Company Registration No. 3466224

WRITTLE COLLEGE SERVICES LIMITED

Report and Financial Statements

31 July 2011



23/04/2012 COMPANIES HOUSE

REPORT AND FINANCIAL STATEMENTS 2011

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REPORT AND FINANCIAL STATEMENTS 2011 OFFICERS AND PROFESSIONAL ADVISERS

DIRECTORS

D P Butcher R Woolley

SECRETARY

J Gordon

REGISTERED OFFICE

Writtle College Lordship Road Chelmsford Essex CM1 3RR

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DIRECTORS' REPORT

The directors present their annual report on the affairs of the company, together with the financial statements for the year ended 31 July 2011

Activities

The Company has not been active since the business activities were transferred to Bedford College on 1st August 2009

Proposed dividends and transfers to reserve

The directors do not recommend the payment of a dividend

Directors

The directors of the company who held office during the year were as follows

D P Butcher

R Woolley

Directors' interests

None of the directors had any disclosable interests in the shares of the company at 31 July 2011 or at any time in the financial year

Political and charitable contributions

The company made no political or charitable contributions during the year

Audit Exemption Statement

For the year ended 31/07/2011 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006

Approved by the Board of Directors And signed on behalf of the Board

RWWW

D P Butcher Director

Date. 19-04-12

STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE DIRECTORS' REPORT AND THE FINANCIAL STATEMENTS

Company law requires the directors to prepare financial statements for each financial year. Under that law they have elected to prepare the financial statements in accordance with UK Accounting Standards and applicable law (UK Generally Accepted Accounting Practice)

Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period

In preparing those financial statements the directors are required to

- · select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business. As explained in note 1, the directors do not believe that it is appropriate to prepare these financial statements on a going concern basis.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to Companies subject to the small Companies' regime

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PROFIT AND LOSS ACCOUNT Year ended 31 July 2011

| | | 2011 | 2010 |
|--|------|----------|----------------|
| | Note | £ | £ |
| TURNOVER | | | |
| Cost of sales | | = | (26) |
| Gross profit | | - | (26) |
| Operating expenses | | | |
| Administrative expenses | | Ξ | <u>(6,679)</u> |
| | | | |
| OPERATING (LOSS)/PROFIT | 3 | - | (6,705) |
| Investment income | 4 | | 9 |
| Interest payable and similar charges | 5 | 2 | - |
| (LOSS)/PROFIT FOR THE FINANCIAL YEAR BEFORE TAXATION | | | (6,696) |
| | | - | (0,070) |
| Taxation | 6 | = | |
| (LOSS)/PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION | | = | (6.696) |

There are no recognised gains and losses for the current and preceding financial years other than the results shown above. Accordingly, no statement of total recognised gains and losses has been presented

BALANCE SHEET Year Ended 31 July 2011

| | | 2011 | 2010 |
|--|------|------|----------|
| | Note | £ | £ |
| FIXED ASSETS | | | |
| Tangible assets | 7 | - | - |
| CURRENT ASSETS | | | |
| Stocks | 8 | - | - |
| Debtors | 9 | - | - |
| Assets held for resale | | • | - |
| Cash at bank and in hand | | 100 | 100 |
| | | - | 100 |
| CREDITORS: amounts falling due within one year | 10 | | |
| NET CURRENT ASSETS/(LIABILITIES) | | 100 | 100 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 100 | 100 |
| CAPITAL AND RESERVES | | | |
| Called up share capital | 11 | 2 | 2 |
| Profit and loss account | | 98 | 98 |
| EQUITY SHAREHOLDERS' FUNDS/ (DEFICIT) | | | |
| , , | 12 | 100 | 100 |
| | | | |

For the year ended 31/07/2011 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006

The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

The financial statements on pages 5 to 12 were approved by the board of directors and authorised for issue on $19 \cdot 01 - 12$ and are signed on its behalf by

D P Butcher Director

Men

Date

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 July 2011

I ACCOUNTING POLICIES

The principal accounting policies are summarised below. They have been applied consistently throughout the year and the preceding year.

Cash flow statement

Under Financial Reporting Standard I (Revised 1996) the company is exempt from the requirement to produce a cash flow statement on the grounds that the ultimate parent undertaking includes the company in its own publicly available consolidated financial statements

Basis of preparation

The financial statements are prepared under the historical cost convention, and in accordance with applicable United Kingdom accounting standards

Going Concern

The directors have not prepared the financial statement on a going concern basis

Tangible fixed assets

Depreciation is provided on cost in equal annual instalments over the estimated useful lives of the assets. The rates of depreciation are as follows

Furniture and fittings

20% per annum

Motor vehicles

50% per annum

Stocks

Stocks of finished goods are stated at the lower of cost and net realisable value. The replacement cost of finished goods is not materially different from the value shown in the Balance Sheet.

Deferred taxation

Deferred tax is calculated (see note 6) in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events that result in an obligation to pay more tax, in the future or a right to pay less tax in the future have occurred at the balance sheet date. Timing differences are differences between the company's taxable profits and its results as stated in the financial statements that arise from the inclusion of gains and losses in tax assessments in periods different from those in which they are recognised in the financial statements. The company has not provided for the calculated tax asset as there is no reasonable expectation of future profits in the foreseeable future.

Pension costs

The company contributes to the Local Government Superannuation Scheme, which is a final salary defined benefit scheme. The pension contributions are charged to the profit and loss account as incurred

TURNOVER

Turnover represents amounts derived from the provision of goods and services which fall within the company's ordinary activities after deduction of trade discounts and value added tax

The turnover, which arises in the United Kingdom, is attributable to the company's principal activity

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NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 July 2011 (continued)

Leased Assets

The annual rentals on 'operating leases' are charged to the profit and loss account on a straight line basis over the lease term

2 INFORMATION REGARDING DIRECTORS AND EMPLOYEES

The directors did not receive any emoluments in the year ended 31 July 2011 (2010 - nil)

| | 2011 | 2010 |
|------------------------------------|------|------|
| | No. | No. |
| Average number of persons employed | | |
| Business Support Staff | | |
| | 2011 | 2010 |
| | £ | £ |
| Staff costs during the year | | |
| Wages and salaries | - | 217 |
| Social security costs | - | 28 |
| Pension costs | • | - |
| | - | 245 |
| | | |

3 OPERATING (LOSS)/PROFIT

| | Ĺ | |
|--|---|-------|
| Operating (loss)/profit is after charging: | | |
| Depreciation | | |
| Owned assets | - | - |
| Auditors' remuneration - audit services | - | 2,200 |
| - non audit services | • | 2,400 |
| Operating Lease – land and buildings | | - |
| | - | 4,600 |
| | | |

2010

2011

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 July 2011

4 INVESTMENT INCOME

| 2011 | 2010 |
|------|----------------------------------|
| £ | £ |
| | 9 |
| | |
| 2011 | 2010 |
| £ | £ |
| - | 102 |
| - | - |
| - | 102 |
| | |
| | |
| 2011 | 2010 |
| £ | £ |
| | |
| - | - |
| | 2011 £ - - - 2011 |

The standard rate of corporation tax for the year, based on the UK standard rate of corporation tax is 20.7% (2010.21%) The actual tax charge for the current and the previous year differs from the standard rate for the reasons set out in the following tax reconciliation

Reconciliation of current tax

| 2011 | 2010 |
|---------|---------|
| £ | £ |
| - | (6,696) |
| - | (1,406) |
| | |
| - | - |
| <u></u> | - |
| - | 1,406 |
| - | |
| | £ |

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NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 July 2011

6 TAX ON (LOSS)/PROFIT ON ORDINARY ACTIVITIES (continued)

Analysis of deferred tax balances

| | Not provided | Not provided |
|--------------------------------|-----------------|-----------------|
| | 2011 | 2010 |
| | £ | £ |
| Accelerated capital allowances | - | 897 |
| Losses | - | - |
| | - | 897 |

The company has not provided for the above tax asset of nil (2010 - nil) as there is no reasonable expectation of future profits in the foreseeable future

7 STOCKS

| | 2011 | 2010 |
|-----------|------|------|
| | £ | £ |
| Oil | - | - |
| Bar Stock | | - |
| | - | - |

8 DEBTORS

| | 2011 | 2010 |
|-------------------------------------|-------------|------|
| | £ | £ |
| Amounts falling due within one year | | |
| Trade debtors | - | - |
| Other debtors | - | - |
| Prepayments and accrued income | - | - |
| | <u> </u> | - |
| | | |

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 July 2011

9 CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR

| Trade creditors Amounts owed to parent undertaking Other creditors Accruals and deferred income | 2011 £ - - - - | 2010 £ - - - |
|--|------------------------------------|---|
| 10 CALLED UP EQUITY SHARE CAPITAL | 2011 | 2010 £ |
| Authorised 1,000 Ordinary equity shares of £1 00 each | 1,000 | 1,000 |
| Called up, allotted and fully paid 2 Ordinary equity shares of £1 00 each RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' (DEFICIT | 2)/ FUNDS | 2 |
| Loss attributable to members of the company Opening shareholders' surplus/ (deficit) Capital contribution from intercompany debt forgiveness Closing shareholders' surplus | 2011 £ - 100 —- 100 | 2010 £ (6,696) (296,393) 303,189 100 |

NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 July 2011

12 ULTIMATE PARENT UNDERTAKING

The immediate and ultimate controlling party is Writtle Agricultural College Higher Education Corporation

13 RELATED PARTY TRANSACTIONS

In accordance with the exemption available under Paragraph 3(c) of FRS8, transactions with entities that are part of the Writtle College group are not disclosed

11 AD3090

TRADING PROFIT AND LOSS ACCOUNT Year ended 31 July 2011

| | | 2011 | 2010 |
|--|------------|------|----------------|
| | Note | £ | Ĺ |
| SALES | 1 | - | - |
| Cost of sales | 2 | Ξ | (26) |
| GROSS (LOSS)/ PROFIT | | 2 | (26) |
| LESS OVERHEAD EXPENSES | | | |
| Office | 3 | | 245 |
| Establishment | 4 | - | - |
| Sales and marketing | 5 | - | - |
| Travel and subsistence | 6 | - | - |
| General | 7 | - | 6,332 |
| Financial | 8 | Ξ | 102 |
| | | - | 6,679 |
| NET TRADING (LOSS)/ PROFIT FOR THE YEAR | | - | (6,705) |
| | | | |
| ADD OTHER INCOME | | | |
| Interest receivable and similar income | 9 | Ξ | 9 |
| (LOSS)/PROFIT ON ORDINARY ACTIVITIES BEFOR | E TAXATION | = | <u>(6,696)</u> |

ADDITIONAL INFORMATION

The additional information, which compromises the trading profit and loss account and the related notes 1 to 10, has been prepared from the accounting records of the Company. While it does not form part of the statutory financial statements, it should be read in conjunction with them

13 AD3090

NOTES TO THE TRADING PROFIT AND LOSS ACCOUNT Year ended 31 July 2011

| | | 2011 | 2010 |
|---|--|--------------|------|
| | | £ | £ |
| 1 | SALES | | |
| | Turnover | - | - |
| 2 | COST OF SALES | ***** | |
| | Purchases | - | 26 |
| 3 | OFFICE EXPENSES | | |
| | Staff costs | | |
| | Wages and salaries | - | 217 |
| | Employer's NIC | - | 28 |
| | Pension costs | - | - |
| | Telephone | - | 10 |
| | Postage/franking machine | - | • |
| | Printing and stationery | - | (10) |
| | Machinery and vehicle repairs | - | - |
| | Computer costs | - | - |
| | | - | 245 |
| 4 | ESTABLISHMENT EXPENSES | 4 | |
| | Rent and rates | - | • |
| | Property repairs | - | - |
| | Light, heat, power and water | - | - |
| | Cleaning and laundry | - | - |
| | Depreciation on furniture and fittings | | - |
| | | - | - |
| 5 | SALES AND MARKETING EXPENSES | | |
| | Marketing | - | - |
| | Other supplies and services | • | - |
| | | | |
| | | | |
| | | | |

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NOTES TO THE TRADING PROFIT AND LOSS ACCOUNT Year ended 31 July 2011

| | | 2011 | 2010 |
|---|--|------|-------|
| | | £ | £ |
| 6 | TRAVEL AND SUBSISTENCE EXPENSES | | |
| | Travel and subsistence | - | - |
| | Entertaining | - | - |
| | | - | - |
| | | | |
| 7 | GENERAL EXPENSES | | |
| | General Insurance | - | - |
| | Legal | - | - |
| | Audit and accountancy | - | 4,600 |
| | Bank charges | - | - |
| | Consultancy | - | - |
| | Sundry expenses | - | 1,732 |
| | Health and safety | - | - |
| | Equipment hire | - | - |
| | Stock Movement | - | - |
| | 1 | - | 6,332 |
| | | | |
| 8 | FINANCIAL EXPENSES | | |
| | Interest payable | | |
| | Bank charges | - | 102 |
| | Other loan interest | - | - |
| | | - | 102 |
| | | | |
| 9 | INTEREST RECEIVABLE AND SIMILAR INCOME | - | 9 |