND PERFORMANCE

Specific aims and activities include:

In furtherance of our objectives, we follow the code of conduct of British Confederation of Psychotherapists and that of the United Kingdom Council of Psychotherapy

To provide counselling for those with personal, psychological and emotional difficulties in the Borough

The company is limited by guarantee and does not have a share capital. The liability of the members in the event of the company being liquidated is limited to ten pounds per member

Ensuring our work delivers our aims:

We review our aims, objectives and activities each year, this review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success and the benefits they have brought to those who we intended to help. We have referred to the guidance from the Charity Commission on public benefit in reviewing and planning our objectives.

How our activities deliver public benefit, who used our services and benefited:

Our main activities are as described above, all our charitable activities focus on treating mentally affected people. Our objects and funding limit the service we provide to those resident in the Borough.

The funds/reserves have decreased from £119,702 (2010) to £116,578 (2011)

Principal Funding Sources:

Currently our principal funding source is in the form of a Grant by The Camden Primary Care Trust

FINANCIAL REVIEW

Reserves policy

The Management Committee has examined the charity's requirement and are confident that it has sufficient reserves for its requirements

Investment policy

Apart from maintaining a reasonable amount in reserves to spend in the short period, we have invested the larger balance in the deposit account, to ensure interest is accumulated

PLANS FOR FUTURE PERIODS

The charity plans to continue the activities stated above in the forthcoming years subject to satisfactory funding arrangements

ON BEHALF OF THE BOARD



Lady J Jackling - Trustee

Date 23/9/2011

**Independent Examiner's Report to the Trustees of
Camden Psychotherapy Unit**

I report on the accounts for the year ended 31 March 2011 set out on pages four to nine

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act), and
- to state whether particular matters have come to my attention

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



H M Mulhall
FCA DChA
Tudor John
Nightingale House
46-48 East Street
Epsom
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KT17 1HQ

Date 29/9/2011

CAMDEN PSYCHOTHERAPY UNIT

Statement of Financial Activities for the year ended 31 March 2011

	Notes	Unrestricted funds £	Restricted funds £	2011 Total funds £	2010 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	-	85,468	85,468	95,745
Investment income	3	165	-	165	356
Total incoming resources		165	85,468	85,633	96,101
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income		-	5,820	5,820	2,000
Charitable activities					
Psychotherapy care		-	80,704	80,704	83,315
Governance costs		-	1,020	1,020	1,131
Total resources expended		-	87,544	87,544	86,446
NET INCOMING/(OUTGOING) RESOURCES		165	(2,076)	(1,911)	9,655
RECONCILIATION OF FUNDS					
Total funds brought forward		68,417	51,285	119,702	110,047
TOTAL FUNDS CARRIED FORWARD		68,582	49,209	117,791	119,702

The notes form part of these financial statements

CAMDEN PSYCHOTHERAPY UNIT

Balance Sheet At 31 March 2011

	Notes	Unrestricted funds £	Restricted funds £	2011 Total funds £	2010 Total funds £
CURRENT ASSETS					
Debtors	7	-	3,010	3,010	3,010
Cash at bank		68,582	48,012	116,594	121,580
		<u>68,582</u>	<u>51,022</u>	<u>119,604</u>	<u>124,590</u>
CREDITORS					
Amounts falling due within one year	8	-	(1,813)	(1,813)	(4,888)
		<u>68,582</u>	<u>49,209</u>	<u>117,791</u>	<u>119,702</u>
NET CURRENT ASSETS					
		<u>68,582</u>	<u>49,209</u>	<u>117,791</u>	<u>119,702</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>68,582</u>	<u>49,209</u>	<u>117,791</u>	<u>119,702</u>
NET ASSETS					
		<u>68,582</u>	<u>49,209</u>	<u>117,791</u>	<u>119,702</u>
FUNDS	9				
Unrestricted funds				68,582	68,417
Restricted funds				49,209	51,285
TOTAL FUNDS				<u>117,791</u>	<u>119,702</u>

The notes form part of these financial statements

CAMDEN PSYCHOTHERAPY UNIT

**Balance Sheet - continued
At 31 March 2011**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2011

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2011 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on 22/9/2011 and were signed on its behalf by


Lady J Jackling -Trustee

CAMDEN PSYCHOTHERAPY UNIT

Notes to the Financial Statements for the year ended 31 March 2011

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources

Taxation

The charity is exempt from corporation tax on its charitable activities

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease

2. VOLUNTARY INCOME

	2011 £	2010 £
Grants	85,468	85,708
Donated services and facilities	-	10,037
	<u>85,468</u>	<u>95,745</u>

Included within voluntary income for 2010 is £10,037 which represents the reversal of an amount inappropriately written off as wages expense in previous periods

Grants received, included in the above, are as follows

	2011 £	2010 £
The Camden Primary Care Trust	<u>85,468</u>	<u>85,708</u>

3. INVESTMENT INCOME

	2011 £	2010 £
Interest received	<u>165</u>	<u>356</u>

CAMDEN PSYCHOTHERAPY UNIT

Notes to the Financial Statements - continued for the year ended 31 March 2011

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting)

	2011	2010
	£	£
Other operating leases	<u>17,236</u>	<u>19,816</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2011 nor for the year ended 31 March 2010

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2011 nor for the year ended 31 March 2010

6. STAFF COSTS

	2011	2010
	£	£
Wages and salaries	<u>60,892</u>	<u>60,409</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2011	2010
	£	£
Other debtors	<u>3,010</u>	<u>3,010</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2011	2010
	£	£
Trade creditors	793	3,889
Other creditors	<u>1,020</u>	<u>999</u>
	<u>1,813</u>	<u>4,888</u>

9. MOVEMENT IN FUNDS

	At 1 4 10	Net movement in funds	At 31 3 11
	£	£	£
Unrestricted funds			
General fund	68,417	165	68,582
Restricted funds			
Community Fund	51,285	(2,076)	49,209
TOTAL FUNDS	<u>119,702</u>	<u>(1,911)</u>	<u>117,791</u>

CAMDEN PSYCHOTHERAPY UNIT

Notes to the Financial Statements - continued for the year ended 31 March 2011

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	165	-	165
Restricted funds			
Community Fund	85,468	(87,544)	(2,076)
TOTAL FUNDS	<u>85,633</u>	<u>(87,544)</u>	<u>(1,911)</u>