Registered number: 07035903 Charity number: 1133293

THE CHRONICLE SUNSHINE FUND

(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2014

23/01/2015 COMPANIES HOUSE

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 30 JUNE 2014

Trustees

Mr D F Clarke (resigned 3 December 2013)
Mr J D Douglas
Mrs S Hall (appointed 3 December 2013)
Mr C Jobe
Mr B Latham
Mr J McCabe (appointed 13 March 2014)
Mr R M Soloman, Chair
Mr D Thwaites

Company registered number

07035903

Charity registered number

1133293

Registered office

ncjMedia Limited Groat Market Newcastle upon Tyne NE1 1ED

Company secretary

J S Waters

Accountants

Ryecroft Glenton Chartered Accountants 32 Portland Terrace Newcastle upon Tyne NE2 1QP

Bankers

HSBC Bank plc Kingsway Team Valley Trading Estate Tyne and Wear NE11 0JT

Solicitors

Hay & Kilner Merchant House 30 Cloth Market Newcastle Upon Tyne NE1 1EE

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2014

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of The Chronicle Sunshine Fund (the charitable company) for the year ended 30 June 2014. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

The charitable company, since 13 January 2014, also trades under the name "The Chronicle Sunshine Fund".

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

The charitable company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Associationon1 October 2009.

The charitable company is constituted under a Memorandum of Association dated 01/10/09.and is a registered charity number 1133293..

The principal object of the charitable company is to benefit sick or disabled young people up to and including the age of 18 years living in the English counties of Northumberland, Tyne and Wear, Durham and Cleveland with an emphasis on assisting those located in the circulation area of the Chronicle.

• METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

In accordance with the company's Articles of Association, Mr R M Soloman, Mr C Jobe and Mr J D Douglas resigned by rotation and were re-elected.

• POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

All Trustees complete a skills matrix to enable the Charity to obtain a mix of skills and gender. New Trustees will enjoy a full induction programme including time in the office with staff experiencing the organisation first hand and thereafter be assigned an area of responsibility depending on their expertise. All procedures are in line with the Charity Commission guidelines.

ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Trustees manage the business of the charity as per Articles 23 of the Articles of Association together with the Fund Director.

RISK MANAGEMENT

The Trustees have assessed the major risks to which the charitable company is exposed, in particular those related to the operations and finances of the charitable company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 30 JUNE 2014

OBJECTIVES AND ACTIVITIES

• POLICIES AND OBJECTIVES

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

The charity's objects are to benefit sick or disabled young people up to and including the age of 18 years living in the English counties of Northumberland, Tyne and Wear, Durham and Cleveland, with an emphasis on assisting those located in the circulation area of The Chronicle newspaper, including but not limited to:

- a) provision of funds or paying for specialist equipment items for beneficiaries where they or those with responsibility for them could not otherwise afford those items and where those items are not provided by the NHS, Local Authorities or other similar public service;
- b) providing recreational and leisure time activities in the interest of social welfare with a view to improving their conditions of life; and
- c) providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

ACTIVITIES FOR ACHIEVING OBJECTIVES

We raise awareness in the North East of England in relation to the charity's work in giving out specialised equipment to local children with disabilities together with the need for the charity to raise income to enable this to happen.

We raise funds through a combination of:

- Organising our own events
- Supporting the events of others
- Applying to Trusts and Foundations
- Community fundraising through physical and box collections
- Contacting schools and organisations for support
- Encouraging the making of legacies to benefit the charity
- Corporate Fundraising
- Annual Fundraising Appeal

SPECIALISED EQUIPMENT POLICIES

We invite individuals and organisations from the North East of England to request support for us to provide children up to and including 18 year olds with specialised equipment with an emphasis on assisting those located in the circulation area of The Chronicle newspaper can access this service.

The charity's request procedure must be completed and accompanied by two supporting letters from professionals who know the child and who can explain how they will be helped by receiving the equipment. We also require two quotes for the equipment where possible. This will then be assessed by the Committee on a quarterly basis. The Committee is made up of some of the Trustees together with experienced health professionals with expertise in children's disability.

If successful a cheque is sent to the applicant made payable to the supplier of the equipment.

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 30 JUNE 2014

ACHIEVEMENTS AND PERFORMANCE

GOING CONCERN

After making appropriate enquiries, the trustees believe that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

• REVIEW OF ACTIVITIES

Our Trust & Foundations strategy has continued to grow and has proved very successful.

We worked with our corporate partners to organise social events for our families to attend such as a trip to the local theatre to see a pantomime and to meet Disney characters..

Successful fundraising events undertaken this year include:

Ant & Dec Event
Celebrity Question of Sport
Zumbathon
Glass Slipper Awards
Go Bananas Campaign
Great North Run
The Sunflower Ball
The Sunshine Run
Trade up Ted
Wine Tasting Event
Comedy nights

The Chronicle has a unique bond with the charity and offers continuous support through gift in kind overheads and articles in the newspaper on the charity's fundraising activities and providing specialised equipment to children with disabilities.

FINANCIAL REVIEW

• RESERVES POLICY

The Fund aims to maintain a reserve of £50k so as to comply with the Charity Commission guidelines of three to six months running costs. This will be monitored closely by the Trustees at quarterly meetings.

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 30 JUNE 2014

PLANS FOR THE FUTURE

• FUTURE DEVELOPMENTS

To continue to grow the fundraising income through trusts & foundations, events, community support and with corporate fundraising.

In 2015 we will be introducing legacy and payroll strategies and also encouraging individuals to organise their own events.

Due to a very successful Go Bananas.campaign throughout June, children and local organisations were given their specialised equipment in August 2014 as follows: -

- 11 individual children with equipment totalling £13,375.54; and
- 3 local organisations: Smile Through Sport, Toma Fund and the Fellgate Autistic Unit with equipment totalling £6,125.94.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of The Chronicle Sunshine Fund for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;

Milloman

- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 3 December 2014 and signed on their behalf by:

Mr R M Soloman

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 30 JUNE 2014

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CHRONICLE SUNSHINE FUND

I report on the financial statements of the charitable company for the year ended 30 June 2014 which are set out on pages 8 to 16.

This report is made solely to the charitable company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed. The charitable company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charitable company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S REPORT (continued) FOR THE YEAR ENDED 30 JUNE 2014

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed: Della belen

Dated: 3 December 2014

Detley Anderson Chartered Accountant

RYECROFT GLENTON

Chartered Accountants

32 Portland Terrace Newcastle upon Tyne NE2 1QP

STATEMENT OF FINANCIAL ACTIVITIES (incorporating income and expenditure account) FOR THE YEAR ENDED 30 JUNE 2014

		funds	Unrestricted funds	Total funds	Total funds
	Note	2014	2014	2014	2013
WOOMNO BECOURSES	Note	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds: Community Foundation repayment of endowment	2				22 270
Other donations	2 2	- 82,949	36,078	- 119,027	32,379 118,436
Other voluntary income	2	02,949	6,207	6,207	3,840
Activities for generating funds	3	_	205,132	205,132	150,012
Other incoming resources	4	-	775	775	230
TOTAL INCOMING RESOURCES		82,949	248,192	331,141	304,897
RESOURCES EXPENDED					
Costs of generating funds: Fundraising expenses and other costs Charitable activities - provision of specialist	3	-	119,251	119,251	119,193
equipment		82,949	38,175	121,124	90,341
Governance costs	10	•	33,516	33,516	38,537
TOTAL RESOURCES EXPENDED	5	82,949	190,942	273,891	248,071
MOVEMENT IN TOTAL FUNDS FOR THE YEAR - NET INCOME FOR THE YEAR		-	57,250	57,250	56,826
Total funds at 1 July 2013		-	68,411	68,411	11,585
TOTAL FUNDS AT 30 JUNE 2014		-	125,661	125,661	68,411

The notes on pages 10 to 16 form part of these financial statements.

THE CHRONICLE SUNSHINE FUND

(A company limited by guarantee) REGISTERED NUMBER: 07035903

BALANCE SHEET AS AT 30 JUNE 2014

		2014		2013
Note	£	£	£	£
13	20,205		6,318	
	112,402		65,576	
•	132,607	_	71,894	
14	(6,946)		(3,483)	
•		125,661		68,411
	•	125,661	-	68,411
	:		=	-
15		125,661	_	68,411
		125,661		68,411
	13	13 20,205 112,402 132,607	Note £ £ 13 20,205	Note £ £ £ 13 20,205 6,318 112,402 65,576 132,607 71,894 14 (6,946) (3,483) 125,661 15 125,661

The Trustees consider that the charitable company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charitable company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at 30 June 2014 and of its net incoming resources for the year in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees on 3 December 2014 and signed on their behalf, by:

Mr R M Soloman

The notes on pages 10 to 16 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005, applicable accounting standards and the Companies Act 2006.

1.2 Company status

The charitable company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £10 per member of the charitable company.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.4 Incoming resources

All incoming resources are included in the Statement of financial activities when the charitable company has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability. For legacies, entitlement is the earlier of the charitable company being notified of an impending distribution or the legacy being received.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

1. ACCOUNTING POLICIES (continued)

1.5 Resources expended

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charitable company and include project management carried out at Sunshine Fund office. Governance costs are those incurred in connection with administration of the charitable company and compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

1.6 Pensions

The charitable company contributes to a personal pension plan on behalf of employees and the pension charge represents the amounts payable by the charitable company to the plan during the period.

2. VOLUNTARY INCOME

•	Restricted funds 2014 £	Unrestricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
Community Foundation repayment of endowment Donations	- 82,949	- 36,078	- 119,027	32,379 118,436
Total donations	82,949	36,078	119,027	150,815
Legacies / In Memory Community Foundation endowment	-	715	715	16
dividends grants	-	5,492	5,492	3,824
	-	6,207	6,207	3,840
Voluntary income	82,949	42,285	125,234	154,655

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

3. ACTIVITIES FOR GENERAT

٠.	AG HATHEO FOR GENERALING FOREG				
		Restricted funds 2014 £	Unrestricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
	FUNDRAISING INCOME	L	L		L
	Fundraising events	-	205,132	205,132	150,012
	FUNDRAISING EXPENSES				
	Activity events direct costs	-	66,382	66,382	57,740
	Support costs - Fundraising	•	52,869	52,869	61,453
		-	119,251	119,251	119,193
	Net income from activities for generating				
	funds	-	85,881 ————	85,881	30,819
4.	OTHER INCOMING RESOURCES				
		Restricted	Unrestricted	Total	Total
		funds	funds	funds	funds
		2014	2014	2014	2013
		£	£	£	£
	Other income		775 ———	775	230
5.	ANALYSIS OF RESOURCES EXPENDED	BY EXPENDIT	URE TYPE		
		Staff costs	Other costs	Total	Total
		2014	2014	2014	2013
		£	£	£	£
	Fundraising expenses (note three)	47,138	72,113	119,251	118,963
	Costs of generating funds	47,138	72,113	119,251	118,963
	Direct costs - provision of specialist				
	equipment	25,082	96,042	121,124	90,341
	Governance	28,082	5,434	33,516	38,537
		100,302	173,589	273,891	247,841

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

6. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES

•			_		
	·	Equipment funding activities 2014 £	Support costs 2014 £	Total 2014 £	Total 2013 £
	Direct costs - provision of specialist equipment	92,992	28,132	121,124	90,341
7.	PROVISION OF SPECIALIST EQUIPMEN	T TO INDIVIDU	ALS		
		Number	Total 2014 £	Number	Total 2013 £
	Provision of specialist equipment to individuals		62,658	59 	36,515 ————
8.	PROVISION OF SPECIALIST EQUIPMEN	T TO ORGANIS	SATIONS		
		Restricted funds 2014 £	Unrestricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
	Provision of specialist equipment to organisations	30,334	-	30,334	21,142

We purchased specialist equipment for 3 local organisations; Hadrian School, North East Autism Society and St Oswald's Hospice.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

9. SUPPORT COSTS

	Basis of			Direct costs		
	Allocation -	Fundraising		- Equipment	Total	Total
	time spent	expenses	Governance	giving	2014	2013
	-	£	£	£	£	£
Insurance		1,044	622	556	2,222	2,585
Printing, postage)					
and stationery		849	506	449	1,804	1,024
Consultancy fees	3	411	245	219	875	335
Telephone		279	166	149	594	1,377
Staff training		475	283	253	1,011	1,497
Legal and						
professional		42	25	23	90	154
Subscriptions		225	134	120	479	287
Bank charges		294	175	156	625	527
Sundries		1,565	932	834	3,331	1,751
Staff travel &		•				•
subsistence,						
meeting costs		547	326	291	1,164	2,335
Wages and					·	•
salaries		41,705	24,845	22,193	88,743	104,982
National		•	•	·	·	•
insurance		4,018	2,394	2,137	8,549	10,823
Pension cost		1,415	843	752	3,010	3,071
		52,869	31,496	28,132	112,497	130,748

10. GOVERNANCE COSTS

	Restricted funds 2014	Unrestricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
Accountancy Support costs - Governance Wages and salaries		2,020 3,414 28,082	2,020 3,414 28,082	1,926 3,326 33,285
		33,516	33,516	38,537

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

11. **NET INCOME**

This is stated after charging:

	2014	2013
	£	£
Pension costs	3,010	3,071

During the year, no Trustees received any remuneration, benefits in kind or reimbursement of expenses (2013 - £NIL).

The charitable company contributes to personal pension plans and the pension charge represents the amounts payable by the charitable company to the plans during the period which amounted to £3,010.

12. **STAFF COSTS**

Staff costs were as follows:

Staff costs were as follows:		
	2014	2013
	£	£
Wages and salaries	88,743	104,982
Social security costs	8,549	10,823
Other pension costs	3,010	3,071
	100,302	118,876
The average monthly number of employees during the year was as	follows:	
	2014	2013
	No.	No.
	5	5
		=
No employee received remuneration amounting to more than £60,00	00 in either year.	
DEBTORS		
	2014	2013
	c	r

13.

	2014 £	2013 £
Trade debtors Prepayments and accrued income	17,955 2,250	4,347 1,971
	20,205	6,318

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

14. CREDITORS:

Amounts falling due within one year

	2014	2013
	£	£
Trade creditors	1,990	1,106
Other taxation and social security	2,485	-
Other creditors	451	451
Accruals and deferred income	2,020	1,926
•	6,946	3,483

15. SUMMARY OF FUNDS

	Brought	Incoming	Resources	Carried
	Forward	resources	Expended	Forward
	£	£	£	£
General funds	68,411	248,192	(190,942)	125,661
Restricted funds	-	82,949	(82,949)	-
	68,411	331,141	(273,891)	125,661

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

·	Restricted	Unrestricted funds	i otai funds	l otal funds
	2014	2014	2014	2013
	£	£	£	£
Current assets	-	132,607	132,607	71,894
Creditors due within one year	-	(6,946)	(6,946)	(3,483)
	-	125,661	125,661	68,411