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**THURROCK COUNCIL FOR VOLUNTARY SERVICE**

## **ANNUAL GENERAL MEETING**

**Held at 3.00pm on 22 September 2008**

**at The Beehive Voluntary & Community Resource Centre, Grays**



**PRESENT:** There were approximately 40 people present representing the Management Board and Staff, voluntary organisations, community groups and statutory agencies.

**CVS Board Members** in attendance were Neville Baldwin, Sheila Coates, Tony Fish, Yash Gupta, Diana Hale, Mike Kelly, Mike Rawlings, Don Sydney, Senan Walsh and Peter Warner

**Senan Walsh**, Chairperson, welcomed everyone and opened the business of the evening.

**APOLOGIES:** Specific apologies for non-attendance had been received from:-

Cllr Amanda Arnold

Bob Coomber – Thurrock Council

John Peters – Thurrock Christian Fellowship

Mike Bowyer - SNAC

Ruth Juett – TRUST

Rita Simons – VIP Club

### **I. MINUTES OF ANNUAL GENERAL MEETING HELD ON 30<sup>TH</sup> OCTOBER 2008**

The minutes of the AGM held on 30<sup>th</sup> October 2008, having been previously circulated to CVS Board and Member organisations, were considered to be a true record of the meeting. The motion to approve the minutes was

**PROPOSED** – Neville Baldwin (Individual Member)

**SECONDED** – Yash Gupta (Thurrock Asian Association)

The Minutes were **AGREED**.

### **III. MATTERS ARISING - There were no matters arising from the previous Minutes.**

### **IV. CHAIRPERSON'S ADDRESS AND PRESENTATION OF STRATEGY & ANNUAL PLAN 2010/13**

Senan explained that this year's AGM was being held earlier than usual so the 2008/2009 Annual Report would not be available until November.

The effects of the "credit crunch" are now being felt and, with the probable general election in May 2010 in mind, all political parties are talking about cuts. Cuts in public sector spending are likely to impact on the voluntary sector – either through funding cuts and/or an increase in demand for services. It is also possible that the structural changes that are expected in both the NHS and the local authority will affect partnership working and relationships.

Senan closed his address by presenting the Strategy and Annual Plan for 2010/13 which showed the direction that CVS work would be taking in the next three years. It had been produced following the Planning Day for Directors held earlier in the year.

## V. AUDITED STATEMENT OF ACCOUNTS

The full audited accounts for 2008/2009 had been received, approved and signed by the Management Board prior to the meeting. The Board's recommendation to adopt these was

**PROPOSED** – Sheila Coates (SERICC)

**SECONDED** – Mike Rawlings (Thurrock CAB)

The Statement of Accounts was **AGREED**.

## VI. APPOINTMENT OF AUDITORS

The motion to approve Rowland Hall as Thurrock CVS auditors for the coming year was

**PROPOSED** – Diana Hale (Davy Down Trust)

**SECONDED** – Don Sydney (Thames Gateway African Caribbean Community)

This motion was **AGREED**.

## VII. ELECTION OF BOARD MEMBERS

The following Directors have not yet completed their term of office and will remain on the Board:-

Neville Baldwin	- Individual Member
Yash Gupta	- Thurrock Asian Association
Diana Hale	- Davy Down Trust
Mike Kelly	- Open Door
Mike Rawlings	- Thurrock Citizens Advice Bureau
Don Sydney	- Thames Gateway African Caribbean Council
Senan Walsh	- Individual Member

The following Directors have completed their term of office and are available for re-election:-

Sheila Coates	- SERICC
Tony Fish	- Thurrock Independence Resource Centre

One new Director had been co-opted onto the Board:-

Peter Warner	- Individual Member
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The elections were **AGREED** by a show of hands.

Vacancies on the Board can be filled during the year if representatives come forward – contact the office for an application pack.

Officers will be officially elected at the next Management Board meeting in November 2009. Senan informed the meeting that he would be stepping down as Chairperson at that time.

## IX. RESOLUTIONS

### Memorandum of Association

In order to introduce a third category of CVS membership, it was proposed by the Management Board that "Associate Membership" be added to paragraphs as follows:-

#### **Members**

- 3.2 The Subscribers to the Memorandum shall be the first members of the Charity and, subject to the provision of Article 3.3, such non-profit making organisations and/or individuals as are admitted to membership in accordance with the Articles shall be members of the Charity. Any such organisations so admitted shall be referred to in the Articles as "**General Members**" or "**Associate Members**", and any individuals so admitted shall be referred to in the Articles as "Individual Members". No individual or organisation shall be admitted to be either a General Member, **an Associate Member** or an Individual Member of the Charity unless an application for membership in such form as the Board requires is approved by the Board and the Board has the right to refuse membership to any individual or organisation. All members must be committed to the furtherance of the objects of the Charity.
- 3.3. At no time shall the number of Individual Members **or Associate Members** exceed one quarter of the number of General Numbers.

#### **Proceedings at General Meetings**

8. No business shall be transacted at any General Meeting unless a quorum is present. A quorum shall be ten members or one fifth of all members entitled to vote upon the business to be transacted, whichever is the greater, provided that there shall be no quorum unless the number of General Members present and entitled to vote shall exceed the number of **Associate and** Individual Members present.

#### **Votes of Members**

19. No member shall be entitled to vote at any General Meeting unless **they are a General or Individual Member** and any monies then payable by him/her or, in the case of a General Member, by the Group concerned, to the Charity shall have been paid.

**PROPOSED** – Senan Walsh (Individual Member)

**SECONDED** – Mike Kelly (Open Door)

The resolution to amend the Memorandum of Association as above was **PASSED**.

## X. ANY OTHER BUSINESS

There was no other business.

Senan thanked everyone for attending. He also thanked members of the Management Board and staff for their continued support and work during the past year, as well as everyone involved in organising the AGM. The official business of the eighteenth Annual General Meeting of Thurrock CVS was declared closed.

Signed .....  
Senan Walsh, Chairperson

Date .....

The business of the evening was followed with presentations by:-

**NAYA NAQVI, THURROCK CVS CHIEF EXECUTIVE**  
*on*  
the Thurrock CVS Strategy and Annual Plan 2010/2013

and

**PAULINE KIMANTAS, LOCAL COMMISSIONING & PROCUREMENT**  
**UNIT MANAGER, NAVCA**

Contributions around Local Commissioning were also made by:-

**LES BILLINGHAM (Thurrock Council)**  
and  
**LAURENCE BLIGHT (Basildon & Thurrock PCT)**

THURROCK CVS (COUNCIL FOR VOLUNTARY SERVICE)

A.G.M. – 22 SEPTEMBER 2009

**CHANGES TO MEMORANDUM & ARTICLES OF ASSOCIATION**

**Members**

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**Proceedings at General Meetings**

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**Votes of Members**

19. No member shall be entitled to vote at any General Meeting unless any monies then payable by him/her or, in the case of a General Member, by the Group concerned, to the Charity shall have been paid.

**Thurrock CVS wishes to introduce a third category of Associate membership. Associate Members will receive the same level of support and information but will not have voting rights at any Annual General or Special General meetings. It is therefore PROPOSED by the Management Board that the above paragraphs be deleted and replaced with:-**

**Members**

- 3.2 The Subscribers to the Memorandum shall be the first members of the Charity and, subject to the provision of Article 3.3, such non-profit making organisations and/or individuals as are admitted to membership in accordance with the Articles shall be members of the Charity. Any such organisations so admitted shall be referred to in the Articles as "**General Members**" or "**Associate Members**", and any individuals so admitted shall be referred to in the Articles as "Individual

Members". No individual or organisation shall be admitted to be either a General Member, *an Associate Member* or an Individual Member of the Charity unless an application for membership in such form as the Board requires is approved by the Board and the Board has the right to refuse membership to any individual or organisation. All members must be committed to the furtherance of the objects of the Charity.

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