The Companies Acts 1985 to 1989 COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL ARTICLES OF ASSOCIATION

OF

Wakefield Local Medical Committee Limited

GENERAL

The Regulations contained in Table C in the Schedule to the Companies (Tables A to F) Regulations 1985 as amended by the Companies (Tables A to F) Amendment Regulations shall not apply to the Company

In these presents the words standing in the first column of the Table hereinafter contained shall bear the meaning set opposite to them respectively in the second column thereof, if not inconsistent with the subject or context -

WORDS	MEANINGS

In Writing Written, printed or lithographed, or

partly one and partly another, and other modes of representing or reproducing in a visible form including electronic transmission such as facsimile and e-

mail

Month Calendar month

The Act The Companies Act 1985 as amended

by the Companies Act 1989

The Board The board of directors for the time

being of the Company

The Chairman The Chairman of the Board for the time

being of the Company

The CompanyThe above named company

The Office The registered office of the Company

These Presents These Articles of Association, and the

regulations of the Company from time

to time in force

The United Kingdom Great Britain and Northern Ireland

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Any words importing the singular number only shall include the plural number, and vice versa

Words importing the masculine gender only shall include the feminine gender, and

Words importing persons shall include corporations

Subject as aforesaid, any words or expressions defined in the Act or any statutory modification thereof in force at the date on which these presents become binding on the Company shall, if not inconsistent with the subject or context, bear the same meanings in these presents

- 1 The provisions of section 722 of the Act shall be observed by the Company, and every member of the Company shall either sign a written consent to become a member or sign the register of members on becoming a member
- 2 The Company is established for the purposes expressed in the Memorandum of Association
- The subscribers to the Memorandum of Association and such other persons as the Board shall admit to membership in accordance with the provisions hereinafter contained shall be members of the Company
- 4 Membership of the Company shall be limited to the members of Wakefield Local Medical Committee for the time being or such other persons as the Company may from time to time determine save and except those members of the Committee co-opted who are non voting members.

GENERAL MEETINGS

All General Meetings shall be called General Meetings

The Board may whenever they think fit convene a General Meeting, and General Meetings shall also be convened on such requisition, or in default may be convened by such is requisitionists, as provided by section 368 of the Act

At least Twenty-one days' notice in writing of every meeting convened to pass a Special Resolution, and at least fourteen days' notice in writing of every other General Meeting (exclusive in every case both of the day on which it is served or deemed to be served and of the day for which it is given), specifying the place, the day and the hour of meeting, and in the case of special business the general nature of that business, shall be given in manner hereinafter mentioned to such persons as are under these presents or under the Act entitled to receive such notices from the Company, but with the consent of all the members having the right to attend and vote thereat, or of such proportion of them as is prescribed by the Act in the case of General Meetings, a meeting may be convened by such notice as those members may think fit

The non-receipt of a validly sent notice by any person entitled to receive notice thereof shall not invalidate any resolution passed, or proceeding had, at any meeting

PROCEEDINGS AT GENERAL MEETINGS

All business shall be deemed special that is transacted at a General Meeting, with the exception of the consideration of the income and expenditure account and balance sheet and the election of members of the Board in the place of those retiring.

Deleted: <#>The Company shall hold a General Meeting in every calendar year at its Annual General Meeting at such time and place as may be determined by the Board, and shall specify the meeting as such in the notices calling it provided that every Annual General Meeting shall be held not more than fifteen months after the holding of the last preceding Annual General Meeting in compliance with Section 366(3) of the Act ¶

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- No business shall be transacted at any General Meeting unless a quorum is present when the meeting proceeds to business. Save as otherwise provided in these presents, one third of the number of members on the register of members personally present shall constitute a quorum.
- Il I within half an hour from the time appointed for the holding of a General Meeting a quorum is not present, the meeting, if convened on the requisition of members, shall be dissolved. In any other case it shall stand adjourned to the same day of the week in the next month, at the same time and place, or at such other place as the Board may determine, and if at such adjourned meeting a quorum is not present within half an hour from the time appointed for holding the meeting the members present shall be a quorum.
- The Chairman, or if he is unable to preside a member nominated by the Board, shall preside as Chairman at every General Meeting, but if there be no such Chairman, or if at any meeting he or she shall not be present within fifteen minutes after the time appointed for holding the same, or shall be unwilling to preside, the members present shall on a show of hands choose some member of the Board, or if no such member be present, or if all the members of the Board present decline to take the chair, they shall choose some member of the Company who shall be present to preside
- The Chairman of a meeting may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time, and from place to place, but no business shall be transacted at any adjourned meeting other than business which might have been transacted at the meeting from which the adjournment took place. Whenever a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given in the same manner as of an original meeting. Save as aforesaid, the members shall not be entitled to any notice of an adjournment, or of the business to be transacted at an adjourned meeting.
- At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands, unless a poll is, before or upon the declaration of the result of the show of hands, demanded by the Chairman of the meeting or by at least three members present in person or by proxy, or by a member or members present in person or by proxy and representing one-tenth of the total voting rights of all the members having the right to vote at the meeting, and unless a poll be so demanded a declaration by the Chairman of the meeting that a resolution has been carried, or carried unanimously or by a particular majority, or lost, or not carried by a particular majority, and an entry to that effect in the minute book of the Company shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution. The demand for a poll may be withdrawn
- 15 Subject to the provisions of Article 18, if a poll be demanded in the manner aforesaid, it shall be taken at such time and place and in such manner, as the Chairman of the meeting shall direct, and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded
- No poll shall be demanded on the election of a Chairman of a meeting, or on any question of adjournment

- 1/7 In the case of an equality of votes, whether on a show of hands or on a poll, the Chairman of the meeting shall be entitled to a second or casting vote
- The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded

VOTES OF MEMBERS

- 19 Subject to Articles 20 26 inclusive, every member shall have one vote
- Save as herein expressly provided, no member other than a member duly registered, shall be entitled to vote on any question either personally or by proxy, or as a proxy for another member, at any General Meeting
- Votes may be given on a poll either personally or by proxy. A proxy need not be a member. A member may appoint more than one proxy to attend on the same occasion.
- The instrument appointing a proxy shall be in writing and signed by the appointer or his attorney duly authorised in writing
- The instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed or a notarially certified or office copy thereof shall be deposited at the Office not less than forty-eight hours before the time appointed for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or in the case of a poll not less than twenty-four hours before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid. No instrument appointing a proxy shall be valid after the expiration of twelve months from the date of its execution.
- A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy or of the authority under which the proxy was executed, provided that no intimation in writing of the death, insanity or revocation as aforesaid shall have been received at the office before the commencement of the meeting or adjourned meeting at which the proxy is used
- Any instrument appointing a proxy shall be in the following form or in such other forms as may be acceptable to the Board -

"I,

of

a member of

hereby appoint

Ωf

and failing him or her,

of

to vote for me and on my behalf at the General Meeting of the Company to

be held on the

day of

and at every adjournment

thereof

As witness my hand this

day of

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26. The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll

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BOARD

- Unless otherwise determined by a General Meeting, the number of the members of the Board shall be 8 comprising the Chairman and Vice Chairman of the Company together with 6 other member elected in accordance with these Articles
- The Chairman shall not hold office beyond his period of membership of the Board and no person may serve more than 2 years as Chairman without a re-election
- 29 The Board may from time to time and at any time appoint any member of the Company as a member of the Board to fill a casual vacancy whether amongst the officer members or the elected members. Any member so appointed shall retain his office only until the next Company election where he or she shall then be eligible for re-election.
- 30 No person who is not a member of the Company shall in any circumstances be eligible to hold office as a member of the Board

POWERS OF THE BOARD

- Between meetings of the Company the business of the Company shall be managed by the Board who may pay all such expenses of, and preliminary and incidental to, the promotion, formation, establishment and registration of the Company as it in its absolute discretion thinks fit, and may in emergency only exercise all such powers of the Company, and do on behalf of the Company all such acts as may be exercised and done by the Company, and as are not by statute or by these presents required to be exercised or done by the Company in General Meeting, subject nevertheless to any regulations of these presents, to the provisions of the statutes for the time being in force and affecting the Company, and to such regulations, being not inconsistent with the aforesaid regulations or provisions, as may be prescribed by the Company in General Meeting, but no regulation made by the Company in General Meeting shall invalidate any prior act of the Board which would have been valid if such regulation had not been made
- Subject to Article 43, the members for the time being of the Board may act notwithstanding any vacancy in their body, provided always that the number of the members of the Board shall not at any time be reduced in number to fewer than 2. If the members of the Board shall at any time be reduced in number to fewer than 2, it shall be lawful for them to act as the Board only for the purposes of admitting persons to membership of the Company, filling vacancies in their body, or summoning a General Meeting, but not for any other purpose

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SECRETARY

Subject to the provisions of the Act, the Secretary shall be appointed by the Board for such time, at such remuneration and upon such conditions as it may think fit, and any Secretary so appointed may be removed by the Board. The provisions of sections 283 and 286 of the Act shall apply and be observed. The Board may from time to time by resolution appoint an assistant or deputy Secretary, and any person so appointed may act in place of the Secretary if there be no Secretary or no Secretary capable of acting

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		DISQUALIFICATION OF MEMBERS OF THE BOARD	
34	The of	ffice of a member of the Board shall be vacated -	Deleted 5
	3 <u>4</u> ,1	If a receiving order is made against him or he makes any arrangement or composition with his creditors	Deleted 5
	3 <u>4</u> ,2	If in the opinion of the Board (having taken appropriate professional advice in cases where, in its absolute discretion, it deems this necessary) he becomes of unsound mind	Deleted 5
	3 <u>4</u> ,3	If he ceases to be a member of the Company	Deleted 5
	3 <u>4</u> ,4	If by notice in writing to the Company he resigns his office	Deleted 5
	3 <u>4</u> ,5	If he becomes prohibited from holding office by reason of any order made under the Act	Deleted. 5
	3 <u>4</u> ,6	If he ceases to be a member by virtue of any provision of the Act or is removed from office by a resolution duly passed pursuant to the Act	Deleted 5
	3 <u>4</u> ,7	If he shall for more than two consecutive meetings have been absent without	Deleted: 5
	34,8	If he shall cease for any reason to be a member of Wakefield Local Medical Committee	Deleted · 5
		ROTATION OF MEMBERS OF THE BOARD	
35	Each	elected member shall hold office for a period of 4 years, except that a member	Deleted 6
	the me	d to fill a vacancy created by virtue of Article 38 retain his office so long only as ember in whose place he or she is elected would have held the same if he had not ed office	Deleted 39
	3 <u>5,</u> 1	Elections shall take place on every other year, the first set of elections shall be held in 2009	Deleted· 6
1	3 <u>5</u> ,2	However, the Board shall have the full authority to appoint a new Board at such time as when an election would have taken place under these Articles and such members of the original Board shall resign as appropriate and necessary	Deleted. 6
36		term of office shall commence at the announcement of the outcome of the	Deleted 7
	comm	allot which shall take place at the outset of the General Meeting and end at the encement of each relevant General Meeting or earlier if the member ceases to be other of the Company	Deleted: Annual
37	, At eac	th General Meeting elections shall be held so as to fill the vacancies that will arise	Deleted: 8
		conclusion of such meeting All elections shall be conducted on a "first past the	Deleted · Annual
		basis Any board member who will cease to hold office at the conclusion of a al Meeting shall be eligible for re-election at that meeting	Deleted: Annual
38		ompany may from time to time in General Meeting by Special Resolution increase	Deleted: 9

or reduce the number of members of the Board and may make the appointments

necessary for effecting any such increase

<u>39</u> ,	In addition and without prejudice to the provisions of section 303 of the Act, the		Deleted: 40	
<u>13</u> 4	Company may by Extraordinary Resolution remove any member of the Board before the expiration of his period of office, and may by an Ordinary Resolution appoint another qualified member in his stead, but any person so appointed shall retain his office so long only as the member in whose place he or she is appointed would have held the same if he or she had not been removed			
	PROCEEDINGS OF THE BOARD			
4 <u>0</u> ,	The Board may meet together for the dispatch of such business as it is entitled to transact, and may adjourn and otherwise regulate its meetings as it thinks fit. The quorum necessary for the transaction of business shall be one half, or if not a whole number, the next higher whole number, of the membership of the Board from time to time, at least one of whom shall be an Officer Member and at least one an elected member. Questions arising at any meeting shall be decided by a majority of votes. In case of an equality of votes the Chairman shall have a second or casting vote.		Deleted: 1	
4 <u>1</u> ,	A member of the Board may, and on the request of a member of the Board the Secretary shall, at any time, summon a meeting of the Board by notice served upon each member of the Board save that a member of the Board who is absent from the United Kingdom shall not be entitled to notice of a meeting		Deleted 2	
4 <u>2</u> ,	The Chairman shall be entitled to preside at all meetings of the Board at which he is present but if at any meeting the Chairman be not present and willing to preside within five minutes after the time appointed for holding the meeting, the members of the Board present shall choose one of the other members to be Chairman of the meeting	-	Deleted. 3	
4 <u>3</u> ,	A meeting of the Board at which a quorum is present shall be competent to exercise all the authorities, powers and discretions by or under the regulations of the Company for the time being vested in the Board generally		Deleted 4	
4 <u>4</u> ,	The Board may delegate any of its powers to committees consisting of such member or members of the Board as it thinks fit, and any committee so formed shall, in the exercise of the powers so delegated, conform to any regulations imposed on it by the Board The meetings and proceedings of any such committee shall be governed by the provisions of these presents for regulating the meetings and proceedings of the Board so far as applicable and so far as the same shall not be superseded by any regulations made by the Board		Deleted 5	
4 <u>5</u> ,	All acts bona fide done by any meeting of the Board or of any committee of the Board, or by any person acting as a member of the Board, shall, notwithstanding it be afterwards discovered that there was some defect in the appointment or continuance in office of any such member or person acting as aforesaid, or that they or any of them were disqualified, be as valid as if every such person had been duly appointed or had duly continued in office and was qualified to be a member of the Board.	•	Deleted 6	

The Board shall cause proper minutes to be made of all appointments of officers made ... Deleted: 7

by the Board and of the proceedings of all meetings of the Company and of the Board and of committees of the Board, and all business transacted at such meetings, and any

4<u>6</u>,

such minutes of any meeting, if purporting to be signed by the Chairman of such meeting, or by the Chairman of the next succeeding meeting, shall be sufficient evidence without any further proof of the facts therein stated

47. A resolution in writing signed by 75 % of the members (in respect of a Special Resolution) or a majority of the members (in respect of an Ordinary Resolution) for the time being of the Board or of any committee of the Board who are entitled to receive notice of a meeting of the Board or of such committee shall be as valid and effectual as if it had been passed at a meeting of the Board or of such committee duly convened and constituted.

ACCOUNTS

- 48. The Board shall cause accounting records to be kept in accordance with the requirements of the Act
- The accounting records shall be kept at the office, or, subject to the provisions of the Act, at such other place or places as the Board shall think fit, and shall always be open to the inspection of the officers of the Company
- The Board shall from time to time determine whether and to what extent and at what times and places and under what conditions or regulations the accounts and books of the Company or any of them shall be open to the inspection of members not being officers of the Company, and no member (not being an officer) shall have any right of inspecting any account or book or document of the Company except as conferred by statute or authorised by the Board or by the Company in General Meeting
- At a General Meeting in every year the Board shall lay before the Company a proper income and expenditure account for the period since the last preceding account made up to a date not more than 9 months before such meeting together with a proper balance sheet made up as at the same date. Every such balance sheet shall be accompanied by proper reports of the Board, and copies of such account, balance sheet and reports (all of which shall be framed in accordance with any statutory requirements for the time being in force) and of any other documents required by law to be annexed or attached thereto or to accompany the same shall not less than twenty-one clear days before the date of the meeting, subject nevertheless to the provisions of the Act, be sent to all other persons entitled to receive notices of General Meetings in the manner in which notices are hereinafter directed to be served.

ANTI CONFLICT POLICY,

(1) If a proposed decision of the Board is concerned with an actual or proposed transaction or arrangement with the company in which a member of the Board is interested, that member of the Board is not to be counted as participating in the decision-making process for quorum or voting purposes.

(2) But if paragraph (3) applies, a member of the Board who is interested in an actual or proposed transaction or arrangement with the Company is to be counted as participating in the decision-making process for quorum and voting purposes

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Deleted: A resolution in writing signed by all the members for the time being of the Board or of any committee of the Board who are entitled to receive notice of a meeting of the Board or of such committee shall be as valid and effectual as if it had been passed at a meeting of the Board or of such committee duly convened and constituted

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Deleted The Auditors' report shall be open to inspection

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53 Once at least in every year the accounts of the Company shall be examined and the correctness of the income and expenditure account and balance sheet ascertained by one or more properly qualified Auditor or Auditors Insofar as required in accordance with the Companies Act 1985 sections 246 and 246A ¶

54 Auditors shall be appointed and their duties regulated in accordance with the provisions of the Act, the members of the Board being treated as the directors mentioned in those provisions ¶

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(3) This paragraph applies when-

- (a) the Company by Ordinary Resolution disapplies the provision of these Articles which would otherwise prevent a member of the Board from being counted as participating in the decision-making process.
- (b) the member of the Board's interest cannot reasonably be regarded as likely to give rise to a conflict of interest, or
- (c) the member of the Board's conflict of interest arises from a permitted cause
- (4) For the purposes of this Article, the following are permitted causes—
- (a) a guarantee given, or to be given, by or to a member of the Board in respect of an obligation incurred by or on behalf of the Company or any of its subsidiaries,
- (b) subscription, or an agreement to subscribe, for shares or other securities of the Company or any of its subsidiaries, or to underwrite, sub-underwrite, or quarantee subscription for any such shares or securities, and
- (c) arrangements pursuant to which benefits are made available to employees and member of the Board or former employees and member of the Board of the Company or any of its subsidiaries which do not provide special benefits for member of the Board or former member of the Board.
- (5) For the purposes of this Article, references to proposed decisions and decision-making processes include any meeting of the Board or part of a meeting of the Board.
- (6) Subject to paragraph (7), if a question arises at a meeting of either Board or of a committee of directors as to the right of a member of the Board to participate in the meeting (or part of the meeting) for voting or quorum purposes, the question may, before the conclusion of the meeting, be referred to the Chairman whose ruling in relation to any director other than the chairman is to be final and conclusive
- (7) If any question as to the right to participate in the meeting (or part of the meeting) should arise in respect of the Chairman, the question is to be decided by a decision of the members of the Board at that meeting, for which purpose the Chairman is not to be counted as participating in the meeting (or that part of the meeting) for voting or quorum purposes

NOTICES

- A notice may be served by the Company upon any member, either personally or by sending it through the post in a prepaid first class letter, addressed to such member at his registered address as appearing in the register of members
- Any member described in the register of members by an address not within the United Kingdom, who shall from time to time give the Company an address within the United Kingdom at which notices may be served upon him or her, shall be entitled to have

Deleted The Company and its directors shall maintain and adhere to the anti-conflict policy document produced and from time to time amended by the Wakefield Local Medical Committee

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notices served upon him or her at such address, but, save as aforesaid and as provided by the Act, only those members who are described in the register of members by an address within the United Kingdom shall be entitled to receive notices from the Company

Any notice, if served by post, shall be deemed to have been served on the day following that on which the letter containing the same is put into the post, and in proving such service it shall be sufficient to prove that the letter containing the notice was properly addressed and put into the post office as a prepaid letter

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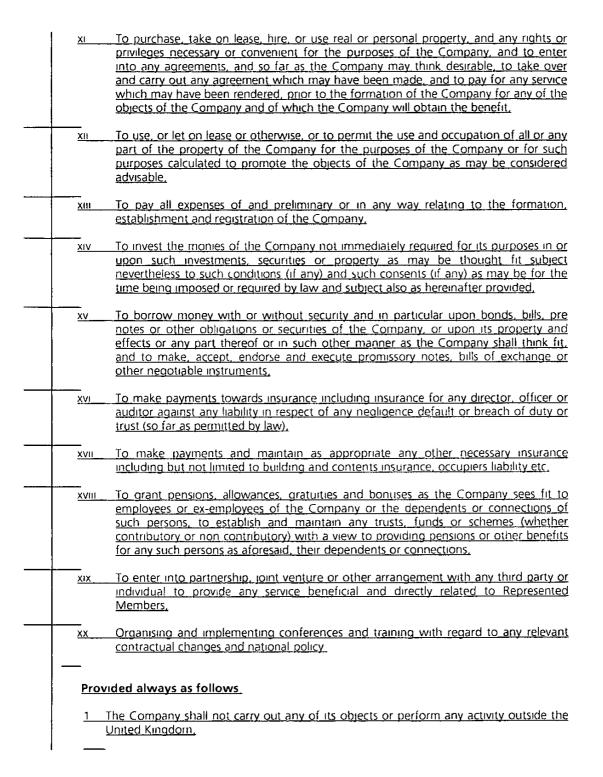
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- In furtherance of the objects of the Company the following specific powers shall be exercised by the Company

 producing an annual report of its activities for submission to the Committee, the Board of Directors of the Company and Represented Members.
 - rendering all necessary support, representation and advice to Represented Members in respect of matters relating to Regulations, Directions, Legislation and all other statutory instruments which are concerned directly or indirectly with general practice, including but not limited to all subsidiary or related matters.
 - To keep proper minutes and notes of all meetings of the Company,
 - To delegate from time to time any of the functions of the Company or under these objects, with or without restrictions or conditions to any individual, Committee, or persons composed of Company Members,
 - v Preparation of reports of the proceedings of the Company together with statement of accounts to be circulated to all those names listed in the Register of Represented Members.
 - vi To administer and implement any such funds as obtained from the Committee—for the purpose of carrying out the objects of the Company or any of them and defraying the expenses incurred in carrying out the objects of the Company on any terms the Company may think fit and either subject or not subject to repayment on any contingency.
 - vii To undertake, encourage and support every form of publicity and advertising calculated to promote directly or indirectly any of the objects of the Company,
 - To carry on any negotiations with or between and to liaise and enter into arrangements with or act on behalf of any Represented Member vis a vis any Primary Care Trusts or authority whether national, local, municipal or otherwise or any corporations, agents, employees, or persons acting in respect of the same.
 - To encourage and assist in the development of services, activities, and amenities to Represented Members and to undertake and support all forms of research calculated directly or indirectly and on proper consideration to implement the same.
 - x To employ, organise and or train persons engaged in the provision of services in relation to these objects to Represented Members on any such terms and conditions as the Company deems fit,



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- 2 In the event the Company shall take or hold any property which may be subject to any trusts, the Company shall only deal with, or invest the same in such manner as allowed by law, having regard to such trusts.
- 3. The Company shall not support with its funds, any objects or endeavour to impose on or procure to be observed by its members or others, any regulations, restrictions or condition which if an object of the Company would make it a Trade Union.
- The income and property of the Company howsoever derived, shall be applied solely towards the promotion of the objects of the Company as set forth in this Articles of Association, and no portion thereof shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to members of the Company Provided that nothing herein, shall prevent the payment to any member officer or servant of the Company of any sum due to him as a result of any bone fide commercial transaction with the Company, or in respect of any agreed salary as an employee or out of pocket expenses incurred by him in pursuance of his duties on behalf of the Company.
- 5 The liability of the Members of the Company is limited.
- 6 Every Member of the Company undertakes to contribute to the assets of the Company, in the event of the same being wound up during the time that he is a member, or within 1 year afterwards, for payments of the debts and liabilities of the Company contracted before the time at which he ceases to be a member of the Company. This includes costs, charges and expenses of winding up the same and for the adjustment of the rights of the contributories amongst themselves, such amount as maybe required not exceeding One Pound Sterling.
- If upon the winding up or dissolution of the Company there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Company, but shall be paid to the Wakefield Local Medical Committee or if the LMC or its equivalent is no longer in existence, shall be devoted to some public object or objects, charitable or otherwise for the benefit of Represented Members to be determined by the Company, in such shares or proportions and in such manner as shall be fixed by the members of the Company, at or before the time of it being wound up, and if so far as effect cannot be given to the forgoing provisions, then to some charitable object.

INDEMNITY

Subject to section 310 of the Act, every director or other officer of the Company shall be indemnified out of the assets of the Company against all losses or liabilities incurred by him in the execution of his duties or in relation to them, including any liability incurred by him in defending any proceedings (whether civil or criminal) in which judgment is given in his favour or he is acquitted or in connection with any application under section 144(3) or (4) or section 727 of the Act in which relief is granted to him by the Court, and no other officer shall be liable for any loss, damage or misfortune which may happen to or be incurred by the Company in the execution of his duties or in relation to them

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NAMES, ADDRESSES AND DESCRIPTION	OF DIRECTORS & COMPANY SECRETARY	1 1 1 1 1
Dr Carolyn Hall (Company Secretary)		† ¶ ¶ ¶
Address Low Farm Cottage Low Farm Lane Ackworth Pontefract		
WF7 7NF		
Dr Trudi Cherry (Director)		
Address 7 Willow Beck Notton Wakefield West Yorkshire WF4 2QB		
Dr Andrew Sykes (Director)		
Address Rylston House 66 Pontefract Road High Ackworth		
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Pursuant to section 310(3) of the Act the Company may purchase and maintain indemnity insurance cover for any director or other officer of the Company

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The Companies Acts 1985 to 1989 COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL ARTICLES OF ASSOCIATION

OF

Wakefield Local Medical Committee Limited

GENERAL

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The Act	The Companies Act 1985 as amended by the Companies Act 1989	
The Board	The board of directors for the time being of the Company	
The Chairman	The Chairman of the Board for the time being of the Company	
The Company	The above named company	
The Office	The registered office of the Company	
These Presents	These Articles of Association, and the regulations of the Company from time to time in force	
The United Kıngdom	Great Britain and Northern Ireland	

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14/04/2011 COMPANIES HOUSE Any words importing the singular number only shall include the plural number, and vice versa

Words importing the masculine gender only shall include the feminine gender, and

Words importing persons shall include corporations

Subject as aforesaid, any words or expressions defined in the Act or any statutory modification thereof in force at the date on which these presents become binding on the Company shall, if not inconsistent with the subject or context, bear the same meanings in these presents

- The provisions of section 722 of the Act shall be observed by the Company, and every member of the Company shall either sign a written consent to become a member or sign the register of members on becoming a member
- The Company is established for the purposes expressed in the Memorandum of Association
- 3 The subscribers to the Memorandum of Association and such other persons as the Board shall admit to membership in accordance with the provisions hereinafter contained shall be members of the Company
- 4 Membership of the Company shall be limited to the members of Wakefield Local Medical Committee for the time being or such other persons as the Company may from time to time determine save and except those members of the Committee co-opted who are non voting members

GENERAL MEETINGS

- 5 All General Meetings shall be called General Meetings
- The Board may whenever they think fit convene a General Meeting, and General Meetings shall also be convened on such requisition, or in default may be convened by such requisitionists, as provided by section 368 of the Act
- At least Twenty-one days' notice in writing of every meeting convened to pass a Special Resolution, and at least fourteen days' notice in writing of every other General Meeting (exclusive in every case both of the day on which it is served or deemed to be served and of the day for which it is given), specifying the place, the day and the hour of meeting, and in the case of special business the general nature of that business, shall be given in manner hereinafter mentioned to such persons as are under these presents or under the Act entitled to receive such notices from the Company, but with the consent of all the members having the right to attend and vote thereat, or of such proportion of them as is prescribed by the Act in the case of General Meetings, a meeting may be convened by such notice as those members may think fit
- The non-receipt of a validly sent notice by any person entitled to receive notice thereof shall not invalidate any resolution passed, or proceeding had, at any meeting

PROCEEDINGS AT GENERAL MEETINGS

9 All business shall be deemed special that is transacted at a General Meeting, with the exception of the consideration of the income and expenditure account and balance sheet and the election of members of the Board in the place of those retiring

- No business shall be transacted at any General Meeting unless a quorum is present when the meeting proceeds to business. Save as otherwise provided in these presents, one third of the number of members on the register of members personally present shall constitute a quorum.
- 11 If within half an hour from the time appointed for the holding of a General Meeting a quorum is not present, the meeting, if convened on the requisition of members, shall be dissolved. In any other case it shall stand adjourned to the same day of the week in the next month, at the same time and place, or at such other place as the Board may determine, and if at such adjourned meeting a quorum is not present within half an hour from the time appointed for holding the meeting the members present shall be a quorum.
- The Chairman, or if he is unable to preside a member nominated by the Board, shall preside as Chairman at every General Meeting, but if there be no such Chairman, or if at any meeting he or she shall not be present within fifteen minutes after the time appointed for holding the same, or shall be unwilling to preside, the members present shall on a show of hands choose some member of the Board, or if no such member be present, or if all the members of the Board present decline to take the chair, they shall choose some member of the Company who shall be present to preside
- The Chairman of a meeting may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time, and from place to place, but no business shall be transacted at any adjourned meeting other than business which might have been transacted at the meeting from which the adjournment took place. Whenever a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given in the same manner as of an original meeting. Save as aforesaid, the members shall not be entitled to any notice of an adjournment, or of the business to be transacted at an adjourned meeting.
- At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands, unless a poll is, before or upon the declaration of the result of the show of hands, demanded by the Chairman of the meeting or by at least three members present in person or by proxy, or by a member or members present in person or by proxy and representing one-tenth of the total voting rights of all the members having the right to vote at the meeting, and unless a poll be so demanded a declaration by the Chairman of the meeting that a resolution has been carried, or carried unanimously or by a particular majority, or lost, or not carried by a particular majority, and an entry to that effect in the minute book of the Company shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution. The demand for a poll may be withdrawn
- Subject to the provisions of Article 18, if a poll be demanded in the manner aforesaid, it shall be taken at such time and place and in such manner, as the Chairman of the meeting shall direct, and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded
- No poll shall be demanded on the election of a Chairman of a meeting, or on any question of adjournment

- 17 In the case of an equality of votes, whether on a show of hands or on a poll, the Chairman of the meeting shall be entitled to a second or casting vote
- 18 The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the guestion on which a poll has been demanded

VOTES OF MEMBERS

- 19 Subject to Articles 21 27 inclusive, every member shall have one vote
- Save as herein expressly provided, no member other than a member duly registered, shall be entitled to vote on any question either personally or by proxy, or as a proxy for another member, at any General Meeting
- Votes may be given on a poll either personally or by proxy Votes may be given on a show of hands either personally or by proxy A proxy need not be a member A member may appoint more than one proxy to attend on the same occasion
- The instrument appointing a proxy shall be in writing and signed by the appointer or his attorney duly authorised in writing
- The instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed or a notarially certified or office copy thereof shall be deposited at the Office not less than forty-eight hours before the time appointed for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or in the case of a poll not less than twenty-four hours before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid. No instrument appointing a proxy shall be valid after the expiration of twelve months from the date of its execution.
- A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy or of the authority under which the proxy was executed, provided that no intimation in writing of the death, insanity or revocation as aforesaid shall have been received at the office before the commencement of the meeting or adjourned meeting at which the proxy is used
- 25 Any instrument appointing a proxy shall be in the following form or in such other forms as may be acceptable to the Board -

```
"I,
of
a member of
hereby appoint
of
and failing him or her,
of
to vote for me and on my behalf at the General Meeting of the Company to
be held on the day of and at every adjournment
thereof
As witness my hand this day of 2 "
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The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll

BOARD

- 27 Unless otherwise determined by a General Meeting, the number of the members of the Board shall be 8 comprising the Chairman and Vice Chairman of the Company together with 6 other member elected in accordance with these Articles
- The Chairman shall not hold office beyond his period of membership of the Board and no person may serve more than 2 years as Chairman without a re-election
- The Board may from time to time and at any time appoint any member of the Company as a member of the Board to fill a casual vacancy whether amongst the officer members or the elected members. Any member so appointed shall retain his office only until the next Company election where he or she shall then be eligible for re-election.
- 30 No person who is not a member of the Company shall in any circumstances be eligible to hold office as a member of the Board

POWERS OF THE BOARD

- 31 Between meetings of the Company the business of the Company shall be managed by the Board who may pay all such expenses of, and preliminary and incidental to, the promotion, formation, establishment and registration of the Company as it in its absolute discretion thinks fit, and may in emergency only exercise all such powers of the Company, and do on behalf of the Company all such acts as may be exercised and done by the Company, and as are not by statute or by these presents required to be exercised or done by the Company in General Meeting, subject nevertheless to any regulations of these presents, to the provisions of the statutes for the time being in force and affecting the Company, and to such regulations, being not inconsistent with the aforesaid regulations or provisions, as may be prescribed by the Company in General Meeting, but no regulation made by the Company in General Meeting shall invalidate any prior act of the Board which would have been valid if such regulation had not been made
- 32 Subject to Article 44, the members for the time being of the Board may act notwithstanding any vacancy in their body, provided always that the number of the members of the Board shall not at any time be reduced in number to fewer than 2. If the members of the Board shall at any time be reduced in number to fewer than 2, it shall be lawful for them to act as the Board only for the purposes of admitting persons to membership of the Company, filling vacancies in their body, or summoning a General Meeting, but not for any other purpose

SECRETARY

Subject to the provisions of the Act, the Secretary shall be appointed by the Board for such time, at such remuneration and upon such conditions as it may think fit, and any Secretary so appointed may be removed by the Board. The provisions of sections 283 and 286 of the Act shall apply and be observed. The Board may from time to time by resolution appoint an assistant or deputy Secretary, and any person so appointed may act in place of the Secretary if there be no Secretary or no Secretary capable of acting

DISQUALIFICATION OF MEMBERS OF THE BOARD

- 34 The office of a member of the Board shall be vacated -
 - If a receiving order is made against him or he makes any arrangement or composition with his creditors
 - If in the opinion of the Board (having taken appropriate professional advice in cases where, in its absolute discretion, it deems this necessary) he becomes of unsound mind
 - 34 3 If he ceases to be a member of the Company
 - 34.4 If by notice in writing to the Company he resigns his office
 - 34 5 If he becomes prohibited from holding office by reason of any order made under the Act
 - If he ceases to be a member by virtue of any provision of the Act or is removed from office by a resolution duly passed pursuant to the Act
 - If he shall for more than two consecutive meetings have been absent without permission of the Board from its meetings and the Board resolves that his office be vacated
 - 34.8 If he shall cease for any reason to be a member of Wakefield Local Medical Committee

ROTATION OF MEMBERS OF THE BOARD

- Each elected member shall hold office for a period of 4 years, except that a member elected to fill a vacancy created by virtue of Article 38 retain his office so long only as the member in whose place he or she is elected would have held the same if he had not vacated office
 - 35.1 Elections shall take place on every other year, the first set of elections shall be held in 2009
 - However, the Board shall have the full authority to appoint a new Board at such time as when an election would have taken place under these Articles and such members of the original Board shall resign as appropriate and necessary
- Every term of office shall commence at the announcement of the outcome of the vote/ballot which shall take place at the outset of the General Meeting and end at the commencement of each relevant General Meeting or earlier if the member ceases to be a member of the Company
- At each General Meeting elections shall be held so as to fill the vacancies that will arise at the conclusion of such meeting. All elections shall be conducted on a "first past the post" basis. Any board member who will cease to hold office at the conclusion of a General Meeting shall be eligible for re-election at that meeting
- 38 The Company may from time to time in General Meeting by Special Resolution increase or reduce the number of members of the Board and may make the appointments necessary for effecting any such increase

In addition and without prejudice to the provisions of section 303 of the Act, the Company may by Extraordinary Resolution remove any member of the Board before the expiration of his period of office, and may by an Ordinary Resolution appoint another qualified member in his stead, but any person so appointed shall retain his office so long only as the member in whose place he or she is appointed would have held the same if he or she had not been removed

PROCEEDINGS OF THE BOARD

- The Board may meet together for the dispatch of such business as it is entitled to transact, and may adjourn and otherwise regulate its meetings as it thinks fit. The quorum necessary for the transaction of business shall be one half, or if not a whole number, the next higher whole number, of the membership of the Board from time to time, at least one of whom shall be an Officer Member and at least one an elected member. Questions arising at any meeting shall be decided by a majority of votes. In case of an equality of votes the Chairman shall have a second or casting vote.
- A member of the Board may, and on the request of a member of the Board the Secretary shall, at any time, summon a meeting of the Board by notice served upon each member of the Board save that a member of the Board who is absent from the United Kingdom shall not be entitled to notice of a meeting
- The Chairman shall be entitled to preside at all meetings of the Board at which he is present but if at any meeting the Chairman be not present and willing to preside within five minutes after the time appointed for holding the meeting, the members of the Board present shall choose one of the other members to be Chairman of the meeting
- A meeting of the Board at which a quorum is present shall be competent to exercise all the authorities, powers and discretions by or under the regulations of the Company for the time being vested in the Board generally
- The Board may delegate any of its powers to committees consisting of such member or members of the Board as it thinks fit, and any committee so formed shall, in the exercise of the powers so delegated, conform to any regulations imposed on it by the Board The meetings and proceedings of any such committee shall be governed by the provisions of these presents for regulating the meetings and proceedings of the Board so far as applicable and so far as the same shall not be superseded by any regulations made by the Board
- All acts bona fide done by any meeting of the Board or of any committee of the Board, or by any person acting as a member of the Board, shall, notwithstanding it be afterwards discovered that there was some defect in the appointment or continuance in office of any such member or person acting as aforesaid, or that they or any of them were disqualified, be as valid as if every such person had been duly appointed or had duly continued in office and was qualified to be a member of the Board
- The Board shall cause proper minutes to be made of all appointments of officers made by the Board and of the proceedings of all meetings of the Company and of the Board and of committees of the Board, and all business transacted at such meetings, and any

such minutes of any meeting, if purporting to be signed by the Chairman of such meeting, or by the Chairman of the next succeeding meeting, shall be sufficient evidence without any further proof of the facts therein stated

A resolution in writing signed by 75 % of the members (in respect of a Special Resolution) or a majority of the members (in respect of an Ordinary Resolution) for the time being of the Board or of any committee of the Board who are entitled to receive notice of a meeting of the Board or of such committee shall be as valid and effectual as if it had been passed at a meeting of the Board or of such committee duly convened and constituted "

ACCOUNTS

- 48 The Board shall cause accounting records to be kept in accordance with the requirements of the Act
- The accounting records shall be kept at the office, or, subject to the provisions of the Act, at such other place or places as the Board shall think fit, and shall always be open to the inspection of the officers of the Company
- The Board shall from time to time determine whether and to what extent and at what times and places and under what conditions or regulations the accounts and books of the Company or any of them shall be open to the inspection of members not being officers of the Company, and no member (not being an officer) shall have any right of inspecting any account or book or document of the Company except as conferred by statute or authorised by the Board or by the Company in General Meeting
- At a General Meeting in every year the Board shall lay before the Company a proper income and expenditure account for the period since the last preceding account made up to a date not more than 9 months before such meeting together with a proper balance sheet made up as at the same date. Every such balance sheet shall be accompanied by proper reports of the Board, and copies of such account, balance sheet and reports (all of which shall be framed in accordance with any statutory requirements for the time being in force) and of any other documents required by law to be annexed or attached thereto or to accompany the same shall not less than twenty-one clear days before the date of the meeting, subject nevertheless to the provisions of the Act, be sent to all other persons entitled to receive notices of General Meetings in the manner in which notices are hereinafter directed to be served.

ANTI CONFLICT POLICY

- (1) If a proposed decision of the Board is concerned with an actual or proposed transaction or arrangement with the company in which a member of the Board is interested, that member of the Board is not to be counted as participating in the decision-making process for quorum or voting purposes
 - (2) But if paragraph (3) applies, a member of the Board who is interested in an actual or proposed transaction or arrangement with the Company is to be counted as participating in the decision-making process for quorum and voting purposes

- (3) This paragraph applies when—
 - (a) the Company by Ordinary Resolution disapplies the provision of these Articles which would otherwise prevent a member of the Board from being counted as participating in the decision-making process,
 - (b) the member of the Board's interest cannot reasonably be regarded as likely to give rise to a conflict of interest, or
- (c) the member of the Board's conflict of interest arises from a permitted cause
- (4) For the purposes of this Article, the following are permitted causes—
 - (a) a guarantee given, or to be given, by or to a member of the Board in respect of an obligation incurred by or on behalf of the Company or any of its subsidiaries,
 - (b) subscription, or an agreement to subscribe, for shares or other securities of the Company or any of its subsidiaries, or to underwrite, sub-underwrite, or guarantee subscription for any such shares or securities, and
 - (c) arrangements pursuant to which benefits are made available to employees and member of the Board or former employees and member of the Board of the Company or any of its subsidiaries which do not provide special benefits for member of the Board or former member of the Board
- (5) For the purposes of this Article, references to proposed decisions and decision-making processes include any meeting of the Board or part of a meeting of the Board
- (6) Subject to paragraph (7), if a question arises at a meeting of either Board or of a committee of directors as to the right of a member of the Board to participate in the meeting (or part of the meeting) for voting or quorum purposes, the question may, before the conclusion of the meeting, be referred to the Chairman whose ruling in relation to any director other than the chairman is to be final and conclusive
- (7) If any question as to the right to participate in the meeting (or part of the meeting) should arise in respect of the Chairman, the question is to be decided by a decision of the members of the Board at that meeting, for which purpose the Chairman is not to be counted as participating in the meeting (or that part of the meeting) for voting or quorum purposes

NOTICES

- A notice may be served by the Company upon any member, either personally or by sending it through the post in a prepaid first class letter, addressed to such member at his registered address as appearing in the register of members
- Any member described in the register of members by an address not within the United Kingdom, who shall from time to time give the Company an address within the United Kingdom at which notices may be served upon him or her, shall be entitled to have

notices served upon him or her at such address, but, save as aforesaid and as provided by the Act, only those members who are described in the register of members by an address within the United Kingdom shall be entitled to receive notices from the Company

- Any notice, if served by post, shall be deemed to have been served on the day following that on which the letter containing the same is put into the post, and in proving such service it shall be sufficient to prove that the letter containing the notice was properly addressed and put into the post office as a prepaid letter
- **56.** In furtherance of the objects of the Company the following specific powers shall be exercised by the Company
 - producing an annual report of its activities for submission to the Committee, the Board of Directors of the Company and Represented Members,
 - rendering all necessary support, representation and advice to Represented Members in respect of matters relating to Regulations, Directions, Legislation and all other statutory instruments which are concerned directly or indirectly with general practice, including but not limited to all subsidiary or related matters,
 - III To keep proper minutes and notes of all meetings of the Company,
 - To delegate from time to time any of the functions of the Company or under these objects, with or without restrictions or conditions to any individual, Committee, or persons composed of Company Members,
 - v Preparation of reports of the proceedings of the Company together with statement of accounts to be circulated to all those names listed in the Register of Represented Members .
 - To administer and implement any such funds as obtained from the Committee—for the purpose of carrying out the objects of the Company or any of them and defraying the expenses incurred in carrying out the objects of the Company on any terms the Company may think fit and either subject or not subject to repayment on any contingency,
 - vii To undertake, encourage and support every form of publicity and advertising calculated to promote directly or indirectly any of the Opjects of the Company,
 - VIII To carry on any negotiations with or between and to liaise and enter into arrangements with or act on behalf of any Represented Member vis a vis any Primary Care Trusts or authority whether national, local, municipal or otherwise or any corporations, agents, employees, or persons acting in respect of the same,
 - To encourage and assist in the development of services, activities, and amenities to Represented Members and to undertake and support all forms of research calculated directly or indirectly and on proper consideration to implement the same,
 - x To employ, organise and or train persons engaged in the provision of services in relation to these objects to Represented Members on any such terms and conditions as the Company deems fit,

- To purchase, take on lease, hire, or use real or personal property, and any rights or privileges necessary or convenient for the purposes of the Company, and to enter into any agreements, and so far as the Company may think desirable, to take over and carry out any agreement which may have been made, and to pay for any service which may have been rendered, prior to the formation of the Company for any of the objects of the Company and of which the Company will obtain the benefit,
- To use, or let on lease or otherwise, or to permit the use and occupation of all or any part of the property of the Company for the purposes of the Company or for such purposes calculated to promote the objects of the Company as may be considered advisable.
- To pay all expenses of and preliminary or in any way relating to the formation, establishment and registration of the Company,
- To invest the monies of the Company not immediately required for its purposes in or upon such investments, securities or property as may be thought fit subject nevertheless to such conditions (if any) and such consents (if any) as may be for the time being imposed or required by law and subject also as hereinafter provided,
- To borrow money with or without security and in particular upon bonds, bills, pre notes or other obligations or securities of the Company, or upon its property and effects or any part thereof or in such other manner as the Company shall think fit, and to make, accept, endorse and execute promissory notes, bills of exchange or other negotiable instruments,
- xvi To make payments towards insurance including insurance for any director, officer or auditor against any liability in respect of any negligence default or breach of duty or trust (so far as permitted by law),
- xvii To make payments and maintain as appropriate any other necessary insurance including but not limited to building and contents insurance, occupiers liability etc,
- To grant pensions, allowances, gratuities and bonuses as the Company sees fit to employees or ex-employees of the Company or the dependents or connections of such persons, to establish and maintain any trusts, funds or schemes (whether contributory or non contributory) with a view to providing pensions or other benefits for any such persons as aforesaid, their dependents or connections,
- To enter into partnership, joint venture or other arrangement with any third party or individual to provide any service beneficial and directly related to Represented Members.
- organising and implementing conferences and training with regard to any relevant contractual changes and national policy

Provided always as follows:

1 The Company shall not carry out any of its objects or perform any activity outside the United Kingdom,

- In the event the Company shall take or hold any property which may be subject to any trusts, the Company shall only deal with, or invest the same in such manner as allowed by law, having regard to such trusts,
- 3 The Company shall not support with its funds, any objects or endeavour to impose on or procure to be observed by its members or others, any regulations, restrictions or condition which if an object of the Company would make it a Trade Union,
- The income and property of the Company howsoever derived, shall be applied solely towards the promotion of the objects of the Company as set forth in this Articles of Association, and no portion thereof shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to members of the Company Provided that nothing herein, shall prevent the payment to any member officer or servant of the Company of any sum due to him as a result of any bone fide commercial transaction with the Company, or in respect of any agreed salary as an employee or out of pocket expenses incurred by him in pursuance of his duties on behalf of the Company,
- 5 The liability of the Members of the Company is limited,
- Every Member of the Company undertakes to contribute to the assets of the Company, in the event of the same being wound up during the time that he is a member, or within 1 year afterwards, for payments of the debts and liabilities of the Company contracted before the time at which he ceases to be a member of the Company. This includes costs, charges and expenses of winding up the same and for the adjustment of the rights of the contributories amongst themselves, such amount as maybe required not exceeding One Pound Sterling,
- If upon the winding up or dissolution of the Company there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Company, but shall be paid to the Wakefield Local Medical Committee or if the LMC or its equivalent is no longer in existence, shall be devoted to some public object or objects, charitable or otherwise for the benefit of Represented Members to be determined by the Company, in such shares or proportions and in such manner as shall be fixed by the members of the Company, at or before the time of it being wound up, and if so far as effect cannot be given to the forgoing provisions, then to some charitable object

INDEMNITY

Subject to section 310 of the Act, every director or other officer of the Company shall be indemnified out of the assets of the Company against all losses or liabilities incurred by him in the execution of his duties or in relation to them, including any liability incurred by him in defending any proceedings (whether civil or criminal) in which judgment is given in his favour or he is acquitted or in connection with any application under section 144(3) or (4) or section 727 of the Act in which relief is granted to him by the Court, and no other officer shall be liable for any loss, damage or misfortune which may happen to or be incurred by the Company in the execution of his duties or in relation to them

58	Pursuant to section 310(3) of the A indemnity insurance cover for any direct			maintair
NA	AMES, ADDRESSES AND DESCRIPTION	OF DIRECTORS 8	& COMPANY SECRE	TARY
Dr Cai	rolyn Hall (Company Secretary)			
Addre	ess: arm Cottage arm Lane orth fract			
Addre Low Fa Low Fa Ackwo Pontef WF7 7	ess: arm Cottage arm Lane orth fract			
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DATED this	day of	2008	
Witness to the abov	e signatures -		
Name		Signature	
Address			