

DJP ADMINISTRATIVE SERVICES LIMITED

REPORT OF THE DIRECTORS AND UNAUDITED FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 DECEMBER 2008**

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DJP ADMINISTRATIVE SERVICES LIMITED

REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2008

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COMPANY INFORMATION

Company number	: 5668213
Director	: D J Peters, FCCA
Secretary	: Mrs H L Rule Peters
Registered Office	: Culverden Norlington Lane Ringmer, Lewes BN8 5SH

DJP ADMINISTRATIVE SERVICES LIMITED

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2008

The director presents his report and the financial statements for the year ended 31 December 2008. This report has been prepared in accordance with the special provisions of Part V11 of the Companies Act 1985 relating to small companies.

Director's responsibilities in the preparation of the financial statements

The director is required by company law to prepare financial statements for each period which give a true and fair view of the state of affairs of the company at the end of the period and of its profit or loss for the year.

The director is responsible for maintaining adequate accounting records, safeguarding the assets of the company and preventing and detecting fraud and other irregularities.

The director confirms that the financial statements have been prepared on a going concern basis in accordance with applicable accounting standards using suitable accounting policies, consistently applied and supported by reasonable and prudent judgements.

Principal activity

The principal activity of the company is that of the provision of accounting and administrative services.

Business review and future developments

The state of the company's affairs and the results for the year are shown by the attached financial statements.

Dividends and reserves

The director does not propose to recommend any distribution by way of a dividend.

Directors and their interests

The director who served during the year and his interest, including his family interests, in the share capital of the company, according to the share register required to be kept by Section 325 of the Companies Act 1985, are as follows:-

Ordinary shares of £1 each
At 31 Dec 2008 At 31 Dec 2007

D J Peters

1

1

BY ORDER OF THE BOARD

9 June 2009

Mrs HL Rule Peters
Secretary



DJP ADMINISTRATIVE SERVICES LIMITED

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2008

Note	Year ended 31 December 2008 £	Year ended 31 December 2007 £
2	5,933	45,803
	(5,946)	(45,887)
	(13)	(84)
3	0	0
	(13)	(84)
4	0	11
	£ (13)	£ (73)

Continuing activities

None of the company's activities were acquired or discontinued during the period.

Total recognised gains or losses

The company has no recognised gains or losses other than the profit for the period.

BALANCE SHEET AS AT 31 DECEMBER 2007

Note	2008 £	2007 £
	CURRENT ASSETS	
5	0	0
	103	2,800
	103	2,800
	CREDITORS	
6	(26)	0
	77	2,800
	NET CURRENT ASSETS	
	£ 77	£ 2,800
	Represented by :	
	CAPITAL AND RESERVES	
7	1	1
8	76	89
	SHAREHOLDERS FUNDS	
	£ 77	£ 90

The notes on page 4 form part of these financial statements.

The company is entitled to exemption from audit under Section 249(a)(1) of the Companies Act 1985 for the period ended 31 December 2008. The members have not required the company to obtain an audit of its financial statements for the period ended 31 December 2008 in accordance with Section 249(b)(2) of the Companies Act 1985.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2008 in accordance with Section 249(b)(2) of the Companies Act 1985.

The director acknowledges his responsibility for (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

The financial statements were approved by the Board of Directors on 9 June 2009 and were signed on its behalf by :

D J Peters
Director

DJP ADMINISTRATIVE SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2008

1 ACCOUNTING POLICIES

(a) Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the special provisions of Part V11 of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007)

2 TURNOVER

This represents the invoiced value of services rendered as principal, excluding value added tax.

	2008 £	2007 £
3 INTEREST PAYABLE AND SIMILAR CHARGES	£ <u>0</u>	£ <u>0</u>
4 TAX ON ORDINARY ACTIVITIES (Credit)/Provision for the period	£ <u>0</u>	£ <u>(11)</u>
5 DEBTORS Trade debtors	£ <u>0</u>	£ <u>0</u>
6 CREDITORS Amounts falling due within one year		
Trade creditors	0	0
Tax and Social Security	0	0
Corporation tax	0	0
Accruals	26	0
	£ <u>26</u>	£ <u>0</u>
7 SHARE CAPITAL Authorised		
1 Ordinary share of £1 each	£ <u>1</u>	£ <u>1</u>
Allotted, called up and fully paid		
1 Ordinary share of £1 each	£ <u>1</u>	£ <u>1</u>
8 PROFIT AND LOSS ACCOUNT Retained (loss) for the year	(13)	(73)
Bought forward	89	162
Carried forward	£ <u>76</u>	£ <u>89</u>
9 RECONCILIATION OF MOVEMENT IN SHAREHOLDERS FUNDS Retained (loss) for the year	(13)	(73)
Opening shareholders' funds	90	163
Closing shareholders' funds	£ <u>77</u>	£ <u>90</u>

DJP ADMINISTRATIVE SERVICES LIMITED
TRADING AND PROFIT AND LOSS ACCOUNT

	Year ended 31 December 2008 £	Year ended 31 December 2007 £
Fees receivable	5,933	45,803
Less expenses incurred		
Salaries	5,350	41,050
Company's National insurance	342	4,592
Professional fees	175	170
Bank charges	79	45
Sundry expenses	0	30
	(5,946)	(45,887)
NET (LOSS) FOR THE YEAR	£ <u>(13)</u>	£ <u>(84)</u>

This page does not form part of the statutory financial statements.