

Charity Number: 517406
Company Number: 01976247

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Trustees' Report and Financial Statements
For the Year Ended 30th April 2012

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WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Contents

	Page
Legal and administrative information	1
Trustees' Report	2 - 5
Accountants Report	6
Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9-16

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Legal and administrative information

Charity Number	517406
Company Registration Number	01976247
Business Address	New Images Youth Centre Nixon Drive Winsford Cheshire CW7 2HG
Registered Office	New Images Youth Centre Nixon Drive Winsford Cheshire CW7 2HG
Trustees	R Barton Mrs P Booher T Blackmore M Kennedy
Accountants	Burton Beavan Chartered Certified Accountants 112-114 Witton Street Northwich Cheshire CW9 5NW
Bankers	National Westminster Bank plc Dingle Walk Winsford Cheshire CW7 1AF

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Report of the Trustees (incorporating the Directors Report)
For the Year Ended 30th April 2012

The trustees present their report and the financial statements for the year ended 30th April 2012. The trustees, who are also directors of Winsford Youth Forum Limited for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

Organisational structure

The charity is limited by guarantee and therefore has no share capital. It is governed by a memorandum and articles of association. The trustees, who are also directors for the purposes of the Companies Act, are shown on page 1. The trustees are representatives of agencies and organisations who work with, or have an interest in, young people. They are responsible for plotting the strategic direction of the Forum and overseeing all the areas of its operation. Trustees are informed of their duties and responsibilities prior to appointment and are offered suitable training to assist with their role. They are also informed of publications and information available to them through the Charity Commission. The day to day running of the Forum is left to its paid manager. Trustee elections are held annually and all members of the charity are entitled to vote. The trustees would like to thank all those who have contributed to the work of the Forum and particularly those many volunteers without whom our work would not have been possible. The trustees continue to be committed to working with and for young people and will continue working in partnership with all who have an interest in improving provision for young people.

Reserves

The trustees feel that the charity has a responsibility to its beneficiaries to take a long term view of its commitments. We have considered the increasing insecurity of funding and the delays in payment. We are determined to continue working towards maintaining an unrestricted reserve at the level of six months typical running costs to cover current commitments. This will include designated funds as detailed in guidance by the Charity Commissioners. However, at present we are unable to hold this level of reserve. The trustees continue to consider ways in which additional unrestricted funds can be raised.

Investment policy

The charity does not have an investment policy. Funds are held in an interest bearing account to maximise returns.

Risk review and internal control

The trustees continue to consider and identify the major risks to which the charity is exposed. This involves identifying the types of risks the charity faces, prioritising them in terms of potential impact and likelihood of occurrence and identifying means of minimising the risks. The charity's system of internal controls are designed to provide reasonable but not absolute assurance against material misstatement or loss. The trustees are satisfied that the systems in place reduce their exposure to the major risks.

Public benefit

The trustees have complied with the duty in section 4 of the 2006 Act to have due regard to public benefit guidance published by the Charity Commission.

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Report of the Trustees (incorporating the Directors Report)
For the Year Ended 30th April 2012

Objectives and activities

Purposes

The purpose of the charity are to work with and on behalf of children and young people throughout Winsford, by providing activities, facilities and services for children and young people aged 8 to 25 often by working in partnership with other organisations or agencies, and to promote and organise co-operation in the achievement of the above purposes and to that end bring together Council Representatives of the Voluntary Organisations and Statutory Authorities within the area of benefit

Achievements and performance

Wharton Youth Centre, Greville Drive

Activities continue to be provided at Greville Drive youth centre via 'Action for Leisure' and Youth Club sessions on Mon/Thurs nights provided by Connexions. The centre has seen a great deal of refurbishment over the last couple of years and has recently had security gates and fencing erected at the site

New Images

Youth activities and events continue to be held at the New Images youth centre on Nixon Drive via Junior Club and as an office base

Canoeing/Kayaking activities

The summer canoeing and kayaking provision continues to be popular and we have supported a range of individuals and local groups, despite the building now being controlled and managed via CWAC and a reduced budget

Wharton Community Library

Junior Club continues on a Thursday night, with a maximum weekly attendance. Friday/Saturday night provision continues as per our S L A

Over/The Edge

Delivery also continues here on Friday/Saturday night as per our S L A

Partnership working

Winsford Youth Forum continues to work in partnership with other agencies, and attends inter agency meetings to ensure quality activities for children and young people throughout Winsford

Winsford Youth Forum aims to provide positive activities for young people to combat anti social behaviour, which aims to support young people and enable young people to give valuable input into their community

Financial review

Financial results

The results for the year are shown in the Statement of Financial Activities. Incoming resources for the year have fallen by £10,893 to £66,917 with expenditure also falling by £18,402 to £65,729. This results in net income for the year of £1,188 and leaves funds at 30th April 2012 of £6,084 of which £Nil are restricted

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Report of the Trustees (incorporating the Directors Report)
For the Year Ended 30th April 2012

Financial support

We are very grateful for the support of Cheshire West and Chester Council, Winsford Town Council, Connexions Cheshire, Weaver Vale Housing Trust, Lloyds TSB Foundation for England and Wales and other funders that have supported our work either through financial or 'in kind' support during the year

Statement as to disclosure of information to auditors

In so far as the trustees are aware

- there is no relevant information of which the charitable company's reporting accountants are unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

Statement of trustees' responsibilities

The trustees (who are also directors of Winsford Youth Forum Limited for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Report of the Trustees (incorporating the Directors Report)
For the Year Ended 30th April 2012

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

On behalf of the board

X Mrs. P. Booher
Director



Date: 6/11/12

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Audit Exemption Report
For the Year Ended 30th April 2012

Accountant's report to the members on the unaudited accounts of
Winsford Youth Forum Limited (a company limited by guarantee)

We report on the accounts for the year ended 30th April 2012 set out on pages 7 to 16

Respective responsibilities of Trustees and Reporting Accountants

As described on page 2 the trustees, who are also the directors of the charity for the purposes of the Companies Act, are responsible for the preparation of the accounts, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

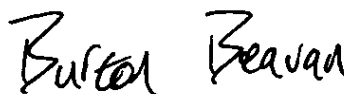
Our work was conducted in accordance with Statements of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurances expressed in our opinion.

Opinion

In our opinion

- a) the accounts are in agreement with the accounting records kept by the company under Section 386 of the Companies Act 2006, as amended,
- b) having regard to, and on the basis of, the information contained in those accounting records
 - i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in the Statement of Recommended Accounting Practice, Accounting and Reporting by Charities, and in Section 249C(6) of the Act, and
 - ii) the company satisfied the conditions for exemption from an audit of the accounts for the year specified in Section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in Section 249B(1)

Burton Beavan
Chartered Certified Accountants,
112-114 Witton Street,
Northwich, Cheshire CW9 5NW



16th October 2012

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Statement of financial activities (incorporating the income and expenditure account)
For the Year Ended 30th April 2012

	Notes	Unrestricted Funds £	Restricted Funds £	2012 Total £	2011 Total £
Incoming resources					
Incoming resources from generating funds					
Voluntary income	2	3,168	-	3,168	2,183
Activities for generating funds	3	-	-	-	297
Investment income	4	6	-	6	8
Incoming resources from charitable activities	5	54,774	8,969	63,743	75,272
		<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources		57,948	8,969	66,917	77,760
		<hr/>	<hr/>	<hr/>	<hr/>
Resources expended					
Costs of generating funds					
Fundraising trading					
Cost of goods sold and other costs	6	-	-	-	53
Charitable activities	7	51,304	11,109	62,413	79,818
Governance costs	9	3,316	-	3,316	4,260
		<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended		54,620	11,109	65,729	84,131
		<hr/>	<hr/>	<hr/>	<hr/>
Net incoming/(outgoing) resources for the year					
Net income/(expenditure) for the year		3,328	(2,140)	1,188	(6,371)
Total funds brought forward		2,756	2,140	4,896	11,268
		<hr/>	<hr/>	<hr/>	<hr/>
Total funds carried forward		6,084	-	6,084	4,897
		<hr/>	<hr/>	<hr/>	<hr/>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared

All of the above amounts relate to continuing activities

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Balance sheet
As at 30th April 2012

		2012		2011	
	Notes	£	£	£	£
Fixed Assets					
Tangible assets	14		-		-
Current Assets					
Debtors	15	291		4,550	
Cash at bank and in hand		13,256		5,464	
		<u>13,547</u>		<u>10,014</u>	
Creditors: amounts falling due within one year	16	(7,463)		(5,117)	
		<u> </u>		<u> </u>	
Net current assets			6,084		4,897
			<u> </u>		<u> </u>
Net assets			6,084		4,897
			<u> </u>		<u> </u>
Funds	17				
Restricted income funds			-		2,140
Unrestricted income funds			6,084		2,757
			<u> </u>		<u> </u>
Total funds			6,084		4,897
			<u> </u>		<u> </u>

The financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

The financial statements were approved by the board and signed on its behalf by

X **R. Barton**
Director

R. Barton

Date: 6/11/12

Company registration number 01976247

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Notes to financial statements
For the Year Ended 30th April 2012

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1 Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Companies Act 2006.

1.2 Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

1.3 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Income from investments is included in the year in which it is receivable.

1.4 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Notes to financial statements
For the Year Ended 30th April 2012

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows

Leasehold properties	-	Straight line over the life of the lease
Fixtures, fittings and equipment	-	100% straight line

2. Voluntary income

	Unrestricted Funds £	2012 Total £	2011 Total £
Donations from charitable organisations	-	-	-
Corporate donations	3,168	3,168	25
Donations in kind	-	-	2,000
Connexions donations	-	-	158
	<hr/>	<hr/>	<hr/>
	3,168	3,168	2,183
	<hr/>	<hr/>	<hr/>

3. Activities for generating funds

	Unrestricted Funds £	2012 Total £	2011 Total £
Sundry fundraising events	-	-	<u>297</u>

4. Investment Income

	Unrestricted Funds £	2012 Total £	2011 Total £
Bank Interest receivable	<u>6</u>	<u>6</u>	<u>8</u>

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Notes to financial statements
For the Year Ended 30th April 2012

5. Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	2012 Total £	2011 Total £
Government grants	14,686	-	14,686	47,485
Other grants	-	-	-	1,500
Fees for youth work	2,418	-	2,418	11,742
Connexions grants	28,375	-	28,375	3,484
Weaver Vale Housing Trust grants	2,081	-	2,081	2,859
Lloyds TSB Foundation grants	-	8,969	8,969	8,202
New Images	7,214	-	7,214	-
	<u>54,774</u>	<u>8,969</u>	<u>63,743</u>	<u>75,272</u>

6. Fundraising trading

	Unrestricted Funds £	2012 Total £	2011 Total £
Fundraising events	-	-	<u>53</u>

7. Costs of charitable activities – by fund type

	Unrestricted Funds £	Restricted Funds £	2012 Total £	2011 Total £
Youth Work	<u>51,304</u>	<u>11,109</u>	<u>62,413</u>	<u>79,818</u>

8. Costs of charitable activities – by activity

	Activities Undertaken Directly £	2012 Total £	2011 Total £
Youth Work	<u>62,413</u>	<u>62,413</u>	<u>79,818</u>

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Notes to financial statements
For the Year Ended 30th April 2012

9. Governance costs

	2012	2011
	Unrestricted	Total
	Funds	
	£	£
Audit and accountancy fees	960	1,696
Legal and professional fees	360	350
Bookkeeping	1,709	1,838
Bank charges	287	376
	<hr/>	<hr/>
	3,316	4,260
	<hr/>	<hr/>

10. Net outgoing resources for the year

	2012	2011
	£	£
Net outgoing resources is stated after charging		
Depreciation and other amounts written off tangible fixed assets	-	274
Auditors' remuneration	-	<u>1,696</u>

11. Employees

	2012	2011
	£	£
Wages and salaries	37,594	44,630
Social Security costs	567	1,522
Other costs	17	194
	<hr/>	<hr/>
	38,178	46,346
	<hr/>	<hr/>

No employee received emoluments of more than £60,000 (2011 None)

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows

	2012	2011
	Number	Number
Trustees	4	4
Charity staff	6	6
	<hr/>	<hr/>
	<u>10</u>	<u>10</u>

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Notes to financial statements
For the Year Ended 30th April 2012

12 Trustees' emoluments

The trustees neither received nor waived any emoluments during the year (2011 None)

13. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988 Accordingly, there is no taxation charge in these accounts

14. Tangible fixed assets

	Fixtures Fittings and Equipment £	Total £
Cost		
At 1 st May 2011	18,944	18,944
Additions	-	-
Disposals	-	-
	<hr/>	<hr/>
At 30 th April 2012	18,944	18,944
	<hr/>	<hr/>
Depreciation		
At 1 st May 2011	18,944	18,944
Charge for the year	-	-
On disposals	-	-
	<hr/>	<hr/>
At 30 th April 2012	18,944	18,944
	<hr/>	<hr/>
Net Book Values		
At 30 th April 2012	-	-
At 30 th April 2011	-	-
	<hr/>	<hr/>

15. Debtors

	2012 £	2011 £
Trade debtors	-	2,485
Prepayments and accrued income	<u>291</u>	<u>2,065</u>
	<u>291</u>	<u>4,550</u>

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Notes to financial statements
For the Year Ended 30th April 2012

16. Creditors: amounts falling due within one year

	2012 £	2011 £
Bank loan and overdrafts	261	-
Other taxes and social security	498	693
Accruals and deferred income	5,607	4,424
Trade Creditors	1,097	-
	<hr/> 7,463	<hr/> 5,117

17 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 30 th April 2012 as represented by			
Current assets	13,547	-	13,547
Current liabilities	(7,463)	-	(7,463)
	<hr/> 6,084	<hr/> -	<hr/> 6,084

18. Unrestricted funds

	At 1 st May 2011 £	Incoming resources £	Outgoing resources £	At 30 th April 2012 £
General reserve	<u>2,757</u>	<u>57,948</u>	<u>54,621</u>	<u>6,084</u>

Purposes of unrestricted funds

The general reserve represents the free funds of the charity which are not designated for particular purposes

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Notes to financial statements
For the Year Ended 30th April 2012

19. Restricted funds

	At 1st May 2011 £	Incoming resources £	Outgoing resources £	At 30th April 2012 £
Youth development worker	2,140	8,969	11,109	-

Purposes of restricted funds

The Youth development worker fund consists of Lloyds TSB Foundation for England and Wales grant funding towards the salary of a part-time youth development worker

20. Related party transactions

Mrs P Booher, Mr T Blackmore and Mr M Kennedy (trustees) were local government councillors during the year. Grants and donations received from local councils are included in the Statement of Financial Activities as government grants and local government donations.

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Notes to financial statements
For the Year Ended 30th April 2012

21. Going concern

The nature of the charity's activities and the reliance on grant funding and donations has resulted in a low level of unrestricted funds. The trustees have reviewed cash flow information for the next twelve months and beyond and consider that the level of income will enable the charity to continue its activities. On the basis of this information and discussions with management, the trustees consider it appropriate to prepare the financial statements on the going concern basis. The financial statements do not include any adjustments that would be necessary if suitable funding was not available.

22. Company limited by guarantee

Winsford Youth Forum Limited is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

The following pages do not form part of the statutory accounts.

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Detailed statement of financial activities

For the Year Ended 30th April 2012

	2012	2011
	£	£
Incoming resources		
Incoming resources from generating funds.		
<i>Voluntary income</i>		
Donations from charitable organisations	-	-
Corporate donations	3,168	25
Donations in kind	-	2,000
Connexions donations	-	158
	<hr/>	<hr/>
	3,168	2,183
	<hr/>	<hr/>
<i>Activities for generating funds</i>		
Sundry fundraising events	-	<u>297</u>
<i>Investment income</i>		
Bank interest receivable	<u>6</u>	<u>8</u>
Total incoming resources from generating funds	<u>3,174</u>	<u>2,488</u>
Incoming resources from charitable activities		
Government grants	14,686	47,485
Other grants	-	1,500
Fees for youth work	2,418	11,742
Connexions grants	28,375	3,484
Weaver Vale Housing Trust grants	2,081	2,859
Lloyds TSB Foundation grants	8,969	8,202
New Images	7,214	-
	<hr/>	<hr/>
	63,743	75,272
	<hr/>	<hr/>
Total incoming resources	<u>66,917</u>	<u>77,760</u>
<i>Fundraising events</i>		
General fundraising costs	-	<u>53</u>
Total fundraising trading costs of goods sold and other costs	-	<u>53</u>
Total costs of generating funds	-	<u>53</u>

WINSFORD YOUTH FORUM LIMITED
(A company limited by guarantee)

Detailed statement of financial activities

For the Year Ended 30th April 2012

	2012		2011	
	£	£	£	£
Charitable activities				
Youth Work				
<i>Activities undertaken directly</i>				
Wages and salaries	37,594		44,630	
Employer's NIC	567		1,522	
Staff training costs	17		194	
Rent, rates and marina contribution	2,261		5,294	
Light and heat	1,432		1,470	
Repairs and maintenance	674		8,251	
Insurance	2,781		2,436	
Motor and travel expenses	227		789	
Telephone	1,526		2,674	
Printing, postage and stationery	1,885		1,615	
Depreciation and impairment	-		274	
General, project and youth club expenses	6,134		9,656	
New Images expenses	6,975		-	
Subscriptions	340		1,013	
		<u>62,413</u>		<u>79,818</u>
Youth work total expenditure		<u>62,413</u>		<u>79,818</u>
Total charitable activity expenditure		<u>62,413</u>		<u>79,818</u>
Governance costs				
<i>Activities undertaken directly</i>				
Auditor's remuneration	960		1,696	
Legal and professional fees	360		350	
Bookkeeping	1,709		1,838	
Bank charges	287		376	
		<u>3,316</u>		<u>4,260</u>
Total governance costs		<u>3,316</u>		<u>4,260</u>
Net incoming/(outgoing) resources for the year		<u>1,188</u>		<u>(6,371)</u>